

**CITY OF MASON
REGULAR CITY COUNCIL MEETING
MINUTES OF MARCH 3, 2014**

Clark called the meeting to order at 7:30 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan. He also led the Pledge of Allegiance and offered the invocation.

Present: Councilmembers: Brown, Clark, Droscha, Ferris, Mulvany, Naeyaert
Absent: Councilmember: Bruno
Also present: Martin A. Colburn, City Administrator
Deborah J. Cwierniewicz, City Clerk
Eric Smith, Finance Director/Treasurer
John Stressman, Chief of Police
Kerry Minshall, Fire Chief
Dennis Howe, Fire Department Captain
Kathy Revels, Human Resource Coordinator
Dennis McGinty, City Attorney

ANNOUNCEMENTS

- Mason Pizza Day – March 5, 2014
- The Tree Commission is seeking nominations for the person that will be honored at the 2014 Arbor Day celebration

PEOPLE FROM THE FLOOR

Stressman introduced newly hired Mason Police Officer Raquel Flores.

PRESENTATION

Pat Hicks – Sun Dried Music Festival

Pat Hicks, Vice President of the Sun Dried Music Festival, Incorporated, informed Council regarding the organization's plans for its annual event. Last year, the organization invited area churches to use the stage and equipment for a Sunday morning community worship service. Attendance for the service was overwhelming and is planned to be held this year as well. He elaborated on the particulars planned for the event and requested Council approval for various street closures, waiver of the noise ordinance and associated permits and fees, as well as the rental of the City generator and potable water supply for the vendors

Chief John Stressman – Police Department 2013 Annual Report

Stressman elaborated on the 2013 Police Department Annual Report to Council.

Chief Kerry Minshall – Fire Department 2013 Annual Report

Minshall elaborated on the 2013 Fire Department Annual Report to Council. Fire Department volunteer Captain Dennis Howe was also in attendance.

CONSENT AGENDA

MOTION by Naeyaert, second by Droscha,
to amend the Consent Agenda by moving Regular Business Item (D) Motion – Request for Street Closures for the Mason State Bank 5K Race and Item (E) Motion – Mason Area Chamber of Commerce Annual Events, to Consent Agenda Items (F) and (G), and move Regular Business Item (F) Discussion – City Hall Landscape Proposals, to Item (D).

MOTION APPROVED UNANIMOUSLY

MOTION by Naeyaert, second by Droscha,
to approve the Consent Agenda as follows:

- A. Motion – Approval of Minutes – Regular Council Meeting: February 17, 2014
- B. Motion – Approval of Bills - \$160,946.94
- C. Motion – Police Department 2013 Annual Report
Accept the 2013 Annual Report for the Mason Police Department and place it on file.
- D. Motion – Fire Department 2013 Annual Report
Accept the 2013 Annual Report for the Mason Fire Department and place it on file.
- E. Motion – Street Closures – Sun Dried Music Festival
Approve the request for the Sun Dried Music Festival Incorporated street closures as follows: Jefferson Street between Ash and Sycamore Streets, Maple Street from the east side of the entrance to the Mason State Bank parking lot to Barnes Street (including both sides) from Maple to Ash Streets, and Ingham Court from Jefferson Street to the Mason State Bank driveway, Friday, August 22, 2014 at 8:00 a.m. through Sunday, August 24, 2014, approximately 4:00 p.m. Also granted is a waiver of the amplified music ordinance and associated permits and fees, Friday night, August 22 until 12:00 midnight, Saturday until 1:00 a.m. Sunday the 24, and Sunday from 9:00 a.m. until 4:00 p.m. to allow a Community Worship Service to be held; additionally, rental of the City generator, and use of the fire hydrant located on the corner of Jefferson and Maple Streets to provide a potable water supply to the vendors is granted.
- F. Motion – Request for Street Closures for the Mason State Bank 5K Race
Approve the Mason State Bank request to close Maple Street between Jefferson and Barnes Streets and both lanes of Barnes Street between Maple and Ash Streets on Friday, May 2, 2014 between 4:00 p.m. to 10:00 p.m. as well as Maple Street between Barnes and Steven Streets from 7:00 p.m. to 8:45 p.m. to conduct the 26th Annual Mason State Bank 5K Run.
- G. Motion—Mason Area Chamber of Commerce Annual Events
Approve the request as outlined in the letter from Doug Klein, MACC Executive Director, dated February 19, 2014, for street closures, use of equipment, electrical power, and waiver of permit and fees for annual community events.

MOTION APPROVED UNANIMOUSLY

REGULAR BUSINESS

Resolution No. 2014-08 – A Resolution Approving an Increase to the City of Mason Utility Rates

MOTION by Droscha, second by Brown,
to consider Resolution No. 2014-08 read.

MOTION APPROVED UNANIMOUSLY

Resolution No. 2014-08 was introduced by Droscha, seconded by Brown.

**CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2014-08
A RESOLUTION APPROVING AN INCREASE TO THE CITY OF MASON UTILITY RATES
March 3, 2014**

WHEREAS, the City of Mason is anticipating significant capital improvements to the infrastructure of the water system and the sewer system as outlined in the Master Plan, Capital Improvement Plan, Street Improvement Plan, and City of Mason Budget; and

WHEREAS, the most significant capital improvement is a result of an Administrative Consent Order (ACO) from the Michigan Department of Environmental Quality (MDEQ) requiring the City to make significant improvements to the Publicly Owned Treatment Works (POTW) plant; and

WHEREAS, the Mason City Council is charged with assigning a just and reasonable rate for supplying the users of the water system and the sewer system with utility services as the City may provide; and

WHEREAS, the Water and Sewer Fund is a Proprietary Fund which, by definition, is financed primarily by user charges; and

WHEREAS, the Mason City Council contracted with H.J. Umbaugh & Associates to conduct an analysis of the Water and Sewer Fund along with a Water Rate Study and a Sewer Rate Study; and

WHEREAS, the Utility Rate Study Commission has met, reviewed and discussed the recommendations and reports submitted by H.J. Umbaugh & Associates; and

WHEREAS, the Utility Rate Study Commission is recommending to the Mason City Council that the following changes be implemented as recommended by H.J. Umbaugh & Associates:

- Water Base Charge will be \$6.13
- Water Charge will be \$3.57 per 1,000 gallons after the first 2,000 gallons
- Water Capital Improvement Charge will be \$2.51 per 1,000 gallons of water sold
- Water Meter Charge will be \$2.52
- Sewer Base Charge will be \$9.97
- Sewer Charge will be \$5.02 per 1,000 gallons after the first 2,000 gallons
- Sewer Capital Improvement Charge will be \$.68 per 1,000 gallons of water sold; now

THEREFORE, BE IT RESOLVED, that the Mason City Council establishes the above listed rates for the Water and Sewer Fund effective for the first billing period commencing on or after July 1, 2014.

RESOLUTION APPROVED UNANIMOUSLY

Resolution No. 2013-49 – Approval of Funding and Construction of an Apron in Front of the Mason Fire Department

Resolution No. 2013-49 was considered read and introduced at the November 4, 2013 meeting. At that meeting, Council took action to defer consideration of Resolution No. 2013-49.

MOTION by Naeyaert, second by Droscha, to amend Resolution No. 2013-49 by striking “and placement of sidewalks within the LDFA area,” in the first paragraph, strike the second and third paragraphs, and in the last paragraph strike \$74,936.40 and insert \$18,097.50, also strike “sidewalks within the LDFA.”

MOTION APPROVED UNANIMOUSLY

Discussion ensued regarding the use of asphalt rather than concrete for sidewalks at the Fire Department, and whether it was equitable to require businesses to install concrete sidewalks while the City chose to use asphalt for the apron out to the street. It was discussed that the project was reviewed by the city engineer and that one of the goals was to improve the grade from the drive to the street.

**CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2013-49
TO APPROVE FUNDING AND CONSTRUCTION
OF AN APRON IN FRONT OF THE MASON FIRE DEPARTMENT
March 3, 2014**

WHEREAS, on October 24, 2013 the City of Mason published a bid for replacing the drive apron at the Mason Fire Station Number 1; now

THEREFORE BE IT RESOLVED, the Mason City Council approves funding and awards the contract to TCI in the amount of \$18,097.50 for the construction of the Fire Department apron, authorizing the City Administrator for contractual signature authority.

Yes (5) Brown, Droscha, Ferris, Mulvany, Naeyaert

No (1) Clark

Absent (1) Bruno

RESOLUTION APPROVED

Resolution No. 2014-09 – Authorization for Change in the Standard Streetlighting Contract between the City and Consumers Energy Company

MOTION by Droscha, second by Brown,
to consider Resolution No. 2014-09 read.
MOTION APPROVED UNANIMOUSLY

Resolution No. 2014-09 was introduced by Naeyaert, seconded by Droscha.

**CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2014-09
AUTHORIZATION FOR CHANGE IN THE STANDARD STREETLIGHTING
CONTRACT BETWEEN THE CITY AND CONSUMERS ENERGY COMPANY
March 3, 2014**

WHEREAS, it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the streetlighting service as provided in the Authorization for Change in the Standard Streetlighting Contract between the Company and the City of Mason, dated October 28, 1977.

NOW THEREFORE BE IT RESOLVED, that the City Administrator be and is authorized to execute such Authorization for Change on behalf of the City of Mason.

RESOLUTION APPROVED UNANIMOUSLY

Discussion – City Hall Landscaping Proposals

It was discussed that Council would plan for landscaping City Hall during the budget meetings as well as the process to follow. It was the consensus of Council to choose one of the proposals and request that company to prepare a concept that would fit within the budget for landscaping at the next regular meeting.

UNFINISHED BUSINESS

Administration was commended for arranging an extension of storm debris collection through Granger.

NEW BUSINESS

None.

CORRESPONDENCE

All correspondence was distributed.

LIAISON REPORTS

Mulvany informed Council regarding Historic District Commission business.

COUNCILMEMBER REPORTS

None.

ADMINISTRATOR'S REPORT

Colburn informed Council regarding city business.

EXECUTIVE SESSION

Collective Bargaining Contract

MOTION by Naeyaert,
to adjourn to executive session to discuss a collective bargaining contract.

Yes (6) Brown, Droscha, Ferris, Mulvany, Naeyaert, Clark

No (0)

Absent (1) Bruno

MOTION APPROVED UNANIMOUSLY

Tax Tribunal Matters Per the Request of the City Attorney

MOTION by Naeyaert,
To discuss tax tribunal matters per the request of the city attorney.

Yes (6) Brown, Droscha, Ferris, Mulvany, Naeyaert, Clark

No (0)

Absent (1) Bruno

MOTION APPROVED UNANIMOUSLY

ADJOURNMENT

The meeting adjourned to executive session at 9:17 p.m.

Deborah J. Cwierniewicz, City Clerk

Leon R. Clark, Mayor