

**CITY OF MASON
REGULAR CITY COUNCIL MEETING
MINUTES OF JANUARY 19, 2015**

Waltz called the meeting to order at 7:30 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan. Mulvany led the Pledge of Allegiance and offered the invocation.

Present: Councilmembers: Brown, Bruno, Clark, Droscha, Ferris, Mulvany, Waltz
Absent: Councilmember: None
Also present: Martin A. Colburn, City Administrator
Deborah J. Cwierniewicz, City Clerk
Eric Smith, Finance Director/Treasurer
Ken Baker, DPW Superintendent
Kerry Minshall, Fire Chief
John Stressman, Chief of Police

ANNOUNCEMENTS

- Ingham County Parks Board Meeting – January 26, 2015 – Agenda/Millage Funding for the Parks

PEOPLE FROM THE FLOOR

None.

CONSENT AGENDA

MOTION by Brown, second by Droscha,
to approve the Consent Agenda as follows:

- A. Motion – Approval of Minutes – Regular Council Meeting: January 5, 2015
- B. Motion – Approval of Bills - \$71,674.69

MOTION APPROVED

REGULAR BUSINESS

Resolution 2015-02 – City Administrator Employment Contract Amendment #13

MOTION by Brown, second by Droscha,
to consider Resolution No. 2015-02 read.

MOTION APPROVED

Resolution No. 2015-02 was introduced by Mulvany, seconded by Waltz.

Discussion was held regarding goals and objectives that were to be presented with Resolution No. 2015-02. It was stated that a visioning work session is being recommended by the Administrator for Council and Staff to discuss goals and objectives. Discussion ensued regarding the Mayor's recommendation for approval of the resolution when he had not been part of the performance review discussions. Both the Mayor and Mayor Pro Tem stated that they met with the City Administrator regarding his contract, discussing several items, noting that the contract amendment was a separate item from the performance evaluation process that was approved by the previous Council. The criteria used for setting an increase ensued. It was stated that concerns expressed during the review process and the last two years had not been addressed. In response, it was stated that the resolution on the table was to amend the contract amendment; the performance review was approved at the previous meeting.

**CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2015-02
CITY ADMINISTRATOR EMPLOYMENT CONTRACT AMENDMENT #13
January 19, 2015**

WHEREAS, City Council Resolution 2005-06 provides that the Council shall conduct a formal review of the job performance of the City Administrator on a yearly basis and further provides that upon completion of the performance evaluation process, the Mayor and Mayor Pro Tem may submit to the Council proposed revisions to the Employment Contract between the City Administrator and the City Council; and

WHEREAS, City Council hereby modifies Section 2, Salary, increasing salary paid by 2% to \$ 89,548.76 annual salary; and

NOW, THEREFORE, BE IT RESOLVED, that Mayor Mike Waltz and Mayor Pro Tem Marlon Brown do hereby recommend extending the current Employment Contract between Martin A. Colburn and the City Council of the City of Mason for one year.

BE IT FURTHER RESOLVED, that the City Council does hereby authorize the Mayor to execute the Employment Contract between Martin A. Colburn and the City Council of the City of Mason incorporating the revisions proposed herein, effective January 1, 2015.

Yes (5) Brown, Droscha, Ferris, Mulvany, Waltz
No (2) Bruno, Clark

RESOLUTION APPROVED

Resolution 2015-07 – Resolution of City Officer Appointment – Public Works Director

Baker addressed Council requesting support of his appointment and stating his immediate goals for the position.

MOTION by Brown, second by Droscha,
to consider Resolution No. 2015-07 read.

MOTION APPROVED

Resolution No. 2015-07 was introduced by Bruno, seconded by Ferris. Discussion ensued whether the position of a Public Works Director was necessary.

**CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2015-07
RESOLUTION OF CITY OFFICER APPOINTMENT
PUBLIC WORKS DIRECTOR
January 19, 2015**

WHEREAS, in accordance with the Charter, City of Mason Michigan, Adopted June 26, 1951; and

WHEREAS, as listed in section 4.6, the Administrative Officers of the City are listed; and

WHEREAS, in accordance with Ordinance No. 32-A-95, Section 5, A, the City Administrator shall recommend to the Council the appointment of officers; and

WHEREAS, Ordinance No. 138 was adopted and enacted as new code for the City of Mason, December 2, 2002; and

WHEREAS, it is the recommendation of the City Administrator to fill the City Officer position by appointing Kenneth J. Baker as Public Works Director.

NOW, THEREFORE, BE IT RESOLVED, that City Council of the City of Mason does hereby appoint Kenneth J. Baker as an Administrative Officer to the Office of Public Works Director and is hereby charged with performing the duties and responsibilities of the office.

Yes (6) Brown, Clark, Droscha, Ferris, Mulvany, Waltz
No (1) Bruno

RESOLUTION APPROVED

Resolution 2015-08 – Approval to Replace Failing Storm and Sanitary Sewers in Alley between Jefferson Street and Barnes Street behind 124/140 East Ash Street

Baker elaborated on his submitted report regarding replacement of failing storm and sanitary sewers in the alley between Jefferson Street and Barnes Street behind 124/140 East Ash Street.

MOTION by Droscha, second by Brown,
to consider Resolution No. 2015-08 read.
MOTION APPROVED

Resolution No. 2015-08 was introduced by Ferris, seconded by Bruno.

**CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2015-08
A RESOLUTION APPROVING THE REPLACEMENT OF STORM
AND SANITARY SEWERS IN ALLEY BETWEEN JEFFERSON
STREET AND BARNES STREET BEHIND 124/140 E ASH STREET
January 19, 2015**

WHEREAS, the City of Mason discovered that the storm sewer in the alley behind 124/140 East Ash Street has failed to the point that storm water is migrating down to the sanitary sewer; and,

WHEREAS, the storm sewer is collapsing in multiple sections, the sanitary is misaligned and damaged, but has not completely failed; and,

WHEREAS, it is in the best interest of the City to maintain a functional and well-maintained storm and sanitary transmission system; and,

WHEREAS, this repair is not in our current budget but needs to be addressed in a timely manner before a complete failure takes place.

NOW THEREFORE BE IT RESOLVED, that the above recommendation to go out to bid to replace the storm and sanitary sewers in the alley behind 124/140 East Ash Street be approved.

RESOLUTION APPROVED

Resolution 2015-09 – Authorize Administrator Colburn and Chief Minshall to Enter Into Renewal Agreement with Delhi Township for Mason to Provide Fire Services in Portion of Alaiedon Township

Minshall elaborated on his submitted report regarding renewal of the Fire Services Agreement with Delhi and Alaiedon Townships.

MOTION by Droscha, second by Brown,
to consider Resolution No. 2015-09 read.
MOTION APPROVED

Resolution No. 2015-09 was introduced by Ferris, seconded by Bruno.

**CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2015-09
A RESOLUTION APPROVING THE RENEWAL AGREEMENT WITH DELHI TOWNSHIP
FOR MASON TO PROVIDE FIRE SERVICES IN A PORTION OF ALAIEDON TOWNSHIP
January 19, 2015**

WHEREAS, Delhi Township is contracted by Alaiedon Township to provide Fire Services for Alaiedon Township; and,

WHEREAS, Delhi Township requests assistance in providing fire services to Alaiedon Township by requesting the City of Mason to provide Fire Services as the primary responder in a portion of Alaiedon Township (see Appendix A, Are 3 in proposed contract); and,

WHEREAS, this is a renewal of the contract with Appendix B "Calculation of Standby/ Administrative Fee" updated and adjusted to reflect the 2014 run volume which is used in the calculation; and

WHEREAS, it is requested to give the City Administrator and Fire Chief signature authority for this agreement.

NOW THEREFORE BE IT RESOLVED, that the agreement between Delhi Township for Mason to provide Fire Services in a portion of Alaiedon Township with signature authority given to the City Administrator and the Fire Chief be approved.

RESOLUTION APPROVED

UNFINISHED BUSINESS

None.

NEW BUSINESS

Discussion was held regarding conversations staff has had with Animal Control administration about the location sites being considered for the new facility.

CORRESPONDENCE

All correspondence was distributed.

LIAISON REPORTS

- Brown informed Council regarding Planning Commission business. Discussion ensued to set a date to hold a Joint City Council and Planning Commission Meeting with the City Attorney to collectively consider points of information relating to creating a medical marihuana ordinance. Stressman spoke to the matter regarding current legislation.
- Waltz informed Council regarding Downtown Development Authority business.

COUNCILMEMBER REPORTS

None.

ADMINISTRATOR'S REPORT

Colburn informed Council regarding city business. It was discussed to schedule the annual Budget Meeting on April 8 and 9, 2014.

ADJOURNMENT

The meeting adjourned at 8:32 p.m.

Deborah J. Cwierniewicz, City Clerk

Mike Waltz, Mayor