

**CITY OF MASON  
REGULAR CITY COUNCIL MEETING  
MINUTES OF MARCH 16, 2015**

Mayor Waltz called the meeting to order at 7:32 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan, 48854. Mayor Pro Tem Brown led the Pledge of Allegiance and offered the invocation.

Present: Councilmembers: Brown, Clark, Droscha, Ferris, Mulvany, Waltz  
Absent: Councilmember: Bruno (excused)  
Also present: Martin A. Colburn, City Administrator  
Deborah J. Cwierniewicz, City Clerk  
Eric Smith, Finance Director/Treasurer  
Kerry Minshall, Fire Chief  
John Stressman, Chief of Police

**ANNOUNCEMENTS**

None.

**PEOPLE FROM THE FLOOR**

None.

**PRESENTATIONS**

**Rob Balmes from (MDOT) – Brief Overview of Proposal 1**

Rob Balmes, MDOT Bureau of Transportation Representative, gave a brief overview of the statewide ballot proposal that will appear on the May 5, 2015 Special Election ballot.

**Christopher Mumby from St. James – Camino of Saint James 8K/5K and Fun Runs**

Christopher Mumby, Committee Member of the Camino of Saint James 8K/5K and Fun Runs, representing the St. James Catholic Church, gave a brief overview of the annual event to be held on August 9, 2015.

**2014 Annual Report – Fire Department – Chief Kerry Minshall**

Minshall elaborated on the 2014 Fire Department Annual Report to Council.

**2014 Annual Report – Police Department – Chief John Stressman**

Stressman elaborated on the 2014 Police Department Annual Report to Council.

**PUBLIC HEARING**

**Apportionment for Special Assessment Project 2015-1**

Colburn informed Council regarding the special assessment roll for sidewalk improvements.

Waltz opened the public hearing at 8:38 p.m. Being there were no comments, Waltz closed the public hearing at 8:39 p.m.

**Special Assessment Resolution 5, Project 2015-1**

MOTION by Ferris, second by Brown,  
to consider Resolution No.5, Project 2015-1 read.

**MOTION APPROVED**

Resolution No. 5, Project 2015-1 was introduced by Brown and seconded by Droscha.

**CITY OF MASON  
2015 SIDEWALK IMPROVEMENTS  
SPECIAL ASSESSMENT RESOLUTION NO. 5  
PROJECT 2015-1  
March 16, 2015**

**WHEREAS**, pursuant to due notice to all interested parties, this City Council did meet on Monday, March 16, 2015, in the City Hall, 201 West Ash Street, Mason, Michigan, for the purpose of reviewing the special assessment roll and hearing any objections thereto for the 2015 Sidewalk Improvements Special Assessment District - 2015-1; and

**WHEREAS**, at the time and place designated for said meeting, the meeting was duly called to order and the opening of the hearing for objections to the special assessment roll, prepared by the City Assessor and on file with the City Clerk, was announced, said roll assessing the cost of certain sidewalk improvements against the benefiting properties; and

**WHEREAS**, objections were heard or filed in writing with the City Clerk and the following adjustment or corrections, if any, were made; and

**WHEREAS**, the City Council now desires to confirm the special assessment roll attached hereto as **Exhibit A**.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The City Council hereby designates the special assessment district as the "Sidewalk Special Assessment District - 2015-1."

2. The special assessment roll as prepared and reported to the City Council by the City Assessor shall be designated as the "Special Assessment Roll, Sidewalk Special Assessment District 2015-1" in the final amount of **\$16,963.73**, and is hereby adopted and confirmed, and the City Clerk is hereby directed to endorse thereon this date of confirmation.

3. The special assessment roll shall be divided into three (3) equal annual installments. The first installment shall be due on July 1, 2015, and the two (2) subsequent installments shall be due on July 1 of the succeeding years thereafter. Special assessments may be paid in full on or before August 31, 2015, without interest. Thereafter, installments of the special assessment roll shall bear interest at the rate of four and three quarter percent (4.75%) per annum, commencing on September 1, 2015, payable annually on the due date of each installment after the first installment. If any installment is not paid when due then the same shall be deemed to be delinquent and there shall be collected thereon in addition to the interest above provided, a penalty at the rate of one percent (1%) for each month or fraction thereof that the same remains unpaid before being reported for reassessment upon the City tax roll. In the event the City Council determines that it is in the best interest of the district and the City at large to issue bonds pledging the receipts of said special assessment roll and the full faith and credit of the City; then and in that event, the interest on the unpaid installments shall be adjusted to not more than one percent (1%) greater than the average interest rate at which the bonds were sold. Said interest shall be payable annually on each installment due date.

4. Any of the unpaid balance due on the special assessment roll may be paid in full on any installment date, together with interest due to said payment date.

5. The assessments made in said special assessment roll are hereby ordered and directed to be collected. The City Clerk shall deliver the special assessment roll to the City Finance Director/Treasurer with the proper warrant attached, commanding the City Finance Director/Treasurer to collect the assessments therein in accordance with the directions of the City Council with respect thereto, and the City Finance Director/Treasurer is authorized and directed to collect the amounts assessed as they become due pursuant to the terms of this resolution and the provisions of the applicable statutes of the State of Michigan.

6. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be, and the same are, hereby rescinded.

**RESOLUTION APPROVED**

## **CONSENT AGENDA**

Clark asked that Mr. Mumby consider redesigning the route for the next Camino of Saint James 8K/5K and Fun Runs.

MOTION by Droscha, second by Ferris,  
to approve the Consent Agenda as follows:

- A. Motion – Approval of Minutes – Regular Council Meeting: March 2, 2015
- B. Motion – Approval of Bills - \$89,645.07
- C. Motion – 2014 Annual Report – Mason Fire Department – Chief Kerry Minshall
  - Accept the 2014 Annual Report for the Mason Fire Department and place it on file.
- D. Motion – 2014 Annual Report – Mason Police Department – Chief John Stressman
  - Accept the 2014 Annual Report for the Mason Police Department and place it on file
- E. Motion – Street Closures Request – Annual Camino of Saint James 8K/5K and Fun Runs
  - Approve the street closures as outlined in the special events application

**MOTION APPROVED**

## **REGULAR BUSINESS**

### **Resolution 2015-13 – Support of Proposal 1 for May 5, 2015 Special Election**

Colburn informed Council that the Michigan Municipal League (MML) has requested that local government consider supporting Proposal 1 by formal action.

MOTION by Brown, second by Droscha,  
to consider Resolution No. 2015-13 read.

**MOTION APPROVED**

Discussion ensued regarding support versus opposition of Proposal 1 by City Council.

Resolution No. 2015-13 was introduced by Brown and seconded by Mulvany.

VOTE:

Yes (2) Brown, Ferris

No (4) Clark, Droscha, Mulvany, Waltz

Absent (1) Bruno

**RESOLUTION FAILED**

### **Resolution 2015-14 – Authorizing the Issuance and Delegating the Sale of City of Mason 2015 Refunding Bonds**

Fredric Heidemann, J.D., of Thrun Law Firm, P.C., City Financial Planner, spoke regarding the financial benefit of refinancing the bonds purchased in 2010 to fund the construction of City Hall.

MOTION by Droscha, second by Ferris,  
to consider Resolution No. 2015-14 read.

**MOTION APPROVED**

Resolution No. 2015-14 was introduced by Brown and seconded by Droscha.

**CITY OF MASON  
CITY COUNCIL RESOLUTION NO. 2015-14  
AUTHORIZING THE ISSUANCE AND DELEGATING THE SALE  
OF CITY OF MASON 2015 REFUNDING BONDS  
MARCH 16, 2015**

**WHEREAS**, Part VI of Act 34, Public Acts of Michigan, 2001, as amended, the Revised Municipal Finance Act (the "Act"), permits the Issuer to issue refunding securities to refund all or part of its bonded indebtedness and/or outstanding securities; and

**WHEREAS**, the Issuer has received a proposal from Fifth Third Securities, Inc., Southfield, Michigan (the "Underwriter"), to refund all or part of that portion of the Issuer's outstanding Full Faith and Credit General Obligation-Limited Tax Contract of Lease, dated March 1, 2010, which is considered an "outstanding security" under the Act (the "Outstanding Security"); and

**WHEREAS**, the City Council determines that it is in the best interest of the Issuer to consider refunding the Outstanding Security; and

**WHEREAS**, prior to the issuance of bonds, the Issuer achieved qualified status from the Michigan Department of Treasury (the "Department") pursuant to the Act.

**BE IT HEREBY RESOLVED**, that Bonds of the Issuer designated 2015 Refunding Bonds (General Obligation - Limited Tax) (the "Bonds") be issued in the aggregate principal amount of not to exceed \$4,200,000, as finally determined upon sale thereof, for the purpose of refunding all or a portion of the Outstanding Security. The Bonds shall be dated the date of delivery, or such other date as established by the City Administrator or his designee at the time of sale; shall be numbered in the direct order of their maturities from 1 upwards; shall be fully registered Bonds as to principal and interest; shall bear interest at a rate or rates to be hereafter determined by the City Administrator or his designee upon sale, payable on October 1, 2015, or such other date as may be established by the City Administrator or his designee at the time of sale, and semiannually thereafter on April 1 and October 1 in each year; and shall mature on April 1 in each year to be subsequently determined by the City Administrator or his designee, in the final principal amounts determined upon sale and may be subject to redemption in the amounts, times, in the manner and at the prices determined by the City Administrator or his designee upon sale of the Bonds.

1. The Bonds may consist of serial or term Bonds or any combination thereof which may be issued in one or more series, all of which shall be determined by the City Administrator or his designee upon sale of the Bonds.

2. The Bonds shall be in denominations of \$5,000 or any whole multiple thereof.

3. The principal of the Bonds and the interest thereon shall be payable in lawful money of the United States of America at or by a bank or trust company to be designated by the City Administrator or his designee at the time of sale (herein called the "Paying Agent"), which shall act as the paying agent and bond registrar or such successor paying agent-bond registrar as may be approved by the Issuer, on each semiannual interest payment date and the date of each principal maturity.

4. Book Entry. At the request of the Underwriter, the ownership of one fully registered bond for each maturity, in the aggregate principal amount of such maturity, shall be registered in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC"). So long as the Bonds are in the book entry form only, the Paying Agent shall comply with the terms of the Blanket Issuer Letter of Representations to be entered into between the Issuer and DTC, which provisions shall govern registration, notices and payment, among other things, and which provisions are incorporated herein with the same effect as if fully set forth herein. The City Administrator is hereby authorized and directed to enter into the Blanket Issuer Letter of Representations with DTC in such form as determined by the City Administrator, in consultation with bond counsel, to be necessary and appropriate. In the event the Issuer determines that the continuation of the system of book entry only transfer through DTC (or a successor securities depository) is not in the best interest of the DTC participants, beneficial owners of the Bonds, or the Issuer, the Issuer will notify the Paying Agent, whereupon the Paying Agent will notify DTC of the availability through DTC of the bond certificates. In such event, the Issuer shall issue and the Paying Agent shall transfer and exchange Bonds as requested by DTC of like principal amount, series and maturity, in authorized denominations to the identifiable beneficial owners in replacement of the beneficial interest of such beneficial owners in the Bonds, as provided herein.

So long as the book-entry-only system remains in effect, in the event of a partial redemption the Paying Agent will give notice to Cede & Co., as nominee of DTC, only, and only Cede & Co. will be deemed to be a holder of the Bonds. DTC is expected to reduce the credit balances of the applicable DTC Participants in respect of the Bonds and in turn the DTC Participants are expected to select those Beneficial Owners whose ownership interests are to be extinguished or reduced by such partial redemptions, each by such method as DTC or such DTC Participants, as the case may be, deems fair and appropriate in its sole discretion.

5. In the event the Bonds are no longer in book entry form only, the following provisions would apply to the Bonds:

The Paying Agent shall keep or cause to be kept, at its principal office, sufficient books for the registration and transfer of the Bonds, which shall at all times during normal business hours be open to inspection by the Issuer; and, upon presentation and surrender for such purpose, the Paying Agent shall, under such reasonable regulations as it may prescribe, transfer or cause to be transferred on said books, Bonds as herein provided.

Any Bond may be transferred upon the books required to be kept pursuant to this section by the person in whose name it is registered, in person or by a duly authorized agent, upon surrender of the Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Paying Agent. Whenever any Bond or Bonds shall be surrendered for transfer, the Issuer shall furnish or cause to be furnished a sufficient number of manual or facsimile executed Bonds and the Paying Agent shall authenticate and deliver a new Bond or Bonds for like aggregate principal amount. The Paying Agent shall require the payment of any tax or other governmental charge required to be paid with respect to the transfer to be made by the bondholder requesting the transfer.

6. If any Bond shall become mutilated, the Issuer, at the expense of the holder of the Bonds, shall furnish or cause to be furnished, and the Paying Agent shall authenticate and deliver, a new Bond of like tenor in exchange and substitution of the mutilated Bond, upon surrender to the Paying Agent of the mutilated Bond. If any Bond issued under this resolution shall be lost, destroyed or stolen, evidence of the loss, destruction or theft and indemnity may be submitted to the Paying Agent, and if satisfactory to the Paying Agent and the Issuer, the Issuer at the expense of the owner, shall furnish or cause to be furnished, and the Paying Agent shall authenticate and deliver a new Bond of like tenor and bearing the statement required by Act 354, Public Acts of Michigan, 1972, as amended, being sections 129.131 to 129.134, inclusive, of the Michigan Compiled Laws, or any applicable law hereafter enacted, in lieu of and in substitution of the Bond so lost, destroyed or stolen. If any such Bond shall have matured or shall be about to mature, instead of issuing a substitute Bond, the Paying Agent may pay the same without surrender thereof.

7. The Mayor and City Clerk are hereby authorized to provide the Bonds in conformity with the specifications of this resolution by causing their manual or facsimile signatures to be affixed thereto, and upon the manual execution by the authorized signatory of the Paying Agent, the Treasurer or City Administrator is hereby authorized and directed to cause said Bonds to be delivered to the Underwriter upon receipt of the purchase price and accrued interest, if any.

Blank bonds with the manual or facsimile signatures of the Mayor and City Clerk affixed thereto, shall, upon issuance and delivery and from time to time thereafter as necessary, be delivered to the Paying Agent for safekeeping to be used for registration and transfer of ownership.

8. There is hereby created a separate depository account to be kept with a bank located in the State of Michigan and insured by the Federal Deposit Insurance Corporation, previously approved as an authorized depository of funds of the Issuer, to be designated 2015 REFUNDING BOND DEBT RETIREMENT FUND (hereinafter referred to as the "DEBT RETIREMENT FUND"), all proceeds from taxes levied for the fund to be used for the purpose of paying the principal and interest on the Bonds authorized herein as they mature or are redeemed. DEBT RETIREMENT FUND moneys may be invested as authorized by law.

The Issuer hereby irrevocably pledges to make the annual principal and interest payments on the Bonds beginning with the fiscal year 2015-2016 and during each fiscal year for which a budget is adopted, the first budget obligation within its authorized millage and other available funds until such time as the principal and interest on the Bonds have been paid in full.

There shall be levied upon the tax rolls of the Issuer in each year, commencing with the tax year 2015, for the purpose of the DEBT RETIREMENT FUND a sum not less than the amount estimated to be sufficient to pay the principal and interest on the Bonds as such principal and interest fall due, the probable delinquency in collections being taken into consideration in arriving at the estimate. The Issuer hereby pledges its limited tax full faith and credit for the payment of the principal

and interest on the Bonds, payable from ad valorem taxes which will be levied within the authorized constitutional, statutory and charter tax limitations of the Issuer for such purposes and an irrevocable appropriation of a sufficient amount of taxes will be made each year from said millage rate for the payment of principal and interest on the Bonds as due, subordinate only to any first liens on said funds pledged for the payment of tax anticipation notes heretofore or hereafter issued.

The Issuer not having the power to levy taxes for the payment of the Bonds in excess of its constitutional, statutory or charter tax rate limitation, the Bonds will be limited tax general obligations of the Issuer, and, if tax collections are insufficient to pay the principal of or interest on the Bonds when due, the Issuer pledges to use any and all other resources available for the payment of the Bonds.

9. The proceeds of the Bonds shall be used to pay the costs of issuance of the Bonds and to secure payment of the Outstanding Security as set forth in the Bond Purchase Agreement. Upon receipt of the proceeds of sale of the Bonds, the accrued interest, if any, shall be deposited in the DEBT RETIREMENT FUND for the Bonds. From the proceeds of the Bonds there shall next be set aside a sum sufficient to pay the costs of issuance of the Bonds in a fund designated 2015 BOND ISSUANCE FUND. Moneys in the 2015 BOND ISSUANCE FUND shall be used solely to pay expenses of issuance of the Bonds. Any amounts remaining in the 2015 BOND ISSUANCE FUND after payment of issuance expenses shall be transferred to the DEBT RETIREMENT FUND for the Bonds.

10. The balance of the proceeds of the Bonds, together with any moneys transferred at the time of closing of the Bonds from the debt retirement fund for the Outstanding Security, may be invested in direct obligations of the United States of America, or obligations, the principal and interest of which are unconditionally guaranteed by the United States of America; or other obligations the principal and interest of which are fully secured by the foregoing (the "Escrow Funds"), and used to pay principal and interest due on the Outstanding Security. The Escrow Funds shall be held by an escrow agent (the "Escrow Agent") in trust pursuant to an escrow agreement (the "Escrow Agreement") which shall irrevocably direct the Agent to take all necessary steps to call the bonds issued by the City of Mason Building Authority related to the Outstanding Security (the "Prior Bonds") as specified by the City Administrator upon sale of the Bonds for redemption, including publication and mailing of redemption notices, on the earliest date specified by the City Administrator that the respective series of Prior Bonds may be called for redemption. The investment held in the Escrow Funds shall be such that the principal and interest payments received thereon will be sufficient, without reinvestment, to pay the principal and interest on the Prior Bonds as they become due pursuant to maturity or the call for redemption required by this paragraph. Following establishment of the Escrow Funds, any amounts remaining in the debt retirement fund for the Prior Bonds shall be transferred to the DEBT RETIREMENT FUND for the Bonds.

11. The City Administrator is authorized to select an Escrow Agent to serve under the Escrow Agreement.

12. The Bonds shall be in substantially the form attached hereto and incorporated herein as Exhibit A.

13. Fifth Third Securities, Inc., Southfield, Michigan, is hereby named as senior managing underwriter and further, that the City Administrator or a designee thereof is authorized to negotiate and execute a Bond Purchase Agreement with the Underwriter, subject to the requirements of paragraph 17 below. Based upon information provided by the Issuer's financial consulting firm and the Underwriter, a negotiated sale allows flexibility in the timing, sale and structure of the Bonds in response to changing market conditions and flexibility in sizing the defeasance escrow necessary to accomplish the refunding of the Outstanding Security/Prior Bonds.

14. The City Administrator is authorized to approve circulation of a Preliminary Official Statement describing the Bonds.

15. The City Administrator, or designee if permitted by law, is hereby authorized to:

- a. File with the Department of Treasury (the "Department") an application for approval to issue the Bonds, if required, and to pay any applicable fee therefor and, further, within fifteen (15) business days after issuance of the Bonds, file any and all documentation required subsequent to the issuance of the Bonds, together with any statutorily required fee.

- b. If deemed advisable by the Issuer's financial consultant, request a waiver of the maturity limitations as set forth in the Application for Waiver.
- c. Execute and deliver the Continuing Disclosure Agreement (the "Agreement") in substantially the same form as set forth in Exhibit B attached hereto, or with such changes therein as the individual executing the Agreement on behalf of the Issuer shall approve, his/her execution thereof to constitute conclusive evidence of his/her approval of such changes. When the Agreement is executed and delivered on behalf of the Issuer as herein provided, the Agreement will be binding on the Issuer and the officers, employees and agents of the Issuer, and the officers, employees and agents of the Issuer are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Agreement as executed, and the Agreement shall constitute, and hereby is made, a part of this resolution, and copies of the Agreement shall be placed in the official records of the Issuer, and shall be available for public inspection at the office of the Issuer. Notwithstanding any other provision of this resolution, the sole remedies for failure to comply with the Agreement shall be the ability of any Bondholder or beneficial owner to take such actions as may be necessary and appropriate, including seeking mandamus or specific performance by court order, to cause the Issuer to comply with its obligations under the Agreement.

16. The City Administrator's or designee's authorization to accept and execute a Bond Purchase Agreement with the Underwriter is subject to the following parameters:

- a. the present value savings from the refunding shall not be less than 1% of the par of the Outstanding Security/Prior Bonds; and
- b. the receipt of express written recommendation of the Issuer's financial consulting firm identified below to accept the terms of the Bond Purchase Agreement.

17. The City Administrator is further authorized and directed to (i) execute any and all other necessary documents required to complete the approval and sale of the Bonds to the Underwriter in accordance with the terms of the Bond Purchase Agreement; (ii) appoint a paying agent for the Bonds; (iii) select a bond insurer, accept a commitment therefore and authorize payment of a bond insurance premium to insure any or all of the Bonds if recommended in writing by the Financial Advisor; (iv) deem the Preliminary Official Statement for the Bonds final for purposes of SEC Rule 15c2-12(b)(1); and (v) execute and deliver the final Official Statement on behalf of the Issuer.

18. The Mayor, City Clerk, City Treasurer, City Administrator, Finance Director, and/or all other officers, agents and representatives of the Issuer and each of them shall execute, issue and deliver any certificates, statements, warranties, representations, or documents necessary to effect the purposes of this resolution, the Bonds or the Bond Purchase Agreement.

19. The officers, agents and employees of the Issuer are authorized to take all other actions necessary and convenient to facilitate the sale and delivery of the Bonds.

20. Thrun Law Firm, P.C., is hereby appointed as bond counsel for the Issuer with reference to the issuance of the Bonds authorized by this resolution. Further, Thrun Law Firm, P.C., has informed this City that it represents no other party in the issuance of the Bonds.

21. The financial consulting firm of H.J. Umbaugh & Associates, Certified Public Accountants, LLP, is hereby appointed as financial consultants to the Issuer with reference to the issuance of the Bonds herein authorized.

22. The City Administrator may designate the Bonds of this issue as "qualified tax-exempt obligations" for purposes of deduction of interest expense by financial institutions under the provisions of the Internal Revenue Code of 1986, as amended, if, in making said designation, the City Administrator determines that the reasonably anticipated amount of tax-exempt obligations which will be issued by the Issuer or entities which issue obligations on behalf of the Issuer during

calendar year 2015 will not exceed \$10,000,000, excluding only those tax-exempt obligations as permitted by Section 265(b)(3)(C)(ii) of the Code.

23. The City Council covenants to comply with existing provisions of the Internal Revenue Code of 1986, as amended, necessary to maintain the exclusion of interest on the Bonds from gross income.

24. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Yes (6) Brown, Clark, Droscha, Ferris, Mulvany, Waltz

No (0)

Absent (1) Bruno

RESOLUTION APPROVED

**Resolution 2015-15 – Authorizing a Request be Forwarded to the Ingham County Board of Commissioners to Initiate the Process of the Purchase of Rayner Park by the City of Mason**

A brief discussion was held to begin the process for the City to purchase Rayner Park from the Ingham County Board of Commissioners.

MOTION by Droscha, second by Ferris,  
to consider Resolution No. 2015-15 read.

MOTION APPROVED

Resolution No. 2015-15 was introduced by Brown and seconded by Droscha.

**CITY OF MASON  
CITY COUNCIL RESOLUTION No. 2015-15  
A RESOLUTION AUTHORIZING A REQUEST BE FORWARDED TO THE INGHAM  
COUNTY BOARD OF COMMISSIONERS TO INITIATE THE PROCESS OF THE  
PURCHASE OF RAYNER PARK BY THE CITY OF MASON  
MARCH 16, 2015**

**WHEREAS**, Ingham County entered into a Lease/Option agreement with the City of Mason for Rayner Park June 9, 2010; and

**WHEREAS**, within the agreement the City may exercise the option to purchase Rayner Park incorporating 59.9 acres; and

**WHEREAS**, the City has met the obligations of proper operation and maintenance of Rayner Park solely at the City's expense, inclusive of utility costs maintaining Rayner Park in a clean, safe, sanitary and visually presentable condition; and

**WHEREAS**, the community has voluntarily assisted the City with enhancements to Rayner Park during the time that the City of Mason has leased this property such as the replacement of three pedestrian bridges, basketball court, repairs to the playground, painting the bathrooms and pavilion, replacing aerators and pumps for the ponds, building the Rotary stage, maintaining the fields and ponds, and adding an electrical transformer within the park; and

**WHEREAS**, under Section 10. Option to Purchase (G) of the Agreement, in preparation "The County shall obtain a professional survey of the premises and updated legal description, and prepare the necessary Quit Claim Deed conveyance documents consistent with the survey and updated legal description to transfer its title to the City and forward them to the City for the City's review"; and

**WHEREAS**, after meeting the terms and conditions of the Lease/Option to Purchase Agreement over the past five years, the City is still interested in pursuing ownership of Rayner Park.

**BE IT HEREBY RESOLVED** that the Mason City Council hereby authorizes the City Administrator to forward a letter of intent for the City of Mason to pursue exercising the Option to Purchase Rayner Park in accordance with the agreement set out in 2010; and

**BE IT FURTHER RESOLVED** that this letter of intent initiates the process of Ingham County to obtain a professional survey of the premises of Rayner Park and updated legal description, and prepare the necessary Quit Claim Deed conveyance documents to transfer its title to the City of Mason.

RESOLUTION APPROVED

**Motion – Assign 1% of Unassigned Fund Balance for Grant Matching**

City Council recommended the City assign 1% of fund balance to be used for grant matching during the 2014/15 budget workshops. The audit for fiscal year ending 6/30/14 resulted in an Unassigned fund balance of \$2,197,080. The 1% grant matching assignment for FY 2014/15 would equate to \$21,971.

MOTION by Brown, second by Droscha,  
Move to assign 1% or \$21,971 of the audited Unassigned fund balance for fiscal year ended June 30, 2014 to be used for grant matching.

**MOTION APPROVED**

**Motion – Accept Fire Services Contract Between City of Mason and Township of Aurelius**

Colburn stated that the City of Mason and Aurelius Township have agreed to extend the Fire Services Contract for another three years.

MOTION by Brown, second by Droscha,  
to accept Fire Services Contract between City of Mason and Township of Aurelius for a period of three (3) years commencing July 1, 2015, and terminating June 30, 2018 with changes to signatories as necessary.

**MOTION APPROVED**

**Motion – Accept Fire Services Contract Between City of Mason and Township of Vevay**

Colburn stated that the City of Mason and Vevay Township have agreed to extend the Fire Services Contract for another three years.

MOTION by Droscha, second by Brown,  
Move to accept Fire Services Contract between City of Mason and Township of Vevay for a period of three (3) years commencing July 1, 2015, and terminating June 30, 2018 with changes to signatories as necessary.

**MOTION APPROVED**

**Report – Liquor License Notification**

The Michigan Liquor Control Commission (MLCC) provides notification when a liquor license application has been received for Request ID Nos. 772479 and 772480 were submitted by Rock's Mason Party Store, Inc., and ID No. 775803 was submitted by City Limits Sports Grill and Bowling Center.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

Discussion was held regarding attending the MML Capital Conference in Lansing.

**CORRESPONDENCE**

All correspondence was distributed.

**LIAISON REPORTS**

- Brown informed Council regarding Planning Commission business
- Ferris stated that nominations for an Arbor Day Honoree are currently being accepted
- Waltz informed Council regarding Downtown Development Authority business

### **COUNCILMEMBER REPORTS**

- Brown reported on the National League of Cities Congressional Cities Conference he attended on March 8 in Washington D.C.
- Brown reported about the Sesquicentennial Celebration held March 9, 2015, commemorating the incorporation of the City of Mason, as well as future plans and events
- Waltz reported that on March 19 he, along with Mason Historical Museum Society Chairperson Barb Tornholm and Historic District Commission Chairperson Becky Clinton, shared City of Mason Sesquicentennial events on the Tim Barron Morning Show radio program

### **ADMINISTRATOR'S REPORT**

Colburn informed Council regarding city business.

### **ADJOURNMENT**

The meeting adjourned at 10:03 p.m.

---

Deborah J. Cwierniewicz, City Clerk

---

Mike Waltz, Mayor