

**CITY OF MASON
SPECIAL CITY COUNCIL MEETING
MINUTES OF AUGUST 24, 2015**

Mayor Waltz called the special meeting to order at 5:09 p.m. in the Council Chambers at 201 West Ash Street, Mason, Michigan, 48854.

Present: Councilmembers: Brown, Bruno, Droscha, Mulvany, Waltz
Absent: Councilmembers: Clark, Ferris
Also present: Patrick M. Price, Acting City Administrator
Deborah J. Cwiertniewicz, City Clerk
Eric Smith, Finance Director/Treasurer
Thomas M. Hitch, City Attorney

PEOPLE FROM THE FLOOR

Jane Miles of 448 High Point Drive, Apt. 3, asked that the sidewalk on Lansing Street, south of West Ash Street, be considered for repair because it is slanted and difficult to walk on.

CONSENT AGENDA

MOTION by Droscha, second Brown,
to approve the Consent Agenda as follows:

- A. Motion - Request for Excused Absence – Councilmember Ferris
- Excuse the requested absence for Council Member Elaine Ferris from the September 24, 2015 special council meeting.

MOTION APPROVED

REGULAR BUSINESS

Consideration – Resolution to Amend the Acting City Administrator Contract

Hitch explained the amendment process for the Acting City Administrator's contract. He stated that Mr. Price discovered the error this week. The amendment would correct the error due to misunderstandings of both parties.

MOTION by Brown, second by Droscha,
to consider *Resolution to Amend the Acting City Administrator Contract* read.

MOTION APPROVED

The *Resolution to Amend the Acting City Administrator Contract* was introduced by Mulvany and seconded by Droscha.

**CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2015-44
RESOLUTION TO AMEND THE ACTING CITY ADMINISTRATOR CONTRACT
August 24, 2015**

WHEREAS, the Mason City Council determined that it was desirous of appointing an Acting City Administrator until a new, permanent City Administrator was hired and available; and

WHEREAS, the Mason City Council did appoint Patrick M. Price on June 15, 2015 to serve as said Acting City Administrator; and

WHEREAS, Mayor Waltz met with Mr. Price for the purpose of entering into a contract that would state the duties and responsibilities of said Acting City Administrator position, as well as agreeing on a compensation amount; and

WHEREAS, Mayor Waltz and Mr. Price agreed that Mr. Price would receive the same salary and the equivalent cost of fringe benefits provided to former City Administrator Martin Colburn; and

WHEREAS, both Mayor Waltz and Mr. Price were advised that the cost of salary plus fringe benefits equaled \$53 per hour; and

WHEREAS, Mr. Price offered to only bill the City of Mason twenty (20) hours per week with any excess of more than twenty (20) hours worked to be carried forward to be used only for paid time off, but never exceeding twenty (20) hours per week; and

WHEREAS, it recently came to the attention of the Mayor and Acting City Administrator that the current \$53 per hour compensation was incorrectly reported and relied upon; and

WHEREAS, the parties desire to amend the rate of pay under the contract from August 25, 2015, by amending the rate of pay to \$87 per hour; and

WHEREAS, the parties desire to make explicit the intention of the parties that the Acting City Administrator may in some weeks work more than twenty (20) hours per week and work less than twenty (20) hours per week during other weeks, but the Acting City Administrator shall not, in the aggregate, work and bill more than twenty (20) hours per week over the term of his contract with the City; and

WHEREAS, the Acting City Administrator has not received any compensation to date.

NOW, THEREFORE, BE IT RESOLVED, the Mason City Council hereby agrees to amend the original contract to reflect the hourly compensation of the Acting City Administrator to be \$87 per hour.

BE IT FURTHER RESOLVED that the Acting City Administrator's contract shall be amended to provide that the Acting City Administrator shall not, on average, work and bill more than twenty (20) hours per week over the term of his contract.

Yes (4) Bruno, Droscha, Mulvany, Waltz

No (1) Brown

Absent (2) Clark, Ferris

RESOLUTION APPROVED

Discussion – Salary Range for City Administrator Candidate

A lengthy discussion ensued regarding setting the salary range for the new City Administrator position. It was the consensus of Council to set \$80,000 – \$95,000 as the base, depending on qualifications.

ADJOURNMENT

The meeting adjourned at 6:19 p.m.

Deborah J. Cwierniewicz, City Clerk

Mike Waltz, Mayor