

**CITY OF MASON
REGULAR CITY COUNCIL MEETING
MINUTES OF JUNE 20, 2016**

Mayor Waltz called the meeting to order at 7:30 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan. Councilmember Bruno led the Pledge of Allegiance and offered the invocation.

Present: Councilmembers: Brown, Bruno, Clark, Droscha, Ferris, Mulvany, Waltz
Absent: Councilmember: None
Also present: Deborah S. Stuart, City Administrator
Deborah J. Cwiertniewicz, City Clerk
Eric Smith, Finance Director/Treasurer

ANNOUNCEMENTS

- Movies by Moonlight – Courthouse Square – Thursday, June 24
- Old Car Show – Green Acres – Tuesday, June 22

PEOPLE FROM THE FLOOR

Dominick Silvia, WOW! Assistant Manager, gave a brief update regarding upgrades to equipment. He reported that there is a 20% reduction in service calls from January 2015 – January 2016, subscribers increased, and the internet speed increased. Discussion ensued regarding TV reception and service.

Billie Jo O’Berry introduced herself and stated that she was a candidate in the Ingham County Prosecutor’s race.

CONSENT AGENDA

MOTION by Droscha, second by Ferris,
to approve the Consent Agenda as presented:

- A. Motion – Approval of Minutes: Regular Council Meeting: June 6, 2016
- B. Finance Actions
 1. Motion – Approval of Bills in Amount of \$ 173,674.49
 2. Resolution – Amend the 2015-2016 Fiscal Year Budget

**CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2016-16
AMEND THE 2015-2016 FISCAL YEAR BUDGET
June 20, 2016**

BE IT HEREBY RESOLVED by the City Council of the City of Mason that the 2015-2016 Fiscal Year Budget is amended as per the attached Budget Report for City of Mason for Fiscal Year 2015-2016.

3. Resolution – Return Delinquent Water and Sewer Bills to the July Tax Roll

**CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2016-17
RETURN DELINQUENT WATER AND SEWER BILLS TO THE JULY 2016 TAX ROLL
June 20, 2016**

BE IT HEREBY RESOLVED by the City Council of the City of Mason that the City Treasurer is hereby authorized to return the attached Exhibit "A" - Delinquent Water and Sewer Bills to the July 2016 Tax Roll, pursuant to Mason City Code Section 82-246 (a).

4. Resolution – Levy 1% Tax Administration Fee

CITY OF MASON
CITY COUNCIL RESOLUTION No. 2016-18
LEVY 1% TAX ADMINISTRATION FEE
June 20, 2016

BE IT HEREBY RESOLVED by the City Council of the City of Mason that the City Treasurer is to levy a 1% tax administration fee on all Ingham County, Mason Public School, Ingham Intermediate School, State Education, Capital Region Airport Authority, Capital Area District Library and Lansing Community College taxes levied on the July and December 2016 tax rolls of the City of Mason.

BE IT FURTHER RESOLVED that the City Treasurer is hereby authorized to collect 4% interest on any taxes that remain unpaid from the July tax roll after August 31, 2016 and 3% penalty from the December tax roll after February 14, 2017.

5. Resolution – Return Miscellaneous Bills to the July 2016 Tax Roll

CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2016-19
RETURN MISCELLANEOUS BILLS TO THE JULY 2016 TAX ROLL
June 20, 2016

BE IT HEREBY RESOLVED by the City Council of the City of Mason that the City Treasurer is authorized to return the attached Exhibit "A" – Delinquent Miscellaneous Unpaid Bills to the July 2016 Tax Roll.

Events

1. Resolution – Fourth of July Fireworks: Temple Street Closure (July 4, 2016 from 6:00 a.m. through 2:00 a.m., July 5, 2016) and Authorization of Lease Agreement with Ingham County Fairgrounds (July 4, 2016 from 8:00 a.m. to 11:59 p.m.)

CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2016-20
FOURTH OF JULY FIREWORKS: TEMPLE STREET CLOSURE (JULY 4, 2016 FROM 6:00 A.M. THROUGH 2:00 A.M., JULY 5, 2016) AND AUTHORIZATION OF LEASE AGREEMENT WITH INGHAM COUNTY FAIRGROUNDS (JULY 4, 2016 FROM 8:00 A.M. TO 11:59 P.M.)
June 20, 2016

WHEREAS, the Mason Firefighter Association is requesting to hold a fireworks display on the evening of July 4, 2016 in conjunction with the annual Fourth of July celebration;

WHEREAS, the location of the shoot site for the fireworks display is on Temple Street near Avery Lane and will require that Temple Street be closed between the fairgrounds entrance and Kipp Road from 6:00 a.m. on July 4 through 2:00 a.m. on July 5, 2016; and

WHEREAS, the City of Mason Fire Department needs to lease the Ingham County Fairgrounds for \$1.00 from 8:00 a.m. to 11:59 p.m. on July 4, 2016 to ensure the safety of spectators.

BE IT HEREBY RESOLVED, that the Mason City Council grants permission to the Mason Firefighter Association to hold a fireworks display on the evening of July 4, 2016 in conjunction with the annual Fourth of July celebration.

BE IT FURTHER RESOLVED, that the Mayor and the City Administrator be authorized to execute the Lease Agreement with Ingham County Fairgrounds for the use of the facilities that day.

2. Motion – Street Closure – Mason Farmers' Market Association, Inc. (100 block of East Maple Street) Throughout the Summer
 Approve the request of the Mason Farmers' Market Association to use the public right-of-way by allowing the closure of East Maple Street from South Barnes Street to the Ingham County Hilliard Building, Saturday mornings, July 9, 2016 through October 1, 2016, between the hours of 6:00 a.m. and 2:00 p.m.; and also occupy the City right-of-way in front of Mason State Bank, allowing for a walkway between the tables of produce and the curb, July 7 and 21, August 11 and 25, and September 15 from 5:00 – 7:00 p.m., along with the loan of four sawhorse barriers and eight cones from DPW for the season.

3. Motion – Street Closure Request to Hold the Annual Car Show (Multiple Streets in Downtown) on July 4, 2016 from 7:00 a.m. to 4:30 p.m.
 Approve street closures (Jefferson Street from Ash Street to Sycamore Street; Maple Street from Barnes Street to the Mason State Bank parking lot entrance; and the west lane of Barnes Street from Maple Street to Ash Street) between the hours of 7:00 a.m. – 4:30 p.m. on Monday, July 4, 2016.

4. Resolution – Appointment of Larry Briggs to the Traffic Commission by the Mayor.

CITY OF MASON
 CITY COUNCIL RESOLUTION NO. 2016-21
 APPOINTMENT TO THE TRAFFIC COMMISSION BY THE MAYOR
 June 20, 2016

WHEREAS, a vacancy occurred on the Traffic Commission by the resignation of Roger Bauer; and

WHEREAS, Larry Briggs applied and was considered to be a qualified candidate.

BE IT HEREBY RESOLVED, that the Mayor, with confirmation by the City Council, does hereby appoint Larry Briggs to fill the unexpired term on the Traffic Commission commencing June 20, 2016 and expiring on December 31, 2016.

MOTION APPROVED

REGULAR BUSINESS

Resolution – Authorizing Approval to Purchase a Zero Turn Mower from Superior Saw with Motor Pool Funds

MOTION by Droscha, second by Brown,
 to consider the resolution Authorizing Approval to Purchase a Zero Turn mower from Superior Saw with Motor Pool Funds as read.

MOTION APPROVED

A discussion was held regarding the bid process selection.

City Council Resolution – Authorizing Approval to Purchase a Zero Turn Mower from Superior Saw with Motor Pool Funds was introduced by Clark and seconded by Bruno.

CITY OF MASON
 CITY COUNCIL RESOLUTION NO. 2016-22
 AUTHORIZING APPROVAL TO PURCHASE A ZERO TURN MOWER FROM

SUPERIOR SAW WITH MOTOR POOL FUNDS

June 20, 2016

WHEREAS, it is in the best interest of the City of Mason to schedule the replacement of vehicles within the motor vehicle pool; and

WHEREAS, the scheduled replacement of mower #66 was approved in the Fiscal Year 2016-2017 budget.

NOW THEREFORE BE IT RESOLVED, that the Mason City Council does hereby approve the purchase of a 61" Scag mower for \$10,174.00 from Superior Saw.

Yes (5) Brown, Droscha, Ferris, Mulvany, Waltz

No (2) Bruno, Clark

RESOLUTION APPROVED

Resolution – Authorizing Approval to Purchase a 2016 Ford Explorer FWD from Signature Ford with Motor Pool Funds

MOTION by Brown, second by Droscha,
to consider the resolution giving Approval to Purchase a 2016 Ford Explorer FWD
from Signature Ford with Motor Pool Funds as read.

MOTION APPROVED

A brief discussion was held regarding the choice of a Ford product rather than a General Motor product. It was discussed that bids were issued through the State of Michigan purchasing program. Further discussion continued regarding the State purchasing program process. The consideration of an extended cab truck was discussed.

CITY OF MASON

CITY COUNCIL RESOLUTION NO. 2016-23

**AUTHORIZING APPROVAL TO PURCHASE A 2016 FORD EXPLORER FWD
FROM SIGNATURE FORD WITH MOTOR POOL FUNDS**

June 20, 2016

WHEREAS, it is in the best interest of the City of Mason to schedule the replacement of vehicles within the motor vehicle pool; and

WHEREAS, the scheduled replacement of car #5 was approved in the Fiscal Year 2016-2017 budget.

NOW THEREFORE BE IT RESOLVED, that the Mason City Council does hereby approve the purchase of a 2016 Ford Explorer for \$25,584.00 from Signature Ford.

Yes (5) Brown, Droscha, Ferris, Mulvany, Waltz

No (2) Bruno, Clark

RESOLUTION APPROVED

Resolution – Authorizing Approval to Purchase a 2016 Ford F-150 Pickup Truck from Signature Ford with Motor Pool Funds

MOTION by Brown, second by Droscha,
to consider the resolution giving Approval to Purchase a 2016 Ford F-150
Pickup Truck from Signature Ford with Motor Pool Funds as read.

MOTION APPROVED

A brief discussion was held regarding the same points that were raised with the 2016 Ford Explorer FWD.

City Council Resolution – Authorizing Approval to Purchase a 2016 Ford F-150 Pickup Truck from Signature Ford with Motor Pool Funds was introduced by Clark and seconded by Bruno.

**CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2016-24
AUTHORIZING APPROVAL TO PURCHASE A 2016 FORD F-150 PICKUP
TRUCK FROM SIGNATURE FORD WITH MOTOR POOL FUNDS
June 20, 2016**

WHEREAS, it is in the best interest of the City of Mason to schedule the replacement of vehicles within the motor vehicle pool; and

WHEREAS, the scheduled replacement of truck #14 was approved in the Fiscal Year 2016-2017 budget.

NOW THEREFORE BE IT RESOLVED, that the Mason City Council does hereby approve the purchase of a 2016 Ford pickup truck for \$21,886.00 from Signature Ford.

Yes (5) Brown, Droscha, Ferris, Mulvany, Waltz

No (2) Bruno, Clark

RESOLUTION APPROVED

Motion – Cancel the August 1, 2016 City Council Meeting Due to the August 2, 2016 Primary Election

MOTION by Droscha, second by Brown,
to approve canceling the Monday, August 1, 2016 City Council meeting due to the Primary Election to be held on Tuesday, August 2, 2016.

MOTION APPROVED

UNFINISHED BUSINESS

None

NEW BUSINESS

None

CORRESPONDENCE

All correspondence was distributed.

LIAISON REPORTS

Brown informed Council regarding Planning Commission business.

COUNCILMEMBER REPORTS

Bruno informed Council that *The State Journal* newspaper reported on the division of trail repair and maintenance funds that were appropriated. Ferris confirmed the information and stated that the Traverse Area Recreation and Transportation Trails (TARTT) made a presentation to the Friends of Lansing Regional Trails (FLRT) at their last meeting. FLRT is working to involve volunteers with the upkeep and public relations for the trails. Stuart clarified which grants the city applied for and the prioritization of the funds that were appropriated. A brief discussion ensued.

ADMINISTRATOR'S REPORT

Stuart informed Council regarding current City business as follows:

- Councilmember Bruno asked for an update regarding forming an agreement with a commercial car wash for washing City police cars.
 - Stuart informed Council that it had been determined that damage to the police car exterior equipment was a concern. The cars continue to be washed at the DPW facility.
- City owned property located on Temple Street has been published for sale and development. Also, a developer is interested in constructing on a Kipp Road parcel for a national chain business.
- City Engineer construction project update:
 - Rogers Street
 - East Oak Street
 - Cherry Street
 - Well Nos. 9 & 10 equipping

Motion – Adjourn to Closed Session Related to Personnel Issues

MOTION by Brown

to adjourn to closed session to discuss Personnel issues.

Yes (7) Brown, Bruno, Clark, Droscha, Ferris, Mulvany, Waltz

No (0)

MOTION APPROVED

The meeting adjourned to closed session at 8:34 p.m.

The meeting reconvened at 8:52 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:53 p.m.

Deborah J. Cwierniewicz, City Clerk

Michael F. Waltz, Mayor