

**CITY OF MASON
REGULAR CITY COUNCIL MEETING
MINUTES OF AUGUST 21, 2017**

Whipple called the meeting to order at 7:00 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan. Brown led the Pledge of Allegiance and offered the invocation.

Present: Councilmembers: Brown, Droscha, Ferris, Madden, Vogel, Waltz*, Whipple
Absent: None
Also present: Deborah S. Stuart, City Administrator

PUBLIC COMMENT

Josh Curtis of 868 S Barnes voiced his concerns about the policy and practices of City of Mason facebook. Whipple will place the issue of who decides the guidelines for the page and who maintains it on the next Council meeting agenda for September 5.

*Councilmember Waltz Arrived at 7:08 pm

Alexander Bruno of 2757 Okemos informed Council members that he was at the meeting as part of his Boy Scout communications badge.

CONSENT CALENDAR

MOTION by Droscha, second by Vogel,
to approve the Consent Calendar as follows:

- A. Motion – Approve Minutes: Regular Council Meeting August 21, 2017
- B. Finance/Budget:
 - 1. Motion – Approve Bills in the Amount of \$135,928.0208,782.711
- C. Correspondence –
 - 1. Resignation of Elizabeth Hude from Planning Commission Effective August 11, 2017
 - 2. City Attorney’s Report – August 17, 2017
 - 3. Mason Library Opt Out Fact Sheet – Presented to Library Board on August 16, 2017
 - 4. Proclamation Honoring Knights Angels of St James Catholic Church- Presented August 19, 2017

MOTION APPROVED UNANIMOUSLY

NEW BUSINESS

Ordinance – Introduction and First Reading of an Ordinance to Amend Section 94-131 (b) to Add Personal Service Establishments to the General Office (0-1) Zoning District

Stuart gave an overview of the action item.

MOTION by Brown, second by Waltz,
to introduce and give first reading of an Ordinance to amend Section 94-131 (b) to add personal service establishments to the General Office (9-1) district.

Discussion occurred on whether Personal Service Establishments was defined.

MOTION by Brown, second by Madden,
to amend Ordinance to state “Providers of Personal Services”

MOTION APPROVED UNANIMOUSLY

VOTE ON MAIN MOTION

MOTION APPROVED UNANIMOUSLY

Motion – Confirmation of the Appointment of Sarah Jarvis as City Clerk/Human Resources Coordinator by the City Administrator

Stuart reported that a candidate has been selected for the position of City Clerk/Human Resources Coordinator. Sarah Jarvis presently serves as the Deputy Clerk for Caro, Michigan, and has over 10 years in that position as well as 10 years as a human resources professional. Sarah was unable to attend this meeting to the Caro Council Meeting also being scheduled for this date.

MOTION by Droscha, second by Brown,
to confirm the appointment of Sarah Jarvis as City Clerk/Human Resources Coordinator by the City Administrator.

MOTION APPROVED UNANIMOUSLY

Motion – Approve Awarding Contract for POTW Main Roof Replacement to Roofing Innovations in the Amount of \$56,210.00

The City received four bids for this project and the lowest bid is being recommended. Based on this bid, this project will be under budget by almost \$9,000.

MOTION by Brown, second by Droscha,
to approve awarding the contract for POTW main roof replacement to Roofing Innovations in the amount of \$56,210.00.

MOTION APPROVED UNANIMOUSLY

Motion – Approve Awarding Contract for WWTP Boiler/Heat Exchanger Replacement to CSM Mechanical in the Amount of \$173,688.00

The City of Mason received six bids for this project and the lowest bid is being recommended. Based on this bid, this project will be under budget by over \$176 thousand.

MOTION by Brown, Second by Droscha,
to approve awarding the contract for WWTP boiler/heat exchanger replacement to CSM Mechanical in the amount of \$173,688.00.

MOTION APPROVED UNANIMOUSLY

COUNCILMEMBER REPORT

- Brown requested a consideration of a social policy be placed on the next agenda.
- Ferris reminded members Good Morning Mason! was taking place on Thursday, August 24.
- Droscha gave an update on Planning Commission actions.
- Whipple reported on a complaint he received regarding 55th District Court and that he would be forwarding that to the Administrator.

ADMINISTRATOR'S REPORT

Stuart informed Council regarding City business including interviews for the Finance Director position, the beginning of work on Jefferson Street, and submission of a site plans for two projects.

EXECUTIVE SESSION

Motion – Adjourn to Closed Executive Session to Discuss Litigation and a Lease Agreement

MOTION by Brown, second by Droscha
To adjourn to Closed Executive Session to Discuss Litigation and a Lease Agreement

MOTION APPROVED UNANIMOUSLY BY ROLL CALL VOTE

Mayor Whipple reconvened to the Open Meeting at 8:18 p.m.

MOTION by Brown, second by Droscha,
to authorize the City Administrator to negotiate a lease agreement with Mason Public Schools for final
approval by City Council

MOTION APPROVED UNANIMOUSLY

ADJOURN

The meeting adjourned at 8:19 p.m.

Deborah Stuart, Acting City Clerk

Russell W. Whipple, Mayor