

**CITY OF MASON
REGULAR CITY COUNCIL MEETING
MINUTES OF NOVEMBER 13, 2017**

Mayor Whipple called the meeting to order at 7:01 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan. Whipple led the Pledge of Allegiance and offered the invocation.

Present: Councilmembers: Brown, Droscha, Ferris, Waltz, Whipple
Absent: Madden, Vogel
Also present: Deborah S. Stuart, City Administrator

PUBLIC COMMENT

None

CONSENT CALENDAR

- MOTION by Droscha, second by Brown,
to approve the Consent Calendar as printed:
- A. Approve Minutes: Regular Council Meeting October 16, 2017
 - B. Financial Items:
 - 1. Approve Bills in the Amount of \$282,148.48
 - C. Receipt of:
 - 1. City Attorney's Report – November 7, 2017

Yes (5) – Brown, Droscha, Ferris, Waltz, Whipple
No (0)
Absent (2) – Madden, Vogel

MOTION APPROVED

UNFINISHED BUSINESS

None

NEW BUSINESS

Motion - Approve Sale of Brush Truck #810 to Ingham Township Fire Department (Dansville) for \$1.00

Brush Truck #810, purchased in 1993, has been used on a regular basis and is in good working order. However, due to its advanced age it has been replaced with Truck #11. The estimated value of Brush Truck #810 if sold would be less than \$1,000.00.

MOTION by, Brown, second by Droscha
to Approve the Sale of Brush Truck #810 to Ingham Township Fire Department (Dansville) for \$1.00.

Yes (5) – Brown, Droscha, Ferris, Waltz, Whipple
No (0)
Absent (2) – Madden, Vogel

MOTION APPROVED

Motion – Approve Amended Administrator's Performance Review Schedule for 2017 and Receipt of Performance Review Materials

On October 3, 2016, the City Council approved a resolution approving the City Administrator's performance review process and forms to be used. In the transition of staff, the initial date's outlines

were missed and staff is requesting that the schedule be amended to one month following what was approved to accommodate.

MOTION by Droscha, second by Ferris
to Approve the Amended Administrator's Performance Review Schedule for 2017 and Receipt of Performance Review Materials.

Discussion occurred on maintaining the current Administrator's Performance Review Schedule for 2017 and have Councilmembers complete the Performance Review Materials and return them to the Mayor no later than December 1, 2017 to maintain the current schedule.

Yes (0)
No (5) – Brown, Droscha, Ferris, Waltz, Whipple
Absent (2) – Madden, Vogel

MOTION FAILED

COUNCILMEMBER REPORT

- Ferris reported that the Rayner Park Cleanup is this Saturday, November 18, from 10:00 a.m. – 2:00 p.m.
- Ferris reported that the Trail Clean-up Day was rescheduled to this Sunday, November 19, 2017 from 10:00 a.m. – 1:00 p.m. and volunteers will meet here at City Hall.
- Brown reported that he had the privilege to represent Mason on WKAR's program "Monday's with the Mayor," and if you would like to hear the broadcast you can go to WKAR.org or to Brown's City Council Facebook Page for a link.
- Brown reported that the City Administrator and he were featured in the *Flashes Newspaper*.
- Waltz reported that there will be a ribbon-cutting ceremony on November 17th commemorating the 45th Anniversary of the opening of Kiwanis Village.
- Waltz report that there will be a ribbon-cutting ceremony on December 1st commemorating the 20th Anniversary of the opening of Bestsellers Bookstore.
- Mayor Whipple recognized Girl Scout Troup #30600 attending tonight's Council meeting.

ADMINISTRATOR'S REPORT

Acknowledged Clerk Jarvis on a successful first election with the City Mason. Reported that we had 90+ kids participate in the kid election held during the election and that results will be posted soon on the City facebook page. Announced to save the date of Saturday, December 16, 2017, from 10:30 a.m. – 1:30 p.m. for a feedback session regarding Laylin Park. This is the first of a series of sessions where citizens can provide feedback on our City Parks. Construction on N. Jefferson is complete. Construction on N. Elm Street is complete and restoration is taking place. Sidewalk project on Columbia Street is complete and restoration is taking place. Workshops to discuss upcoming projects from our Capital Improvement Plan as well as a joint meeting with Planning Commission and Council will be scheduled soon, to help prepare for long-term budgeting.

ADJOURN

The meeting adjourned at 7:23 p.m.

Sarah J. Jarvis, City Clerk

Russell W. Whipple, Mayor