

# CITY OF MASON

201 West Ash St.  
Mason, MI 48854-0370

City Hall 517-676-9155  
Fax 517-676-1330

## CITY COUNCIL MEETING - COUNCIL CHAMBER

Monday, April 1, 2013

7:30 p.m.

### *Agenda*

1. Call to Order
2. Roll Call
3. Pledge of Allegiance and Invocation
4. Announcements
5. People from the Floor
6. Presentation
  - A. Welcome Mayor Arifi and Contingent of Vitia, Kosovo, Sister City to City of Mason
7. Consent Agenda
  - A. Approval of Minutes – Regular Council Meeting: March 18, 2013
  - B. Approval of Bills
8. Regular Business
  - A. Motion – Mason Lions Club – Use of Public Right-of-Way for White Cane Drive
9. Unfinished Business
10. New Business
11. Correspondence
12. Liaison Reports
13. Councilmember Reports
14. Administrator's Report
  - United States Geological Survey (USGS) Surface Water Monitoring – Sycamore Creek
  - Ingham County Parks commission Regionalization Discussion
15. Adjournment

**CITY OF MASON  
REGULAR CITY COUNCIL MEETING  
MINUTES OF MARCH 18, 2013**

Clark called the meeting to order at 7:30 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan. Ferris led the Pledge of Allegiance and offered the invocation.

Present: Councilmembers: Brown, Clark, Droscha, Ferris, Mulvany, Naeyaert  
Absent: Councilmember: Bruno  
Also present: Martin A. Colburn City Administrator  
Deborah J. Cwiertniewicz, City Clerk  
Eric Smith, Finance Director/Treasurer  
David Haywood, Zoning & Development Director  
John Stressman, Chief of Police  
Dennis McGinty, City Attorney

**ANNOUNCEMENTS**

- Mason High School and Middle School bands were lauded for their recent accomplishments and awards received

**PEOPLE FROM THE FLOOR**

Tom Cochran, State Representative for the 67<sup>th</sup> District, introduced himself and stated that his committee assignments are insurance, transportation, and infrastructure.

**PRESENTATION**

**Mayoral Proclamation**

Mayor Clark and Council presented Mr. Leon Langridge with a Mayoral Proclamation in recognition of his retirement. Mr. Langridge served 28 years as a volunteer firefighter on the Mason Fire Department.

**CONSENT AGENDA**

MOTION by Naeyaert, second by Droscha,  
to approve the Consent Agenda as follows:

- A. Approval of Minutes – Regular Council Meeting: March 4, 2013
- B. Approval of Bills: \$27,453.58

**MOTION APPROVED UNANIMOUSLY**

**REGULAR BUSINESS**

**Resolution No. 2013-13 – A Resolution to Approve Matching Funds and to Authorize an Application to the Michigan Department of Natural Resources Recreation Passport Grant Program**

Haywood spoke briefly regarding submittal of an application to the Michigan Department of Natural Resources Recreation Passport Grant Program for funds to remove the existing bridge over the Sycamore Creek near the Maple Grove Cemetery offices and construct an eight foot wide pedestrian bridge and trailhead signage. A brief discussion ensued regarding matching fund sources.

MOTION by Naeyaert, second by Droscha,  
to consider Resolution No. 2013-13 read.

**MOTION APPROVED UNANIMOUSLY**

Resolution No. 2013-13 was introduced by Ferris and seconded by Mulvany.

**CITY OF MASON  
CITY COUNCIL RESOLUTION NO. 2013-13  
A RESOLUTION TO APPROVE MATCHING FUNDS AND TO AUTHORIZE AN APPLICATION TO THE  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES RECREATION PASSPORT GRANT PROGRAM  
March 18, 2013**

**WHEREAS**, the City of Mason recognizes that the existing bridge over the Sycamore Creek near the Cemetery offices at 213 South Jefferson Street has outlived its usefulness and is in desperate need of replacement; and

**WHEREAS**, the City of Mason supports the submission of an application titled, "Riverwalk Pedestrian Bridge and Trailhead" to the Michigan Recreation Passport Grant Program for the development of a pedestrian bridge over the Sycamore Creek and trailhead signage to serve as a link between the existing Hayhoe Riverwalk Trail and the existing trailhead parking lot on South Jefferson Street; and

**WHEREAS**, the proposed project described in the grant application is an action item listed in Section I of the Mason Capital Improvement Plan 2012–2017 as a component of Phase III of the City's non-motorized trail system and Section VII(A)5 of the Mason Five-Year Recreation Plan 2013-2017, and

**WHEREAS**, the estimated project cost, including matching obligations, is as follows:

City of Mason (general fund match)	\$60,131
State Funds (MI Passport Grant)	\$30,000
<hr/> Total Project Cost	<hr/> \$90,131

**NOW THEREFORE BE IT RESOLVED**, the City Council hereby authorizes submission of a Michigan Recreation Passport Grant Application for the development of a pedestrian bridge over the Sycamore Creek, trailhead parking and associated signage to serve the existing Hayhoe Riverwalk Trail at the Maple Grove Park and Maple Grove Cemetery, and further resolves to make available its financial obligation of \$60,131 (67%) of a total \$90,131 project cost, during the 2013–2014 fiscal year.

**RESOLUTION APPROVED UNANIMOUSLY**

**Resolution No. 2013-14 – A Resolution to Approve a New Small Wine Maker License and Entertainment Permit for Bad Brewing Company LLC**

Brian Rasdale spoke regarding his application to the Michigan Liquor Control Commission (MLCC) requesting a license for a New Small Wine Maker License to make ciders.

MOTION by Naeyaert, second by Droscha,  
to consider Resolution No. 2013-14 as read.

**MOTION APPROVED UNANIMOUSLY**

Resolution No. 2013-14 was introduced by Ferris and seconded by Mulvany.

**CITY OF MASON  
CITY COUNCIL RESOLUTION NO. 2013-14  
A RESOLUTION TO APPROVE A NEW SMALL WINE MAKER LICENSE  
AND ENTERTAINMENT PERMIT FOR BAD BREWING COMPANY LLC  
MARCH 18, 2013**

**WHEREAS**, a local business known as Bad Brewing Company LLC, is located at 440 South Jefferson Street; and

**WHEREAS**, owners Danielle French and Brian Rasdale have applied to the Michigan Liquor Control Commission (MLCC) to obtain a New Small Wine Maker License and Entertainment Permit; and

**WHEREAS**, the owners have stated that they plan to make ciders, which are considered wines, in which a license is required by MLCC; and

**WHEREAS**, the owners have stated the intent to occasionally provide live acoustic music consisting of soloists as well as 2-4 member groups, in which a permit is required by MLCC: and

**WHEREAS**, the MLCC requires the local legislative body to provide a recommendation for approval or disapproval, as authorized by MCL 436.1501.

**NOW THEREFORE, BE IT RESOLVED**, that the Mason City Council is recommending that the application of Bad Brewing Company, LLC be considered for approval by the Michigan Liquor Control Commission for a New Small Wine Maker License and Entertainment Permit.

**RESOLUTION APPROVED UNANIMOUSLY**

**Motion – Two Year Extension of Northwood Energy Corporation Oil and Gas Lease**

McGinty elaborated on his submitted review of the request to extend the Midland County oil and gas lease operated by Mr. Eugene Hardy of Hardy & Hardy Consulting LLC. He stated that Mr. Hardy is proposing to drill a horizontal well rather than two vertical wells as obligated in the current lease. Horizontal well drilling is a new drilling program that costs substantially more than drilling a vertical well; however, a horizontal well provides higher production rates over a longer period of time. Given the change in technology, it was determined that it would be appropriate to reduce the obligation from six wells to five wells, stipulating that the fifth well be a horizontal well. It was also discussed that the City should be entitled to an additional \$10 per net usable acre bonus payment, as it has been in the past when the lease is extended. In addition, royalty payments to the City will increase from 1/6<sup>th</sup> to 3/16<sup>ths</sup> after completion of the fifth well.

Mr. Eugene Hardy of Hardy & Hardy Consulting LLC stated that he manages the operations of Northwood Energy Corp. and commented on his submitted report. He stated that due to Michigan Department Environmental Quality (MDEQ) changes in policy and permitting requirements and/or restrictions, they are requesting a two year extension to meet the lease requirements.

MOTION by Naeyaert, second by Ferris,  
to approve the extension of Oil and Gas Lease with Northwood Corporation.  
**MOTION APPROVED UNANIMOUSLY**

**Motion – 2012 Annual Report– Zoning & Development**

Haywood elaborated on the 2012 Zoning & Development Annual Report to Council.

MOTION by Droscha, second by Brown,  
to accept the 2012 Annual Report for the Zoning & Development Department and place  
it on file.  
**MOTION APPROVED UNANIMOUSLY**

MOTION by Mulvany, second by Naeyaert,  
to amend the agenda by moving Item No. 8(F) Motion – Mason Area Chamber of Commerce  
Annual Events, before Item No. 8(E) Motion – 2012 Annual Report – Police Department.  
**MOTION APPROVED UNANIMOUSLY**

**Motion – Mason Area Chamber of Commerce Annual Events**

Doug Klein, Mason Area Chamber of Commerce (MACC) President, gave a brief synopsis of the annual events sponsored by the MACC. On behalf of the MACC, Mr. Klein requested street closings equipment, and staffing, for the various events. Discussion ensued regarding the cost of supporting community events in the coming years considering the economic climate.

MOTION by Mulvany, second by Droscha,  
to approve the request for street closures, use of equipment, electrical power, and  
waiver of permit fees for the 2013 annual community events as outlined in the letter from  
Doug Klein, MACC Executive Director, dated March 11, 2012.

MOTION APPROVED UNANIMOUSLY

**Motion – 2012 Annual Report – Police Department - Chief John Stressman**

Stressman elaborated on the 2012 Police Department Annual Report to Council.

MOTION by Mulvany, second by Droscha,  
to accept the Police Department 2012 Annual Report and place it on file.

MOTION APPROVED UNANIMOUSLY

**Discussion – Sister City, Vitina, Kosovo Exchange**

Clark stated that the Vitina, Kosovo contingent, Mayor Nexhmedin Arifi, Mr. Defrim Piraj, and Mr. Jakup Jahiri will be arriving March 30, 2013 and visiting through April 4, 2013. An itinerary of their visit will be determined.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

None.

**CORRESPONDENCE**

All correspondence was distributed.

**LIAISON REPORTS**

- Ferris informed Council regarding Tree Commission business
- Brown informed Council regarding the Sesquicentennial Committee business
- Naeyaert informed Council regarding Planning Commission business
- Clark informed Council regarding Downtown Development Authority business

**COUNCILMEMBER REPORTS**

Council Member Brown stated that he recently passed an examination administered by the National Association of Parliamentarians (NAP).

**ADMINISTRATOR'S REPORT**

Colburn informed Council regarding City business.

**ADJOURNMENT**

The meeting adjourned at 9:51 p.m.

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Deborah J. Cwierniewicz, City Clerk

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Leon R. Clark, Mayor

03/28/2013 09:21 AM  
User: TF  
DB: Mason City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MASON

EXP CHECK RUN DATES 03/18/2013 - 04/03/2013  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

COUNCIL REPORT  
MONDAY, APRIL 1, 2013

Vendor Code Invoice GL Number	Vendor Name Invoice Description GL Description	Invoice Date	Amount
07800	BLUE CROSS BLUE SHIELD OF MICHIGAN		
G#07029499 DIV#001 101-855.00-874.001	CITY EXPENSE RETIREES CITY EXPENSE RETIREES	03/18/2013	6,437.16
G#07029499710 DIV#00 750-000.00-231.015	HEALTH INS ~ CITY EXPENSE HEALTH INS - CITY EXPENSE	03/18/2013	6,527.50
G#7029499710 DIV#002 750-000.00-231.015	HEALTH INS - CITY EXPENSE HEALTH INS ~ CITY EXPENSE	03/18/2013	14,723.55
VENDOR TOTAL:			27,688.21
05016	GRANGER		
MARCH 2013 101-528.00-818.000	MARCH REFUSE #2274 CUSTOMERS MARCH REFUSE #2274 CUSTOMERS	04/01/2013	26,560.32
VENDOR TOTAL:			26,560.32
05363	WOLVERINE ENGINEERS INC		
20130087 592-558.00-970.017	PROF'L SERVICES ON WELL #9 WELL #9 PROFESSIONAL SERVICES	04/01/2013	5,424.75
2130085 202-451.00-970.211	W COLUMBIA RECONSTRUCTION PROJ#11-0028 W COLUMBIA RECONSTRUCTION PROJ#11-0028	04/01/2013	10,102.00
VENDOR TOTAL:			15,526.75
TOTAL - ALL VENDORS:			69,775.28

I hereby certify that I have reviewed the above bills and expenses and to the best of my knowledge and belief, they cover expenditures of City services and materials and are within current budget appropriations.



Martin A. Colburn  
City Administrator

# CITY OF MASON

## STAFF AGENDA REPORT TO CITY COUNCIL

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**Meeting Date:** April 1, 2013

**Agenda Item:** 8(A)

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### **AGENDA ITEM**

Motion – Mason Lions Club – Use of Public Right-of-Way for White Cane Drive

### **EXHIBITS**

- Letter of Request

### **STAFF REVIEW**

City Clerk

### **SUMMARY STATEMENT**

The Mason Lions Club is requesting permission to use the public right-of-way for their annual White Cane Drive on the sidewalks of Mason.

### **RECOMMENDED ACTION**

Move to approve the Mason Lions Club's request to use the public right-of-way for their annual White Cane Drive on the sidewalks of Mason Friday, April 26 and Saturday, April 27.



**Mason Lions Club  
310 E. Sycamore St.  
Mason, Mi. 48854**

March 8, 2013

Mason City Council  
201 West Ash Street  
Mason, Mi. 48854

Dear Council Members:

Lions Clubs International has set the week of April 26<sup>th</sup> through May 5<sup>th</sup> as Lions White Cane Week for 2013. This week is in recognition of those who depend on white canes and guide dogs to pursue a meaningful and independent life. The White Cane Drive serves both to raise funds to assist needy Mason-area residents with vision exams and glasses, and to increase awareness of services of the Lions organization.

The Mason Lions Club is planning to conduct its "White Cane Drive" on the sidewalks of Mason on Friday, April 26 and Saturday, April 27.

We would appreciate your support for this worthwhile project in the form of written permission for this fund raiser on these dates.

We thank you for your past support and look forward to continuing the same. Please reply to the address above.

Sincerely,

A handwritten signature in black ink that reads "Jennifer L. Jordan". The signature is written in a cursive style.

Jennifer L. Jordan  
Secretary, Mason Lions Club

**RECEIVED**

**MAR 18 2013**

**MASON CITY CLERK**

# City of Mason

201 W. Ash St.  
P.O. Box 370  
Mason, MI 48854-0370  
www.mason.mi.us



City Hall 517 676-9155  
Police 517 676-2458  
Fax 517 676-1330  
TDD 1-800-649-3777

## MEMORANDUM

**TO:** Honorable Mayor and Council Members  
**FROM:** Martin Colburn, City Administrator  
**DATE:** April 1, 2013  
**RE:** City Administrator's Report

### **United States Geological Survey (USGS) Surface Water Monitoring—Sycamore Creek**

Sycamore Creek is located in south central Ingham County and has a drainage area of 67,740 acres, which includes the towns of Holt and Mason, and part of the City of Lansing. The Sycamore Creek Headwaters Watershed encompasses 49 square miles and is considered an impaired water body in accordance with the Clean Water Act. Due to it being impaired with contaminants, Ingham County Health Department, in conjunction with the USGS is submitting application for a grant to provide testing and monitoring of Sycamore Creek. Sycamore Creek is a tributary to the Red Cedar River, which flows into the Grand River. The Grand River in turn discharges into Lake Michigan. The top five land use types in the surrounding area of the Sycamore Creek Watershed are: cultivated crops, 38%; hay/pasture, 24%; developed low intensity and open space, 9%; woody wetlands, 8%.

In partnership with the Ingham County Health Department, the United States Geological Survey will utilize Microbial Source Tracking (MST) markers, along with traditional water quality parameters to characterize seven sites in the main Sycamore Waterbody and a number of its tributaries over a 22 week period. The main goal and objective is to quantitatively distinguish point and non-point sources of water quality degradation at various water body flow rates. This is consistent with us ensuring that we have a contained sanitary water system and no sanitary water overflows by a compromised system. If the grant is awarded, this project will proceed in 2014.

### **Ingham County Parks Commission Regionalization Discussion**

The meeting of March 25 of the Ingham County Parks Commission (ICPC) was inclusive of a number of items of interest. Of particular note was a discussion regarding regional parks. This has been on our radar since last year when the discussion evolved between the City of

Lansing and Ingham County Commissioners regarding the funding of City owned regional parks. The determination of how a regional park is defined is the current question.

Interestingly enough, this discussion evolved more around the potential sharing of services between Clinton, Eaton and Ingham Counties. They discussed some of the budgets and potential like shared services as well as their continued support of the state's MNRTF (Michigan Natural Resources Trust Fund) and what is a perceived threat of those funds being eliminated by the current legislature. These funds are acquired through oil and gas royalties through the state and distributed by a competitive basis for matching grants statewide.

There is an expectation that this discussion will continue to evolve, primarily directed at parks within Ingham County. A formula was presented by the representative of Eaton County of how they would like to pursue a millage. They proposed that one half of the revenues be collected for operations; one quarter be collected for matching funds for capital investment; and one quarter be collected for revenue sharing directed to other governmental units within their county.

Other discussion points of the meeting included: the potential development of a tri-county outdoor recreation and tourism strategic plan; a Resolution of the Commission supporting the Friends of the Ingham County Parks; a Resolution recommending an increase in boat launch fees; a Resolution authorizing the distribution of wine at proposed Friends of Ingham County events; and a Resolution of the Friends of Ingham County Parks entering into agreements with various vendors for services at Friends sponsored events or activities.