

CITY OF MASON

201 West Ash St.
Mason, MI 48854-0370

City Hall 517-676-9155
Fax 517-676-1330

CITY COUNCIL MEETING - COUNCIL CHAMBER Monday, June 3, 2013

7:30 p.m.

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance and Invocation
4. Announcements
5. People from the Floor
6. Presentations
7. Consent Agenda
 - A. Approval of Minutes – Regular Council Meeting: May 20, 2013
 - B. Approval of Bills
8. Regular Business
 - A. Resolution No. 2013-18 – Approval of the Michigan Emergency Management Assistance Compact (MEMAC)
 - B. Resolution No. 2013-19 – Approval of the Mason Fire Department to participate in the Ingham County Mutual Aid Box Alarm System (MABAS)
 - C. Resolution No. 2013-20 – A Resolution to Accept the Transfer of Property Located at 848 S. Jefferson Street
 - D. Resolution 2013-21 – Resolution for Charitable Gaming License for Sundried Music Festival
 - E. Motion – Master Plan – Approval of Final Draft for Distribution and Schedule Public Hearing
9. Unfinished Business
10. New Business
11. Correspondence
 - WOW – Christian Andersen, System Manager
12. Liaison Reports
13. Councilmember Reports
14. Administrator's Report
 - ISO Building Code Grading Schedule
 - WOW— Michigan Public Services Commission Follow Up
15. Adjournment

**CITY OF MASON
REGULAR CITY COUNCIL MEETING
MINUTES OF MAY 20, 2013**

Clark called the meeting to order at 7:32 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan. Naeyaert led the Pledge of Allegiance and offered the invocation.

Present Councilmembers: Brown, Bruno, Clark, Droscha, Ferris, Naeyaert, Mulvany
Absent: Councilmember: None
Also present: Martin A. Colburn City Administrator
 Deborah J. Cwierniewicz, City Clerk
 Eric Smith, Finance Director/Treasurer
 John Stressman, Police Chief

ANNOUNCEMENTS

- Memorial Day Reading of the Names and the Parade will be held, Monday, May 27
- Mason City Council and Mason Schools Joint Recognition Ceremony on May 29

PEOPLE FROM THE FLOOR

None.

PRESENTATION

Colburn introduced Mr. Christian Andrews, System Manager from WOW, who spoke to his recent appointment to WOW. He commented on recent issues and updated progress. Council expressed concerns and encouraged the company to hold citizen's meetings. A formal complaint letter from the City has been forwarded to the Michigan Public Service Commission, requesting that appropriate action be taken to assist the City with gaining better quality from WOW.

CONSENT AGENDA

Approval of Minutes – Regular Council Meeting: May

It was discussed that corrections were made to the Minutes online; however, the hardcopy Minutes passed did not contain the correction. The Minutes were removed from the Consent agenda for consideration.

MOTION by Naeyaert, second by Droscha
To correct the Minutes of May 6, 2013.
MOTION APPROVED UNANIMOUSLY

MOTION by Naeyaert, second by Droscha,
To amend the agenda by moving Agenda Item No. 8(A), Motion – Bid - Uniform DPW, to the Consent Agenda.
MOTION APPROVED UNANIMOUSLY

MOTION by Naeyaert, second by Brown,
to approve the Consent Agenda as presented:

- Payment of Bills – total of \$62,685.09
- Motion – Bid - Uniform DPW

MOTION APPROVED UNANIMOUSLY

UNFINISHED BUSINESS

None.

NEW BUSINESS

It was discussed that there were technical difficulties with use of the website. Finance Director/Treasurer Eric Smith stated that he has spoken with the Webmaster and that the issues were being rectified.

CORRESPONDENCE

All correspondence was distributed. Clark stated that he had received letters from first graders regarding the amount of duckweed on the pond at Laylin Park and that he would respond to them.

LIAISON REPORTS

- Droscha informed Council that the next Traffic Commission meeting is July 24, 2013
- Ferris informed Council that the next Tree Commission meeting is June 4, 2013
- Naeyaert informed council that the Planning Commission discussed the updated Master Plan and that City Council would see it in the near future.

COUNCILMEMBER REPORTS

Bruno reported that he attended the May 5, 2013 jail ceremony in honor of public safety officers who have given their life while on duty.

ADMINISTRATOR'S REPORT

Colburn informed Council regarding City business.

ADJOURNMENT

The meeting adjourned at 8:18 p.m.

Deborah J. Cwierniewicz, City Clerk

Leon R. Clark, Mayor

05/31/2013 10:12 AM
User: TF
DB: Mason City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MASON

EXP CHECK RUN DATES 06/01/2013 - 06/05/2013
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

COUNCIL REPORT
MONDAY, JUNE 3, 2013

Vendor Code Invoice GL Number	Vendor Name Invoice Description GL Description	Invoice Date	Amount
05016	GRANGER		
MAY 2013 101-528.00-818.000	MAY REFUSE CHARGES FOR #2279 CUSTOMERS MAY REFUSE CHARGES FOR #2279 CUSTOMERS	06/01/2013	26,618.72
VENDOR TOTAL:			26,618.72
05234	MML WORKERS COMPENSATION FUND		
872201 101-000.00-128.000	1ST QTR 2013/2014 WC PREMIUM 1ST QTR 2013/2014 WC PREMIUM	06/01/2013	11,963.00
VENDOR TOTAL:			11,963.00
07943	SIGNATURE FORD, L - M		
BN376 661-901.00-970.000	FIRE DEPTS NEW 2013 FORD EXPEDITION FIRE DEPTS NEW 2013 FORD EXPEDITION	06/01/2013	28,915.00
VENDOR TOTAL:			28,915.00
07096	SPEEDWAY, LLC		
JUNE 2013 661-568.00-731.000	MAY FUEL 1657 GALLONS MAY FUEL 1657 GALLONS	06/01/2013	5,229.50
VENDOR TOTAL:			5,229.50
07151	WEST SHORE FIRE, INC.		
18768 101-426.00-985.000	EQUIPMENT UPGRADE FOR TORNADO SIRENS EQUIPMENT UPGRADE FOR TORNADO SIRENS	06/01/2013	7,500.00
VENDOR TOTAL:			7,500.00
TOTAL - ALL VENDORS:			80,226.22

I hereby certify that I have reviewed the above bills and expenses and to the best of my knowledge and belief, they cover expenditures of City services and materials and are within current budget appropriations.


Martin A. Colburn
City Administrator

CITY OF MASON

STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: June 3, 2013

Agenda Item: 8 (A)

AGENDA ITEM

Resolution No. 2013-18 – Approval of the Michigan Emergency Management Assistance Compact (MEMAC)

EXHIBITS

- MEMAC Agreement

STAFF REVIEW

Fire Department

SUMMARY STATEMENT

The Michigan Emergency Management Assistance Compact (MEMAC) establishes a system for providing mutual aid to localities in Michigan in the event of a catastrophe or major disaster where existing mutual aid agreements become exhausted. MEMAC is a voluntary agreement between governmental units in Michigan. The agreement sets forth a system to provide large scale mutual aid assistance in the event of an emergency of such significance it appears beyond the capability of local resources to handle. MEMAC was approved by the Governor in 2006, and was issued under the authority of Public Act 390 of 1976, as amended.

MEMAC is intended to cover "all hazards" that are of such scope resources of many jurisdictions are required. Incidents that may require a need for large-scale mutual aid include fire, severe weather, chemical spills, explosions, or nuclear incidents.

MEMAC is intrastate, jurisdiction helping jurisdiction within the State of Michigan. The Emergency Management Assistance Compact (EMAC) is interstate; state helping state. By being a MEMAC member, you or your resources are eligible to be deployed out of state as a part of EMAC. All of the benefits of MEMAC apply to EMAC.

Reimbursement for assistance provided is set forth in a pre-agreement. Liability issues are addressed. Command structure and lines of authority are defined before an emergency occurs.

MEMAC establishes a system for requesting and providing emergency assistance with pre-established reimbursement guidelines. It helps contain liability exposure to those who provide assistance. It enhances cooperation, pre-planning, and the prompt leverage of essential resources (people and equipment) from areas of availability to areas of need.

RECOMMENDED ACTION

Move to approve Resolution No. 2013-18.

Introduced:
Second:

**CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2013-18**

**APPROVAL OF THE MICHIGAN EMERGENCY MANAGEMENT ASSISTANCE
COMPACT**

June 3, 2013

WHEREAS, The State of Michigan Emergency Management Act, Act 390 of the Public Acts of 1976, as amended M.C.L. 30.401 et.seq. authorizes the State and its political subdivisions to provide emergency aid and assistance in the event of a disaster or emergency; and

WHEREAS, the statutes also authorize the State to coordinate the provision of any equipment, services, or facilities owned or organized by the State or its political subdivisions for the use in the affected area upon request of the duly constituted authority of the area; and

WHEREAS, this Resolution authorizes the request, provision, and receipt of interjurisdictional mutual assistance in accordance with the Emergency Management Act, Act 390 of the Public Acts of 1976, as amended among political subdivisions within the State;

NOW, THEREFORE BE IT RESOLVED, by the Mason City Council that in order to maximize the prompt, full and effective use of resources of all participating governments in the event of an emergency or disaster we hereby adopt the Michigan Emergency Management Assistance Compact which is attached hereto and incorporated by reference.

Yes

No

CLERK'S CERTIFICATION: I hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Council at its regular meeting held Monday, June 3, 2013 the original of which is part of the City Council minutes.

Deborah J. Cwierniewicz, City Clerk
City of Mason
Ingham County, Michigan

MICHIGAN EMERGENCY MANAGEMENT ASSISTANCE COMPACT

**The Michigan State Police Emergency Management Division
Revised - October 8, 2004**

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MICHIGAN EMERGENCY MANAGEMENT ASSISTANCE COMPACT

PREAMBLE

This agreement is entered into between the Michigan State Police Emergency Management Division on behalf of the State of Michigan, and by and among each county, municipality, township, federally recognized tribal nation and interlocal public agency that executes this agreement and adopts its terms and conditions, in view of the following facts:

WHEREAS, under MCL 30.403, the governor is responsible for coping with dangers to this state or the people of this state presented by a disaster or emergency and may issue executive orders, proclamations and directives having the force and effect of law to implement the provisions of the Michigan Emergency Management Act (P.A. 390 of 1976 as amended; MCL 30.401 *et seq.*); and

WHEREAS, under MCL 30.407, the director of the Department of State Police is *ex officio* the state director of emergency management, and the director or his or her designee is empowered to coordinate all federal, state, county, and municipal disaster prevention, mitigation, relief, and recovery operations within the state in compliance with the applicable provisions of the Michigan Emergency Management Plan; and

WHEREAS, under MCL 30.407a, the Emergency Management Division is charged with coordinating within this state the emergency management activities of county, municipal, state, and federal governments; and

WHEREAS, under MCL 30.407a(4)(h), the Emergency Management Division may provide for the coordination and cooperation of state agencies and departments with federal and local government agencies and departments in emergency management activities; and

WHEREAS, under MCL 30.410(2), municipalities and counties may enter into mutual aid or reciprocal aid agreements or compacts with other counties, municipalities, public agencies, private sector agencies, federally recognized tribal nations or all of these entities; and

WHEREAS, under MCL 30.407a (4) (j), the Emergency Management Division may propose and administer statewide mutual aid compacts and agreements; and

WHEREAS, under MCL 3.991 *et seq.*, the State of Michigan has entered into and agreed to participate in the interstate Emergency Management Assistance Compact (EMAC), with authority and responsibility for the coordination of the state's participation in EMAC delegated to the Emergency Management Division; and

WHEREAS, under Executive Order 2003-6, the director of the Department of State Police also has been appointed by the governor as the state director of homeland security, with the Emergency Management Division designated as the focal point and coordinating agency for all issues and actions related to homeland security within this state; and

WHEREAS, the State of Michigan and each of its political subdivisions must confront the threats to public health and safety posed by possible terrorist attacks involving chemical, biological, nuclear, radiological, incendiary or explosive (CBRNE) weapons of mass destruction; and

WHEREAS, the State of Michigan and each of its political subdivisions continue to face threats to public health and safety from both man-made and natural emergencies and disasters, including, but not limited to: fires; floods; snow storms; ice storms; tornadoes; wind storms; wave action; oil spills; water contamination; utility failures; hazardous peacetime radiological incidents; major transportation accidents; hazardous materials incidents; epidemics; air contamination; blight; drought; infestation; explosions; hostile military or paramilitary actions; riots; or civil disorders capable of causing severe damage to property and danger to life; and

WHEREAS, neither the State of Michigan nor any of its individual political subdivisions possesses all the necessary resources to cope with every possible emergency or disaster by itself, and an effective, efficient response can best be achieved by the application and leveraging of the collective resources of the state and its political subdivisions; and

WHEREAS, the parties to this agreement have determined that it is in their collective best interests to develop and implement comprehensive preparedness plans and conduct joint exercises prior to a sudden and immediate need in order to enhance the efficiency and effectiveness of their response to any emergency or disaster; and

WHEREAS, the Constitution and people of the State of Michigan have long recognized the value of cooperation by and among the state and its political subdivisions;

NOW, THEREFORE, the parties agree as follows:

ARTICLE I: DEFINITIONS

1. **Agreement:** Michigan Emergency Management Assistance Compact (MEMAC).
2. **Assisting Party:** Any participating governmental entity furnishing equipment, services and/or personnel to a requesting party under this agreement.
3. **Authorized Representative:** The chief executive of a participating governmental entity, or his or her designee, who has written authorization to request, offer, or provide assistance under the terms of this agreement.
4. **Disaster:** An occurrence or threat of widespread or severe damage, injury, or loss of life or property resulting from a natural or human-made cause, including, but not limited to, fire, flood, snowstorm, ice storm, tornado, windstorm, wave action, oil spill, water contamination, utility failure, hazardous peacetime radiological incident, major transportation accident, hazardous materials incident, epidemic, air contamination, blight, drought, infestation, explosion, or hostile military action or paramilitary action, or similar occurrences resulting from terrorist activities, riots, or civil disorders. (MCL 30.402(e))
5. **Emergency:** Any occasion or instance in which the governor determines state assistance is needed to supplement local efforts and capabilities to save lives, protect property and the public health and safety, or to lessen or avert the threat of a catastrophe in any part of the state. (MCL 30.402(h))
6. **Emergency Management Division:** The Michigan State Police Emergency Management Division (MSPEMD). (MCL 30.407a)
7. **Federal Emergency Management Agency (FEMA):** a former independent agency that became part of the new Department of Homeland Security in March 2003 - is tasked with responding to, planning for, recovering from and mitigating against disasters.
8. **Federally Recognized Tribal Nation:** A Native American Indian tribe located within the State of Michigan and recognized by the U.S. Department of Interior, Bureau of Indian Affairs.
9. **Interlocal Public Agency:** A governmental entity created by an agreement between other governmental entities pursuant to MCL 124.501 *et seq.*
10. **Local State of Emergency:** A proclamation or declaration by the chief executive official of a county or municipality that activates the response and recovery aspects

of all applicable local or interjurisdictional emergency operations plans and authorizes the furnishing of assistance under those plans. (MCL 30.402(j))

11. **Michigan Emergency Management Act:** P. A. 390 of 1976 as amended in 1990 and 2002. (MCL 30. 401 *et seq.*)
12. **Michigan Emergency Management Plan:** A comprehensive emergency management plan that the Emergency Management Division is required to prepare and maintain that includes mitigation, preparedness, response and recovery for the state. (MCL 30. 407a (2))
13. **Other Serious Threats to Public Health and Safety:** Other threats or incidents such as those described above as “disasters,” of sufficient magnitude that the necessary public safety response threatens to overwhelm local resources and requires mutual aid or other assistance, but for which no local, state or federal declaration of emergency or disaster is forthcoming or likely to result.
14. **Participating Government:** The State of Michigan, as well as any political subdivision that executes this agreement and supplies a complete, executed copy to the Emergency Management Division.
15. **Period of Assistance:** The period of time beginning with the departure of any personnel and/or equipment of the assisting party from any point for the purpose of traveling to provide assistance to the requesting party, and ending upon the return of all the assisting party’s personnel and equipment, after providing the assistance requested, to their residence or regular place of work, whichever occurs first. The period of assistance shall not include any portion of the trip during which the personnel of the assisting party are engaged in activities not reasonably necessary for their safe travel to or from the jurisdiction of the requesting party.
16. **Political Subdivision:** A county, municipality, school district or other governmental unit, agency, body, board or commission which is not a state department, board, commission or agency of state government. (MCL 30.402(n))
17. **Requesting Party:** Any participating governmental entity requesting and receiving emergency assistance under this agreement.
18. **Work or Work-Related Period:** Any period of time in which either the personnel or equipment of the assisting party are being used by or on behalf of the requesting party to provide emergency assistance, and for which the requesting party agrees to reimburse the assisting party. Specifically included within such work-related periods are reasonable meal or rest breaks, following which the personnel of the assisting party return to active emergency assistance work.

ARTICLE II: ELIGIBILITY AND PROCESS FOR PARTICIPATION

The State of Michigan, counties, municipalities, townships, political subdivisions, federally recognized tribal nations and interlocal public agencies of the State of Michigan may become a party to this agreement by executing a copy of this agreement and providing a copy with original signatures and authorizing resolution(s) to the Emergency Management Division. The list of authorized representatives for each participating governmental entity executing this agreement shall be attached as "Attachment A", and shall be updated as needed by means of written notification to the Emergency Management Division. Each participating government shall cooperate with the Emergency Management Division to the extent possible in providing requested information for the development of files or databases of relevant resources.

ARTICLE III: GENERAL IMPLEMENTATION PROCEDURES

When a participating government either becomes affected by, or is under imminent threat of, an emergency, disaster or other serious threat to public health and safety, an authorized representative of that entity may invoke this agreement by communicating a request for assistance by any practical means to the Emergency Management Division through the Michigan State Police Operations Desk, which is the central, 24-hour, emergency communications center for the State of Michigan. The Operations Desk shall immediately notify the Emergency Management Division of all such requests. Verbal requests shall be confirmed in writing within 24 hours of the original request. All requests for assistance under MEMAC must be made to the Emergency Management Division through the Operations Desk. Direct requests for assistance between or among participating governments shall be considered as activation of local or regional mutual aid or reciprocal aid agreements, and not MEMAC; however, this does not preclude later requests for MEMAC assistance through the prescribed system.

Requests for assistance under MEMAC shall be limited to emergencies, disasters or other serious threats to public health and safety. MEMAC is primarily intended to facilitate a comprehensive and coordinated response to major or widespread threats or catastrophic events for which a local and gubernatorial declaration of a state of emergency or disaster for the affected jurisdiction(s) are anticipated or already issued. However, nothing precludes a requesting agency from invoking MEMAC for emergencies, disasters or other serious threats to public health and safety in the absence of a formal emergency or disaster declaration at any level. MEMAC assistance shall not be requested by any participating government unless it is anticipated that the resources available within the jurisdiction or through other, preexisting local or regional mutual aid or reciprocal aid compacts or agreements will be exhausted, inadequate or overwhelmed in response to the threat or event being faced.

The Emergency Management Division shall coordinate MEMAC planning and training, and occasionally conduct exercises of MEMAC activation and operations as deemed necessary. Exercises shall be designed and conducted so as to minimize extraordinary expenses to the extent possible. Participating governments shall not receive reimbursement for exercises, training or planning pertaining to MEMAC unless approved by the Emergency Management Division from available state or federal funds authorized for such purposes.

The established emergency management system for the State of Michigan will be followed to the extent practicable in implementing MEMAC. An authorized representative of the affected participating government must make requests for assistance under this agreement. Municipalities without an appointed emergency management coordinator shall coordinate requests for MEMAC assistance or for other state or federal assistance with their respective county emergency management coordinators as soon as practicable. Local emergency management coordinators shall, in turn, coordinate their activities with the Emergency Management Division through the division's district coordinator assigned to that area. See "Attachment E" for Summary Implementation Guidelines.

A. Requests for Assistance under MEMAC: Participating governments invoking MEMAC as requesting parties shall provide the Emergency Management Division with the information set forth in Article III, Paragraph F. The division shall then assess its database of available and relevant resources; contact other participating governments or mobilize state assets for assistance; and coordinate the mobilization of assistance under this agreement.

Neither the Emergency Management Division nor the State of Michigan shall be responsible for any reimbursement or compensation costs associated with coordinating or facilitating such requests for assistance between or among participating governments, unless the Emergency Management Division is the requesting party on behalf of the State of Michigan. In all cases, the party receiving assistance shall be responsible for the costs incurred by any assisting party rendering aid under this agreement.

B. Local/Regional Mutual Aid or Reciprocal Aid Compacts and Agreements: Participating governments may, when faced with an emergency, disaster or other serious threat to public health and safety, invoke other, local or regional mutual aid or reciprocal aid compacts or agreements in lieu of, prior to, or in addition to, invoking MEMAC. Neither participation in nor requests for assistance under MEMAC shall preclude, supersede or negate the activation or the fulfillment of the terms of any local or regional mutual aid or reciprocal aid compacts and agreements.

C. The State as Requesting Party: The state director of emergency management may, with the approval of the governor, invoke MEMAC as the requesting party on behalf of the State of Michigan when: the director believes and the governor concurs that the threat or actual occurrence of an emergency, disaster or other serious threat to public health and safety is so severe or widespread that it significantly affects the safety and welfare of the people of the State of Michigan; the governor has issued or is expected to issue a declaration of a state of emergency or disaster for the affected jurisdiction(s); and the combined resources of the affected jurisdiction(s) and the state would be exhausted, overwhelmed or inadequate to respond to the event without additional assistance from other participating governments. The director shall seek input from the Emergency Management Division and its district coordinators assigned in the affected area(s) in determining whether to invoke MEMAC on behalf of the state. The Emergency Management Division shall fulfill all the responsibilities pertaining to assessment, notification, organization, providing information and reimbursement on behalf of the state when the state is the requesting party under MEMAC.

D. Rights and Privileges: The provisions of the Michigan Emergency Management Act (P.A. 390 of 1976 Sec.11 as amended; MCL 30.411) shall apply when the personnel, equipment or other resources of any participating government respond as an assisting party and provide emergency assistance outside their respective jurisdictions under any MEMAC request, for purposes of tort liability, immunity, authority, and worker's disability compensation.

Sec. 11. (1) Personnel of disaster relief forces while on duty shall:

(a) If they are an employee of the state, have the powers, duties, rights, privileges, and immunities of and receive the compensation incidental to their employment.

(b) If they are employees of a county, municipality, or other governmental agency regardless of where serving, have the powers, duties, rights, privileges, and immunities and receive the compensation incidental to their employment.

(c) If they are not employees of the state, a county, municipality, or other governmental agency, be entitled to the same rights and immunities as are provided by law for the employees of the state. All personnel of disaster relief forces shall, while on duty, be subject to the operational control of the authority in charge of disaster relief activities in the area in which they are serving, and shall be reimbursed for all actual and necessary travel and subsistence expenses.

Nothing in this agreement, including participation or non-participation by any eligible governmental entities, shall abrogate or supersede the powers and authority of the governor or state director of emergency management under MCL 30.401 *et seq.* to

provide direct state assistance (i.e., personnel, equipment or other resources), or to order local political subdivisions of the State of Michigan to provide mutual aid to affected areas outside their own respective jurisdictions, regardless of whether MEMAC has been activated. Neither shall it supersede or abrogate the powers and authority of the state fire marshal under MCL 419.201 *et seq.* or Executive Order No. 2003-18, to mobilize and require the assistance of fire departments outside their respective jurisdictions in the event of emergencies that affect the safety and welfare of the people of Michigan. However, it is the intent of MEMAC to enhance preparedness and response capabilities statewide through voluntary participation and advance planning by the State of Michigan and its political subdivisions, thereby reducing the need for the governor or state police director to exercise their compulsory powers related to mutual aid on an *ad hoc* emergency basis as authorized by law.

E. No State, Division, or Signatory Liability: In no event shall the Emergency Management Division, the State of Michigan, or any signatory to this agreement be responsible for costs associated with emergency assistance under this agreement in the absence of appropriated funds or where such funding would be contrary to law.

F. Required Information: Each request for assistance shall be accompanied by the following information, to the extent known:

1. A general description of the damage or harm sustained or threatened;
2. Identification of the emergency service function(s) for which assistance is needed (e.g. fire service, law enforcement, emergency medical services, transportation, search and rescue, communications, public works, engineering, building, inspection, planning and information assistance, mass care, resource support, public health, etc.), and the particular type of assistance needed;
3. The amount and type of personnel, equipment, materials, and supplies needed with a reasonable estimate of the length of time that each will be needed;
4. A proposed time and place for representatives of both the requesting and assisting parties to coordinate their activities and resources.

This information may be provided on the Assistance Request Form attached to this agreement as "Attachment B". The Emergency Management Division may subsequently and occasionally revise the format of "Attachment B" as needed. In that case, the division shall distribute copies of the revised form to all participating governments.

G. Duty to Assess Availability of Resources and Render Assistance: When contacted by the Emergency Management Division, the authorized representative(s) of any participating government shall assess their own situation to determine available personnel, equipment and other appropriate resources. It shall be the duty of each participating government to render all reasonably available assistance when requested under this agreement to the fullest extent possible and as expeditiously as possible.

However, a participating government may withhold, decline or refuse to provide any or all requested assistance even if available if such compliance would unreasonably jeopardize public health and safety, security or emergency response capabilities in its own jurisdiction. In such a case, an authorized representative of the participating government which has withheld or refused to provide requested assistance under MEMAC shall immediately notify the requesting party and the Emergency Management Division with an explanation, which shall be confirmed in writing to both the requesting party and the division within ten days.

An authorized representative of a participating government that agrees to provide assistance upon request under this agreement shall immediately communicate that assent and the information set forth in this Article III, Paragraph G below, to the extent known, to the Emergency Management Division by any means practicable. If the information is being provided in written form see Article III, Paragraph L for written acknowledgement guidelines.

1. A complete description of the personnel, equipment, and other resources to be furnished to the requesting party;
2. The estimated length of time that each of the personnel, equipment, and other resources will be available;
3. The areas of experience, training, and abilities of the personnel and the capability of the equipment to be furnished;
4. The name of the person or persons to be designated as supervisory personnel; and
5. The estimated time when each type of the assistance to be provided will arrive at the location designated by the requesting party.

H. Standardized Incident Command System Required: All participating governments involved in MEMAC shall operate during exercises or actual activation pursuant to a standardized incident command system or unified command system (also known as incident management system) as currently endorsed and adopted by

the U.S. Fire Administration (USFA). Adoption of any alternate incident command system must be endorsed by a majority vote of a joint inter-service committee of public safety officials representing law enforcement, fire service, emergency medical service and emergency management, convened and chaired by the director of the Emergency Management Division.

- I. **Supervision and Control:** The personnel, equipment, and resources of any assisting party shall come and remain under the operational control of the incident commander from the time of arrival at the designated location for staging or response. Designated supervisory personnel of each assisting party shall retain direct supervision and control of their own personnel, equipment, and other resources. The incident commander shall assign work tasks to the supervisory personnel of each assisting party, who shall in turn assign work tasks and establish work schedules for their own personnel. In the event that two or more assisting parties combine to provide multijurisdictional teams or task forces according to their preexisting local or regional mutual aid compacts and operations, the supervisor(s) designated by the constituent jurisdictions shall exercise normal supervision and control of the team or task force as if it was an assisting party from a single jurisdiction.

Supervisory personnel of each assisting party shall: maintain daily personnel time records, material records and a log of equipment hours; be responsible for the operation and maintenance of the equipment and other resources they have furnished; and report work progress to the incident commander through appropriate channels. The personnel, equipment and other resources of any assisting party may be recalled to respond to emergencies, disasters or other serious threats to public health and safety within their own respective jurisdictions at any time. In such an event, the assisting parties being recalled shall, if possible, provide at least twenty-four hours' advance notice to the incident commander and the Emergency Management Division; otherwise, such notice shall be provided as soon as practicable.

When providers such as Emergency Medical Services, that require medical control supervision, render pre-hospital emergency medical care outside of their region under a MEMAC request they will operate under the authority of their own existing Medical Control Authority.

- J. **Food, Housing, & Self-Sufficiency:** Absent specific instructions or agreements to the contrary, the requesting party is ultimately responsible for providing safe and adequate food and housing for all assisting personnel during the entire period of assistance. However, recognizing that disasters and emergencies place

extraordinary demands and limitations on local resources and disrupt vital facilities and services in the stricken areas, it is expected that assisting parties should be self-sufficient to the extent possible. A requesting party may even specify that it will accept assistance only from assisting parties with self-sufficient personnel and resources.

K. Communications: Absent specific instructions or agreements to the contrary, the requesting party shall have the ultimate responsibility for coordinating communications among the personnel of the requesting and assisting parties. However, personnel, units, teams or task forces from each assisting party should be prepared to bring or obtain sufficient equipment for their own operations and communications needs.

L. Written Acknowledgement: Assisting parties shall respond to requests for assistance under this agreement by providing written acknowledgement to the requesting party and the Emergency Management Division as soon as practicable of the assistance to be rendered. This information may be provided on the Assistance Confirmation form attached to this agreement as "Attachment C". The Emergency Management Division may subsequently and occasionally revise the format of "Attachment C" as needed. In that case, the division shall distribute copies of the revised form to all participating governments.

ARTICLE IV: REIMBURSEMENT

The terms and conditions governing reimbursement for any assistance provided under this agreement shall be in accordance with the following provisions, unless otherwise mutually agreed upon in writing by the requesting and assisting parties.

Nothing in this agreement, nor the activation of the provisions of this agreement, precludes the chief executive official of a participating government from requesting, through the Emergency Management Division, state and/or federal assistance, and/or the issuance of a gubernatorial or presidential declaration of emergency or disaster, according to the provisions of the Michigan Emergency Management Act and the federal Disaster Relief Act of 1974 (known as the Robert T. Stafford Act—Public Law 93-288, 88 Stat. 143), as amended by the Disaster Mitigation Act of 2000.

A. Personnel: During the period of assistance, each assisting party shall continue to pay its employees according to its then prevailing ordinances, rules, contracts and regulations. The requesting party shall reimburse each assisting party for all direct and indirect payroll costs and expenses (including travel expenses) incurred during the period of assistance, including, but not limited to, employee pensions and benefits as provided by Generally Accepted Accounting Principles (GAAP).

- B. Equipment:** The requesting party is obligated to reimburse each assisting party for the use of its equipment during the period of assistance according to either a pre-established local or state hourly rate or the current Schedule of Equipment Rates published by the Federal Emergency Management Agency (FEMA). See "Attachment D" for the current Schedule of Equipment Rates published by FEMA. For those instances in which costs are reimbursed by FEMA, the eligible direct costs shall be determined in accordance with 44 Code of Federal Regulations (CFR) 206.228. Each assisting party shall pay for all repairs to its own equipment as deemed necessary by its on-site supervisor(s) in order to maintain the equipment in safe operating condition. If practical, the requesting party may, upon request, provide fuel, miscellaneous supplies and minor repairs to assisting parties. The total equipment charges invoiced to the requesting party for reimbursement shall be reduced by the total value of fuel, supplies and repairs furnished by the requesting party, as well as by the amount of any insurance proceeds covering the damaged assets received by the assisting party as the result of covered losses from the event.
- C. Materials and Supplies:** The requesting party shall reimburse each assisting party for all materials and supplies furnished by it and used or damaged during the period of assistance, except for the costs of equipment, fuel and maintenance materials, labor, and supplies, which shall be included in the equipment rate established above, unless such damage is caused by gross negligence, willful and wanton misconduct, intentional misuse, or recklessness on the part of the assisting party involved. All assisting personnel shall use reasonable care under the circumstances in the operation and control of all materials and supplies they use during their response. The measure of reimbursement shall be determined in accordance with 44 CFR 206.228. As an alternative, the parties may agree that the requesting party will replace used or damaged materials and supplies with like kind and quality as acceptable to the assisting party.
- D. Record Keeping:** Each assisting party shall maintain records and submit invoices for reimbursement by the requesting party using the format used or required by FEMA publications, including 44 CFR Part 13, and applicable Office of Management and Budget (OMB) Circulars. Finance staff from both the requesting party and Emergency Management Division shall provide each assisting party with necessary information, directions and assistance for proper record keeping. In the event that the Emergency Management Division is invoiced as the requesting party on behalf of the state of Michigan under this agreement, all required documentation shall be provided to the division in accordance with the Michigan Emergency Management Act and the applicable administrative regulations.

E. Payment: Unless otherwise mutually agreed upon in writing by the requesting and assisting parties, each assisting party shall bill the requesting party for all reimbursable expenses with an itemized invoice as soon as practicable after the expenses are incurred, but not later than sixty (60) days following the period of assistance, unless the deadline for identifying damage is extended in accordance with 44 CFR Part 206. The requesting party shall pay the invoice, or notify the billing party of any disputed items, as soon as practical. These time limits may be modified by mutual agreement.

The Emergency Management Division shall provide reimbursement for authorized expenses upon authorization from FEMA in the event of a presidential disaster declaration with public assistance provisions, or from the state disaster contingency fund under the provisions of MCL 30.419, or under such other law as may be applicable.

ARTICLE V: ARBITRATION OF DISPUTES REGARDING REIMBURSEMENT

Any controversy or claim arising out of or relating to this Agreement, or the breach thereof, shall be resolved in the following manner:

1. The party asserting noncompliance shall serve written notice to the other party or parties. The notice shall identify the specific compact provision alleged to have been violated and shall specify the factual and legal basis for the alleged noncompliance. Representatives of both parties shall therefore meet within 30 days in an effort to resolve the dispute.
2. In the event the controversy or claim is not resolved to the satisfaction of both parties within 90 days after service of the notice set forth in Section 1, either party may request that the controversy or claim be resolved through arbitration. Any arbitration under this provision shall be conducted under the commercial arbitration rules of the American Arbitration Association.
3. All parties shall bear their own costs of arbitration and attorney fees.
4. Nothing herein shall be construed to waive, limit or restrict any defense that is otherwise available to either party.

ARTICLE VI: INSURANCE

Each requesting and assisting party operating under this agreement shall bear the risk of its own actions as it would with normal, day-to-day operations, and determine for itself what kinds and amounts of insurance it should carry. The amount of reimbursement from any requesting party, or from any authorized state or federal

disaster relief funds, shall be reduced by the amount of any insurance proceeds covering the damaged assets that the requesting or assisting party collects as a result of losses experienced in rendering assistance pursuant to this agreement.

ARTICLE VII: LIABILITY

Requesting agencies shall not be responsible for the liability or the defense of the employees, volunteers, agents, and subcontractors, of the assisting parties.

ARTICLE VIII: LENGTH OF TIME FOR ACTIVATION UNDER MEMAC

Once a participating government has agreed and mobilized to respond as an assisting party under this agreement, the activation period may be terminated at any time by the requesting party if it is deemed that the threat or harm has subsided or outside resources and assistance are no longer needed. Otherwise, the period of obligation for assistance shall terminate no later than seven days after the initial activation regardless of whether there is a local or gubernatorial declaration of emergency or disaster, unless there is mutual agreement between or among the requesting and assisting parties to continue the activation for a specific number of days.

ARTICLE IX: SUPPLEMENTARY AGREEMENTS/ANNEXES

Specialized disciplines (e.g., fire service, EMS, HazMat response, etc.) may consider it necessary to develop supplementary agreements or annexes to MEMAC with more detailed plans or guidance for their response operations. Upon request, the Emergency Management Division shall convene and coordinate committees involving appropriate selected representatives from the discipline(s) involved to develop and promulgate such annexes or supplementary agreements.

All jurisdictions should note that when operating under an other than MEMAC mutual aid or reciprocal aid compact or agreement and it does not require the requesting parties to reimburse assisting parties, then the parties involved risk becoming ineligible for reimbursement from disaster relief or public assistance funds of the State of Michigan or federal government in the event of a gubernatorial and/or presidential disaster declaration. Also note that participating governments involved in MEMAC activation as assisting parties also risk becoming ineligible for reimbursement from disaster relief or public assistance funds of the State of Michigan or federal government if they make supplementary agreements in advance between or among themselves to waive reimbursement as required by this agreement.

ARTICLE X: TERM OF AGREEMENT AND PROCESS FOR WITHDRAWAL

This agreement shall be in effect for each participating government unless terminated

by advance written notice. Notice of termination or withdrawal from this agreement shall be made in writing and shall be served personally or by registered mail upon the director of the Emergency Management Division. Termination or withdrawal shall not be effective until thirty (30) days after the Emergency Management Division has received written notice. The termination or withdrawal from the agreement shall apply only to the participating government that has tendered the required notice; this agreement shall otherwise remain in full force and effect as to all other parties.

ARTICLE XI: IMPLEMENTATION OF MEMAC

This agreement shall become operative immediately upon its execution by any two eligible governmental entities, one of which may include the Emergency Management Division on behalf of the State of Michigan. It shall become effective for each successive signatory upon its execution by that political subdivision and receipt of the required legal documents by the Emergency Management Division, with no other actions required of any of the other participating governments.

ARTICLE XII: ROLE AND RESPONSIBILITIES OF THE EMERGENCY MANAGEMENT DIVISION

The role and responsibilities of the Emergency Management Division pertaining to MEMAC are to: administer and implement MEMAC; coordinate all exercises, planning and activation pertaining to MEMAC; maintain and update files or databases of participating governments and relevant documents; gather data pertaining to the relevant personnel, training, skills, equipment and other resources available from participating governments and serve as the central repository for files or databases of those resources; and fulfill the duties of notification, reimbursement, etc. when the State of Michigan is the requesting party under MEMAC. Nothing in this agreement herein shall be construed to limit the division from otherwise performing such duties and responsibilities as it may have under MCL 30.401 *et seq.*

ARTICLE XIII: SEVERABILITY; EFFECT ON OTHER AGREEMENTS

Should a court of competent jurisdiction rule any portion, section, or subsection of this agreement invalid or nullified, that fact shall not affect or invalidate any other portion, section or subsection. All remaining portions and sections of this agreement not invalidated or nullified by a court ruling shall remain in full force and effect.

This agreement shall not be construed so as to make any other agreement, arrangement or contract, other than this agreement itself, binding on any parties to this agreement.

ARTICLE XIV: AMENDMENTS AND REVISIONS

Except as otherwise specified within this agreement, notice of any amendments or revisions of MEMAC must be made in writing to all participating governments by the Emergency Management Division, and shall only take effect for each participating government upon its acceptance and execution of an amended instrument promulgated by the division.

Nothing in this section shall be construed so as to prevent or restrict participating governments from making bilateral or multilateral agreements among themselves regarding matters where such agreements are specifically authorized or contemplated by pertinent sections of this agreement.

ARTICLE XV: PARTICIPATION IN EMAC

The State of Michigan is currently a participating member in the interstate Emergency Management Assistance Compact (EMAC) according to the provisions of MCL 3.991 *et seq.* In cases where the State of Michigan has received a request and agreed to provide assistance to another state, province or territory under EMAC, but lacks the particular personnel, equipment or other resources necessary, the state director of emergency management may, with the approval of the governor, invoke MEMAC with the state as requesting party in order to solicit assistance from other participating governments to respond as state assets outside the State of Michigan under EMAC. Such assistance under EMAC shall be completely voluntary on the part of local participating governments.

Personnel, equipment and other resources of assisting parties responding outside Michigan through the concurrent activation of MEMAC and EMAC shall be considered as state assets for the purposes of liability, immunity and worker's compensation. The State of Michigan shall also be responsible for reimbursement of costs to assisting parties according to the provisions of MEMAC. Assisting parties from local participating governments responding on behalf of the State of Michigan shall not be activated outside the state longer than seven days except by mutual agreement between the assisting parties and the state director of emergency management upon request from the affected EMAC jurisdiction.

Nothing herein shall be deemed to constitute either an obligation of future appropriations or a pledge of the credit of the State of Michigan or signatory to this agreement.

IN WITNESS WHEREOF, the parties set forth below have duly executed this Agreement on the date set forth below:

For Jurisdiction of: City of Mason

Printed Name: Martin Colburn

Title: City Administrator **Date:** June 3, 2013

Signature: _____

Attest:

Printed Name: _____

Title: _____ **Date:** _____

Signature: _____

Approved As To Form By Attorney For Signatory:

Printed Name: Dennis McGinty

Title: Mason City Attorney **Date:** June 3, 2013

Signature: _____

Attachment A

AUTHORIZED REPRESENTATIVES CONTACT INFORMATION
Michigan Emergency Management Assistance Compact

Date: June 3, 2013

Name of Governmental Entity: City of Mason

Mailing Address: 201 W. Ash St.

City, State, Zip Code: Mason, MI 48854

Primary Representative: Kerry Minshall

Title: Fire Chief

24 hour Phone: 517-676-9155 ext. 240 E-mail kerrym@mason.mi.us

Address: 201 W. Ash St. Mason, MI 48854

Day Phone: 517-676-9155 ext. 240 Night Phone: 517-749-5974

Pager: 517-749-5974 Fax: 517-676-1330

1st Alternate Name: Mark Howe

Title: Assistant Fire Chief

24 hour Phone: 517-388-2575 E-mail mhowe@dartbank.com

Address: 201 W. Ash St. Mason, MI 48854

Day Phone: 517-244-9025 Night Phone: 517-388-2575

Pager: 517-388-2575 Fax: 517-244-9028

2nd Alternate Name: Martin Colburn

Title: City Administrator

24 hour Phone: 517-749-8604 E-mail martyc@mason.mi.us

Address: 201 W. Ash St. Mason, MI 48854

Day Phone: 517-676-5891 Night Phone: 517-749-8604

Pager: 517-749-8604 Fax: 517-676-1330

Attachment B

**MICHIGAN EMERGENCY MANAGEMENT ASSISTANCE COMPACT (MEMAC)
ASSISTANCE REQUEST FORM**

TO BE COMPLETED BY THE REQUESTING AGENCY
Type or print all information except signatures

Date:	Time:	From the Political Subdivision of:
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Contact Person:	Telephone: ()	FAX: ()
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Incident Requiring Assistance:

General Description of the Damage Sustained:

Type of Assistance/Resources Needed:

Date & Time Resources Are Needed:

Incident Base Location:

Approximate Return Date/Time for Resources:

Title:	Agency:
Authorized Official's Name:	Authorized Official's Signature:

Attachment C

**MICHIGAN EMERGENCY MANAGEMENT ASSISTANCE COMPACT (MEMAC)
ASSISTANCE CONFIRMATION FORM**

TO BE COMPLETED BY THE ASSISTING AGENCY
Type or print all information except signatures

Contact Person:	Telephone: ()	FAX: ()
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Type of Assistance Available:

Date & Time Resources Available:	From:	To:
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Logistics Required From Requesting Agency:

Date:	Time:	From the Political Subdivision of:
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Title:	Agency:
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Authorized Official's Name:	Authorized Official's Signature:
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Attachment D

**SCHEDULE OF EQUIPMENT RATES FEDERAL
EMERGENCY MANAGEMENT AGENCY
RESPONSE AND RECOVERY DIRECTORATE
INFRASTRUCTURE DIVISION
WASHINGTON, D.C. 20472**

The rates on this Schedule of Equipment Rates are for applicant-owned equipment in good mechanical condition, complete with all required attachments. Each rate covers all costs eligible under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. § 5121, et seq., for ownership and operation of equipment, including depreciation, overhead, all maintenance, field repairs, fuel, lubricants, tires, OSHA equipment and other costs incident to operation. Standby equipment costs are not eligible.

Equipment must be in actual operation performing eligible work in order for reimbursement to be eligible. LABOR COSTS OF OPERATOR ARE NOT INCLUDED in the rates and should be approved separately from equipment costs.

Information regarding the use of the Schedule is contained in 44 CFR § 206.228
Allowable Costs. Rates for equipment not listed will be furnished by FEMA upon request.
Any appeals shall be in accordance with 44 CFR § 206.206 *Appeals.*

Cost Code	Equipment	Capacity/Siz	HP	Notes	Unit	Rate
8490	Aerial Lift, Self-	37 Ft	to 15	Articulated, Telescoping, Scissor.	hour	\$4.00
8491	Aerial Lift, Self-	60 Ft	to 30	Articulated, Telescoping, Scissor.	hour	\$11.00
8492	Aerial Lift, Self-	70 Ft	to 50	Articulated, Telescoping, Scissor.	hour	\$20.50
8493	Aerial Lift, Self-	125 Ft	to 85	Articulated and Telescoping.	hour	\$37.00
8494	Aerial Lift, Self-	150 Ft	to 130	Articulated and Telescoping.	hour	\$58.00
8486	Aerial Lift, Truck Mntd	25 Ft		Articulated and Telescoping.	hour	\$5.30
8487	Aerial Lift, Truck Mntd	50 Ft		Articulated and Telescoping.	hour	\$8.90
8488	Aerial Lift, Truck Mntd	75 Ft		Articulated and Telescoping.	hour	\$19.00
8489	Aerial Lift, Truck Mntd	100 Ft		Articulated and Telescoping.	hour	\$36.00
8010	Air Compressor	41 CFM	to 10	Hoses included.	hour	\$1.50
8011	Air Compressor	103 CFM	to 30	Hoses included.	hour	\$4.10
8012	Air Compressor	130 CFM	to 50	Hoses included.	hour	\$6.70
8013	Air Compressor	175 CFM	to 90	Hoses included.	hour	\$11.75
8014	Air Compressor	400 CFM	to 145	Hoses included.	hour	\$18.50
8015	Air Compressor	575 CFM	to 230	Hoses included.	hour	\$29.00
8016	Air Compressor	1100 CFM	to 355	Hoses included.	hour	\$43.00

8017	Air Compressor	1600 CFM	to 500	Hoses included.	hour	\$58.00
8020	Air Curtain Burner		to 50	In ground burner.	hour	\$5.40
8021	Air Curtain Burner		to 75	In ground burner.	hour	\$6.10
8022	Air Curtain Burner		to 100	In ground burner.	hour	\$6.90
8023	Air Curtain Burner		to 50	Above ground burner.	hour	\$7.30
8024	Air Curtain Burner		to 75	Above ground burner.	hour	\$9.70
8025	Air Curtain Burner		to 100	Above ground burner.	hour	\$12.75
8040	Ambulance		to 150		hour	\$16.50
8041	Ambulance		to 210		hour	\$25.00
8060	Auger, Portable	16 In	to 6		hour	\$1.10
8061	Auger, Portable	18 In	to 13		hour	\$2.50
8062	Auger, Tractor Mntd	36 In	to 13	Includes digger, boom & mounting hardware.	hour	\$1.75
8063	Auger, Truck Mntd	24 In	to 100	Guardrail post driver.	hour	\$25.00
8070	Automobile		to 130	Transporting people.	mile	\$0.37
8071	Automobile		to 130	Transporting cargo.	hour	\$7.60
8072	Automobile, Police		to 250	Patrolling.	mile	\$0.41
8073	Automobile, Police		to 250	Stationary with engine	hour	\$11.00
8110	Barge, Deck	120'x30'x7.25'			hour	\$24.50
8111	Barge, Deck	120'x45'x7'			hour	\$38.00
8112	Barge, Deck	140'x45'x7'			hour	\$51.00
8113	Barge, Deck	150'x45'x9'			hour	\$60.00
8115	Barge, Hopper	200'x35'x12'		Open	hour	\$45.00
8116	Barge, Hopper	200'x35'x12'		Closed	hour	\$52.00
8050	Board, Arrow		to 8	Trailer Mounted.	hour	\$2.80
8051	Board, Message		to 5	Trailer Mounted.	hour	\$8.40
8133	Boat, Push	45'x21'x6'	to 435	Flat hull.	hour	\$128.00
8134	Boat, Push	54'x21'x6'	to 525	Flat hull.	hour	\$144.00
8135	Boat, Push	58'x24'x7.5'	to 705	Flat hull.	hour	\$176.00
8136	Boat, Push	64'x25'x8'	to 870	Flat hull.	hour	\$206.00
8130	Boat, Row			Heavy duty.	hour	\$0.85
8131	Boat, Runabout	13'x5'	to 50	Outboard.	hour	\$9.30
8132	Boat, Tender	14'x7'	to 100	Inboard with 360 degree drive.	hour	\$20.50
8120	Boat, Tow	55'x20'x5'	to 870	Steel.	hour	\$157.00
8121	Boat, Tow	60'x21'x5'	to 1050	Steel.	hour	\$248.00
8122	Boat, Tow	70'x30'x7.5'	to 1350	Steel.	hour	\$369.00
8123	Boat, Tow	120'x34'x8'	to 2000	Steel.	hour	\$559.00
8140	Boat, Tug	16 Ft	to 100		hour	\$23.00
8141	Boat, Tug	18 Ft	to 175		hour	\$35.00
8142	Boat, Tug	26 Ft	to 250		hour	\$44.00
8143	Boat, Tug	40 Ft	to 380		hour	\$109.00
8144	Boat, Tug	51 Ft	to 700		hour	\$153.00
8420	Breaker,		to 70		hour	\$25.50
8421	Breaker,		to 105		hour	\$34.00
8422	Breaker,		to 137		hour	\$42.00
8150	Broom, Pavement	72 In	to 20		hour	\$7.80
8151	Broom, Pavement	84 In	to 45		hour	\$11.75

8152	Broom, Pavement	96 In	to 100		hour	\$14.50
8153	Broom, Pavement, Mntd	72 In	to 18		hour	\$5.50
8154	Broom, Pavement, Pull	84 In	to 20		hour	\$7.50
8270	Bucket, Clamshell	1.0 CY		Includes teeth.	hour	\$4.00
8271	Bucket, Clamshell	2.5 CY		Includes teeth.	hour	\$7.10
8272	Bucket, Clamshell	5.0 CY		Includes teeth.	hour	\$11.75
8273	Bucket, Clamshell	7.5 CY		Includes teeth.	hour	\$16.00
8275	Bucket, Dragline	2.0 CY			hour	\$3.25
8276	Bucket, Dragline	5.0 CY			hour	\$6.80
8277	Bucket, Dragline	10 CY			hour	\$11.25
8278	Bucket, Dragline	14 CY			hour	\$13.25
8180	Bus		to 150		hour	\$11.50
8181	Bus		to 210		hour	\$17.75
8182	Bus		to 300		hour	\$24.00
8190	Chain Saw	16 In			hour	\$1.25
8191	Chain Saw	25 In			hour	\$2.45
8192	Chain Saw, Pole	18 In			hour	\$1.65
8200	Chipper, Brush	6 In	to 35	Trailer Mounted.	hour	\$10.75
8201	Chipper, Brush	12 In	to 65	Trailer Mounted.	hour	\$14.25
8202	Chipper, Brush	16 In	to 100	Trailer Mounted.	hour	\$18.25
8203	Chipper, Brush	18 In	to 125	Trailer Mounted.	hour	\$21.50
8204	Chipper, Brush	18 In	to 200	Trailer Mounted.	hour	\$31.00
8205	Chipper, Brush	19 In	to 300	Trailer Mounted.	hour	\$45.00
8206	Chipper, Brush	19 In	to 450	Trailer Mounted.	hour	\$68.00
8207	Chipper, Brush		to 650	Trailer Mounted.	hour	\$103.00
8210	Clamshell & Dragline		to 100	Bucket not	hour	\$64.00
8211	Clamshell & Dragline		to 155	Bucket not	hour	\$86.00
8212	Clamshell & Dragline		to 235	Bucket not	hour	\$117.00
8213	Clamshell & Dragline		to 350	Bucket not	hour	\$159.00
8214	Clamshell & Dragline		to 530	Bucket not	hour	\$221.00
8215	Clamshell & Dragline		to 800	Bucket not	hour	\$305.00
8712	Cleaner, Sewer/Catch	5 CY		Truck Mounted.	hour	\$17.25
8713	Cleaner, Sewer/Catch	14 CY		Truck Mounted.	hour	\$22.00
8220	Compactor		to 10		hour	\$7.90
8221	Compactor		to 45		hour	\$13.75
8222	Compactor		to 75		hour	\$19.75
8223	Compactor		to 95		hour	\$24.00
8224	Compactor		to 150		hour	\$38.00
8225	Compactor		to 235		hour	\$63.00
8226	Compactor		to 335		hour	\$101.00
8227	Compactor		to 535		hour	\$200.00
8228	Compactor, towed		to 15		hour	\$14.00
8229	Compactor, towed		to 50		hour	\$35.00
8230	Compactor, towed		to 100		hour	\$60.00
8500	Crane	8 MT	to 80		hour	\$25.50
8501	Crane	15 MT	to 150		hour	\$38.00

8502	Crane	27 MT	to 200		hour	\$58.00
8503	Crane	45 MT	to 300		hour	\$87.00
8504	Crane	70 MT	to 350		hour	\$126.00
8505	Crane	110 MT	to 450		hour	\$182.00
8496	Crane, Truck Mntd	17600 Lbs			hour	\$22.00
8497	Crane, Truck Mntd	33000 Lbs			hour	\$32.00
8498	Crane, Truck Mntd	60000 Lbs			hour	\$49.00
8499	Crane, Truck Mntd	120000 Lbs			hour	\$86.00
8195	Cutter, Brush	8 ft	to 150			\$69.00
8196	Cutter, Brush	8 ft	to 190			\$76.00
8197	Cutter, Brush	10 ft	to 245			\$85.00
8670	Derrick, Hydraulic Digger	55 Ft		Includes hydraulic pole alignment attachment.	hour	\$32.00
8671	Derrick, Hydraulic Digger	75 Ft		Includes hydraulic pole alignment attachment.	hour	\$34.00
8672	Derrick, Hydraulic Digger	95 Ft		Includes hydraulic pole alignment	hour	\$36.00
8580	Distributor,	500 Gal		Truck Mounted. Includes burners, insulated tank, and circulating spray bar.	hour	\$9.50
8581	Distributor,	1000 Gal		Truck Mounted. Includes burners, insulated tank, and circulating spray bar.	hour	\$14.00
8250	Dozer, Crawler		to 65		hour	\$26.50
8251	Dozer, Crawler		to 105		hour	\$34.00
8252	Dozer, Crawler		to 160		hour	\$46.00
8253	Dozer, Crawler		to 245		hour	\$67.00
8254	Dozer, Crawler		to 375		hour	\$104.00
8255	Dozer, Crawler		to 565		hour	\$171.00
8256	Dozer, Crawler		to 850		hour	\$298.00
8260	Dozer, Wheel		to 260		hour	\$44.00
8261	Dozer, Wheel		to 335		hour	\$52.00
8262	Dozer, Wheel		to 445		hour	\$66.00
8263	Dozer, Wheel		to 615		hour	\$96.00
8280	Excavator ,	0.5 CY	to 45	Crawler, Truck & Wheel. Includes bucket.	hour	\$19.50
8281	Excavator ,	1.0 CY	to 90	Crawler, Truck & Wheel. Includes bucket.	hour	\$33.00
8282	Excavator ,	1.5 CY	to 160	Crawler, Truck & Wheel. Includes bucket.	hour	\$55.00
8283	Excavator ,	2.5 CY	to 265	Crawler, Truck & Wheel. Includes bucket.	hour	\$88.00
8284	Excavator ,	4.5 CY	to 420	Crawler, Truck & Wheel. Includes bucket.	hour	\$138.00
8285	Excavator ,	7.5 CY	to 650	Crawler, Truck & Wheel. Includes bucket.	hour	\$215.00
8286	Excavator ,	12 CY	to 1000	Crawler, Truck & Wheel. Includes bucket.	hour	\$338.00

8240	Feeder, Grizzly		to 35		hour	\$18.75
8241	Feeder, Grizzly		to 55		hour	\$28.50
8242	Feeder, Grizzly		to 75		hour	\$45.00
8300	Fork Lift	6000 Lbs	to 60		hour	\$7.80
8301	Fork Lift	12000 Lbs	to 90		hour	\$11.00
8302	Fork Lift	18000 Lbs	to 140		hour	\$18.25
8303	Fork Lift	50000 Lbs	to 215		hour	\$33.00
8310	Generator	5.5 KW	to 10		hour	\$2.65
8311	Generator	16 KW	to 25		hour	\$5.90
8312	Generator	43 KW	to 65		hour	\$12.50
8313	Generator	85 KW	to 125		hour	\$18.25
8314	Generator	140 KW	to 200		hour	\$25.50
8315	Generator	210 KW	to 300		hour	\$36.00
8316	Generator	280 KW	to 400		hour	\$46.00
8317	Generator	350 KW	to 500		hour	\$56.00
8318	Generator	530 KW	to 750		hour	\$82.00
8319	Generator	710 KW	to 1000		hour	\$109.00
8320	Generator	1100 KW	to 1500		hour	\$166.00
8321	Generator	1500 KW	to 2000		hour	\$226.00
8322	Generator	1900 KW	to 2500		hour	\$280.00
8323	Generator	2400 KW	to 3000		hour	\$335.00
8755	Golf Cart	2 person			hour	\$2.15
8330	Graders	8 Ft	to 50	Includes Rigid and Articulate equipment.	hour	\$20.50
8331	Graders	10 Ft	to 100	Includes Rigid and Articulate equipment.	hour	\$27.00
8332	Graders	12 Ft	to 150	Includes Rigid and Articulate equipment.	hour	\$35.00
8333	Graders	14 Ft	to 225	Includes Rigid and Articulate equipment.	hour	\$49.00
8350	Hose, Discharge	3 In	Per 25 foot length. Includes couplings.		hour	\$0.15
8351	Hose, Discharge	4 In	Per 25 foot length. Includes couplings.		hour	\$0.20
8352	Hose, Discharge	6 In	Per 25 foot length. Includes couplings.		hour	\$0.35
8353	Hose, Discharge	8 In	Per 25 foot length. Includes couplings.		hour	\$0.55
8354	Hose, Discharge	12 In	Per 25 foot length. Includes couplings.		hour	\$1.10
8355	Hose, Discharge	16 In	Per 25 foot length. Includes couplings.		hour	\$1.85
8356	Hose, Suction	3 In	Per 25 foot length. Includes couplings.		hour	\$0.20
8357	Hose, Suction	4 In	Per 25 foot length. Includes couplings.		hour	\$0.30
8358	Hose, Suction	6 In	Per 25 foot length. Includes couplings.		hour	\$0.50
8359	Hose, Suction	8 In	Per 25 foot length. Includes couplings.		hour	\$0.80
8360	Hose, Suction	12 In	Per 25 foot length. Includes couplings.		hour	\$1.75
8361	Hose, Suction	16 In	Per 25 foot length. Includes couplings.		hour	\$3.10
8517	Jackhammer (Dry)	25-45 Lbs			hour	\$1.05
8518	Jackhammer	30-55 Lbs			hour	\$1.20
8380	Loader, Crawler	0.5 CY	to 32	Includes bucket.	hour	\$11.75
8381	Loader, Crawler	1 CY	to 60	Includes bucket.	hour	\$20.50
8382	Loader, Crawler	2 CY	to 118	Includes bucket.	hour	\$40.00
8383	Loader, Crawler	3 CY	to 178	Includes bucket.	hour	\$63.00
8384	Loader, Crawler	4 CY	to 238	Includes bucket.	hour	\$88.00

8385	Loader, Crawler	5 CY	to 300	Includes bucket.	hour	\$118.00
8540	Loader, Skid-Steer	1000 Lbs	to 35		hour	\$10.50
8541	Loader, Skid-Steer	2000 Lbs	to 65		hour	\$14.25
8542	Loader, Skid-Steer	3000 Lbs	to 85		hour	\$16.00
8543	Loader, Skid-Steer	4000 Lbs	to 94		hour	\$16.50
8401	Loader, Tractor, Wheel		to 81		hour	\$14.25
8390	Loader, Wheel	0.5 CY	to 38		hour	\$11.25
8391	Loader, Wheel	1 CY	to 60		hour	\$14.00
8392	Loader, Wheel	2 CY	to 105		hour	\$20.50
8393	Loader, Wheel	3 CY	to 152		hour	\$27.50
8394	Loader, Wheel	4 CY	to 200		hour	\$35.00
8395	Loader, Wheel	5 CY	to 250		hour	\$43.00
8396	Loader, Wheel	6 CY	to 305		hour	\$53.00
8397	Loader, Wheel	7 CY	to 360		hour	\$64.00
8398	Loader, Wheel	8 CY	to 415		hour	\$75.00
8399	Loader, Wheel	9 CY	to 470		hour	\$86.00
8400	Loader, Wheel	10 CY	to 530		hour	\$100.00
8570	Loader-Backhoe,	0.5 CY	to 40	Loader and Backhoe Buckets included.	hour	\$10.50
8571	Loader-Backhoe,	1 CY	to 70	Loader and Backhoe Buckets included.	hour	\$16.00
8572	Loader-Backhoe,	1.5 CY	to 95	Loader and Backhoe Buckets included.	hour	\$23.00
8573	Loader-Backhoe,	1.75 CY	to 115	Loader and Backhoe Buckets included.	hour	\$30.00
8410	Mixer, Concrete Portable	10 Cft			hour	\$2.50
8411	Mixer, Concrete Portable	16 Cft			hour	\$3.75
8412	Mixer, Concrete, Trailer Mntd	11 Cft	to 10		hour	\$8.70
8413	Mixer, Concrete,	16 Cft	to 25		hour	\$13.25
8075	Motorcycle, Police				mile	\$0.29
8633	Mulcher, Trailer Mntd	7 TPH	to 35		hour	\$7.90
8634	Mulcher, Trailer Mntd	10 TPH	to 55		hour	\$11.50
8635	Mulcher, Trailer Mntd	20 TPH	to 120		hour	\$16.75
8430	Paver, Asphalt		to 50	Includes wheel and crawler	hour	\$37.00
8431	Paver, Asphalt		to 75	Includes wheel and crawler	hour	\$56.00
8432	Paver, Asphalt		to 125	Includes wheel and crawler	hour	\$88.00
8433	Paver, Asphalt		to 175	Includes wheel and crawler	hour	\$113.00
8434	Paver, Asphalt		to 250	Includes wheel and crawler	hour	\$136.00
8436	Pick-up, Asphalt		to 110			\$52.00
8437	Pick-up, Asphalt		to 150			\$72.00

8438	Pick-up, Asphalt		to 200			\$97.00
8439	Pick-up, Asphalt		to 275			\$135.00
8660	Plow, Cable	18 in	to 30			\$7.50
8661	Plow, Cable	36 in	to 65			\$15.75
8662	Plow, Cable	48 in	to 110			\$25.00
8450	Plow, Grader Mntd	to 10 Ft			hour	\$18.50
8451	Plow, Grader Mntd	to 14 Ft			hour	\$25.00
8452	Plow, Truck Mntd	to 15 Ft			hour	\$13.50
8453	Plow, Truck Mntd	to 15 Ft		With leveling wing.	hour	\$20.00
8470	Pump		to 3	Hoses not included.	hour	\$2.55
8471	Pump		to 6	Hoses not included.	hour	\$3.30
8472	Pump		to 10	Hoses not included.	hour	\$4.25
8473	Pump		to 15	Hoses not included.	hour	\$5.40
8474	Pump		to 25	Hoses not included.	hour	\$7.60
8475	Pump		to 40	Hoses not included.	hour	\$10.75
8476	Pump		to 60	Hoses not included.	hour	\$14.75
8477	Pump		to 95	Hoses not included.	hour	\$20.50
8478	Pump		to 140	Hoses not included.	hour	\$26.50
8479	Pump		to 200	Hoses not included.	hour	\$31.00
8463	Pump Extender	20 Ft			hour	\$1.20
8460	Pump, W/O Power	6 In			hour	\$2.25
8461	Pump, W/O Power	12 In			hour	\$2.95
8462	Pump, W/O Power	24 In			hour	\$7.00
8510	Saw, Concrete	14 In	to 14		hour	\$4.00
8511	Saw, Concrete	26 In	to 35		hour	\$9.10
8512	Saw, Concrete	48 In	to 65		hour	\$15.50
8513	Saw, Rock		to 65		hour	\$25.00
8514	Saw, Rock		to 90		hour	\$33.00
8515	Saw, Rock		to 120		hour	\$45.00
8520	Scraper	11 CY	to 175		hour	\$71.00
8521	Scraper	16 CY	to 250		hour	\$92.00
8522	Scraper	23 CY	to 365		hour	\$120.00
8523	Scraper	34 CY	to 475		hour	\$145.00
8524	Scraper	44 CY	to 600		hour	\$172.00
8560	Snow Blower	2,000 Tph	to 400		hour	\$121.00
8561	Snow Blower	2,500 Tph	to 500		hour	\$134.00
8562	Snow Blower	3,500 Tph	to 600		hour	\$153.00
8550	Snow Blower, Truck Mntd	600 Tph	to 75		hour	\$33.00
8551	Snow Blower,	1100 Tph	to 150		hour	\$52.00
8552	Snow Blower,	1600 Tph	to 250		hour	\$77.00
8553	Snow Blower, Truck Mntd	2500 Tph	to 400		hour	\$109.00
8630	Sprayer, Seed	750 Gal	to 30	Trailer & truck mounted.	hour	\$8.80
8631	Sprayer, Seed	1250 Gal	to 50	Trailer & truck mounted.	hour	\$11.00
8632	Sprayer, Seed	3500 Gal	to 115	Trailer & truck mounted.	hour	\$17.00
8458	Spreader, Chemical	5 CY	to 4	Trailer & truck mounted.	hour	\$3.65

8423	Spreader, Chip	12.5 Ft	to 152		hour	\$40.00
8424	Spreader, Chip	16.5 Ft	to 215		hour	\$53.00
8425	Spreader, Chip, Mntd	8 Ft	to 8	Trailer & truck	hour	\$2.85
8455	Spreader, Sand	Tailgate, Chassis			hour	\$3.85
8456	Spreader, Sand	Dump Body			hour	\$5.50
8457	Spreader, Sand	Truck (10yd)			hour	\$7.70
8440	Striper	40 Gal	to 22		hour	\$11.75
8441	Striper	90 Gal	to 60		hour	\$16.75
8442	Striper	120 Gal	to 122		hour	\$33.00
8445	Striper, Truck	120 Gal	to 460		hour	\$51.00
8446	Striper, Walk-behind	12 Gal			hour	\$2.75
8157	Sweeper, Pavement		to 110		hour	\$38.00
8158	Sweeper, Pavement		to 150		hour	\$43.00
8159	Sweeper, Pavement		to 200		hour	\$50.00
8590	Trailer, Dump	20 CY	Does not include Prime		hour	\$16.75
8591	Trailer, Dump	30 CY	Does not include Prime		hour	\$25.50
8592	Trailer, Dump	40 CY	Does not include Prime		hour	\$34.00
8600	Trailer, Equipment	30 Tons			hour	\$9.70
8601	Trailer, Equipment	40 Tons			hour	\$11.25
8602	Trailer, Equipment	60 Tons			hour	\$13.50
8640	Trailer, Office	8' x 24'			hour	\$1.55
8641	Trailer, Office	8' x 32'			hour	\$1.85
8642	Trailer, Office	10' x 32'			hour	\$2.30
8610	Trailer, Water	4000 Gal		Includes a centrifugal pump with sump and a rear spraybar.	hour	\$10.50
8611	Trailer, Water	6000 Gal		Includes a centrifugal pump with sump and a rear spraybar.	hour	\$12.25
8612	Trailer, Water	10000 Gal		Includes a centrifugal pump with sump and a rear spraybar.	hour	\$15.25
8613	Trailer, Water	14000 Gal		Includes a centrifugal pump with sump and a rear spraybar.	hour	\$18.50
8650	Trencher		to 35	Walk-behind, Crawler & Wheel Mounted. Chain and Wheel.	hour	\$11.75
8651	Trencher		to 85	Walk-behind, Crawler & Wheel Mounted. Chain and Wheel.	hour	\$27.50
8652	Trencher		to 115	Walk-behind, Crawler & Wheel Mounted. Chain and Wheel.	hour	\$37.00
8653	Trencher		to 175	Walk-behind, Crawler & Wheel Mounted. Chain and Wheel.	hour	\$55.00
8290	Trowel, Concrete	90 In	to 25		hour	\$9.00
8291	Trowel, Concrete	100 In	to 38		hour	\$14.00

8810	Truck, Bucket		Add Flatbed Truck to Truck Mounted Aerial Lift.			
8811	Truck, Cleaning		Add Flatbed Truck to Sewer Cleaner.			
8680	Truck, Concrete Mixer	10 CY	to 255		hour	\$58.00
8681	Truck, Concrete Mixer	13 CY	to 300		hour	\$67.00
8720	Truck, Dump	8 CY	to 210		hour	\$21.00
8721	Truck, Dump	10 CY	to 235		hour	\$24.00
8722	Truck, Dump	12 CY	to 255		hour	\$27.00
8723	Truck, Dump	18 CY	to 330		hour	\$40.00
8724	Truck, Dump	28 CY	to 400		hour	\$66.00
8725	Truck, Dump	40 CY	to 460		hour	\$72.00
8726	Truck, Dump	50 CY	to 620		hour	\$90.00
8690	Truck, Fire	1000 GPM			hour	\$44.00
8691	Truck, Fire	1250 GPM			hour	\$46.00
8692	Truck, Fire	1500 GPM			hour	\$59.00
8693	Truck, Fire	2000 GPM			hour	\$64.00
8700	Truck, Flatbed	15000 Lbs	to 150		hour	\$11.25
8701	Truck, Flatbed	25000 Lbs	to 180		hour	\$13.75
8702	Truck, Flatbed	30000 Lbs	to 215		hour	\$17.75
8703	Truck, Flatbed	45000 Lbs	to 250		hour	\$23.00
8704	Truck, Flatbed	50000 Lbs	to 300		hour	\$28.00
8705	Truck, Flatbed		to 375		hour	\$34.00
8706	Truck, Flatbed		to 450		hour	\$40.00
8730	Truck, Garbage	25 CY	to 255		hour	\$31.00
8731	Truck, Garbage	32 CY	to 325		hour	\$38.00
8812	Truck, Knuckle Boom		Add Flatbed Truck to Truck Mounted Crane.			
8813	Truck, Ladder		Add Flatbed Truck to Truck Mounted Aerial Lift.			
8814	Truck, Line		Add Flatbed Truck to Hydraulic			
8800	Truck, Pickup		to 130	When transporting	mile	\$0.33
8801	Truck, Pickup		to 130		hour	\$7.40
8802	Truck, Pickup		to 180		hour	\$9.30
8803	Truck, Pickup		to 230		hour	\$11.75
8804	Truck, Pickup		to 280		hour	\$14.75
8790	Truck, Tractor		to 210		hour	\$22.00
8791	Truck, Tractor		to 265		hour	\$28.50
8792	Truck, Tractor		to 310		hour	\$32.00
8793	Truck, Tractor		to 350		hour	\$35.00
8780	Truck, Water	2500 Gal	to 175	Include pump and rear spray	hour	\$20.50
8781	Truck, Water	4000 Gal	to 250	Include pump and rear spray	hour	\$29.00
8620	Tub Grinder		to 400		hour	\$61.00
8621	Tub Grinder		to 500		hour	\$74.00
8622	Tub Grinder		to 600		hour	\$86.00

8623	Tub Grinder		to 700		hour	\$98.00
8624	Tub Grinder		to 800		hour	\$110.00
8625	Tub Grinder		to 900		hour	\$122.00
8626	Tub Grinder		to 1000		hour	\$133.00
8753	Vehicle, Recreational		to 10		hour	\$2.15
8750	Vehicle, Small		to 30		hour	\$4.10
8760	Vibrator, Concrete		to 4		hour	\$1.00
8761	Vibrator, Concrete		to 8		hour	\$1.95
8770	Welder, Portable		to 16	Includes ground cable and lead cable.	hour	\$3.05
8771	Welder, Portable		to 34	Includes ground cable and lead cable.	hour	\$6.20
8772	Welder, Portable		to 50	Includes ground cable and lead cable.	hour	\$8.70
8773	Welder, Portable		to 80	Includes ground cable and lead cable.	hour	\$12.50

Appendix to FEMA Schedule of Equipment Rates: Aircraft Rates

The rates for helicopters and airplanes have not been included in the FEMA Schedule of Equipment Rates because the procedures for developing aircraft rates are different from procedures for other equipment. The procedure for helicopters and airplanes is given below, along with examples.

Components of Aircraft Rates

The components required for developing an aircraft rate include:

- the year the equipment was purchased by the applicant;
- the purchase price at that time, including any cost to make the equipment operational;
- the average hours of operation for the last three non-disaster years; and
- the shaft horsepower for continuous operation (this is not the takeoff horsepower).

Ownership

To obtain the yearly depreciation, divide the purchase price of the equipment, including any cost to make the equipment operational, by 15 years. This is an industry standard. Occasionally, an applicant will obtain equipment for \$0 and in such a case the depreciation would be \$0. If a cost was incurred to make the equipment operational, depreciation would be based on that cost.

The next step is to determine overhead costs. These costs are determined by multiplying the depreciation by 25 percent. Overhead and depreciation should then be added. The average three-year usage for non-disaster years should then be determined. If this usage is not available, use 1200 hours. To determine the ownership cost, divide the sum of depreciation and overhead by the three-year average hours of operation to obtain the hourly cost. Overhead of \$0.02 per horsepower (minimum of \$4.00) should be included for equipment over 15 years or equipment obtained at no cost.

Operational Costs

For the operation and maintenance cost, multiply the horsepower by \$0.50 to obtain the operational costs.

Equipment Rate

The combination of the ownership and operational costs is the equipment rate.

Example 1

Aircraft data:

1990 Cost = \$150,000
Shaft Horsepower = 200 hp
Average 3-year operation = 600 hours

Ownership:

Depreciation $\$150,000/15 \text{ years} = \$10,000$
Overhead $25\% \times \$10,060 = \$ 2,500$
Total = \$12,500
 $\$12,500/600 \text{ hours} = \21 (rounded)

Operational:

$200 \text{ hp} \times \$0.50 = \100
Total rate (ownership + operational) = \$121

Example 2

Aircraft data:

1980 Cost = \$150,000
Shaft Horsepower = 300 hp
Average 3-year operation = 600 hours

Ownership:

Depreciation = \$0
Overhead $\$0.02 \times 300 = \6
Total = \$6

Operational:

$300 \text{ hp} \times \$0.50 = \150.00
Total rate (ownership + operational) = \$156

Example 3

Aircraft data:

1985 cost = \$0
Cost to make equipment operational = \$30,000
Shaft horsepower = 400 hp
Average 3-year operation is unknown

Ownership:

Depreciation $\$30,000/15 = \2000
Overhead $25\% \times \$2000 = \$ 500$
Use minimum of \$4 for overhead, since overhead $\$500/1200 \text{ hours}$ would be less than \$4.00. Calculate depreciation separately.
Depreciation $\$2000/1200 \text{ hours} = \2
Overhead = \$4
Total = \$6

Operational:

$400 \text{ hp} \times \$0.50 = \200.00
Total rate (ownership + operational) = \$206

Attachment E

Summary Implementation Guidelines Michigan Emergency Management Assistance Compact

Introduction

The *Michigan Emergency Management Assistance Compact* (MEMAC) was developed to assist public subdivisions of the State of Michigan to more effectively and efficiently exchange services and resources, especially in response to a major disaster where assistance needs to be provided from one area of the state to another. The MEMAC establishes procedures to request mutual assistance for the State of Michigan and any participating government that becomes affected by, or is under imminent threat of, a disaster, emergency, or other serious threat to public health and safety. It also sets forth the terms and conditions governing reimbursement for assistance rendered by participating governments and resolves issues concerning the insurance and liability coverage of emergency workers when responding from one locality to another. It is also important to note that the MEMAC takes full advantage of opportunities for state/federal reimbursement of eligible costs.

How to become a participating member of the MEMAC

Counties, municipalities, townships, political subdivisions, and interlocal public agencies can become a party to the MEMAC by submitting the following to the Emergency Management Division;

1. An original signed copy of the Compact/Agreement.
2. A resolution authorizing MEMAC participation. (see page 4 for sample)
3. Letters describing the types and the amounts of insurance carried by the entity. Each participating government is expected to maintain insurance for its own exposures regarding the following;
 - public officials
 - law enforcement
 - general
 - automobile liability
 - workers' disability compensation

The Compact/Agreement will be in effect upon execution by the initial participating governments. No action is required of current signatories when additional signatories are added and the Compact shall stay in effect indefinitely. A participating government may, however, terminate its involvement in the MEMAC by providing 30 days advance written notice to the Emergency Management Division.

How to request assistance

A participating government can implement the Compact when it either becomes affected by, or is under imminent threat of a disaster, emergency, or other serious threat to public health and safety. An authorized representative of the requesting agency may invoke this agreement by communicating a request for assistance by any practical means to the Emergency Management Division through the Michigan State Police Operations Desk, which is the central, 24-hour, emergency communications center for the State of Michigan [800.993.4677]. The Operations Desk shall immediately notify the Emergency Management Division of all such requests. Verbal requests shall be confirmed in writing within 24 hours of the original request.

All requests for mutual assistance shall be accompanied by the required information outlined in the Assistance Request (MEMAC Attachment B) and includes the following information:

1. A general description of the damage or harm sustained or threatened;
2. Identification of the emergency service function(s) for which assistance is needed (e.g. fire service, law enforcement, emergency medical services, transportation, search and rescue, communications, public works, engineering, building, inspection, planning and information assistance, mass care, resource support, public health, etc.), and the particular type of assistance needed;
3. The amount and type of personnel, equipment, materials, and supplies needed with a reasonable estimate of the length of time that each will be needed;
4. A proposed time and place for representatives of both the requesting and assisting parties to coordinate their activities and resources.

NOTE: Any participating government shall not request mutual assistance unless they determine resources available within the affected jurisdiction to be inadequate.

How to provide assistance when requested

Upon receiving a request for assistance, a participating government of the MEMAC should assess its personnel, equipment, and other resources to determine the extent to which it will be able to render assistance. Assisting parties shall respond to requests for assistance under this agreement by providing written acknowledgement of the assistance to be rendered to the requesting party and the Emergency Management Division as soon as practicable. The recommended format for this acknowledgment is attached as "Attachment C" and includes the following information:

1. A complete description of the personnel, equipment, and other resources to be furnished to the requesting party.
2. The estimated lengths of time that each of the personnel, equipment, and other resources will be available.
3. The areas of experience, training, and abilities of the personnel and the capability of the equipment to be furnished.
4. The name of the person or persons to be designated as supervisory personnel.

How reimbursement works

The assisting party shall submit an itemized invoice for all eligible expenses to the requesting party within 60 days following the period of assistance. The requesting party shall reimburse the assisting party for all eligible expenses, or advise of any disputed items, within 60 days following the billing date.

MEMAC Key Points

1. Provides form and structure setting forth common procedures and expectations.
2. Solves potential problems and concerns related to liability, insurance, and reimbursement up-front.
3. Has the active support of all local government management and professional emergency responder member organizations statewide.
4. Provides for the reimbursement of all eligible costs from the requesting party to the assisting party.
5. Supports the subsequent reimbursement of eligible costs from the federal government to the requesting party, in the event of a federal disaster declaration.
6. The MEMAC is supplemental to, and does not affect, existing day-to-day mutual aid/assistance agreements between adjacent or nearby localities.
7. Mutual assistance under MEMAC may be enacted even if you have utilized/enacted an existing local mutual aid agreement.
8. It may be useful to insert some language within your existing local mutual aid agreements as follows:

“When the financial burden of supplying local mutual aid surpasses our budgetary capacity we may mutually agree to transition to enacting the MEMAC for mutual assistance purposes.”

Sample Authorizing Resolution for Michigan Emergency Management Assistance Compact

Resolution # _____

WHEREAS, the State of Michigan Emergency Management Act, Act 390 of the Public Acts of 1976, as amended M.C.L. 30.401 et.seq. authorizes the State and its political subdivisions to provide emergency aid and assistance in the event of a disaster or emergency; and

WHEREAS, the statutes also authorize the State to coordinate the provision of any equipment, services, or facilities owned or organized by the State or its political subdivisions for use in the affected area upon request of the duly constituted authority of the area; and

WHEREAS, this Resolution authorizes the request, provision, and receipt of interjurisdictional mutual assistance in accordance with the Emergency Management Act, Act 390 of the Public Acts of 1976, as amended among political subdivisions within the State;

NOW, THEREFORE, be it resolved by _____ that in order to maximize the prompt, full and effective use of resources of all participating governments in the event of an emergency or disaster we hereby adopt the Michigan Emergency Management Assistance Compact which is attached hereto and incorporated by reference.

ADOPTED BY: _____

DATE: _____

I certify that the foregoing is an accurate copy of the Resolution/Ordinance adopted by _____ on _____

BY: _____

TITLE: _____

DATE: _____

CITY OF MASON
STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: June 3, 2013

Agenda Item: 8 (B)

AGENDA ITEM

Resolution No. 2013-19 – Approval of the Mason Fire Department to participate in the Ingham County Mutual Aid Box Alarm System (MABAS)

EXHIBITS

- MABAS Division Agreement

STAFF REVIEW

Fire Department

SUMMARY STATEMENT

On a daily basis, communities face emergencies that overtax their local Fire/EMS and special operations capabilities. Often the "local" crisis doesn't warrant the state's Declaration of Disaster and its accompanying statutory powers. Without a Declaration of Disaster or Declaration of an Emergency, statewide mutual aid cannot be activated, nor are the statutory powers in force for an assisting agency's reimbursement, liability and workmen's compensation coverage. When such cases exist, being a MABAS member agency affords invaluable benefits to a stricken community, regardless of where the community is located. As a MABAS member agency, every community has the same agreement as the signatories -- all agreeing to send predetermined resources to assist a stricken community. Without a formal written mutual aid agreement (such as MABAS), a request for mutual aid assistance becomes a voluntary act, putting the Fire Chief and the employing community sending the resource, at great risk should equipment be damaged, or if a firefighter is injured or killed in the line of duty. This fills the MEMAC gap.

MABAS improves disaster response capabilities, reduces the impact of a disaster on a community, strengthens interstate mobilization and brings the fire service stakeholders closer together.

MABAS is not meant to replace local control, replace current mutual aid agreements or to replace MEMAC.

MI-MABAS is divided into several regions which are comprised of a number of divisions.

Currently the Ingham County MABAS division includes Dansville, Delhi, Lansing, Leroy, Leslie, Onondaga, Stockbridge and Williamston.

RECOMMENDED ACTION

Move to approve Resolution No. 2013-19.

Introduced:
Second:

**CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2013-19**

**APPROVAL OF THE MASON FIRE DEPARTMENT TO PARTICIPATE IN THE
INGHAM COUNTY MUTUAL AID BOX ALARM SYSTEM**

June 3, 2013

WHEREAS, The City of Mason has the power, privilege and authority to maintain and operate a fire department providing fire protection, fire suppression, technical rescue, hazardous incident response, and other emergency response services ("Fire Services"); and

WHEREAS, Fire Services can further be improved by cooperation between political subdivisions during times of public emergency, conflagration or disaster ("Incidents"); and

WHEREAS, the Michigan Constitution of 1963, Article 7, § 28, and the Urban Cooperation Act of 1967, Act No. 7 of the Public Acts of 1967, Ex. Sess., being MCL 124.501 et seq. (the "Act"), permit a political subdivision to exercise jointly with any other political subdivision any power, privilege or authority which such political subdivisions share in common and which each might exercise separately; and

WHEREAS, The City of Mason desires to enter into an interlocal agreement, pursuant to the Act, to further improve Fire Services; and

WHEREAS, the Mutual Aid Box Alarm System (MABAS), is a mechanism that may be used for deploying personnel and equipment in a multi-jurisdictional or multi-agency emergency mutual aid response; and

WHEREAS, as a result of entering into an interlocal agreement to further improve Fire Services, the Parties are creating the Ingham County MABAS Division; and

WHEREAS, The City of Mason has the authority to execute this Agreement pursuant to resolution of its governing body; and

WHEREAS, The City of Mason desires to commit personnel and equipment to another Party if deemed reasonable upon the request of another Party; and

NOW, THEREFORE BE IT RESOLVED: The City of Mason finds it is the best interest of its citizens from a safety and fiscal standpoint to enter into the Interlocal Agreement creating the Ingham County MABAS Division and agrees to appoint one member to the MABAS Executive Board.

Yes

No

CLERK'S CERTIFICATION: I hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Council at its regular meeting held Monday, June 3, 2013 the original of which is part of the City Council minutes.

Deborah J. Cwierniewicz, City Clerk
City of Mason
Ingham County, Michigan

MICHIGAN MUTUAL AID BOX ALARM SYSTEM AGREEMENT

Effective: June 3, 2013

BETWEEN

PARTICIPATING POLITICAL SUBDIVISIONS AS SIGNATORIES TO THIS INTERLOCAL AGREEMENT

This Agreement is entered into between the participating units of local government "Parties" that execute this Agreement and adopt its terms and conditions as provided by law.

WHEREAS, the Constitution of the State of Michigan, 1963, Article VII, Section 28, authorizes units of local government to contract as provided by law; and,

WHEREAS, the Urban Cooperation Act, of 1967, 1967 PA 7, MCL 124.501, et seq., provides that any political subdivision of Michigan or of another state may enter into interlocal agreements for joint exercise of power, privilege, or authority that agencies share in common and might each exercise separately; and,

WHEREAS, the Parties have determined that it is in their best interests to enter into this Agreement to secure to each the benefits of mutual aid in fire protection, suppression, rescue, emergency medical assistance, hazardous materials control, technical rescue and/or other emergency support for an Emergency, Disaster or other Serious Threats to Public Health and Safety; and,

WHEREAS, the Parties have determined that it is in their best interests to form an association to provide for communications procedures, training and other functions to further the provision of said protection of life and property during an Emergency, Disaster, or other Serious Threat to Public Health and Safety; and

WHEREAS, the Constitution and people of the State of Michigan have long recognized the value of cooperation by and among the state and its political subdivisions;

NOW, THEREFORE, the parties agree as follows:

SECTION ONE

Purpose

It is recognized and acknowledged that in certain situations, such as natural disasters and man-made catastrophes, no political subdivision possesses all the necessary resources to cope with every possible Emergency, Disaster or Serious Threat to Public Safety, and an effective, efficient response can be best achieved by leveraging collective resources from other political subdivisions. Further, it is acknowledged that coordination of mutual aid through the Mutual Aid Box Alarm System is the most desirable for the effective and efficient provision of mutual aid.

SECTION TWO

Definitions

The Parties agree that the following words and expressions, as used in this Agreement, whenever initially capitalized, whether used in the singular or plural, possessive or non-possessive, either within or without quotation marks, shall be defined and interpreted as follows:

- A. "Agreement" means Mutual Aid Box Alarm System Agreement.
- B. "Mutual Aid Box Alarm System" ("MABAS") means a definite and prearranged plan whereby response and assistance is provided to a Requesting Party by an Assisting Party in accordance with the system established and maintained by MABAS Members;
- C. "Party" means a political subdivision which has entered into this Agreement as a signatory;

- D. "Requesting Party" means any Party requesting assistance under this agreement;
- E. "Assisting Party" means any Party furnishing equipment, personnel, and/or services to a Requesting Party under this agreement;
- F. "Emergency" means an occurrence or condition in a Party's jurisdiction which results in a situation of such magnitude and/or consequence that it cannot be adequately handled by the Requesting Party and such that a Requesting Party determines the necessity of requesting aid;
- G. "Disaster" means an occurrence or threat of widespread or severe damage, injury, or loss of life or property resulting from a natural or human-made cause, including fire, flood, snowstorm, ice storm, tornado, windstorm, wave action, oil spill, water contamination, utility failure, hazardous peacetime radiological incident, major transportation accident, hazardous materials incident, epidemic, air contamination, or similar occurrences resulting from terrorist activities, riots, or civil disorders;
- H. "Serious Threats to Public Health and Safety" means other threats or incidents such as those described as Disasters, of sufficient magnitude that the necessary public safety response threatens to overwhelm local resources and requires mutual aid or other assistance;
- I. "Division" means the geographically associated Parties which have been grouped for operational efficiency and representation of those Parties;
- J. "Training" means the regular scheduled practice of emergency procedures during non-emergency drills to implement the necessary joint operations of MABAS;

- K. "Executive Board" means the governing body of MABAS comprised of Division representatives.
- L. "Effective Date" means the date on which the Agreement is first filed with the Department of State, the Office of the Great Seal, and each county where Parties are located.

SECTION THREE

Executive Board of MABAS

An Executive Board shall be established to consider, adopt and amend from time to time as needed rules, procedures, by-laws and any other matters deemed necessary by the Parties. The Executive Board shall consist of a member elected from each Division of MABAS who shall serve as the voting representative of said Division of MABAS matters, and may appoint a designee from his or her Division to serve temporarily in his or her stead. Such designee shall have all rights and privileges attendant to a representative of the Division.

A President and Vice President shall be elected from the representatives of the Parties and shall serve without compensation. The President and other officers shall coordinate the activities of the MABAS Association.

SECTION FOUR

Duties of the Executive Board

The Executive Board shall meet regularly to conduct business and to consider and publish the rules, procedures and bylaws of the MABAS Association, which shall govern the Executive Board meetings and such other relevant matters as the Executive Board shall deem necessary.

SECTION FIVE

Rules and Procedures

Rules, procedures and by laws of the MABAS Association shall be established by the Member Units via the Executive Board as deemed necessary from time to time for the purpose of administrative functions, the exchange of information and the common welfare of the MABAS.

SECTION SIX

Authority and Action to Effect Mutual Aid

- A. The Parties hereby authorize and direct their respective Fire Chief or his or her designee to take necessary and proper action to render and/or request mutual aid from the other Parties in accordance with the policies and procedures established and maintained by the MABAS Association.
- B. Upon a Fire Department's receipt of a request from another Party for Fire Services, the Fire Chief, the ranking officer on duty or other officer as designated by the Fire Chief shall have the right to commit the requested Fire Fighters, other personnel, and Fire Apparatus to the assistance of the requesting Party. The aid rendered shall be to the extent of available personnel and equipment not required for adequate protection of the territorial limits of the Responding Party. The judgment of the Fire Chief, or his or her designee, of the Responding Party shall be final as to the personnel and equipment available to render aid.
- C. An authorized representative of the Party which has withheld or refused to provide requested assistance under this Agreement shall immediately notify

the Requesting Party, and shall submit an explanation for the refusal.

SECTION SEVEN

Jurisdiction Over Personnel and Equipment

Personnel dispatched to aid a party pursuant to this Agreement shall at all times remain employees of the Assisting Party, and are entitled to receive benefits and/or compensation to which they are otherwise entitled to under the Michigan Workers' Disability Compensation Act of 1969, any pension law, or any act of Congress. Personnel dispatched intrastate to assist a party pursuant to this Agreement continue to enjoy all powers, duties, rights, privileges and immunities as provided by Michigan Law. When Parties are dispatched pursuant to the Emergency Management Assistance Compact (EMAC), the Parties shall adhere to all provisions of the EMAC. Personnel rendering aid shall report for direction and assignment at the scene of the emergency to the Incident Commander of the Requesting Party.

SECTION EIGHT

Compensation for Aid

Equipment, personnel, and/or services provided pursuant to this Agreement, absent a state or federal declaration of emergency or disaster shall be at no charge to the Requesting Party for the first eight hours. Any expenses recoverable from third parties shall be equitably distributed among Responding Parties. Nothing herein shall operate to bar any recovery of funds from any state or federal agency under any existing statutes. The Parties reserve the right to waive any charges to a Requesting Party.

SECTION NINE

Insurance

Each Party shall procure and maintain, at its sole and exclusive expense, insurance coverage, including, comprehensive liability, personal injury, property damage, worker's compensation, and, if applicable, emergency medical service professional liability, with minimum limits of \$1,000,000 auto and \$1,000,000 combined single limit general liability and professional liability. No Party shall have any obligation to provide or extend insurance coverage for any of the items enumerated herein to any other party hereto or its personnel. The obligations of the Section may be satisfied by a Party's membership in a self-insurance pool, a self-insurance plan or arrangement with an insurance provider approved by the state of jurisdiction. The MABAS Executive Board may require that copies or other evidence of compliance with the provisions of this Section be provided by the Parties to the MABAS Executive Board.

SECTION TEN

Liability

Each Party will be solely responsible for the acts of its own employees, agents, and subcontractors, the costs associated with those acts and the defense of those acts. The Parties shall not be responsible for any liability or costs associated with those acts and the defense of those acts for Parties outside of their political jurisdictions. It is agreed that none of the Parties shall be liable for failure to respond for any reason to any request for Fire Services or for leaving the scene of an Incident with proper notice after responding to a request for service. To the extent allowed by law, each Party has the obligation to indemnify and hold the other Party harmless against any liability, loss, or damage caused by the Party responsible for the harm by reason of any act or failure to act in connection with the activities

of the Association, including costs and attorneys' fees and any amounts expended in the settlement of any claims, liability, loss, or damage.

SECTION ELEVEN

No Waiver of Governmental Immunity

All of the privileges and immunities from liability, and exemptions from laws, ordinances and rules, and all pensions, relief, disability, worker's compensation and other benefits which apply to the activity of Parties, officers, agency, or employees of any public agents or employees of any public agency when performing their respective functions within the territorial limits for their respective agencies, shall apply to the same degree and extent to the performance of such functions and duties of such Parties, officers, agents or employees extraterritorially under the provision of this Agreement. No provision of the Agreement is intended, nor shall any provision of this Agreement be construed, as a waiver by any Party of any governmental immunity as provided by the Act or otherwise under law.

SECTION TWELVE

Term

- A. The existence of the Association commences on the Effective Date and continues until terminated in accordance with this Section.
- B. Any Party may withdraw, at any time, from this Agreement for any reason, or for no reason at all, upon thirty (30) days written notice to the Association. The withdrawal of any Party shall not terminate or have any effect upon the

provisions of this Agreement so long as the Association remains composed of at least two (2) Parties. Parties withdrawing from the Association and subsequently requesting a mutual aid resource from an Association member may be subject to reasonable fees for that resource according to the fee schedule established, and periodically reviewed and updated, by the Executive Board.

- C. This Agreement shall continue until terminated by the first to occur of the following:
- (i) The Association consists of less than two (2) Parties; or
 - (ii) A unanimous vote of termination by the total membership of the Executive Board.

SECTION THIRTEEN

Miscellaneous

- A. Entire Agreement. This Agreement sets forth the entire agreement between the Parties. The language of this Agreement shall be construed as a whole according to its fair meaning and not construed strictly for or against any party. The Parties have taken all actions and secured all approvals necessary to authorize and complete this Agreement.
- B. Severability of Provisions. If a Court of competent jurisdiction finds any provision of this Agreement invalid or unenforceable, then that provision shall be deemed severed from this Agreement. The remainder of this Agreement

shall remain in full force.

- C. Governing Law/Consent to Jurisdiction and Venue. This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced and governed under the laws of the State of Michigan.
- D. Captions. The captions, headings, and titles in this Agreement are intended for the convenience of the reader and not intended to have any substantive meaning and are not to be interpreted as part of this Agreement.
- E. Terminology. All terms and words used in this Agreement, regardless of the numbers or gender in which they are used, are deemed to include any other number and any other gender as the context may require.
- F. Recitals. The Recitals shall be considered an integral part of this Agreement.
- G. Amendment. The Agreement may be amended or an alternative form of the Agreement adopted only upon written agreement and approval of the governing bodies of all Parties. This shall not preclude the Amendment of rules, procedures and Bylaws of the Association. Amendments to this Agreement shall be filed with the Department of State, the Office of the Great Seal, each county of the State where a Party is located, and any other governmental agency, office and official required by law. he undersigned unit of local government or public agency hereby adopts, subscribes, and approves this MUTUAL AID BOX ALARM SYSYTEM Agreement to which this signature page will be attached, and agrees to be a party and be bound by the terms.
- H. Compliance with Law. The Association shall comply with all federal and State

laws, rules, regulations, and orders applicable to this Agreement.

- I. No Third Party Beneficiaries. Except as expressly provided herein, this Agreement does not create, by implication or otherwise, any direct or indirect obligation, duty, promise, benefit, right of indemnification (i.e., contractual, legal, equitable, or by implication) right of subrogation as to any Party's rights in this Agreement, or any other right of any kind in favor of any individual or legal entity.
- J. Counterpart Signatures. This Agreement may be signed in counterpart. The counterparts taken together shall constitute one (1) agreement.
- K. Permits and Licenses. Each Party shall be responsible for obtaining and maintaining, throughout the term of this Agreement, all licenses, permits, certificates, and governmental authorizations for its employees/and/or agents necessary to perform all its obligations under this Agreement. Upon request, a Party shall furnish copies of any permit, license, certificate or governmental authorization to the requesting party.
- L. No Implied Waiver. Absent a written waiver, no fact, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.

- M. Notices. Notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first class U.S. mail postage prepaid to the person appointed to the governing board by the governing body of the participating agency.

City of Mason Fire Department

Martin A. Colburn,
City of Mason City Administrator

Date

CITY OF MASON

STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: June 3, 2013

Agenda Item: 8 (C)

AGENDA ITEM

- Resolution No. 2013-20, accepting the transfer of parcel No. 33-19-10-08-428-004 from the Ingham County Treasurer

EXHIBITS

- Ingham County Landbank Authority Resolution No. 12-23 to Approve the Sale of Property to the City of Mason a Tax Exempt Entity

STAFF REVIEW

Administration

SUMMARY STATEMENT

The Ingham County Treasurer's Office addresses the foreclosures within the County. Typically, there are several properties within the City that are statutorily brought to our attention. The property located at 848 S. Jefferson Street was foreclosed on for unpaid property taxes. Fee simple title to this parcel must be transferred to the City of Mason by the end of the year unless the City formally objects to the transfer. Ingham County will be providing a warranty deed.

I would recommend accepting the transfer of the property to the City. This property will be utilized as a trailhead for the Hayhoe Riverwalk, as well as for placement of the significant piece of art funded through the Lansing Economic Area Partnership.

RECOMMENDED ACTION

Move to approve Resolution No. 2013-20.

INGHAM COUNTY LAND BANK AUTHORITY

RESOLUTION TO APPROVE THE SALE OF PROPERTY TO THE CITY OF MASON A TAX EXEMPT ENTITY

RESOLUTION #12-23

WHEREAS, the Land Bank Fast Track Act, 2003 PA 258, being MCL 124.751 *et seq.*, (the Act) establishes the State Land Bank Fast Track Authority; and

WHEREAS, the Act allows a foreclosing governmental unit, such as the Ingham County Treasurer, to enter into an intergovernmental agreement with the State Land Bank Fast Track Authority providing for the exercise of the powers, duties, functions, and responsibilities of an authority under the Act, and for the creation of a County Land Bank Fast Track Authority (the "Authority") to exercise those functions; and

WHEREAS, the Ingham County Treasurer, with Ingham County Board of Commissioners approval, has entered into such an intergovernmental agreement under the Act; and

WHEREAS, the Ingham County Land Bank Fast Track Authority received title to 848 S. Jefferson, Mason, MI 48854 (33-19-10-08-428-004 in December of 2011 through tax foreclosure; and

WHEREAS, this property is a blight on the City of Mason and scheduled for demolition; and

WHEREAS, Ingham County, through MSHDA NSP Grant funds, has received \$55,000 in funding to demolish and create a handicap accessible parking area to the Mason River Trail Project; and

WHEREAS, the proposed sale price is \$1.00; and

WHEREAS, the Ingham County Land Bank Fast Track Authority has policies, procedures and administrative rules regarding the disposition of Tax Exempt property which require board approval;

THEREFORE BE IT RESOLVED, that the Authority authorizes the transfer of the property known as 848 S. Jefferson, Mason, MI 48854 to the City of Mason

AYE: Schertzing, Bahar-Cook, McGrain, Nolan, DeLeon

NAY: None

ABSENT: None

Introduced:
Second:

**CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2013-20**

**RESOLUTION ACCEPTING THE TRANSFER OF PROPERTY LOCATED
AT 848 SOUTH JEFFERSON STREET**

June 3, 2013

WHEREAS, Public Act 123 of 1999, hereinafter sometimes referred to as the "Act", established an expedited process whereby property on which taxes have not been paid could be sold for unpaid taxes; and

WHEREAS, the Act creates a series of stages through which a property on which the taxes have not been paid must pass before that property can be sold; and

WHEREAS, the Act allowed each county in the State of Michigan to decide whether its treasurer or the State of Michigan would act as the governmental entity responsible for overseeing the stages through which a property on which the taxes have not been paid must pass before the property is sold; and

WHEREAS, the Act refers to the governmental entity responsible for overseeing the stages through which a property on which the taxes have not been paid must pass before the property is sold as the foreclosing governmental unit; and

WHEREAS, pursuant to a concurring resolution of the County Board of Commissioners, the Treasurer of Ingham, (hereinafter referred to as the "Treasurer"), is the foreclosing governmental unit under the Act with authority to take all actions, judicial or otherwise, required under the Act in order to sell property on which taxes have not been paid in Ingham County; and

WHEREAS, one of the stages through which a property on which the taxes have not been paid must pass before the property is sold in foreclosure; and

WHEREAS, pursuant to the Act fee simple title to a property on which the Treasurer has foreclosed vests in the Treasurer effective on the March 31 immediately succeeding the hearing for uncontested cases or 10 days after the conclusion of the hearing for contested cases, and

WHEREAS, the Act proscribes how the Treasurer is to dispose of property obtained by foreclosure; and

WHEREAS, the Act requires that the Treasurer give a list to the Clerk of Mason which list shall contain all the property in that city, village, township on which the Treasurer has foreclosed that has not been sold prior to December 1 of the year in which it is foreclosed upon; and

WHEREAS, the current year property is located at 848 S. Jefferson Street, Mason, MI, Parcel #33-19-10-08-428-004; and

WHEREAS, unless the City of Mason objects in writing, the Act requires the Treasurer to transfer to that City fee simple title to the property on that list; and

WHEREAS, the City Of Mason may, in the future, receive from the Treasurer a list of property that will be transferred to it if it does not object; and

WHEREAS, the City Of Mason wishes to obtain from the Treasurer the aforementioned property upon which the Treasurer may foreclose.

NOW THEREFORE BE IT RESOLVED, that the City Of Mason wishes to exercise its option under the Act to accept the transfer of property foreclosed upon by the Treasurer but not sold.

This resolution shall be given immediate effect upon the passage of the motion for adoption.

Yes ()

No ()

CLERK'S CERTIFICATION: I hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Council at its regular meeting held Monday, June 3, 2013, the original of which is part of the Council's minutes.

Deborah Cwiertniewicz
City of Mason
Ingham County, Michigan

CITY OF MASON
STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: June 3, 2013

Agenda Item: 8 (D)

AGENDA ITEM

Resolution No. 2013-21, Resolution for Charitable Gaming License for Sundried Music Festival

EXHIBITS

- Resolution No. 2013-21

STAFF REVIEW

Administration

SUMMARY STATEMENT

The Sun Dried Music Festival is applying for a Charitable Gaming License through the Michigan Gaming Control Board, in order to conduct a 50/50 raffle at the Sundried Music Festival, which will be held on August 23-24, 2013.

RECOMMENDED ACTION

Move to approve Resolution No. 2013-21.

RESET

PRINT

CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2013-21



State of Michigan
Michigan Gaming Control Board
Office of the Executive Director
P.O. Box 30788
Lansing, MI 48909
Phone: (313) 456-4940
Fax: (313) 456-3405
Email: Millionaireparty@michigan.gov
www.michigan.gov/mgcb

RESOLUTION FOR CHARITABLE GAMING LICENSE
FOR SUNDRIED MUSIC FESTIVAL

June 3, 2013

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
(Required by MCL.432.103(K)(II))

At a regular meeting of the City of Mason
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD
called to order by Leon Clark on June 3, 2013
DATE
at 7:30 PM a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____
that the request from the Sundried Music Festival of Mason,
NAME OF ORGANIZATION CITY
county of Ingham, asking that they be recognized as a
COUNTY
nonprofit organization operating in the community for the purpose of obtaining charitable
gaming licenses, be considered for approval.
APPROVAL/DISAPPROVAL

APPROVAL	DISAPPROVAL
Yeas: _____	Yeas: _____
Nays: _____	Nays: _____
Absent: _____	Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and
adopted by the City of Mason at a regular
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL
meeting held on June 3, 2013.
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

Deborah Cwierniewicz, City Clerk
PRINTED NAME AND TITLE

201 W. Ash St. Mason, MI 48854
ADDRESS

CITY OF MASON

STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: June 3, 2013

Agenda Item: 8 (E)

AGENDA ITEM

Motion – Master Plan – Approval of Final Draft for Distribution and Schedule Public Hearing

EXHIBITS

- Master Plan – Final Draft, May 28, 2013
- Master Plan Update 2013 – Executive Summary of Substantive Changes

STAFF REVIEW

Zoning and Development Department

SUMMARY STATEMENT

At the May 14, 2013, meeting, the Planning Commission (PC) acted to recommend the City Council (CC) approve the Master Plan final draft for distribution and set a public hearing. Approving the document for distribution does not formally adopt the plan. It simply allows the document to be distributed to all parties that were originally notified of the City's intent to update the Master Plan, those who have participated during the process, and be made available to the public for review.

By now you have received a final draft copy of the Master Plan, which was distributed to you on May 31, 2013. At next week's meeting I will provide a presentation detailing the significant changes to the document and receive any initial comments you have. At that point, it is up to the discretion of the Council as to when they would like to approve the document for distribution and set a date for public hearing. It could be as early as the June 3rd meeting or at a later meeting of your choice. The goal here is to have a solid understanding of the document and reach a comfort level of the changes therein.

Pursuant to the Michigan Planning Enabling Act, the process for adopting a Master Plan, including a conceptual timeline, is summarized as the following:

- The Committee introduced final draft to the PC (Apr. 9, 2013)
- The PC forwarded the final draft to the CC (May 14, 2013)
- The CC authorizes the final draft for distribution/public hearing (possibly Jun. 17, 2013)
- Public hearing notice is then published in paper (possibly Jun. 23, 2013)
- The PC then notifies all parties that received the notice of intent to plan at the beginning of the update process that a final draft is available for review, beginning the 63 day public comment period (possibly Jun. 24, 2013)

- The PC then holds public hearing after the 63 day period (possibly Sep. 2, 2013)
- After public input, the PC must approve by 2/3 of membership and forward to CC for final adoption (possibly Sep. 10, 2013)
- The CC may adopt or reject the plan and send it's reasons to the PC for consideration (possibly Sep. 16, 2013)
- At such time the CC approves the plan, the Clerk shall insert a statement inside the front or back cover recording the CC approval

RECOMMENDED ACTION

Approve final draft for distribution and schedule a public hearing.

Mason Master Plan Update

Executive Summary of Substantive Changes

March, 2013

Chapter One “Overview”

1. Updated reference to enabling legislation permitting local municipalities to create and adopt a master plan; guidelines for master plans. Pg. 1-1
2. Updated legal reference requiring a zoning plan pg. 1-2
3. Updated “Elements of the Master Plan” to include zoning plan Pg. 1-2
4. Updated “How the plan was prepared” to include new description explaining the master plan revision process pg. 1-3
5. Included new census data from 2010 – pg 1-4,5
6. Updated “Mason Planning Area” to reflect actual township future land use designations pg. 1-6

Chapter Two “Planning Issues, Goals & Objectives”

1. Updated “Growth management, Public Services, and Quality of Life” component to include public comments regarding:
 - a. Supporting and facilitating community gardening
 - b. Proactively engaging with Urgent Care to address current and future needs of community
 - c. Pursuing the creation of a community recreation facility
 - d. Continuing to enhance placemaking efforts
2. Updated “Community Character, Historic Preservation and the Environment” component to include public comments regarding:
 - a. Supporting a centrally located library and post office
 - b. Encouraging outdoor dining in City’s rights-of-way in the downtown area
 - c. Continuing to support traditional community/family values, community celebrations, and parades
 - d. Continuing to support local art movement and/or a public art commission
3. Updated “Residential Development” component to include the following:
 - a. Encouraging high density, multiple family developments near commercial centers and/or public transit stops
4. Updated “Economic Development” component to include public comments regarding:

- a. Supporting the Chamber of Commerce’s effort in promoting economic development while preserving the desired small-town character
5. “Updated Transportation, Streets and Circulation” component as follows:
 - a. Updated information concerning the Capital Area Transportation Authority bus service to Mason and recent funding for passenger service rail in Michigan.
 - b. Amended a goal to include statutory requirement for complete streets
 - c. Added an objective to develop complete streets standard
 - d. Added an objective to study future location of a multi-modal transportation hub

Chapter Three “Future Land Use Strategy”

1. Updated “Residential” component to include the following:
 - a. Added language to encourage the planning commission and City Council to require high-density residential development to locate near commercial centers and transit stops pg. 3-5
 - b. Updated statistics regarding multiple family housing. Pg. 3-5
2. Updated “Mixed-Use” component to include the following:
 - a. Cedar Street Interchange
 - Specified location for road connection opposite Curtis Street
 - Added a recommendation for a focused study and sub-area plan
 - b. Kipp Road Interchange
 - Updated the description of this interchange
 - c. County Fairgrounds East Buffer Area
 - Added a recommendation for a focused study and sub-area plan

Chapter Four – “Zoning Plan” (NEW CHAPTER)

1. Establishes the relationship of Master Plan to the Zoning Ordinance
2. Establishes the general purpose of each zoning district
3. Establishes the zoning districts that fall under each future land use category

Chapter Five – “Implementation Strategies”

1. Updated “Public Support, Communication and Community Involvement” component to include a public comment action item to foster and promote volunteerism in the community
2. Updated “Land Development Codes” to include current law reference to zoning enabling legislation
3. Updated “Other Special Purpose Ordinances” as follows:

- a. Deleted sign update recommendation (Ordinance updated in 2006)
- b. Added a recommendation for a form-based code overlay district in the Central Business area.
- c. Recommend adoption of a fire code
4. Updated “Capital Improvements Programming” as follows:
 - a. Deleted several completed items related to police and fire protection, city hall, and transportation
 - b. Added several items related to pedestrian facilities, library facilities, and access to different modes of transportation
5. Updated “Economic Development Programs” to encourage continued support of the DDA activities
6. Updated “Other Implementation Strategies” as follows:
 - a. Recreation – Expand the development of recreation opportunities during all seasons
 - b. Recreation -- Develop recreation facilities that are capable of attracting regional athletic tournaments/events
 - c. Transportation – Develop a non-motorized transportation plan
 - d. Future Study Area – Added a new section to recommend more intensive planning in three areas of the City: The County Fairgrounds East Buffer Area, The Airport Area, and the Cedar Street Interchange Area
7. Revised “Maintaining a Current Master Plan” with updated references to the Michigan Planning Enabling Act

Appendicies

The content of the Appendices of the Plan were amended to include current descriptions of places, events, data, and other reference materials.



It's that kind of experience.

May 24, 2013

Martin Colburn, City Administrator
City of Mason
201 W. Ash St.
P. O. Box 370
Mason, MI 48854-0370

Dear Sir or Madam,

At WOW! Internet, Cable and Phone, we continue to work diligently to provide competitive Internet, Cable TV and Phone services to the residents of the Mid Michigan region. Each of these services provides our customers with excellent value and exceptional customer service.

Our company, as many others, continues to experience increases in operational expenses. We do our best to manage our costs very tightly wherever we have control to do so, however, our single largest expense is programming. Programming expenses are the license fees we must pay to the broadcast and cable networks for the channels our customers receive and it's going up dramatically. These costs have a direct impact on the rates we charge our customers. To help keep pace with these costs, our rates and bundle pricing will be adjusted with the July 2013 billing cycle.

The Cable Only increases are as follows with the July 2013 rate in parenthesis:

- Limited Basic \$1.35 (\$26.00)
- Basic Cable \$4.51 (\$70.00)
- Senior Basic Cable \$4.06 (\$63.00)
- Digital Basic Cable \$4.51 (\$70.00)
- Signature Cable \$6.00 (\$86.00)

Many of our customers have guaranteed rates until 2015 and will not be affected by these increases. All customers will receive a customized notice based on their current level of service. Samples of the letters are enclosed.

Various equipment and a la carte service fees will also be adjusted. These amounts vary from \$0.05 to \$1.00 and are outlined to customers in their customized notice.

In addition, WOW! will be adding a Broadcast TV surcharge, which is a new monthly recurring fee. Effective July 1, 2013, it will be applied on our residential customers' bills who subscribe to Basic Cable or higher. This \$3.00 a month fee will help offset some of the continued increase in programming fees that we must pay to broadcasters.

Thank you for your continued support and cooperation. If you have any questions, please contact me at 517-319-3150 or by email at CAndersen@wideopenwest.com.

Sincerely,

Christian Andersen
Father, St. Louis Cardinals Fan, Fisherman
SystemManager



It's that kind of experience.

June 2013

Dear WOW! Customer,

We're serious when we say we really love being your cable provider. And we are so grateful for your patience with service problems you may have experienced over the last several months as we worked on our network upgrades. We regret having inconvenienced you and thank you for your understanding.

In order to provide you with competitive products and services, we will continue to make the necessary investments with our operating and capital costs. At the same time, we have to pay programmers their annual increase in license fees. As a result, the monthly price for your Basic Cable TV will increase by \$4.51 to \$70.00 a month beginning with your July 2013 billing statement. We also find ourselves in the difficult position of passing through to you a separate Broadcast TV Surcharge of \$3.00 a month that will also take effect beginning July 2013.

VARIABLE

How Much Programming Costs and What You Can Do

At WOW!, we continue to fight for the lowest possible programming license fees because it directly impacts how much you pay. In the case of your broadcast channels and sports networks, these costs are going up again. *Hard as it may be to believe, some networks are raising their fees by more than 100%*. The Broadcast TV Surcharge represents only a portion of the costs WOW! must pay to the broadcast stations in exchange for the right to carry their networks.

I assure you that WOW! is doing everything we can to represent you in making our voices heard by those who can effect meaningful change. **There is also something you can do.** Current legislation allows broadcasters to radically increase their fees. Visit americantelevisionalliance.org to express your concerns to your local Congressional representatives. They are more likely to seek reform to protect constituents if you take action.

Get the Most out of New Services

We continue to listen to customers to understand what you want and work to launch new services at a fair value. Over the past several months, we've introduced over 20 new HD channels including Nickelodeon HD, CNN HD, Discovery HD and TLC HD. For customers who enjoy watching television on their computers or tablets, we introduced our TV Everywhere offering with online access to channels like Fox News, CNN, TNT, TBS, Fox Business, Big Ten, Speed 2, HBO Go* and others. In the future, we plan to introduce WOW! Ultra TV, a new service that brings together exciting features such as whole home DVR, a smart menu, PC content to the TV – all in one solution. Visit wowway.com to learn about all that WOW! has to offer.

Over the years we've been humbled by the loyalty of our customers. If you have questions about our services or this notice, you can call us toll-free at 1-800-491-1419. On behalf of the entire WOW! family, thank you for the opportunity to serve you.

Sincerely,

A handwritten signature in black ink, appearing to read "Colleen Abdoulah". The signature is fluid and cursive, written in a professional style.

Colleen Abdoulah
Hugger, Mother, Keeper of the Culture
CEO and Chairwoman of the Board
WOW! Internet, Cable and Phone

Prices exclude taxes, fees (such as applicable franchise, PEG and right-of-way access fees, the Network Line Fee), the Broadcast TV Surcharge, government program related fees (such as applicable 911 fees, and USF and TRS charges), additional equipment, installation and service call charges, and usage-based charges. HBO Go requires a subscription to HBO. Offers not valid with any other discount. Offers and services subject to change without notice. Please see WOW!'s complete terms and conditions or call WOW! for further information regarding offers. ©2013 WideOpenWest Finance, LLC. V1MM.Basic



It's that kind of experience.

June 2013

Dear WOW! Customer,

We're serious when we say we really love being your cable provider. And we are so grateful for your patience with service problems you may have experienced over the last several months as we worked on our network upgrades. We regret having inconvenienced you and thank you for your understanding.

In order to provide you with competitive products and services, we will continue to make the necessary investments with our operating and capital costs. At the same time, we have to pay programmers their annual increase in license fees. **As a result, the monthly price for your Basic Cable TV at the senior rate will increase by \$63.00 a month beginning with your July 2013 billing statement. We also find ourselves in the difficult position of passing through to you a separate Broadcast TV Surcharge of \$3.00 a month that will also take effect beginning July 2013.**

VARIABLE

How Much Programming Costs and What You Can Do

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CEO and Chairwoman of the Board
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We're serious when we say we really love being your cable provider. And we are so grateful for your patience with service problems you may have experienced over the last several months as we worked on our network upgrades. We regret having inconvenienced you and thank you for your understanding.

In order to provide you with competitive products and services, we will continue to make the necessary investments with our operating and capital costs. At the same time, we have to pay programmers their annual increase in license fees. **As a result, the monthly price for your Limited Basic Cable TV will increase by \$1.35 to \$26.00 a month beginning with your July 2013 billing statement.**

VARIABLE

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Colleen Abdoulah
Hugger, Mother, Keeper of the Culture
CEO and Chairwoman of the Board
WOW! Internet, Cable and Phone

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June 2013

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We're serious when we say we really love being your cable provider. And we are so grateful for your patience with service problems you may have experienced over the last several months as we worked on our network upgrades. We regret having inconvenienced you and thank you for your understanding.

In order to provide you with competitive products and services, we will continue to make the necessary investments with our operating and capital costs. At the same time, we have to pay programmers their annual increase in license fees. **As a result, the monthly price for your Digital Basic Cable TV will increase by \$4.51 to \$70.00 a month beginning with your July 2013 billing statement. We also find ourselves in the difficult position of passing through to you a separate Broadcast TV Surcharge of \$3.00 a month that will also take effect beginning July 2013.**

VARIABLE

How Much Programming Costs and What You Can Do

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I assure you that WOW! is doing everything we can to represent you in making our voices heard by those who can effect meaningful change. **There is also something you can do.** Current legislation allows broadcasters to radically increase their fees. **Visit americantelevisionalliance.org** to express your concerns to your local Congressional representatives. They are more likely to seek reform to protect constituents if you take action.

Get the Most out of New Services

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CEO and Chairwoman of the Board
WOW! Internet, Cable and Phone

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June 2013

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We're serious when we say we really love being your cable provider. And we are so grateful for your patience with service problems you may have experienced over the last several months as we worked on our network upgrades. We regret having inconvenienced you and thank you for your understanding.

In order to provide you with competitive products and services, we will continue to make the necessary investments with our operating and capital costs. At the same time, we have to pay programmers their annual increase in license fees. **As a result, beginning with your July 2013 billing statement, the regular rate for your bundled services will be increased by \$5.00 per month. We also find ourselves in the difficult position of passing through to you a separate Broadcast TV Surcharge of \$3.00 a month that will also take effect beginning July 2013.**

VARIABLE

How Much Programming Costs and What You Can Do

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Sincerely,



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Hugger, Mother, Keeper of the Culture
CEO and Chairwoman of the Board
WOW! Internet, Cable and Phone

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It's that kind of experience.

June 2013

Dear WOW! Customer,

We're serious when we say we really love being your cable provider. And we are so grateful for your patience with service problems you may have experienced over the last several months as we worked on our network upgrades. We regret having inconvenienced you and thank you for your understanding.

You currently subscribe to the Forever package which provides a discount off the regular price for bundled services. When WOW! purchased the Broadstripe system assets last year, this Broadstripe Forever package came to an end. **As a result, beginning with your July 2013 billing statement the monthly price of your bundled services will increase to \$149.00. We must also pass through to you a separate Broadcast TV Surcharge of \$3.00 a month that will also take effect beginning July 2013.**

In addition, your services will be renamed as follows:

<u>Current Name</u>	<u>New Name July 2013</u>
Digital Basic Choice	Digital Signature
Cablespeed	15Mbps Internet
Voice Unlimited	Advanced Phone

VARIABLE

How Much Programming Costs and What You Can Do

At WOW!, we continue to fight for the lowest possible programming license fees because it directly impacts how much you pay. In the case of your broadcast channels and sports networks, these costs are going up again. *Hard as it may be to believe, some networks are raising their fees by more than 100%.* The Broadcast TV Surcharge represents only a portion of the costs WOW! must pay to the broadcast stations in exchange for the right to carry their networks.

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Get the Most out of New Services

We continue to listen to customers to understand what you want and work to launch new services at a fair value. Over the past several months, we've introduced over 20 new HD channels including Nickelodeon HD, CNN HD, Discovery HD and TLC HD. For customers who enjoy watching television on their computers or tablets, we introduced our TV Everywhere offering with online access to channels like Fox News, CNN, TNT, TBS, Fox Business, Big Ten, Speed 2, HBO Go* and others. In the future, we plan to introduce WOW! Ultra TV, a new service that brings together exciting features such as whole home DVR, a smart menu, PC content to the TV – all in one solution. Visit wowway.com to learn about all that WOW! has to offer.

Over the years we've been humbled by the loyalty of our customers. If you have questions about our services or this notice, you can call us toll-free at 1-800-491-1419. On behalf of the entire WOW! family, thank you for the opportunity to serve you.

Sincerely,

A handwritten signature in black ink, appearing to read "Colleen Abdouiah". The signature is fluid and cursive, written in a professional style.

Colleen Abdouiah
Hugger, Mother, Keeper of the Culture
CEO and Chairwoman of the Board
WOW! Internet, Cable and Phone

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June 2013

Dear WOW! Customer,

We're serious when we say we really love being your cable provider. And we are so grateful for your patience with service problems you may have experienced over the last several months as we worked on our network upgrades. We regret having inconvenienced you and thank you for your understanding.

You currently subscribe to the Forever package which provides a discount off the regular price of \$79.99 for bundled services. When WOW! purchased the Broadstripe system assets last year, this Broadstripe Forever package came to an end. **As a result, beginning with your July 2013 billing statement you will be billed \$26 per month for Limited Cable, and your bundled WOW! Internet and Phone services will be billed at \$90 per month.**

In addition, your services will be renamed as follows:

<u>Current Name</u>	<u>New Name July 2013</u>
Cablespeed	15Mbps Internet
Voice Unlimited	Advanced Phone

Get the Most out of New Services

We continue to listen to customers to understand what you want and work to launch new services at a fair value. Over the past several months, we've introduced over 20 new HD channels including Nickelodeon HD, CNN HD, Discovery HD and TLC HD. For customers who enjoy watching television on their computers or tablets, we introduced our TV Everywhere offering with online access to channels like Fox News, CNN, TNT, TBS, Fox Business, Big Ten, Speed 2, HBO Go* and others. In the future, we plan to introduce WOW! Ultra TV, a new service that brings together exciting features such as whole home DVR, a smart menu, PC content to the TV – all in one solution. Visit wowway.com to learn about all that WOW! has to offer.

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Sincerely,

Colleen Abdoulah
Hugger, Mother, Keeper of the Culture
CEO and Chairwoman of the Board
WOW! Internet, Cable and Phone

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It's that kind of experience.

June 2013

Dear WOW! Customer,

We're serious when we say we really love being your cable provider. And we are so grateful for your patience with service problems you may have experienced over the last several months as we worked on our network upgrades. We regret having inconvenienced you and thank you for your understanding.

You currently subscribe to a Forever package which provides a discount off the regular price for bundled services. When WOW! purchased the Broadstripe system assets last year, this Broadstripe Forever package came to an end. **As a result, the rate for your bundled services will increase to \$60 per month.**

In addition, your services will be renamed as follows:

<u>Current Name</u>	<u>New Name July 2013</u>
Cablespeed Lite	2Mbps Internet
Voice Lite	Essential Phone

Get the Most out of New Services

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June 2013

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In order to provide you with competitive products and services, we will continue to make the necessary investments with our operating and capital costs. At the same time, we have to pay programmers their annual increase in license fees. **As a result, beginning with your July 2013 billing statement, the regular rate for your bundled services will be increased by \$3.00 per month.**

VARIABLE

How Much Programming Costs and What You Can Do

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We're serious when we say we really love being your cable provider. And we are so grateful for your patience with service problems you may have experienced over the last several months as we worked on our network upgrades. We regret having inconvenienced you and thank you for your understanding.

You currently subscribe to a bundle that includes a promotional discount. In order to provide you with competitive products and services, we continue to make the necessary investments with our operating and capital costs. At the same time, we have to pay programmers their annual increase in license fees. As a result, beginning with your July 2013 billing statement, the regular rate for your bundled services will be increased by \$5.00 per month. Your monthly promotional discount will also be increased by \$5.00 per month, so that your promotional rate remains unchanged. **When your promotion expires, the monthly price for your service bundle will increase to the regular rate. We also find ourselves in the difficult position of passing through to you a separate Broadcast TV Surcharge of \$3.00 a month. This fee will also take effect with your July 2013 billing statement.**

VARIABLE

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Sincerely,



Colleen Abdoulah
Hugger, Mother, Keeper of the Culture
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WOWI Internet, Cable and Phone

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In order to provide you with competitive products and services, we will continue to make the necessary investments with our operating and capital costs. At the same time, we are not immune to increased operating costs. **As a result, we find ourselves in the difficult position of passing through to you a separate Broadcast TV Surcharge of \$3.00 a month that will also take effect beginning July 2013.**

VARIABLE

Get the Most out of New Services

We continue to listen to customers to understand what you want and work to launch new services at a fair value. Over the past several months, we've introduced over 20 new HD channels including Nickelodeon HD, CNN HD, Discovery HD and TLC HD. For customers who enjoy watching television on their computers or tablets, we introduced our TV Everywhere offering with online access to channels like Fox News, CNN, TNT, TBS, Fox Business, Big Ten, Speed 2, HBO Go* and others. In the future, we plan to introduce WOW! Ultra TV, a new service that brings together exciting features such as whole home DVR, a smart menu, PC content to the TV -- all in one solution. Visit wowway.com to learn about all that WOW! has to offer.

Over the years we've been humbled by the loyalty of our customers. If you have questions about our services or this notice, you can call us toll-free at 1-800-491-1419. On behalf of the entire WOW! family, thank you for the opportunity to serve you.

Sincerely,

Colleen Abdoulah
Hugger, Mother, Keeper of the Culture
CEO and Chairwoman of the Board
WOW! Internet, Cable and Phone

Prices exclude taxes, fees (such as applicable franchise, PEG and right-of-way access fees, the Network Line Fee), the Broadcast TV Surcharge, government program related fees (such as applicable 911 fees, and USF and TRS charges), additional equipment, installation and service call charges, and usage-based charges. HBO Go requires a subscription to HBO. Offers not valid with any other discount. Offers and services subject to change without notice. Please see WOW!'s complete terms and conditions or call WOW! for further information regarding offers. ©2013 WideOpenWest Finance, LLC. V11MM. 8TV



It's that kind of experience.

June 2013

Dear WOW! Customer,

We're serious when we say we really love being your cable provider. And we are so grateful for your patience with service problems you may have experienced over the last several months as we worked on our network upgrades. We regret having inconvenienced you and thank you for your understanding.

In order to provide you with competitive products and services, we will continue to make the necessary investments with our operating and capital costs. At the same time, we are not immune to increased operating costs. **As a result, we are adjusting the monthly price for some of our services effective July 1, 2013.**

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In order to provide you with competitive products and services, we will continue to make the necessary investments with our operating and capital costs. At the same time, we have to pay programmers their annual increase in license fees. **As a result, the monthly price for your Digital TV Signature service will increase to \$86.00 a month beginning with your July 2013 billing statement. We also find ourselves in the difficult position of passing through to you a separate Broadcast TV Surcharge of \$3.00 a month that will also take effect beginning July 2013.**

VARIABLE

How Much Programming Costs and What You Can Do

At WOW!, we continue to fight for the lowest possible programming license fees because it directly impacts how much you pay. In the case of your broadcast channels and sports networks, these costs are going up again. ***Hard as it may be to believe, some networks are raising their fees by more than 100%.*** The Broadcast TV Surcharge represents only a portion of the costs WOW! must pay to the broadcast stations in exchange for the right to carry their networks.

I assure you that WOW! is doing everything we can to represent you in making our voices heard by those who can effect meaningful change. **There is also something you can do.** Current legislation allows broadcasters to radically increase their fees. **Visit americantelevisionalliance.org** to express your concerns to your local Congressional representatives. They are more likely to seek reform to protect constituents if you take action.

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City of Mason

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City Hall 517 676-9155
Police 517 676-2458
Fax 517 676-1330
TDD 1-800-649-3777

MEMORANDUM

TO: Honorable Mayor and Council Members

FROM: Martin Colburn, City Administrator

DATE: June 3, 2013

RE: City Administrator's Report

ISO Building Code Grading Schedule

The Insurance Services Office, Inc. (ISO) is often associated with the fire service and water utility service ratings and effectiveness within the community. This measuring standard is often used by the insurance industry and can make a difference on insurance rates. This past decade, the ISO has extended into grading building code effectiveness as well. The rating system assists the insurance industry on providing advisory information for underwriting and rating for insurers. The insurers use the building code effectiveness grading classification to evaluate the risk, particularly toward new construction. It is intended to be a tool to help analyze all aspects of the City's building code enforcement program. However, it is also a means to determine how we compare within the industry standards measured for cities as rated by the ISO. On a scale of 1 to 10, the City of Mason is rated a four, which is the same rating that we have for the fire services. The ISO conducts their evaluation through our community development office.

WOW— Michigan Public Services Commission Follow Up

Follow up conversations with the State of Michigan Public Services Commission (MPSC), as well as WOW, continue to be enlightening. First, the MPSC has stated that they have not received complaints about poor service from the Mason area other than my letter. After receiving the letter that I forwarded them, requesting that MPSC assist in remediating our problems, Janet Schafer of the MPSC explained that they cannot regulate cable companies, but rather, they facilitate the dispute resolution process. They are not an advocate, but a mediator. She recommends that complaints be called in to the MPSC at 1-800-292-9555, ext. 2. Ms. Schafer also stated that no cable company will provide a refund unless requested.

I have also had further communications with staff at WOW. They believe there is a misunderstanding that projected work would be completed in the Mason area by the end of the year. Their clarification is that two new products will be rolled out this year, including "Ultra," a multi DVR home set up, and "HSD" which is a faster internet set up. The WOW customer representative Shannon Granger stated that many of the problems we are experiencing are from older wiring and connections. Due to the technology changes, much of our wiring (co axel) is undersized. There are more connections and the upgrade to digital allows more points of failure. Additionally, if a home has many outlets, this too can cause problems. She is requesting that customers call in and request a service call for the staff to inspect and repair the individual systems. This may include more connectors installed, as well as a house amp which will assist with gaining more signal. WOW can be contacted at 1-866-496-9669.