

CITY OF MASON

201 West Ash St.
Mason, MI 48854-0370

City Hall 517-676-9155
Fax 517-676-1330

AGENDA

**CITY COUNCIL WORKSHOP
MASTER PLAN**

COUNCIL CHAMBERS

Monday, August 19, 2013

6:30 p.m.

CITY OF MASON

201 West Ash St.
Mason, MI 48854-0370

Master Plan Workshop 6:30 PM

City Hall 517-676-9155
Fax 517-676-1330

CITY COUNCIL MEETING - COUNCIL CHAMBER Monday, August 19, 2013

7:30 p.m.

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance and Invocation
4. Announcements
5. People from the Floor
6. Presentations
 - A. Mayoral Proclamation—Shirley Grieve
 - B. Mayoral Proclamation—Scott and Jamie Robinson
 - C. Mayoral Proclamation—National Employer Support of the Guard and Reserve Week
7. Public Hearing
 - A. Application to the Michigan State Housing Development Authority (MSHDA) for a downtown rental rehabilitation grant under the 2012 Housing Resource Fund Community Development Block Grant (CDBG) Program for 124 and 140 E. Ash St. Mason, MI.
 - Resolution 2013-33 – Authorization to apply to MSHDA for rental rehab grant for 124 and 140 E. Ash St. Mason, MI through the CDBG Program
8. Consent Agenda
 - A. Approval of Minutes – Regular Council Meeting: August 5, 2013
 - B. Approval of Bills
9. Regular Business
 - A. Resolution 2013-34 – Approval of the Purchase of a 2014 Ford Sedan Interceptor
 - B. Resolution 2013-35 – Approval of the Purchase of a 2014 4x4 Ford Pickup Truck
 - C. Motion - Designation of Voting Delegate for Michigan Municipal League (MML) Annual Business Meeting
10. Unfinished Business
11. New Business
12. Correspondence
 - Letter from Police Chief John Stressman dated August 14, 2013
 - Letter from Duane and Judie Marlon
 - Monthly Revenue and Expenditure Report
13. Liaison Reports
14. Councilmember Reports
15. Administrator's Report
 - Storm Water Public Education Plan Calendar
 - City of Detroit Bankruptcy Impacts
 - Potential Commercial Video Shoot Update
16. Adjournment

CITY OF MASON, MICHIGAN

MAYORAL PROCLAMATION

WHEREAS, one in four teens reports having misused or abused a prescription drug at least once in their lifetime; and

WHEREAS, of those kids who said they abused prescription medications, one in five has done so before age fourteen; and

WHEREAS, twenty-seven percent of teens believe that misuse and abuse of prescription drugs is safer than the use of illicit drugs; and

WHEREAS, one-third of teens believe "it's okay to use prescription drugs that were not prescribed to them to deal with an injury, illness or physical pain;" and

WHEREAS, improper disposal of prescription drugs is proven to be a known contaminant of ground water, surface water and fish throughout the State of Michigan; and

WHEREAS, on August 4, 2013, recognizing the threat of prescription drug abuse as a serious health, safety and environmental threat to the City of Mason and its citizens, both young and old alike, Shirley Grieve organized and hosted a fundraiser during Darrell's 11th Annual Car Show with all proceeds donated to the Capital Area Prescription Drug Task Force.

NOW, THEREFORE BE IT RESOLVED, with tireless determination, commitment to the community and a heartfelt desire to defend her fellow citizens from the scourge of prescription drug abuse, Shirley Grieve successfully raised and \$3,172.00 to be donated to the Capital Area Prescription Drug Task Force for printing and publication expenses.

NOW THEREFORE, BE IT FINALLY RESOLVED, that I, Leon R. Clark, Mayor of the City of Mason, on behalf of the Mason City Council and the citizens of Mason, in recognition of Shirley Grieve's desire for a quality of life second to none and her selfless commitment to her community; her kind and generous heart; and her personal example that a community's strength is built on the contributions of its members, do hereby proclaim August 22, 2013 as "**Shirley Grieve Day**" in and for the City of Mason.




Leon R. Clark, Mayor
City of Mason, Michigan

Presented: August 19, 2013

CITY OF MASON, MICHIGAN

MAYORAL PROCLAMATION

WHEREAS, one in four teens report having misused or abused a prescription drug at least once in their lifetime; and

WHEREAS, of those teens who say they abused prescription medications, one in five had done so before age fourteen; and

WHEREAS, twenty-seven percent of teens believe that misuse and abuse of prescription drugs is safer than the use of illicit drugs; and

WHEREAS, one-third of teens believe it safe to use prescription drugs not prescribed to them to deal with an injury, illness or physical pain; and

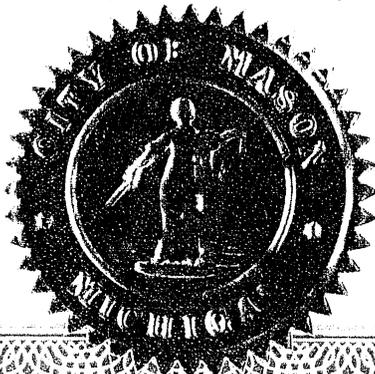
WHEREAS, improper disposal of prescription drugs is a known contaminant of ground water, surface water and water life throughout the State of Michigan and the United States; and

WHEREAS, on August 4, 2013, recognizing the threat of prescription drug abuse as a serious health, safety and environmental threat to the City of Mason and its citizens, both young and old alike, in collaboration with Shirley Grieve, Jamie and Scott Robinson, proprietors of Darrell's Super Market and Hardware, 4520 West Columbia Road, hosted Darrell's 11th Annual Car Show, for the benefit of the Capital Area Prescription Drug Task Force; and

WHEREAS, in addition to their kind gesture of hosting the event and providing the support of their own business resources, proprietors Jamie and Scott Robinson donated \$2,851.00 to the proceeds of the benefit totaling \$3,172.00.

NOW, THEREFORE BE IT RESOLVED, Jamie and Scott Robinson, proprietors of Darrell's Super Market and Hardware and the Vault Delicatessen in downtown Mason, have again displayed their ongoing commitment to the health, welfare and quality of life of the City of Mason and the Mason community by sponsoring Darrell's 11th Annual Car Show from which the \$3,172.00 proceeds were donated to the Capital Area Prescription Drug Task Force for printing and publication expenses.

NOW THEREFORE, BE IT FINALLY RESOLVED, that I, Leon R. Clark, Mayor of the City of Mason, on behalf of the Mason City Council and the citizens of Mason, in recognition of Jamie and Scott Robinson's tireless commitment and generosity to their community and a quality of life second to none; and for their personal example that the strength of a community is built on the contributions of its members, do hereby proclaim August 21, 2013 as "**Scott & Jamie Robinson Day**" in and for the City of Mason.




Leon R. Clark, Mayor
City of Mason, Michigan

Presented: August 19, 2013

**CITY OF MASON, MICHIGAN
MAYORAL PROCLAMATION**

EMPLOYER SUPPORT OF THE GUARD AND RESERVE WEEK

Whereas, National Guard and Reserve forces comprise nearly half of our nation's military strength, and are essential to America's national security. Reserve Component forces stand ready to answer the call to serve, whether serving alongside active duty counterparts all across the globe or responding to humanitarian crises at home and abroad; and

Whereas, employers provide critical support to members of the National Guard and Reserve; allowing Citizen Warriors to serve whenever the Nation calls, often foregoing financial gain and making sacrifices in the process; and

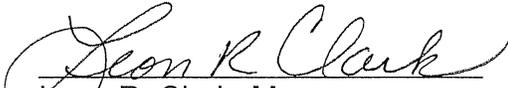
Whereas, employer support is stronger than ever, more than 41 years after President Richard Nixon authorized the Secretary of Defense to establish the National Committee for Employer Support of the Guard and Reserve (ESGR); and

Whereas, our nation is in debt to the Citizen Warriors departing the comforts of home to ensure our freedoms remain intact. Likewise, America pays special tribute to the commitment of dedicated and supportive employers who continue to make service in the Reserve Components possible; and

Whereas, the City of Mason has supported previous employees serving in the Reserve and National Guard and currently demonstrate personal appreciation to Warrant Officer Jordan Murdock, currently a member of the Mason Police Department and serving this State and Nation as a member of the United States Army National Guard; and

Now, Therefore, that I, Leon R. Clark, Mayor of the City of Mason, do hereby do hereby declare September 22 – 28, 2013 National Employer Support of the Guard and Reserve week.




Leon R. Clark, Mayor

Presented August 19, 2013

CITY OF MASON

STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: August 19, 2013

Agenda Item: 7(A)

AGENDA ITEM

- Public Hearing
- Resolution 2013-33—Authorizing the City to apply to the MSHDA rental rehabilitation grant for 124 and 140 E. Ash St. Mason, MI through the CDBG Program

EXHIBITS

Public Hearing Notice published in the Community News August 11, 2013

STAFF REVIEW

Administration

SUMMARY STATEMENT

The City of Mason is working cooperatively with the Ingham County Land Bank (ICLB), who in turn is working on a Development Agreement with private investors to develop the properties located at 124 and 140 E. Ash St. This is a private partnership in which there are numerous components to make this project work financially.

The plan is to redevelop blighted properties that are within the Mason Historic District that front the southern exposure of the historic Ingham County Courthouse. These properties have been acquired by the ICLB due to foreclosure. The concept is to develop the second and third stories of the two properties into ten single bedroom loft apartments. The first floor would be designated as commercial space. Including the basement, this project would incorporate 23,000 square feet. The garages to the rear of the properties would be demolished for additional parking to service the apartment dwellers, as well as the commercial space tenants.

The Public Hearing provided tonight is specifically in regard to a Community Development Block Grant (CDBG) being applied for through the Michigan State Housing Development Authority (MSHDA). This grant is specifically for \$350,000, or \$35,000 per unit, to rehabilitate the second and third floors into 10 habitable dwellings built to code. The building project plan incorporates an elevator from the basement to the third floor, servicing both the commercial and residential spaces. As required through the CDBG because of its federal funding, 51% or more of the housing units must be designated for low to moderate housing tenants for a minimum of five years. The City is utilizing Revitalize, Inc. as our designated contractor to help administer these program funds. Revitalize, Inc. includes Bruce Johnston and Lori Ware, with whom we are working on this.

This Public Hearing and Resolution formally initiates the process of proceeding with the housing component of this project. Staff is also working on other funding components with the Ingham County Land Bank, MSHDA, the Michigan Economic Development Corporation and the Mason Downtown Development Authority.

RECOMMENDED ACTION

- Hold Public Hearing
- Approve Resolution 2013-33

**MASON CITY COUNCIL
PUBLIC HEARING**

The Mason City Council will hold a public hearing on Monday, August 19, 2013 at 7:30 p.m. or as soon thereafter as possible in City Hall Council Chamber, 201 W. Ash Street, Mason, MI to discuss the submission of an application to the Michigan State Housing Development Authority for a downtown rental rehabilitation grant under the 2012 Housing Resource Fund Community Development Block Grant (CDBG) Program, Grant Application No. HRF-2012-6454. The grant would be for creation of ten affordable housing units to the property commonly known as 124-140 East Ash Street, Mason, MI. This public hearing is being held to obtain the views of citizens on the proposed application and community development and housing needs. Oral or written comments will be accepted at the Public Hearing.

Interested citizens may obtain more information at the Mason City Hall or by contacting City Administrator Marty Colburn at 676-5891. A copy of the grant application is available for viewing at City Hall. The anticipated building renovation will create opportunities for low and moderate income individuals.

Comments may be submitted at the scheduled public hearing or to Marty Colburn, City Administrator, 201 W. Ash Street, Mason, Michigan 48854.

The City of Mason is an equal opportunity employer and housing administrator.

Deborah J. Cwiertniewicz
City Clerk

ICCN-1093332

08/11/2013

August 11, 2013

COMMUNITY NEWS 8/11/13

Introduced:
Second:

**CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2013-33**

A RESOLUTION AUTHORIZING THE CITY OF MASON TO APPLY TO THE MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY RENTAL REHABILITATION GRANT FOR 124 AND 140 E. ASH ST MASON, MI THROUGH THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

August 19, 2013

WHEREAS, the City of Mason is working cooperatively with the Ingham County Land Bank (ICLB), who in turn is working on a Development Agreement with private investors to develop their properties located at 124 and 140 E. Ash St.; and

WHEREAS, this is a private/public partnership in which there are numerous components to make this project work financially; and

WHEREAS, the plan is to redevelop blighted properties that are within the Mason Historic District that front the southern exposure of the historic Ingham County Courthouse, and have been acquired by the ICLB due to foreclosure; and

WHEREAS, the concept is to develop the second and third stories of the two properties will be developed into ten single bedroom loft apartments, with the first floor designated as commercial space, totaling 23,000 square feet; and

WHEREAS, the City Council held a Public Hearing the evening of August 19, 2013 in regard to a Community Development Block Grant (CDBG) being applied for by the City of Mason through the Michigan State Housing Development Authority (MSHDA); and

WHEREAS, the grant request is for \$350,000, or \$35,000 per unit, to rehabilitate the second and third floors into ten habitable dwellings built to code. As required through the CDBG because of its federal funding, 51% or more of the housing units must be designated for low to moderate housing tenants for a minimum of five years; and

WHEREAS, the City is utilizing Revitalize, Inc. as the designated contractor to help administer these program funds; and

BE IT HEREBY RESOLVED, by the Mason City Council, that this Public Hearing and Resolution authorizes the City of Mason to apply to MSHDA for a rental rehab grant for 124 and 140 E. Ash St. Mason, MI through the CDBG Program to reduce blight within the City of Mason and place these properties to productive use.

Yes ()

No ()

CLERK'S CERTIFICATION: I hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Council at its regular meeting held Monday, August 19, 2013 the original of which is part of the City Council minutes.

Deborah J. Cwierniewicz, City Clerk
City of Mason
Ingham County, Michigan

**CITY OF MASON
REGULAR CITY COUNCIL MEETING
MINUTES OF AUGUST 5, 2013**

Clark called the meeting to order at 7:31p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan. Bruno led the Pledge of Allegiance and offered the invocation.

Present: Councilmembers: Brown, Bruno, Clark, Droscha, Mulvany, Ferris, Naeyaert
Absent: Councilmember: None
Also present: Martin A. Colburn City Administrator
Deborah J. Cwierniewicz, City Clerk
Eric Smith, Finance Director/Treasurer
John Stressman, Chief of Police
Dan Anderson, Police Officer

ANNOUNCEMENTS

- The Mason High School Class of 1963 held its 50th Class Reunion
- The Mason High School Class of 1978 will hold their reunion this weekend
- Thursday Night Live will feature the Backwoods Band August 8, 2013

PEOPLE FROM THE FLOOR

Stressman introduced newly appointed Police Officer, Dan Anderson. Council welcomed Officer Anderson to the Mason Police Department.

CONSENT AGENDA

By consensus, the Minutes of July 15, 2013, and the bills were removed from the Consent Agenda.

REGULAR BUSINESS

Approval of Minutes – Regular Council Meeting: July 15, 2013

MOTION by Naeyaert, second by Droscha,
to amend the Minutes of July 15, 2013, under New Business, by deleting the words, in
the next budget, and inserting the words, by fall of 2013.

MOTION APPROVED UNANIMOUSLY

MOTION by Naeyaert, second by Droscha,
to approve the Minutes of July 15, 2013 as amended.

MOTION APPROVED UNANIMOUSLY

Approval of Bills

A brief discussion was held regarding the installation of a video system for the police department interrogation rooms. Stressman spoke regarding legislation mandating that certain criminal interrogations would need to be recorded, as well as the grant that would pay for the system and its installation.

MOTION by Naeyaert, second by Droscha,
To approve the bills in the amount of \$74,925.53.

MOTION APPROVED UNANIMOUSLY

Motion – Street Closures – Commercial Shoot

Aaron Greer and Joe Newport of Harvest Creative Services stated that they were seeking Council direction for a commercial shoot in Mason regarding street closures and other particulars of setting up various scenarios. Clark assured them that the City is happy to assist them with the details and suggested that they work with the City Administrator.

UNFINISHED BUSINESS

Discussion was held regarding clearing the South Jefferson Street lot to locate the art work of Dace Koenigsknecht.

NEW BUSINESS

None.

CORRESPONDENCE

All correspondence was distributed. Clark read a letter received from Allison Doneth, age nine, regarding an art program.

LIAISON REPORTS

Droscha informed Council regarding Traffic Commission business.

COUNCILMEMBER REPORTS

None.

ADMINISTRATOR'S REPORT

Colburn informed Council regarding City business.

ADJOURNMENT

The meeting adjourned at 8:15p.m.

Deborah J. Cwierniewicz, City Clerk

Leon R. Clark, Mayor

08/16/2013 11:03 AM
User: TF
DB: Mason City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MASON

EXP CHECK RUN DATES 08/06/2013 - 08/21/2013
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

COUNCIL REPORT
MONDAY, AUGUST 19, 2013

Vendor Code	Vendor Name	Invoice Date	Amount
Invoice	Invoice Description		
GL Number	GL Description		
06474	CONSUMERS ENERGY		
AUG 2013	ELECTRICITY 6/21 - 7/24	08/05/2013	
592-555.00-920.000	ELECTRICITY 6/25 - 7/24		9,628.53
592-559.00-920.000	ELECTRIC 6/21 - 7/22		8,973.61
			<u>18,602.14</u>
AUG 2013	ELECTRICITY 7/1 - 7/31	08/16/2013	
101-448.00-926.000	ELECTRICITY 7/1 - 7/31		8,551.27
		VENDOR TOTAL:	<u>27,153.41</u>
07957	MASON SUN DRIED MUSIC FESTIVAL		
8/13/2013	SUNDRIED DDA SPONSORSHIP 2013/2013	08/16/2013	
248-000.00-880.000	SUNDRIED DDA SPONSORSHIP 2013/2013		8,000.00
		VENDOR TOTAL:	<u>8,000.00</u>
05412	MASON, CITY OF (T)		
2013 SUMMER TAX	SPECIAL ASSESSMENTS ON ASH ST & DEXTER TRL	08/16/2013	
101-269.00-971.000	SP ASSESSMENTS #09-400-001 700 E ASH		9,059.97
101-269.00-971.000	SP ASSESSMENTS #10-351-004 DEXTER TRL		13,630.13
101-269.00-971.000	SP ASSESSMENTS #09-400-009 E ASH		113,357.90
			<u>136,048.00</u>
		VENDOR TOTAL:	<u>136,048.00</u>
05221	MCGINTY, HITCH, HOUSEFIELD, PERSON,		
AUG 2013	JULY LEGAL FEES	08/16/2013	
101-266.00-826.000	JULY 2013 LEGAL FEES		5,706.20
		VENDOR TOTAL:	<u>5,706.20</u>
06101	VEVAY TOWNSHIP TREASURER		
8/13/2013	SEWER TAP IN REIMBURSEMENT PER '89 PA 425	08/16/2013	
592-000.00-467.000	SEWER TAP IN REIMBURSEMENT PER '89 PA 42		14,625.00
		VENDOR TOTAL:	<u>14,625.00</u>
		TOTAL - ALL VENDORS:	<u>191,532.61</u>

I hereby certify that I have reviewed the above bills and expenses and to the best of my knowledge and belief, they cover expenditures of City services and materials and are within current budget appropriations.


Martin A. Colburn
City Administrator

CITY OF MASON
STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: August 19, 2013

Agenda Item: 9(A)

AGENDA ITEM

Resolution No. 2013-34 – Approval of the Purchase of a 2014 Ford Sedan Interceptor

EXHIBITS

None.

STAFF REVIEW

Public Works Department

SUMMARY STATEMENT

Two bids were requested under the State of Michigan, two were requested from local dealers, and one was requested from Macomb County. The lowest price came in for \$24,439.00 from Signature Ford in Owosso, MI.

Macomb County Bid Prices:

Signature Ford
\$24,439.00

State of Michigan Bid Prices:

Berger Chevrolet	Gorno Ford
\$27,382.00	\$24,966.00

Local Dealer Bids:

Signature Ford
\$24,439.00

Shaheen Chevrolet-Lansing, MI

No Response

RECOMMENDED ACTION

Approve Resolution No. 2013-34.

Introduced:
Second:

CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2013-34
APPROVAL TO PURCHASE A 2014 FORD SEDAN INTERCEPTOR

August 19, 2013

WHEREAS, it is in the best interest of the City of Mason to schedule the replacement of vehicles within the motor vehicle pool; and

WHEREAS, the scheduled replacement of Police car No. 86 was approved in the Fiscal Year 2013 - 2014 Budget; and

NOW THEREFORE BE IT RESOLVED, that the Mason City Council does hereby approve the purchase of one (1) 2014 Ford sedan Interceptor for \$24,439.00 from Signature Ford.

Yes

No

CLERK'S CERTIFICATION: I hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Council at its regular meeting held Monday, August 19, 2013, the original of which is part of the City Council minutes.

Deborah J. Cwiertniewicz, City Clerk
City of Mason
Ingham County, Michigan

CITY OF MASON
STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: August 19, 2013

Agenda Item: 9(B)

AGENDA ITEM

Resolution No. 2013-35 – Approval of the Purchase of a 2014 4x4 Ford Pickup Truck

EXHIBITS

None.

STAFF REVIEW

Public Works Department

SUMMARY STATEMENT

One bid was requested under the Macomb county bid, two were requested under State of Michigan bid, and two were requested from local dealers. The lowest price came in for \$21,365.00 from Signature Ford in Owosso, MI.

Macomb County Bid Prices:

Signature Ford
\$21,365.00

State of Michigan Bid Prices:

Berger Chevrolet	Gorno Ford
\$21,983.00	\$22,403.50

Local Dealer Bids:

LaFontaine Ford Lansing, MI
\$21,733.50

Shaheen Chevrolet-Lansing, MI

No Response

RECOMMENDED ACTION

Approve Resolution No. 2013-35.

Introduced:
Second:

CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2013-35
APPROVAL TO PURCHASE A 2014 FORD 4x4 PICKUP TRUCK

August 19, 2013

WHEREAS, it is in the best interest of the City of Mason to schedule the replacement of vehicles within the motor vehicle pool; and

WHEREAS, the scheduled replacement of Truck No. 31 was approved in the Fiscal Year 2013 - 2014 Budget; and.

NOW THEREFORE BE IT RESOLVED, that the Mason City Council does hereby approve the purchase of one (1) 2014 Ford 4x4 pickup truck for \$21,365.00 from Signature Ford.

Yes

No

CLERK'S CERTIFICATION: I hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Council at its regular meeting held Monday, August 19, 2013, the original of which is part of the City Council minutes.

Deborah J. Cwierniewicz, City Clerk
City of Mason
Ingham County, Michigan

CITY OF MASON
STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: August 19, 2013

Agenda Item: 9(C)

AGENDA ITEM

Motion - Designation of Voting Delegate for Michigan Municipal League (MML) Annual Business Meeting

EXHIBITS

- MML Correspondence

STAFF REVIEW

City Clerk

SUMMARY STATEMENT

The Annual Michigan Municipal League Convention will be held in Detroit, September 17-20, 2013. The annual meeting is scheduled to be held Wednesday, September 18, 2013 at 4:00 p.m. in the Richard Room at the Detroit Marriott at the Renaissance Center. In accordance with the League Bylaws, Council is requested to select a designee and alternate to attend the meeting by formal action. The official representative has voting privilege in the election of trustees, on policy, and other business.

RECOMMENDED ACTION

Move to appoint one councilmember to serve as the City of Mason principal official representative and one councilmember to serve as an alternate to attend the Annual 2013 MML Convention.



August 1, 2013

Michigan Municipal League Annual Meeting Notice

(Please present at the next Council, Commission or Board Meeting)

Dear Official:

The Annual Convention of the Michigan Municipal League will be held in Detroit, September 17-20, 2013. The "Annual Meeting" is scheduled for 4:00 pm on Wednesday, September 18 in the Richard Room at the Detroit Marriott at the Renaissance Center. The meeting will be held for the following purposes:

1. Election of Trustees. To elect six members of the Board of Trustees for terms of three years each (see #1 on page 2).
2. Policy. A) **To vote on the Core Legislative Principles document.**
In regard to the proposed League Core Legislative Principles, the document is available on the League website at <http://www.mml.org/delegate>. If you would like to receive a copy of the proposed principles by fax, please call Susan Vasher at the League at 800-653-2483.

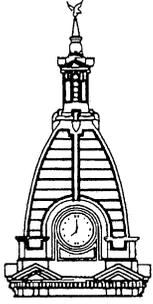
B) **If the League Board of Trustees has presented any resolutions to the membership, they also will be voted on.** (See #2 on page 2.)
In regard to resolutions, member municipalities planning on submitting resolutions for consideration by the League Trustees are reminded that under the Bylaws, they must be submitted to the Trustees for their review by **August 16, 2013.**
3. Other Business. To transact such other business as may properly come before the meeting.

Designation of Voting Delegates

Pursuant to the provisions of the League Bylaws, you are requested to designate by action of your governing body one of your officials who will be in attendance at the Convention as your official representative to cast the vote of the municipality at the annual meeting, and, if possible, to designate one other official to serve as alternate. Please submit this information through the League website by visiting <http://www.mml.org/delegate> **no later than September 6, 2013.**

Regarding the designation of an official representative of the member to the annual meeting, please note the following section of the League Bylaws:

"Section 4.4 - Votes of Members. Each member shall be equally privileged with all other members in its voice and vote in the election of officers and upon any proposition presented for discussion or decision at any meeting of the members. Honorary members shall be entitled to participate in the discussion of any question, but such members shall not be entitled to vote. The vote of each member shall be cast by its official representative attending the meeting at which an election of officers or a decision on any proposition shall take place. Each member shall, by action of its governing body prior to the annual meeting or any special meeting, appoint one official of such member as its principal official representative to cast the vote of the member at such meeting, and may appoint one official as its alternate official representative to serve in the absence or inability to act of the principal representative."



Mason Police Department

201 W. Ash St.
P.O. Box 370
Mason, MI 48854-0370

JOHN STRESSMAN
Chief of Police

Office: (517) 676-2458
Fax: (517) 244-9024
MASON_PD@ingham.org

August 14, 2013

Mr. Ken Smith
900 Warner Avenue
Mason, MI 48854

Mr. Smith:

Thank you for your communication received by my office on August 9, 2013. The Mason Police Department is very willing to accept comments and critiques (good or bad) regarding the quality of service we provide to residents of the city of Mason and those who make use of our services for work purposes or as casual visitors. Hence, I appreciate your concerns and hope to address them.

After reviewing your comments and pictures enclosed in your mailing, I reviewed Code Enforcement Officer Duthie's report, Mason Police Incident #12-CEO-0033, and have constructed a timeline detailing his report narrative as follows:

February 8, 2012: A note on a business card was left by CEO Duthie regarding two signs offering a reward for the recovery of stolen property. These signs were improperly posted on city-owned trees in the city's right-of-way in front of 900 Warner Avenue. The note requested the signs be removed and that CEO Duthie be contacted. It was at that time the CEO's attention was drawn to the car which was obviously inoperable.

March 19, 2012: Neither sign had been removed nor had contact been made with CEO Duthie. A junk vehicle investigation was opened for an inoperable vehicle. The car was registered with an historical plate.

May 14 2012: Contact was made with CEO Duthie who visited 900 Warner Avenue confirming the signs had been removed and a subsequent discussion regarding the status of the car occurred.

January 11, 2013: CEO Duthie again inspected the vehicle noting a coat of primer had been applied and although the interior had been cleaned out, the driver's seat was missing, again indicating the vehicle was inoperable.

July 30, 2013: Another inspection of the vehicle by CEO Duthie found the vehicle in the same location as it had been since February 8, 2012, the front seat was still missing, the masking tape from the prior summer's primer application was still around the headlamps and the frame was on a jack. All of this was additional verification the vehicle was inoperable.

July 31, 2013: A letter to the registered owner of the vehicle was sent with a deadline date of August 10, 2013 to abate the nuisance vehicle.

August 13, 2013: The nuisance has not been abated.

To further familiarize myself with your situation I went to the City of Mason Code of Ordinances, Part II, Chapter 1, Section 1.-2, which defines Junk Automobiles as:

“Junk automobiles means, without limitation, any motor vehicle which is not licensed for use upon the highways of the State of Michigan for a period in excess of 20 days, and shall also include, **whether licensed or not, any motor vehicle which is inoperative for any reason for a period in excess of ten days**, provided that there is excepted from this definition unlicensed, but operative, vehicles which are kept as the stock in trade of a regularly licensed and established new or used automobile dealer.”

I further researched the issue and referenced Chapter 22, Section 22-81. Purpose (Junk and Junk Cars) which states:

“It is hereby determined that the storage or accumulation of trash, rubbish, junk, **junk automobiles**, abandoned vehicles, building materials, and the maintenance of blighted structures **upon any private property within the City of Mason tends to result in blighted and deteriorated neighborhoods, the increase in criminal activity, the spread of vermin and disease, is hazardous to persons and property and is contrary to the public peace, health, safety and general welfare of the community.**”

The following is stated in Section 22-86. Removal by City; notice:

“The city may remove or cause to be removed any junk automobile or abandoned vehicle, or parts of either, from any unenclosed private property after having notified, in writing, the owner or occupant of such property of his intention to do so at least 48 hours prior to such removal...”

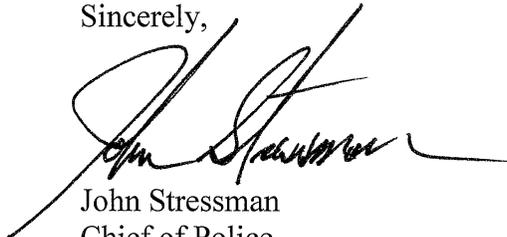
In summary, Code Enforcement Officer Duthie has been working with you regarding the status of the 1956 Oldsmobile, currently sitting unmoved in excess of 18 months. I believe, based on the timeline, CEO Duthie has been beyond understanding of your attempt to salvage what you describe as a classic automobile and he has shown a great deal of patience in allowing you what can only be described as an inordinate amount of time to come into compliance with city of Mason ordinances. It also appears that, in spite of what you described as your best efforts, the presence of the vehicle, whether it can be started or not, clearly qualifies by definition as a junk vehicle because it is physically inoperative.

The problem also roots itself in the deleterious impact the longstanding presence of the vehicle has within the community and with your neighbors. This is an issue that goes beyond your pride in the car itself and into the quality of life of the residents surrounding you and the city as a whole.

After reviewing the incident in its entirety and taking your objections into consideration, I have directed Code Enforcement Officer Duthie to proceed with the enforcement of the City of Mason Code of Ordinances and the removal of the junk vehicle from your property noting that on August 13, 2013, three days past the deadline date of August 10, 2013, the vehicle has yet to be moved or made operable.

If I or the department may be of further assistance, please contact us.

Sincerely,



John Stressman
Chief of Police

Attachments

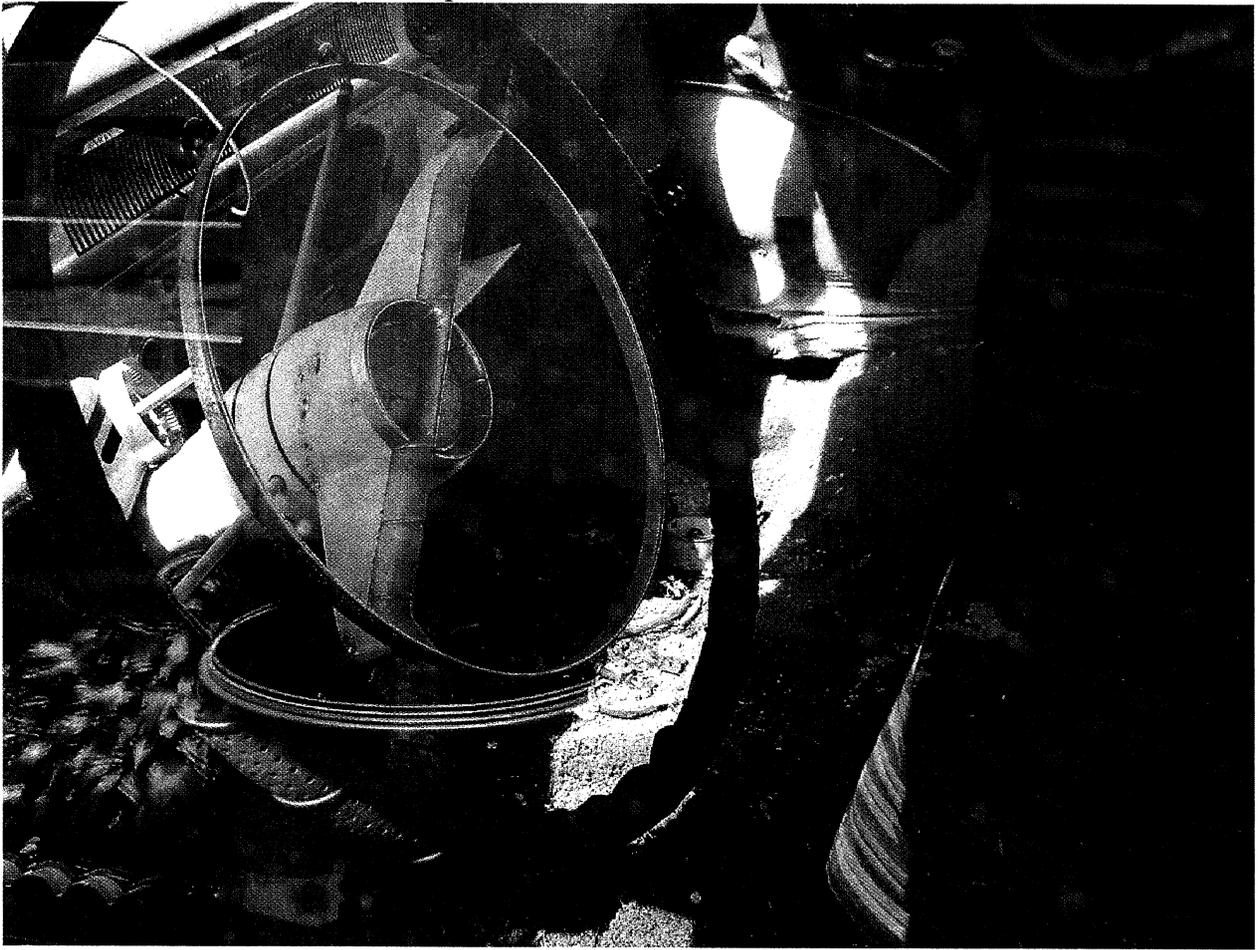
JS/en

cc: City Administrator Martin Colburn
City Council

All photos were taken on 7/31/2013.



All photos were taken on 7/31/2013.



Duane & Judie Marlan

83 Wildemere

Mason, MI 48854

To Mayor Leon Clark and City Council

Re: Harsh, unacceptable, expensive water bill collection policy

On July 15, I looked out the window and saw a city truck pull up in front and attach this notice on the front door. Lucky we were home to get this 2 day notice to shut the water off for \$20.71 less than 30 days old. We never received a bill. Upon inquiry, we found that the bill & followups were sent to Florida.

Background:

In January, I went into City Hall to request the March water bill only be sent to our Florida address to avoid mail forwarding delays and late charges.(we had a problem in 2012 and this solution was suggested by the person in the window to avoid the problem this year.)

However, this billing mix up, tho troubling, is not the focus of this letter.

My objective here is for you and City administration to change the collection process.

Questions:

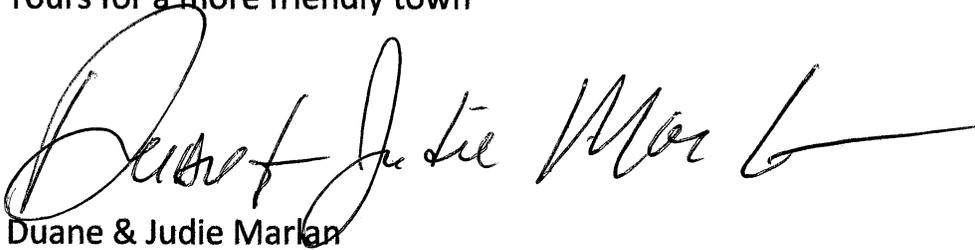
1. Why didn't the person preparing this notice discover that the bills were not sent to our Mason address? Notice the address on the letter.

2. Why didn't someone call us? A phone call instead of a letter and city employee/truck@\$4 a gal. would make much more sense. Even if we were not home, a voice mail notice would alert us.

3. What would happen if we were up north? A letter on the door would not give us notice, where as a voice mail would.

In summary, this city is still a small town and this hard nose 2 day notice to shut off is very very disturbing. The process needs to be changed. If not, the split between city residents and city management will grow.

Yours for a more friendly town



Duane & Judie Marlan

✓ CC: Marty Colburn

City of Mason

201 W. Ash St.
P.O. Box 370
Mason, MI 48854-0370
www.mason.mi.us



City Hall 517 676-9155
Police 517 676-2458
Fax 517 676-1330
TDD 1-800-649-3777

July 15, 2013

Duane Marlan
83 Wildemere
Mason MI 48854

Account: 0200-01291-02-1

As you have been previously notified of an overdue water and sewer bill in the amount of **\$20.71** and as you have not paid this amount nor made arrangements to do so, or if you have made accepted arrangements, they have not been kept.

THIS IS YOUR FINAL NOTICE. IF THIS AMOUNT IS NOT PAID IN FULL BY 5:00 P.M. ON TUESDAY, JULY 16, 2013 YOUR WATER SERVICES WILL BE DISCONTINUED (SHUTOFF) AFTER 9:00 A.M. ON WEDNESDAY, JULY 17, 2013.

To pay by credit card call 1-800-272-9829, enter jurisdiction code 7038. You may also visit our website www.mason.mi.us to pay online. **If using an electronic payment method, payment must be made before 11:59 pm on Tuesday, July 16, 2013.** Please feel free to utilize the drop box located in front of City Hall. In order to have these services redeemed, you will have to pay the entire bill plus an additional \$40.00 turn-on fee. If you need assistance in paying this bill, please contact Capital Area Community Services at 676-1065.

City of Mason
Water Department

Bill sent to Fla

PERIOD ENDING 07/31/2013

GL NUMBER	DESCRIPTION	2013-14		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	07/31/2013	NORMAL	(ABNORMAL)	MONTH 07/31/2013	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	% BDDT USED
Fund 101 - GENERAL FUND										
Revenues										
215.00	CLERK	100.00	13.94				13.94	86.06		13.94
254.00	TREASURER/FINANCE	4,969,430.00	2,533,826.09			2,533,826.09		2,435,603.91		50.99
271.00	FORESTRY	29,770.00	0.00			0.00		29,770.00		0.00
276.00	CEMETERY	31,250.00	6,800.00			6,800.00		24,450.00		21.76
301.00	POLICE DEPARTMENT	71,610.00	11,423.63			11,423.63		60,186.37		15.95
336.00	FIRE DEPARTMENT	161,560.00	2,137.50			2,137.50		159,422.50		1.32
458.00	SIDEWALK CONSTRUCTION-REPAIR	33,000.00	0.00			0.00		33,000.00		0.00
528.00	REFUSE COLLECTION	340,100.00	333,515.52			333,515.52		6,584.48		98.06
747.00	COMMUNITY GARDEN	250.00	35.00			35.00		215.00		14.00
751.00	RECREATION	5,750.00	5,815.00			5,815.00		(65.00)		101.13
758.00	PUBLIC ART	10,000.00	0.00			0.00		10,000.00		0.00
850.00	WORKERS COMPENSATION	43,520.00	0.00			0.00		43,520.00		0.00
TOTAL Revenues		5,696,340.00	2,893,566.68			2,893,566.68		2,802,773.32		50.80
Expenditures										
101.00	COUNCIL	40,585.00	3,027.00			3,027.00		37,558.00		7.46
172.00	ADMINISTRATOR	240,980.00	18,268.07			18,268.07		222,711.93		7.58
209.00	ASSESSING	47,205.00	3,802.87			3,802.87		43,402.13		8.06
247.00	BOARD OF REVIEW	650.00	0.00			0.00		650.00		0.00
254.00	TREASURER/FINANCE	472,590.00	38,050.26			38,050.26		434,539.74		8.05
260.00	TECHNOLOGY	80,945.00	4,741.55			4,741.55		76,203.45		5.86
262.00	ELECTIONS	117,370.00	10,668.66			10,668.66		106,701.34		9.09
265.00	BUILDING OFFICIAL/CITY HALL	154,580.00	8,430.77			8,430.77		146,149.23		5.45
266.00	LEGAL/ATTORNEY	87,125.00	8,217.05			8,217.05		78,907.95		9.43
268.00	PARK STREET PROPERTY	41,985.00	0.00			0.00		41,985.00		0.00
269.00	PROPERTY	471,720.00	400.00			400.00		471,320.00		0.08
271.00	FORESTRY	63,465.00	1,639.98			1,639.98		61,825.02		2.58
272.00	ADMINISTRATIVE SERVICES	239,420.00	11,479.45			11,479.45		227,940.55		4.79
276.00	CEMETERY	220,160.00	10,228.33			10,228.33		209,931.67		4.65
305.00	POLICE ADMINISTRATION	326,065.00	21,047.87			21,047.87		305,017.13		6.46
315.00	CROSSING GUARDS	23,975.00	0.00			0.00		23,975.00		0.00
316.00	POLICE PATROLLING	1,004,145.00	74,627.18			74,627.18		929,517.82		7.43
336.00	FIRE DEPARTMENT	483,425.00	18,915.19			18,915.19		464,509.81		3.91
380.00	PLANNING/ZONING OFFICIAL	116,355.00	11,098.88			11,098.88		105,256.12		9.54
426.00	CIVIL DEFENSE	615.00	0.00			0.00		615.00		0.00
428.00	DISASTER ACCOUNT	100.00	0.00			0.00		100.00		0.00
441.00	PUBLIC SERVICES	5,620.00	321.16			321.16		5,298.84		5.71
447.00	ENGINEERING	290.00	0.00			0.00		290.00		0.00
448.00	STREET LIGHTING	125,700.00	6,350.83			6,350.83		119,349.17		5.05
458.00	SIDEWALK CONSTRUCTION-REPAIR	33,000.00	0.00			0.00		33,000.00		0.00
528.00	REFUSE COLLECTION	339,570.00	26,630.40			26,630.40		312,939.60		7.84
747.00	COMMUNITY GARDEN	530.00	86.96			86.96		443.04		16.41
756.00	PARKS AND BALL DIAMONDS	127,895.00	11,231.89			11,231.89		116,663.11		8.78
758.00	PUBLIC ART	15,000.00	0.00			0.00		15,000.00		0.00
775.00	SENIOR CITIZENS	8,040.00	125.00			125.00		7,915.00		1.55
790.00	LIBRARY	8,020.00	1,491.90			1,491.90		6,528.10		18.60
806.00	CHRISTMAS DECORATIONS	6,945.00	0.00			0.00		6,945.00		0.00
807.00	CABLE COMMISSION	4,560.00	600.00			600.00		3,960.00		13.16
808.00	PLANNING COMMISSION	755.00	9.41			9.41		745.59		1.25
850.00	WORKERS COMPENSATION	43,520.00	11,963.00			11,963.00		31,557.00		27.49
855.00	RETIREE BENEFITS	94,770.00	14,163.80			14,163.80		80,606.20		14.95
890.00	CONTINGENCIES	61,900.00	0.00			0.00		61,900.00		0.00
999.00	SURPLUS	586,765.00	0.00			0.00		586,765.00		0.00

User: MW

DB: Mason City

PERIOD ENDING 07/31/2013

GL NUMBER	DESCRIPTION	2013-14		YTD BALANCE		ACTIVITY FOR		AVAILABLE			
		AMENDED	BUDGET	07/31/2013	NORMAL (ABNORMAL)	MONTH 07/31/2013	INCREASE (DECREASE)	NORMAL	ABNORMAL	% BDT	USED
Fund 101 - GENERAL FUND											
Expenditures											
TOTAL Expenditures		5,696,340.00		317,617.46		317,617.46		5,378,722.54			5.58
Fund 101:											
TOTAL REVENUES		5,696,340.00		2,893,566.68		2,893,566.68		2,802,773.32			50.80
TOTAL EXPENDITURES		5,696,340.00		317,617.46		317,617.46		5,378,722.54			5.58
NET OF REVENUES & EXPENDITURES		0.00		2,575,949.22		2,575,949.22		(2,575,949.22)			100.00

User: MW

DB: Mason City

PERIOD ENDING 07/31/2013

GL NUMBER	DESCRIPTION	2013-14 AMENDED BUDGET	YTD BALANCE 07/31/2013 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2013 INCREASE (DECREASE)	NORMAL (ABNORMAL)	AVAILABLE BALANCE	% BDDT USED
Fund 202 - MAJOR STREETS FUND							
Revenues							
000.00		1,353,035.00	692.01	692.01	1,352,342.99	0.05	
TOTAL Revenues		1,353,035.00	692.01	692.01	1,352,342.99	0.05	
Expenditures							
000.00		56,130.00	0.00	0.00	56,130.00	0.00	
451.00	STREET/ROAD CONSTRUCTION	996,135.00	0.00	0.00	996,135.00	0.00	
463.00	STREET MAINTENANCE	129,240.00	10,854.13	10,854.13	118,385.87	8.40	
474.00	TRAFFIC SERVICES	24,640.00	1,352.26	1,352.26	23,287.74	5.49	
478.00	WINTER MAINTENANCE	36,850.00	0.00	0.00	36,850.00	0.00	
482.00	STREET ADMIN/GEN EXP	110,040.00	0.00	0.00	110,040.00	0.00	
TOTAL Expenditures		1,353,035.00	12,206.39	12,206.39	1,340,828.61	0.90	
Fund 202:							
TOTAL REVENUES		1,353,035.00	692.01	692.01	1,352,342.99	0.05	
TOTAL EXPENDITURES		1,353,035.00	12,206.39	12,206.39	1,340,828.61	0.90	
NET OF REVENUES & EXPENDITURES		0.00	(11,514.38)	(11,514.38)	11,514.38	100.00	

User: MW

DB: Mason City

PERIOD ENDING 07/31/2013

GL NUMBER	DESCRIPTION	2013-14		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	NORMAL (ABNORMAL)	07/31/2013	NORMAL (ABNORMAL)	MONTH 07/31/2013	INCREASE (DECREASE)	NORMAL	ABNORMAL	% BDDT USED
Fund 203 - LOCAL STREETS FUND										
Revenues										
000.00		198,005.00		0.00		0.00		198,005.00		0.00
TOTAL Revenues		198,005.00		0.00		0.00		198,005.00		0.00
Expenditures										
463.00	STREET MAINTENANCE	146,890.00		7,796.32		7,796.32		139,093.68		5.31
474.00	TRAFFIC SERVICES	8,725.00		84.96		84.96		8,640.04		0.97
478.00	WINTER MAINTENANCE	30,390.00		0.00		0.00		30,390.00		0.00
482.00	STREET ADMIN/GEN EXP	12,000.00		0.00		0.00		12,000.00		0.00
TOTAL Expenditures		198,005.00		7,881.28		7,881.28		190,123.72		3.98
Fund 203:										
TOTAL REVENUES		198,005.00		0.00		0.00		198,005.00		0.00
TOTAL EXPENDITURES		198,005.00		7,881.28		7,881.28		190,123.72		3.98
NET OF REVENUES & EXPENDITURES		0.00		(7,881.28)		(7,881.28)		7,881.28		100.00

User: MW

DB: Mason City

PERIOD ENDING 07/31/2013

GL NUMBER	DESCRIPTION	2013-14 AMENDED BUDGET	YTD BALANCE 07/31/2013 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2013 INCREASE (DECREASE)	NORMAL (ABNORMAL)	AVAILABLE BALANCE	% BDGT USED
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Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY

Revenues							
000.00		125,500.00	41,671.39	41,671.39	83,828.61	33.20	
TOTAL Revenues		125,500.00	41,671.39	41,671.39	83,828.61	33.20	

Expenditures							
000.00		125,500.00	0.00	0.00	125,500.00	0.00	
TOTAL Expenditures		125,500.00	0.00	0.00	125,500.00	0.00	

Fund 248:							
TOTAL REVENUES		125,500.00	41,671.39	41,671.39	83,828.61	33.20	
TOTAL EXPENDITURES		125,500.00	0.00	0.00	125,500.00	0.00	
NET OF REVENUES & EXPENDITURES		0.00	41,671.39	41,671.39	(41,671.39)	100.00	

User: MW

DB: Mason City

PERIOD ENDING 07/31/2013

GL NUMBER	DESCRIPTION	2013-14 AMENDED BUDGET	YTD BALANCE 07/31/2013 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2013 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
Fund 250 - LOCAL DEV. FINANCE AUTHORITY						
Revenues						
000.00		422,820.00	1,647,853.02	1,647,853.02	(1,225,033.02)	389.73
TOTAL Revenues		422,820.00	1,647,853.02	1,647,853.02	(1,225,033.02)	389.73
Expenditures						
691.00	L.D.F.A.	422,820.00	0.00	0.00	422,820.00	0.00
TOTAL Expenditures		422,820.00	0.00	0.00	422,820.00	0.00
Fund 250:						
TOTAL REVENUES		422,820.00	1,647,853.02	1,647,853.02	(1,225,033.02)	389.73
TOTAL EXPENDITURES		422,820.00	0.00	0.00	422,820.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	1,647,853.02	1,647,853.02	(1,647,853.02)	100.00

User: MW

DB: Mason City

PERIOD ENDING 07/31/2013

GL NUMBER	DESCRIPTION	2013-14		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	NORMAL (ABNORMAL)	07/31/2013	NORMAL (ABNORMAL)	MONTH 07/31/2013	INCREASE (DECREASE)	NORMAL	ABNORMAL	% BDT USED
Fund 297 - ECONOMIC DEVELOPMENT COMM.										
Revenues										
000.00		70.00		0.00		0.00		70.00		0.00
TOTAL Revenues		70.00		0.00		0.00		70.00		0.00
Expenditures										
000.00		70.00		0.00		0.00		70.00		0.00
TOTAL Expenditures		70.00		0.00		0.00		70.00		0.00
Fund 297:										
TOTAL REVENUES		70.00		0.00		0.00		70.00		0.00
TOTAL EXPENDITURES		70.00		0.00		0.00		70.00		0.00
NET OF REVENUES & EXPENDITURES		0.00		0.00		0.00		0.00		0.00

User: MW

DB: Mason City

PERIOD ENDING 07/31/2013

GL NUMBER	DESCRIPTION	2013-14		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	07/31/2013 NORMAL (ABNORMAL)	07/31/2013 NORMAL (ABNORMAL)	INCREASE (DECREASE)	MONTH 07/31/2013 INCREASE (DECREASE)	NORMAL	ABNORMAL	BALANCE	% BDTG USED
Fund 592 - WATER/SEWER FUND										
Revenues										
000.00		3,566,290.00	202,414.57	202,414.57	202,414.57	3,363,875.43				5.68
TOTAL Revenues		3,566,290.00	202,414.57	202,414.57	202,414.57	3,363,875.43				5.68
Expenditures										
545.00	WATER & SEWER ADMINISTRATION	41,110.00	4,113.00	4,113.00	4,113.00	36,997.00				10.00
546.00	SEWER IMPROVEMENT	44,310.00	0.00	0.00	0.00	44,310.00				0.00
548.00	SEWER MAINTENANCE	288,865.00	8,751.98	8,751.98	8,751.98	280,113.02				3.03
555.00	WASTEWATER TREATMENT PLANT	871,315.00	51,663.50	51,663.50	51,663.50	819,651.50				5.93
556.00	WATER MAINTENANCE	385,280.00	29,183.61	29,183.61	29,183.61	356,096.39				7.57
557.00	STORM SEWER PROGRAM	26,575.00	0.00	0.00	0.00	26,575.00				0.00
558.00	WATER IMPROVEMENT	405,175.00	5,751.60	5,751.60	5,751.60	399,423.40				1.42
559.00	WATER TREATMENT PLANT	838,660.00	30,024.80	30,024.80	30,024.80	808,635.20				3.58
566.00	ALLOWANCE FOR DEPRECIATION	665,000.00	0.00	0.00	0.00	665,000.00				0.00
TOTAL Expenditures		3,566,290.00	129,488.49	129,488.49	129,488.49	3,436,801.51				3.63
Fund 592:										
TOTAL REVENUES		3,566,290.00	202,414.57	202,414.57	202,414.57	3,363,875.43				5.68
TOTAL EXPENDITURES		3,566,290.00	129,488.49	129,488.49	129,488.49	3,436,801.51				3.63
NET OF REVENUES & EXPENDITURES		0.00	72,926.08	72,926.08	72,926.08	(72,926.08)				100.00

User: MW

DB: Mason City

PERIOD ENDING 07/31/2013

GL NUMBER	DESCRIPTION	2013-14 AMENDED BUDGET	YTD BALANCE 07/31/2013 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2013 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
Fund 661 - MOTOR VEHICLE POOL						
Revenues						
000.00		344,725.00	0.00	0.00	344,725.00	0.00
TOTAL Revenues		344,725.00	0.00	0.00	344,725.00	0.00
Expenditures						
567.00	SHOP & BLDG. MAINTENANCE	44,010.00	108.74	108.74	43,901.26	0.25
568.00	EQUIPMENT MAINTENANCE	170,615.00	16,626.95	16,626.95	153,988.05	9.75
901.00	EQUIPMENT-CAPITAL OUTLAY	130,100.00	0.00	0.00	130,100.00	0.00
TOTAL Expenditures		344,725.00	16,735.69	16,735.69	327,989.31	4.85
Fund 661:						
TOTAL REVENUES		344,725.00	0.00	0.00	344,725.00	0.00
TOTAL EXPENDITURES		344,725.00	16,735.69	16,735.69	327,989.31	4.85
NET OF REVENUES & EXPENDITURES		0.00	(16,735.69)	(16,735.69)	16,735.69	100.00

User: MW
 DB: Mason City
 PERIOD ENDING 07/31/2013

GL NUMBER	DESCRIPTION	2013-14 AMENDED BUDGET	YTD BALANCE 07/31/2013 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2013 INCREASE (DECREASE)	NORMAL (ABNORMAL)	AVAILABLE BALANCE	% BDC USED
Fund 702 - RAYNER BOND FUND							
Revenues							
000.00		33,000.00	2,062.03	2,062.03		30,937.97	6.25
TOTAL Revenues		33,000.00	2,062.03	2,062.03		30,937.97	6.25
Expenditures							
000.00		33,000.00	0.00	0.00		33,000.00	0.00
TOTAL Expenditures		33,000.00	0.00	0.00		33,000.00	0.00
Fund 702:							
TOTAL REVENUES		33,000.00	2,062.03	2,062.03		30,937.97	6.25
TOTAL EXPENDITURES		33,000.00	0.00	0.00		33,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	2,062.03	2,062.03		(2,062.03)	100.00

User: MW
DB: Mason City

PERIOD ENDING 07/31/2013

GL NUMBER	DESCRIPTION	2013-14 AMENDED BUDGET	YTD BALANCE 07/31/2013 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2013 INCREASE (DECREASE)	NORMAL	AVAILABLE BALANCE (ABNORMAL)	% BDT USED
Fund 711 - CEMETERY TRUST FUND							
Revenues							
000.00		4,300.00	355.00	355.00		3,945.00	8.26
TOTAL Revenues		4,300.00	355.00	355.00		3,945.00	8.26
Expenditures							
000.00		4,300.00	0.00	0.00		4,300.00	0.00
TOTAL Expenditures		4,300.00	0.00	0.00		4,300.00	0.00
Fund 711:							
TOTAL REVENUES		4,300.00	355.00	355.00		3,945.00	8.26
TOTAL EXPENDITURES		4,300.00	0.00	0.00		4,300.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	355.00	355.00		(355.00)	100.00

User: MW
DB: Mason City

PERIOD ENDING 07/31/2013

GL NUMBER	DESCRIPTION	2013-14 AMENDED BUDGET	YTD BALANCE 07/31/2013 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2013 INCREASE (DECREASE)	NORMAL (ABNORMAL)	AVAILABLE BALANCE	% BDT USED
Fund 812 - SPECIAL ASSESSMENT FUND							
Revenues							
000.00		201,640.00	46,250.90	46,250.90	155,389.10	22.94	
TOTAL Revenues		201,640.00	46,250.90	46,250.90	155,389.10	22.94	
Expenditures							
000.00		201,640.00	0.00	0.00	201,640.00	0.00	
TOTAL Expenditures		201,640.00	0.00	0.00	201,640.00	0.00	
Fund 812:							
TOTAL REVENUES		201,640.00	46,250.90	46,250.90	155,389.10	22.94	
TOTAL EXPENDITURES		201,640.00	0.00	0.00	201,640.00	0.00	
NET OF REVENUES & EXPENDITURES		0.00	46,250.90	46,250.90	(46,250.90)	100.00	
TOTAL REVENUES - ALL FUNDS							
TOTAL EXPENDITURES - ALL FUNDS		12,223,470.00	4,834,865.60	4,834,865.60	7,388,604.40	39.55	
NET OF REVENUES & EXPENDITURES		12,223,470.00	483,929.31	483,929.31	11,739,540.69	3.96	
		0.00	4,350,936.29	4,350,936.29	(4,350,936.29)	100.00	

City of Mason

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MEMORANDUM

TO: Honorable Mayor and Council Members

FROM: Martin Colburn, City Administrator

DATE: August 19, 2013

RE: City Administrator's Report

Storm Water Public Education Plan Calendar

The City of Mason works cooperatively with the Michigan Rural Water Association and the Michigan Department of Environmental Quality concerning the educational component of the storm water program implemented by the City of Mason. The Public Education Plan (PEP) was inclusive of a competitive process at the Mason Middle and Elementary schools of a t-shirt and calendar competition. You have the final calendar product filled with the art created by the local Mason elementary school students. This program exposes them to the understanding of the need to keep our water clean, and gives them an opportunity to demonstrate their talents. I hope you enjoy the calendar. This is paid for by a grant linked to our storm water program.

City of Detroit Bankruptcy Impacts

On July 18, 2013, the City of Detroit formally filed for bankruptcy. The immediate impact within the municipal bond market, particularly in Michigan, is negative, with borrowing costs up around the state. Saginaw County has delayed a \$60 million bond sale, which it had planned to utilize for their pension fund. Battle Creek has delayed a \$16 million bond sale, due to concerns of interest rates being too high and Genesee County has delayed their \$54 million bond sale for the same reason. I do not know if this will have long-term impacts, and I do not believe any of us will know until Detroit works through its bankruptcy. What we are seeing is a critical test for the meaning of municipalities bonding power with the "full faith, credit and taxing power" behind it. As it currently stands, Detroit's bondholders appear to be placed in the same line with all other unsecured creditors. Potential impacts are a reevaluation of municipalities within the state, and potential rating changes by organizations such as Standard & Poors. Bonding is a critical element for local governments to fund necessary infrastructure projects. The Detroit bankruptcy will be watched by Michigan municipalities, as well as at the national and international level businesses and organizations.

Potential Commercial Video Shoot Update

Per the discussion at the last City Council meeting, Aaron Greer of Harvest Creative Services contacted my office to discuss some of their specific needs. Geer stated that on August 13, 2013, they would be walking around downtown in order to research potential angles and camera shots. This did not require any closures of streets or public areas, as they were able to utilize the sidewalk and parkways to scope out the Mason downtown. Greer stated that as they continue to develop their concepts for the commercial, they will work through my office for any potential requests for assistance.