

# CITY OF MASON

201 West Ash St.  
Mason, MI 48854-0370

City Hall 517-676-9155  
Fax 517-676-1330

## CITY COUNCIL MEETING - COUNCIL CHAMBER Monday, November 4, 2013

7:30 p.m.

### AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance and Invocation
4. Announcements
5. People from the Floor
6. Consent Agenda
  - A. Approval of Minutes
    - Regular Council Meeting: October 21, 2013
  - B. Approval of Bills
  - C. Excused Absence, Councilmember Les Bruno
7. Regular Business
  - A. Resolution No. 2013-47 – MERS Employer Resolution Establishing Uniform Transfer Provision
  - B. Resolution 2013-48 – A Resolution to Adopt the 80/20 Cost Sharing Model as Set Forth in Section 4 of Public Act 152
  - C. Resolution 2013-49—Approve Funding and Construction of an Apron in Front of the Mason Fire Department and the Sidewalks Within the Local Development Finance Authority (LDFA).
  - D. Motion – Request to Occupy the Public Right-of-Way
8. Unfinished Business
9. New Business
10. Correspondence
11. Liaison Reports
12. Councilmember Reports
13. Administrator's Report
  - LEAP Art Grant Dedication
14. Adjournment

**CITY OF MASON  
REGULAR CITY COUNCIL MEETING  
MINUTES OF OCTOBER 21, 2013**

Clark called the meeting to order at 7:30 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan. Ferris led the Pledge of Allegiance and offered the invocation.

Present: Councilmembers: Brown, Bruno, Clark, Droscha, Ferris, Naeyaert  
Absent: Councilmember: Mulvany  
Also present: Martin A. Colburn, City Administrator  
Deborah J. Cwiertniewicz, City Clerk  
Eric Smith, Finance Director/Treasurer  
David Haywood, Zoning & Development Director  
John Stressman, Chief of Police

**ANNOUNCEMENTS**

- Rayner Park Fall Clean-Up – October 26, 2013
- Mason/Dansville Coats for Kids – St. James Church Hall – October 26, 2013
- Mason Symphony Halloween Concert –October 25, 2013

**PEOPLE FROM THE FLOOR**

None.

**PRESENTATION**

**Motion – 2012-2013 Financial Statements – Abraham & Gaffney, P.C.**

Mr. William I. Tucker IV, CPA from Abraham & Gaffney introduced Amanda Garber, who worked on the audit with him this year. Mr. Tucker elaborated on the outline and graphs he provided to Council. He stated that the city of Mason would again receive an unqualified opinion.

MOTION by Naeyaert, second by Brown,  
to accept the 2012-2013 Financial Statements and place them on file.  
MOTION APPROVED UNANIMOUSLY

**CONSENT AGENDA**

It was discussed to move the Minutes of October 7, 2013 to Regular Business.

MOTION by Naeyaert, second by Droscha,  
to approve the Consent Agenda as follows:  
A. Approval of Bills - \$247,584.01  
B. Motion - Request for Excused Absence – Councilmember Mulvany  
Excuse the absence of Councilmember Mulvany from the October 21, 2013 City  
Council Meeting.  
MOTION APPROVED UNANIMOUSLY

**REGULAR BUSINESS**

**Motion – Approval of Minutes – Regular Council Meeting: October 7, 2013**

MOTION by Brown, second by Droscha,  
to approve the Minutes of October 7, 2013, with the correction on page 1, under  
Executive Session, delete 8:24 p.m. and insert 7:41 p.m.

MOTION APPROVED UNANIMOUSLY

**Resolution No. 2013-44 – Fireworks Display Permit**

Sandy Dargatz, Manager, Ingham County Fair, informed Council that the Ingham County Fair Board would like to provide a fireworks display following the lighted Parade on Friday, November 29, 2013, beginning at 8:45 p.m. A brief discussion was held regarding logistics of the event.

MOTION by Naeyaert, second by Droscha,  
to consider Resolution No. 2013-44 read.

MOTION APPROVED UNANIMOUSLY

Resolution No. 2013-44 was introduced by Ferris, seconded by Bruno.

**CITY OF MASON  
CITY COUNCIL RESOLUTION NO. 2013-44  
FIREWORKS DISPLAY PERMIT  
October 21, 2013**

**WHEREAS**, the Ingham County Fair Board (ICFB) has applied for a Fireworks Display Permit to hold a public display following the lighted Parade on Friday, November 29, 2013, beginning at 8:45 p.m.; and

**WHEREAS**, ICFB has provided the required documentation, a certificate of insurance and site plan; now

**BE IT HEREBY RESOLVED**, by the City Council of the City of Mason, that it does hereby grant permission to the Ingham County Fair Board to hold a fireworks display at the Ingham County Fairgrounds on the evening of November 29, 2013, commencing at 8:45 p.m. in conjunction with the annual Lighted Parade.

RESOLUTION APPROVED UNANIMOUSLY

**Resolution No. 2013-45 – Mayoral Appointment to the Traffic Commission**

MOTION by Naeyaert, second by Droscha,  
to consider Resolution No. 2013-45 read.

MOTION APPROVED UNANIMOUSLY

Resolution No. 2013-45 was introduced by Ferris, seconded by Bruno.

**CITY OF MASON  
CITY COUNCIL RESOLUTION NO. 2013-45  
MAYORAL APPOINTMENT TO THE TRAFFIC COMMISSION  
OCTOBER 21, 2013**

**WHEREAS**, in accordance with Mason Code, the Traffic Commission shall have one member in representation of the Mason Downtown Development Authority; now

**BE IT HEREBY RESOLVED**, that the Mayor, with confirmation by the City Council, does hereby appoint Mark Howe to the Traffic Commission commencing October 21, 2013 and expiring December 31, 2013.

RESOLUTION APPROVED UNANIMOUSLY

**Resolution No. 2013-46 – Change Order to Local Streets Construction Contract to Reith-Riley Construction Company, Inc. to Construct Maple Grove Cemetery Street Extension**

A brief discussion was held regarding terminology that is used relating to rating of streets, such as local, major, and minor streets, by different organizations.

MOTION by Droscha, second by Brown,  
to consider Resolution No. 2013-46 read.  
MOTION APPROVED UNANIMOUSLY

Resolution No. 2013-46 was introduced by Ferris, seconded by Bruno.

**CITY OF MASON  
CITY COUNCIL RESOLUTION NO. 2013-46  
CHANGE ORDER TO LOCAL STREETS CONSTRUCTION CONTRACT  
TO REITH-RILEY CONSTRUCTION COMPANY, INC. TO CONSTRUCT  
MAPLE GROVE CEMETERY STREET EXTENSION  
October 21, 2013**

**WHEREAS**, the City of Mason went out for public bids for the construction of the local streets of North Street from Mason Street to Cedar Street, and Temple Street from East Columbia Street to Ash Street; and

**WHEREAS**, bids were received and publicly opened on May 14, 2013; and

**WHEREAS**, the low bidder is Reith-Riley Construction with a bid of \$521,502.29.

**WHEREAS**, a Change Order to the above-referenced local streets bid to increase expenditures by \$37,558.50;

**BE IT HEREBY RESOLVED**, that the Mason City Council approves the expenditures as part of the Fiscal Year 2013-2014 budget totaling \$559,060.79 for the construction of local street construction program, and authorizes the City Administrator signature authority.

Yes (5) Brown, Clark, Droscha, Ferris, Naeyaert

No (1) Bruno

Absent (1) Mulvany

RESOLUTION APPROVED

**Motion – Approval of the Master Plan Final Draft**

Haywood spoke regarding the final draft of the Master Plan and the remaining steps required for adoption.

MOTION by Naeyaert, second by Brown,  
to approve the final draft of the Master Plan dated October 11, 2013, for public  
distribution and public hearing.

MOTION APPROVED UNANIMOUSLY

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

Bruno informed Council that the Katsura tree planted on the Hayhoe Riverwalk for 2009 Arbor Day honoree, Deborah L. Powers, needs to be replaced.

Naeyaert informed Council that the family of Jacob Paradise would like to plant a tree at the Skate Park in his memory.

**Report – City of Mason Title VI Plan Update**

By request of Council, Colburn gave a brief informational report on the Title VI Plan, noting that the plan is available on the City website.

**CORRESPONDENCE**

Distributed.

**LIAISON REPORTS**

Naeyaert informed Council regarding Planning Commission business.

**COUNCILMEMBER REPORTS**

Brown reported on a conference he attended under the auspices of his employer.

**ADMINISTRATOR'S REPORT**

Colburn informed Council regarding City business.

**ADJOURNMENT**

The meeting adjourned at 8:40p.m.

---

Deborah J. Cwierniewicz, City Clerk

---

Leon R. Clark, Mayor

11/01/2013 09:39 AM  
User: TF  
DB: Mason City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MASON  
EXP CHECK RUN DATES 11/01/2013 - 11/06/2013  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID  
COUNCIL REPORT  
MONDAY, NOVEMBER 4, 2013

Vendor Code	Vendor Name	Invoice Date	Amount
Invoice	Invoice Description		
GL Number	GL Description		
06474	CONSUMERS ENERGY		
NOV 2013	ELECTRICITY 9/20 - 10/22	11/01/2013	
592-555.00-920.000	ELECTRIC 9/24 - 10/22		7,920.61
592-559.00-920.000	ELECTRIC 9/20 - 10/18		6,005.43
			<u>13,926.04</u>
		VENDOR TOTAL:	<u>13,926.04</u>
05016	GRANGER		
OCT 2013	OCT REFUSE #2281 CUSTOMERS	11/01/2013	
101-528.00-818.000	OCTOBER REFUSE #2281 CUSTOMERS		27,121.09
			<u>27,121.09</u>
		VENDOR TOTAL:	<u>27,121.09</u>
07943	SIGNATURE FORD, L - M		
BP489	2014 FORD F250 4X4 REG CAB PK UP TRUCK	11/01/2013	
661-901.00-970.023	2014 FORD F250 4X4 REG CAB PK UP TRUCK		21,365.00
			<u>21,365.00</u>
		VENDOR TOTAL:	<u>21,365.00</u>
		TOTAL - ALL VENDORS:	<u>62,412.13</u>

I hereby certify that I have reviewed the above bills and expenses and to the best of my knowledge and belief, they cover expenditures of City services and materials and are within current budget appropriations.



Martin A. Colburn  
City Administrator

**CITY OF MASON**  
**STAFF AGENDA REPORT TO CITY COUNCIL**

---

**Meeting Date:** November 4, 2013

**Agenda Item:** 6 (C)

---

**AGENDA ITEM**

Motion - Request for Excused Absence – Councilmember Bruno

**EXHIBITS**

- Letter from Councilmember Bruno, dated October 29, 2013

**STAFF REVIEW**

Administration

**SUMMARY STATEMENT**

Councilmember Bruno is requesting to be excused from the November 18, 2013 City Council meeting.

**RECOMMENDED ACTION**

Move to excuse the absence of Councilmember Bruno from the November 18, 2013 City Council Meeting.

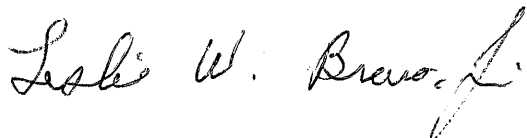
October 29, 2013

The Honorable Mayor Clark  
c/o Mason City Clerk  
201 West Ash Street  
Mason, MI 48854

Honorable Mayor Clark and Council members,

I, Leslie W. Bruno, Jr., am requesting as per section 5.2 (3) of City of Mason's charter to be excused from the council meeting of November 18, 2013. I will be out of town on this date. As always, I will be available by e-mail or by phone (517-896-1444).

Respectively submitted,

A handwritten signature in cursive script that reads "Leslie W. Bruno, Jr." The signature is written in dark ink and is positioned below the typed name.



**CITY OF MASON**  
**STAFF AGENDA REPORT TO CITY COUNCIL**

---

**Meeting Date:** November 4, 2013

**Agenda Item:** 7 (A)

---

**AGENDA ITEM**

Resolution No. 2013-47 – MERS Employer Resolution Establishing Uniform Transfer Provision

**EXHIBITS**

None

**STAFF REVIEW**

Administration

**SUMMARY STATEMENT**

Officer Todd Thie has applied and been accepted for a Wastewater Operator position at the Wastewater Treatment Plant. The Fraternal Order of Police (FOP) has a B-4 Defined Benefit retirement plan with a multiplier of 2.5%. The AFSCME Union, which he would join upon his transfer to his new position, has a B-3 (with a multiplier of 2.25%) for current employees, and a C-1 (New) (with a multiplier of 1.5%) for new hires. Because Mr. Thie has successfully completed 15 years with the City of Mason, we believe it would be a disservice to treat him as a new hire.

The Municipal Employee's Retirement System (MERS) offers two options when an employee transfers from one benefit group to another. Either option requires approval of the governing body, the City Council. The default option is that the employee transfer into the open group, which would be the C-1 (New). However, they do allow for current employees to be given a choice between the two plans upon their transfer as long as the closed plan (the B-3 in this case) has current employees active in the group. Mr. Thie would like to transfer into the B-3 plan even though this would mean a significant increase in contribution for him.

**RECOMMENDED ACTION**

Approve Resolution No. 2013-47.

**EMPLOYER RESOLUTION ESTABLISHING  
UNIFORM TRANSFER PROVISION**



**WHEREAS**, the City of Mason is a participating municipality or court in the Municipal Employees' Retirement System of Michigan ("MERS"); and

**WHEREAS**, the Standard MERS Transfer Rules became effective in August 2007; and

**WHEREAS**, under the Standard Rules, all transferees to a new division are covered under the active employee plan in the new division; where the defined benefit plan in the new division is closed to entrants, the accrued defined benefit (based on benefits, service and wages as of transfer date) of transferees is frozen as of transfer date.

**WHEREAS**, pursuant to Retirement Board action on November 10, 2010, the employing municipality or court will be allowed, on a one-time irrevocable and uniform basis, to adopt for all its MERS divisions (present and future) an alternate policy which allows all transferred employees an individual choice at the time of transfer to either be placed in: (1) the division's open plan, or (2) the closed plan if it is the same plan type, provided there are active employees remaining in the plan type.

**WHEREAS**, this alternate transfer provision applies to transferred employees only; rehired employees will continue to be enrolled into the active plan; and

**NOW THEREFORE BE IT RESOLVED**, that effective December 1<sup>st</sup>, 20 13, the Governing Body adopts this Resolution (or for a participating court, the Chief Judge by Administrative Order) for all present and future employee divisions requiring that all transferred employees (select only one):

- shall be covered under the active employee plan in the division they are transferred into.
- shall be given the individual choice to either be placed in the open plan or the closed division if it is the same plan type (in the division from which the employee is transferred from) provided there are active employees remaining in the closed plan type.

**CERTIFICATION FOR PARTICIPATING MUNICIPALITY OR COURT**

I hereby certify that this Resolution was adopted by (check one):

- The Governing Body of the Mason City Council at its meeting held on November 4, 20 13.
- Administrative Order No. \_\_\_\_\_ adopted by the Chief Judge of the \_\_\_\_\_, on \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
(Signature of Authorized Official)

Deborah Cwierniewicz, City Clerk  
(Title)

**CITY OF MASON**  
**STAFF AGENDA REPORT TO CITY COUNCIL**

---

**Meeting Date:** November 4, 2013

**Agenda Item:** 7 (B)

---

**AGENDA ITEM**

Resolution No. 2013-48 – A Resolution to Adopt the 80/20 Cost Sharing Model as Set Forth in Section 4 of Public Act 152

**EXHIBITS**

None

**STAFF REVIEW**

Administration

**SUMMARY STATEMENT**

The State of Michigan passed Public Act 152 which is intended to lessen the burden of employee health care costs on employers. This Act provides several options for communities to select, all of which have financial ramifications. Each year the governing body must elect one of the three options offered under PA 152.

Of the three options available, the Council selected the 80/20 cost sharing model last year. Currently the City of Mason pays 80% of the annual premium with the employee paying 20%. By choosing this option, we are complying with State law by reducing unfunded liabilities.

**RECOMMENDED ACTION**

Approve Resolution No. 2013-48.

Introduced:  
Seconded:

**CITY OF MASON  
CITY COUNCIL RESOLUTION NO. 2013-48**

**A RESOLUTION TO ADOPT THE 80/20 COST SHARING MODEL AS SET FORTH IN  
SECTION 4 OF PUBLIC ACT 152**

**November 4, 2014**

**WHEREAS**, Public Act 152 (PA 152) was designed to lessen the burden of employee healthcare costs on public employers; and

**WHEREAS**, the communities are given three options for complying with the requirements of PA 152; and

**WHEREAS**, the options available to the city are:

- 1) Apply the hard cap (capped dollar amount each employer may pay towards an employee's health care costs;
- 2) Adopt by majority vote the 80%/20% cost-sharing model;
- 3) Opt out (exempt itself from) the cost-sharing model as set forth in the act and revisit it prior to the next plan year; and

**NOW THEREFORE BE IT RESOLVED**, the City of Mason will comply with the contribution limits contained in Section 4 of the Act, the 80%/20% cost sharing option, subject to the limitations contained in Section 5 of the Act pertaining to collective bargaining agreements; and

Yes:

No:

**CLERK'S CERTIFICATION:** I hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Council at its regular meeting held Monday, November 4, 2013, the original of which is part of the City Council minutes.

-----  
Deborah J. Cwierniewicz, City Clerk  
City of Mason  
Ingham County, Michigan

**CITY OF MASON**  
**STAFF AGENDA REPORT TO CITY COUNCIL**

---

**Meeting Date:** November 4, 2013

**Agenda Item:** 7 (C)

---

**AGENDA ITEM**

Resolution 2013-49—To Approve Funding and Construction of an Apron in Front of the Mason Fire Department and the Sidewalks Within the Local Development Finance Authority (LDFA).

**EXHIBITS**

- Letter of recommendation and bids from Wolverine Engineers and Surveyors, dated Oct. 28, 2013

**STAFF REVIEW**

Administration

**SUMMARY STATEMENT**

The City of Mason has published a bid for replacing the drive apron at the Mason Fire Station Number 1 and placement of sidewalks within the LDFA area. The LDFA project is linked to the traffic safety grant that the City has been awarded, to make safety improvements at the intersections of Jefferson Street and Kipp Road and Cedar Street and Kipp Road.

The drive aprons in front of the fire station are currently made of concrete and are deteriorating. This bid is inclusive of constructing the apron drive approach utilizing asphalt, rebuilding the base and placing an 8" asphalt drive. Also inclusive of this project is to reduce the grade, making the drive more tenable to moving the fire apparatuses without as much drag along the sidewalk. We will utilize the asphalt base for that position of the sidewalk and connect to the contiguous walkway. The sidewalk within the LDFA area is inclusive of improvements, working in concert with the Safety Grant to make improvements at the listed intersections with both new traffic signal lighting and pedestrian crossings. The sidewalks of this bid include the frontage of Meijer and a portion of Gestamp.

**RECOMMENDED ACTION**

Move to approve Resolution 2013-49.

Introduced:  
Seconded:

**CITY OF MASON**

**CITY COUNCIL RESOLUTION NO. 2013-49 TO APPROVE FUNDING AND  
CONSTRUCTION OF AN APRON IN FRONT OF THE MASON FIRE DEPARTMENT  
AND THE SIDEWALKS WITHIN THE LOCAL DEVELOPMENT FINANCE  
AUTHORITY (LDFA)**

**November 4, 2013**

**WHEREAS**, on October 24, 2013 the City of Mason published a bid for replacing the drive apron at the Mason Fire Station Number 1 and placement of sidewalks within the LDFA area; and

**WHEREAS**, the LDFA project is linked to the MDOT Traffic Safety Grant that the City has been awarded to make safety improvements at the intersections of Jefferson Street and Kipp Road, and Cedar Street and Kipp Road; and

**WHEREAS**, the sidewalk repairs are within the LDFA area, working in concert with the Safety Grant to make improvements at the listed intersections.

**NOW THEREFORE BE IT RESOLVED**, the City of Mason approves funding in the amount of \$74,936.40 for the construction of the Fire Department apron and sidewalks within the LDFA, authorizing the City Administrator for contractual signature authority.

Yes:  
No:

**CLERK'S CERTIFICATION:** I hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Council at its regular meeting held Monday, November 4, 2013, the original of which is part of the City Council minutes.

-----  
Deborah J. Cwierniewicz, City Clerk  
City of Mason  
Ingham County, Michigan



# Wolverine Engineers & Surveyors, Inc.

312 North Street • Mason, Michigan 48854 • 517.676.9200 • Fax 517.676.9396

October 28, 2013

Mr. Martin Colburn, Administrator  
City of Mason  
201 W. Ash St.  
Mason, MI 48854

Re: Mason – 2013 Sidewalks

Dear Mr. Colburn:

On Thursday, October 24, 2013, at 10:30 A.M. bids for the Mason 2013 Sidewalks were publicly opened and read aloud. A total of seven bids were received ranging from a low of \$74,936.40 to a high of \$ 151,808.20. A tabulation of bids is enclosed for your review.

The low three bids were:

TCI	\$ 74,936.40
C & D Hughes, Inc.	\$ 76,588.70
Rieth-Riley Construction Co.	\$ 80,927.25

The low bidder, TCI, is known to us and has worked on projects with us in the past including currently working on the MSU Federal Credit Union on Cedar Street. They have many years of experience in this type of work, are well thought of by their references, which were furnished on previous projects. They are a company strictly dedicated to construction. Based upon the bid being below estimate, we recommend award of a contract in the amount of \$74,936.40 to TCI for the Mason 2013 Sidewalks.

Enclosed are five (5) copies of the Notice of Award form for your signature and return to us, if the Council concurs with our recommendation. We will forward the Notice of Award, along with the contract and bond forms for TCI to fill out and return of us and will then bind them into contract documents and circulate the contracts for signature.

We will also notify TCI of our desire to have a schedule at the pre-construction meeting.

As always, please feel free to call anytime with questions or to discuss this further.

Very truly yours,

WOLVERINE ENGINEERS AND SURVEYORS, INC.

  
Donald B. Heck, P.E.

Encl.

DBH:rjc

# CITY OF MASON

## STAFF AGENDA REPORT TO CITY COUNCIL

---

**Meeting Date:** November 4, 2013

**Agenda Item:** 7 (D)

---

### **AGENDA ITEM**

Motion – Request to Occupy the Public Right-of-Way

### **EXHIBITS**

- Letter of Request from Brittany Perisco, dated October 29, 2013

### **STAFF REVIEW**

City Clerk

### **SUMMARY STATEMENT**

Ms. Brittany Perisco, Pennsylvania State University student and FOTO Canning Chair, has submitted a letter requesting to occupy the public right-of-way for the purpose of soliciting funds for the Penn State IFC Panhellenic Dance Marathon, the main benefactor of the Four Diamonds Fund at Penn State Children's Hospital. Penn State students would occupy the sidewalk at the corner of Jefferson and Ash Streets and Jefferson and Maple Streets in groups of two to three, soliciting donations that are collected in canisters on Friday and Saturday, November 8 -9, 2013, 7:00 a.m. - 4:00 p.m.

IFC is the governing body of fraternities on a particular campus. FOTO is not associated with any fraternities or sororities. THON was started many years ago by the IFC/Panhellenic. FOTO solicits funds in support of THON, and ultimately, the Four Diamonds Fund.

Ms. Perisco is unable to attend the meeting, as she will not arrive in Michigan until next week.

### **RECOMMENDED ACTION**

Move to approve FOTO representatives to occupy the public right-of-way of Jefferson and Ash Streets, and Jefferson and Maple Streets, 2-3 persons per location, Friday and Saturday, November 8 – 9, 2013, between the hours of 7:00 a.m. – 4:00 p.m., to solicit funds for THON, the Penn State IFC/Panhellenic Dance Marathon.





October 29<sup>th</sup>, 2013

To: Debbie Cwierniewicz, Mason City Clerk  
201 W. Ash Street  
Mason, MI 48854

My name is Brittany Persico, and I am the canning chair of my organization, FOTO, that is part of the Penn State IFC/Panhellenic Dance Marathon. The purpose of this letter is to verify the cause and purpose behind the efforts of those students participating in canister solicitation for the Penn State IFC/Panhellenic Dance Marathon, and to provide our endorsement of their efforts.

Affectionately known as THON, the Penn State Dance Marathon is the main benefactor of the Four Diamonds Fund at Penn State Children's Hospital. The mission of THON is to conquer pediatric cancer by providing outstanding emotional and financial support to the children, families, researchers, and staff of the Four Diamonds Fund.

Since 1977, THON has contributed more than \$101 million to The Four Diamonds Fund. Last year alone, the students of Penn State Dance Marathon raised \$12,374,034.46 for children with cancer. Without the solicitation efforts of Penn State students, the success of the Four Diamonds Fund would not be possible.

As a registered organization of Penn State Dance Marathon, FOTO, #1336, respectfully requests your assistance in their fundraising efforts. During three weekends throughout the year (exact dates can be found on [www.thon.org](http://www.thon.org)), students can solicit funds via canister solicitation. This means that students stand with an actual can, collecting spare change from those passing by. All students carry a Penn State ID and hold official THON cans and signs. The students who are soliciting were made aware that they must adhere to the applicable rules and regulations of Dance Marathon as well as the local area, business, or organization's rules, laws, and/or ordinances. The weekend that FOTO is requesting to participate in canister solicitation in your town is Friday, November 8<sup>th</sup>- Sunday November 10<sup>th</sup>, 2013. We would be canning on that Friday starting at 7am to around 4pm, and the same goes for the Saturday of that weekend. The two intersections we are asking to use are Jefferson Street and Ash Street, as well as Jefferson Street and Maple Street in Mason. There would be anywhere from 10-15 students (ages 21 & over) participating in canning that weekend, meaning that the two intersections we are requesting to use would have 2-3 people canning there. I can provide you with a list of student names, if needed, once I receive verification that you would allow this to take place. I hope I have given you all the information you are requesting, however, please feel free to contact us with any questions, concerns, or comments. You can reach me at [director@thon.org](mailto:director@thon.org), 1-800-392-THON or via [www.THON.org](http://www.THON.org), or [www.fotoftk.org](http://www.fotoftk.org).

For The Kids,

Brittany Persico  
FOTO Canning Chair  
2014 Penn State IFC/Panhellenic Dance Marathon  
[foto.canning@gmail.com](mailto:foto.canning@gmail.com)

# City of Mason

201 W. Ash St.  
P.O. Box 370  
Mason, MI 48854-0370  
www.mason.mi.us



City Hall 517 676-9155  
Police 517 676-2458  
Fax 517 676-1330  
TDD 1-800-649-3777

## MEMORANDUM

**TO:** Honorable Mayor and Council Members  
**FROM:** Martin Colburn, City Administrator  
**DATE:** November 4, 2013  
**RE:** City Administrator's Report

### Dedication of Sculpture from LEAP Art Grant

The sculpture by Dace Koenigs knecht, "Silver Respite," has been completed on time and installed on location at the new trailhead to the Hayhoe Riverwalk on S. Jefferson Street. A public dedication of the artwork will be held on site on Wednesday, November 13, 2013 at 4:30 PM. Mr. Bob Trezise of Lansing Economic Area Partnership (LEAP) has been invited, as well as Mason City Council members, Mason Arts and Culture committee members, and the public.

