CITY OF MASON

201 West Ash St.
Mason, MI 48854-0370

City Hall 517-676-9155
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CITY COUNCIL MEETING - COUNCIL CHAMBER

Monday, April 7, 2014

7:30 p.m.

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance and Invocation
4. Announcements
5. People from the Floor
6. Public Hearing
   A. Authorize the City of Mason to Apply for a Michigan State Housing Development Authority Community Development Block Grant for 124 and 140 East Ash Street
7. Consent Agenda
   A. Approval of Minutes
      - Regular Council Meeting: March 17, 2014
   B. Approval of Bills
   C. Excused Absence, Councilmember Naeyaert
8. Regular Business
   A. Resolution 2014-10—A Resolution Authorizing the City Administrator to Enter into a Project Development Agreement with the Michigan Department of Natural Resources
   B. Resolution 2014-14—A Resolution Approving the Cedar Street Sewer Lining Bid Award
   C. Resolution 2014-15—Appointment to the Cemetery Board by the Mayor
   D. Resolution 2014-16—Appointment to the Traffic Commission by City Council
   E. Motion—Street Closure—Memorial Day Parade
   F. Discussion—Ingham County Proposed Parks and Trails Millage
9. Unfinished Business
10. New Business
11. Correspondence
    - Letter to State Representative Tom Cochran dated March 21, 2014
12. Liaison Reports
13. Councilmember Reports
14. Administrator's Report
    - LEAP 2013 Year End Report
    - Wide Open West (WOW!) Mason Quarterly Update
    - Tree Debris Clean Up
15. Adjournment

CITY OF MASON

STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: April 7, 2014 **Agenda Item:** 6 (A)

AGENDA ITEM

- Public Hearing

EXHIBITS

Public Hearing Notice published in the Community News March 9, 2014

STAFF REVIEW

Administration

SUMMARY STATEMENT

This Public Hearing Notice is follow up due to the integration of the MSHDA program with MEDC, providing the opportunity for public input regarding the State (MSHDA) disbursing a grant of approximately $426,000 for the CDBG Rental Rehabilitation Program.

The City of Mason is working cooperatively with the Ingham County Land Bank (ICLB), who in turn is working on a Development Agreement with private investors to develop the properties located at 124 and 140 E. Ash St. This is a private partnership in which there are numerous components to make this project work financially.

The plan is to redevelop blighted properties that are within the Mason Historic District that front the southern exposure of the historic Ingham County Courthouse. These properties have been acquired by the ICLB due to foreclosure. The concept is to develop the second and third stories of the two properties into ten single bedroom loft apartments. The first floor would be designated as commercial space. Including the basement, this project would incorporate 23,000 square feet. The garages to the rear of the properties would be demolished for additional parking to service the apartment dwellers, as well as the commercial space tenants.

The Public Hearing provided tonight is specifically in regard to a Community Development Block Grant (CDBG) being applied for through the Michigan State Housing Development Authority (MSHDA) for approximately $426,000. The City is utilizing Revitalize, Inc. as our designated contractor to help administer these program funds. Revitalize, Inc. includes Bruce Johnston, with whom we are working on this.

RECOMMENDED ACTION

- Hold Public Hearing

Community Development Division, 735 E. Michigan Avenue, Lansing, MI 48933 and the Michigan Strategic Fund, c/o Michigan Economic Development Corporation, 300 North Washington Square, 4th Floor, Lansing, Michigan 48913.

Objections to the release of funds on bases other than those stated above will not be considered by the Michigan State Housing Development Authority or the Michigan Strategic Fund. No objection received after 4/10/2014 will be considered by either the Michigan State Housing Development Authority or the Michigan Strategic Fund.

EQUAL HOUSING OPPORTUNITY

City of Mason
Notice of Public Hearing
Michigan State Housing Development Authority (MSHDA)
CDBG Rental Rehabilitation Program
Request for 124-128 East Ash Street
And
Request for 140-144 East Ash Street

The City of Mason will conduct a Public Hearing as part of their regularly scheduled City Council Meeting on April 7, 2014 at 7:30 p.m. or soon thereafter. The Meeting will be held in the Council Chambers, City Hall, 201 W. Ash Street, Mason, Michigan to afford an opportunity for all citizens to express opinions, ask questions, and discuss a proposed grant application for approximately $426,000 to the Michigan State Housing Development Authority's (MSHDA's) CDBG Rental Rehabilitation Program. The Grant will be used to assist in converting two buildings in Mason's historic downtown into a fully revitalized mixed-use development. The project rehabilitation consists of eliminating all blighted conditions, fully rehabilitating the second and third story interior of the properties and site improvements. Copies of the application are available in the City Clerk's Office, City Hall, 201 W. Ash Street, Mason, Michigan or online at www.mason.mi.us.

Oral or written comments may be submitted through 4:00 p.m. April 7, 2014 or made in person at the Public Hearing. Citizen's views and comments on the proposed grant are welcome.

CITY OF MASON
REGULAR CITY COUNCIL MEETING
MINUTES OF MARCH 17, 2014

Clark called the meeting to order at 7:30 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan. He also led the Pledge of Allegiance and offered the invocation.

Present: Councilmembers: Brown, Clark, Droscha, Ferris, Mulvany, Naeyaert
Absent: Councilmember: Bruno
Also present: Martin A. Colburn, City Administrator
Deborah J. Cwiertniewicz, City Clerk
Eric Smith, Finance Director/Treasurer
John Stressman, Chief of Police
Dennis McGinty, City Attorney

ANNOUNCEMENTS

Arts Initiative, Mason (AIM) Fundraiser – Bestsellers Extra – March 29, 2014

PEOPLE FROM THE FLOOR

Barbara Tornholm of 703 Roosevelt Street requested Council to increase the city millage rate. She stated that her property tax assessment was down again, and so she is aware that city revenue has declined again, as well. She asked that when Council begins its budget deliberations, they would consider long term cost. Ms. Tornholm stated there are consequences to deferring maintenance for too many years, as well as prolonged pressure and stress on city staff.

PRESENTATION

Gene Hardy - Northwood Energy Corporation Oil and Gas Lease Update

Pam and Gene Hardy of Hardy & Hardy Consulting LLC, who manage the operations of Northwood Energy Corp., were present to give an update on the oil and gas operation and production. Mr. Hardy presented the January 2014 royalty check in the amount of $13,684.65. Iva Bond gifted property with oil and mineral rights to the city. The royalties are deposited in the Iva Bond Fund for community enhancements.

Bruce Johnston – Ash Street Project Update

Bruce Johnston, City Housing Consultant, gave an update regarding progress on grants to rehabilitate 124 and 140 East Ash Street being received from Michigan State Housing Development Authority (MSHDA) and Michigan Economic Development Corporation (MEDC). A meeting will be held on March 19 to review compliance requirements with the various grants. All funds are secured and the grants will be presented to Council for approval in the near future. Once approval has been granted, construction will begin. A MSHDA policy will need to be adopted regarding program guidelines for the rental rehabilitation program. He thanked city staff for their assistance. Mr. Johnston gave accolades to Mary Ruttan, retired Executive Director of the Land Bank, who researched a very unusual grant and brought it to fruition for the rehabilitation of the oldest building in downtown.

David Haywood—2013 Planning and Zoning Department Annual Report

Haywood elaborated on the 2013 Zoning & Development Annual Report submitted to Council.

CONSENT AGENDA

MOTION by Droscha, second by Brown,
to approve the Consent Agenda as follows:

A. Motion – Approval of Minutes – Regular Council Meeting: March 3, 2014

B. Motion – Approval of Bills - $33,365.33

C. Motion – 2013 Annual Report– Zoning & Development
   - Accept the 2013 Annual Report for the Zoning & Development Department and place it on file.

MOTION APPROVED UNANIMOUSLY

REGULAR BUSINESS

First Reading – Ordinance No. 196 – An Ordinance to Amend Chapter 10—Businesses—of the Code of the City of Mason by Adding Article III Which Defines Medical Marihuana Operations and Dispensaries, Requires a License and Sets Forth the Requirements to Obtain a License and the Effect of Having a License Within the City of Mason

McGinty informed Council regarding recent case law relating to medical marihuana operations and dispensaries. In February 2014, the Michigan Supreme Court ruled that the Federal Controlled Substance Act did not pre-empt State or local ordinances and that the Michigan Medical Marihuana Act should be applied and followed; therefore, declaring Ordinance No. 180 unconstitutional. He recommended that the city return to the original legislation established in 2010. Ordinance No. 196 regulates the requirement of a license and sets the requirements for obtaining a license, as well as the effect of having a license.

MOTION by Droscha, second by Mulvany,
to amend Ordinance No. 196, under Section 10-72 by adding item (E) The property used for Medical Marihuana Dispensary may be located in the areas zoned C-2, but no closer than one-thousand feet to a Mason school including, Mason High School, Mason Middle School, Steele Elementary School, and Harvey Education Center.

Discussion ensued regarding the drug-free school zones law. McGinty suggested that if Ordinance No. 196 is adopted in two weeks, and the council adopts a moratorium at the same time, it would be appropriate for the ordinance to be referred to the Planning Commission.

VOTE ON THE MOTION:
Yes (0)
No (6) Brown, Clark, Droscha, Ferris, Mulvany, Naeyaert
Absent: (1) Bruno
MOTION FAILED

A lengthy discussion ensued. It was discussed to consider Ordinance No. 196 for adoption and adopt a moratorium immediately. Stressman commented on the "pharmaceutical grade" medical marihuana law.

MOTION by Brown, second by Naeyaert,
to recess to prepare a resolution for consideration.
MOTION APPROVED UNANIMOUSLY

The meeting recessed at 8:59 p.m. and reconvened at 9:12 p.m.

MOTION by Naeyaert, second by Droscha,
to consider Ordinance No. 196 read and adopted.
MOTION APPROVED UNANIMOUSLY

CITY OF MASON
ORDINANCE NO. 196
AN ORDINANCE TO AMEND CHAPTER 10 - BUSINESSES - OF THE CODE OF THE CITY OF MASON BY ADDING ARTICLE III WHICH DEFINES MEDICAL MARIHUANA OPERATIONS AND DISPENSARIES, REQUIRES A LICENSE AND SETS FORTH THE REQUIREMENTS TO OBTAIN A LICENSE AND THE EFFECT OF HAVING A LICENSE WITHIN THE CITY OF MASON

THE CITY OF MASON ORDAINS:

Article III of Chapter 10 - Businesses - of the Code of City of Mason and sections 10-70, 10-71, 10-72, 10-73, 10-74 and 10-75 are hereby added to the Code of the City of Mason to read as follows:

ARTICLE III - MEDICAL MARIHUANA

Sec. 10-70. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Act means the Michigan Medical Marihuana Act.

Dispensary means a structure, lot or premises from which two or more primary caregivers sell, deliver or otherwise dispense medical marihuana to patients.

Marihuana means that term as defined in section 7106 of the public health code, 1978 PA 368, MCL 333.7106.

Patient means any person to whom a primary caregiver delivers marihuana pursuant to the Act.

Primary caregiver means a person who is licensed and defined under the act as a person who is at least 21 years old and who has agreed to assist with a patient's medical use of marihuana and who has never been convicted of a felony involving illegal drugs.

Primary caregiver operation means a structure, lot or premises from which a primary caregiver sells, delivers or otherwise dispenses medical marihuana to a patient.

Qualifying patient means a person who has been diagnosed by a physician as having a debilitating medical condition.

Registry identification card means a document issued by the department of community health that identifies a person as a registered qualifying patient or registered primary caregiver.

Usable marihuana means the dried leaves and flowers of the marihuana plant, and any mixture or preparation thereof, but does not include the seeds, stalks, and roots of the plant.

Sec. 10-71. Required; fee; application.

(a) No person shall operate a primary caregiver operation or operate or assist in the operation of a dispensary without having first obtained and without being in possession of a valid license issued by the city clerk.

(b) Application shall be made annually on forms provided by the city clerk which shall require the full legal name and date of birth of each caregiver and address of the intended location of the primary caregiver operation or dispensary, a copy of each caregiver's registry identification card, the number of registered patients for each caregiver and the maximum amount of usable marihuana and maximum number of marihuana plants the caregiver operation or dispensary may have on the property at any one time. The application shall state whether any electrical devices designed to assist in the growing of medical marihuana will be used in conjunction with the license, whether any structural modifications have been made or are intended to be made in conjunction with the license. The application shall be accompanied by any required building, electrical or plumbing permits.

(c) The initial application fee shall be $100.00 for each primary caregiver operation and $100.00 per caregiver for each dispensary. Renewal fees shall be established by annual budget resolution of the city council.

Sec. 10-72. Conditions of issuance.

The city clerk shall not issue an initial or renewal license until such time as all of the following conditions have been met:

(a) A completed application has been submitted to the clerk with the required fees that accurately states the lawful amount of usable marihuana and marihuana plants an applicant may have on the property at any one time.

(b) Proof that an annual inspection has been conducted by the Mason police department and the police department certifies that the facility is in conformity with the state law and city ordinances. The police department may, as part of its inspection, require building officials and/or the fire department inspect the property prior to certification to ensure that it is in conformity with state law and city ordinances should the police suspect, during their inspection, that unreported or non-permitted structural alterations have been made, unreported or non-permitted electrical modifications have been made, unreported or non-permitted electrical devices are being used, otherwise unsafe electrical connections or overloaded circuits are present or unreported or un-permitted plumbing modifications have been made in conjunction with the license.

(c) Where the application identifies electrical devices are being used or intended to be used to assist in the growing of medical marihuana, proof that the fire department has inspected and approved the use or proposed use and that any necessary permits for electrical alterations have been obtained.

(d) Where the application identifies structural modifications have been made or are intended in conjunction with the license, proof that the appropriate building code officials have inspected the property and issued the necessary permits.

Sec. 10-73. Conduct of licensee.

(a) Each licensee shall, as a condition of obtaining and maintaining a license, agree to comply at all times with all applicable local and state building, zoning, fire, health, and sanitation statutes, ordinances, and regulations.

(b) The premises shall be operated and maintained at all times consistent with responsible business practices and so that no excessive demands will be placed upon public health or safety services, nor any excessive risk of harm to the public health, safety, or sanitation.

(c) The premises shall at all times be operated in compliance with all applicable provisions of this code and the act.

(d) The licensee shall immediately notify the city clerk of any changes in the names or additions and reductions in the number of primary caregivers operating from any structure, lot or premises within the city and pay the appropriate application fee for each increase in the number of primary caregivers.

Sec. 10-74. Effect of license; suspension, penalty.

(a) A license is valid only for the location identified on the license and cannot be transferred to another location within the city without a new application.

(b) Conducting a primary caregiver operation or a dispensary is a violation of federal law. A license does not prohibit prosecution by the federal government of its laws. Nor does a license prohibit prosecution by state authorities for violations of the act or other violations not protected by the act. A valid license shall not be construed as providing any protection beyond prosecution by the city of Mason for conducting a primary caregiver operation or a dispensary without a license.

(c) Compliance with city ordinances and state statutes is a condition of maintenance of a license and a license may be suspended for cause pursuant to the provisions of this chapter.

(d) Suspension of a license is not an exclusive remedy and nothing contained herein is intended to limit the city's ability to prosecute code violations that may have been the cause of the suspension or any other code violations not protected by this act.

(e) No person who has not been identified as a primary caregiver on an application with the city

clerk, or subsequent filing with the city clerk pursuant to the requirements of this article, shall be deemed to be licensed.

(f) Any changes to the act or any decisions by a court of competent jurisdiction which would render a license issued under this article void or otherwise ineffective, shall result in the immediate expiration of any license issued under this section.

(e) Each day that a person shall conduct a primary caregiver operation or a dispensary without a license shall constitute a separate offense.

Sec. 10-75. Confidentiality.

Names and addresses of applicants and any licensed primary caregivers under this article shall be confidential information and shall be maintained as confidential records not subject to disclosure, except to other authorized employees of various city departments as is necessary to perform their official duties under this article. No records or information shall be released except upon order of a court of competent jurisdiction.

Declaration of need to be effective immediately

This ordinance is declared to be immediately necessary for the preservation of the public peace, health and safety and shall be effective upon adoption.

ORDINANCE APPROVED UNANIMOUSLY

MOTION by Naeyaert, second by Brown,
to amend the agenda by inserting Item No. 8(B) Resolution No. 2014-13 – A Resolution Declaring an Additional Temporary Moratorium on the Issuance of Licenses for Primary Caregiver Operations and Dispensaries in the City of Mason and adjust the remaining items sequentially.
MOTION APPROVED UNANIMOUSLY

Resolution No. 2014-13 – A Resolution Declaring an Additional Temporary Moratorium on the Issuance of Licenses for Primary Caregiver Operations and Dispensaries in the City of Mason

Discussion was held to insert language in the last paragraph of Resolution No. 2014-13 stating, *(3) This limited moratorium on the issuance of primary care giver operation licenses and dispensary licenses shall be effective for 180 days from passage.*

MOTION by Naeyaert, second by Brown
to consider Resolution No. 2014-13 read.
MOTION APPROVED UNANIMOUSLY

Resolution No. 2014-13 was introduced by Mulvany and seconded by Naeyaert. Discussion ensued regarding the necessity of a moratorium.

CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2014-13
A RESOLUTION DECLARING AN ADDITIONAL TEMPORARY MORATORIUM ON THE ISSUANCE OF LICENSES FOR PRIMARY CAREGIVER OPERATIONS AND DISPENSARIES IN THE CITY OF MASON
March 17, 2014

WHEREAS, the People of the state of Michigan have adopted, by initiative, the Michigan Medical Marihuana Act (the "Act"); and

WHEREAS, the Act authorizes primary caregivers to assist qualifying patients in obtaining medical marihuana by allowing the primary caregiver to grow, possess, and deliver limited amounts of marihuana to the patients and receive compensation for doing so; and

WHEREAS, the Act's provisions have resulted in primary caregivers combining to form what has come to be termed "dispensaries" in adjacent municipalities in which multiple registered primary caregivers operate from a single building to create situations in which amounts of marihuana greater than the act would otherwise allow for a single primary caregiver are being possessed and stored on single lots and properties; and

WHEREAS, the Act does not regulate or even necessarily allow for dispensaries and many significant aspects of the operation of a dispensary could affect the health, safety and welfare of the citizens of the city of Mason; and

WHEREAS, the Act does not regulate many significant aspects of the operation of a primary caregiver that could affect the health, safety and welfare of the citizens of the city of Mason; and

WHEREAS, the City had previously adopted an ordinance which was understood to have the effect of prohibiting primary caregiver operations and dispensaries within the City; and

WHEREAS, the Michigan Supreme Court has determined such ordinances to be in conflict with the Act but also has stated that the use of Marihuana pursuant to the Act may be regulated; and

WHEREAS, the City of Mason intends to regulate primary caregiver operations and dispensaries to ensure the health, safety and welfare of its citizens; and

WHEREAS, the City of Mason, as part of the regulatory process, has adopted an ordinance requiring primary caregiver operations and dispensaries to be licensed; and
WHEREAS, the City of Mason is in the process of considering and studying how to effectively regulate dispensaries and primary caregiver operations to meet the intent of the Act while preserving the health, safety and welfare of its citizens; and

WHEREAS, the City Council desires that no licenses be authorized or issued in the city of Mason for dispensaries or primary caregiver operations until the process is concluded to determine the appropriate and necessary regulations;

NOW, THEREFORE, BE IT RESOLVED that:

1. No applications for licenses for primary caregiver operations shall be accepted and no licenses shall be issued from the effective date of this resolution and while the moratorium enacted by this resolution or any subsequently adopted resolutions which may extend this moratorium shall remain in effect.

2. No applications for licenses for dispensaries shall be accepted and no licenses shall be issued from the effective date of this resolution and while the moratorium enacted by this resolution or any subsequently adopted resolutions which may extend this moratorium shall remain in effect.

3. This limited moratorium on the issuance of primary care giver operation licenses and dispensary licenses shall be effective for 180 days from passage.

Yes (5) Brown, Clark, Ferris, Mulvany, Naeyaert
No (1) Droscha
Absent: (1) Bruno
RESOLUTION APPROVED

Resolution No. 2014-10 – A Resolution Authorizing the City Administrator to Enter into a Project Development Agreement with the Michigan Department of Natural Resources

Resolution No. 2014-10 was introduced by Ferris and seconded by Mulvany. Colburn informed Council that the grant application was approved by the Michigan Recreation Passport Grant Program for the development of trailhead signage and a pedestrian bridge over the Sycamore Creek in the amount of $30,000. The Dart Foundation has pledged $10,000 for educational signage, and George and Lisa Hayhoe have pledged $20,000 toward the project. The proposed project is anticipated to have a total construction cost of $90,131, leaving $30,000 of the project unfunded. Staff recommended changing the city's match from General Fund to the Iva Bond Trust toward the unfunded portion of the project.

Discussion ensued regarding the use of the Iva Bond Fund relating to existing recreational maintenance needs, as well as the continuing efforts for a walkable community.

A lengthy discussion followed regarding whether Iva Bond funds or funds from the General Fund should be used for the project.

MOTION by Droscha, second by Mulvany,
to change the language in Resolution No. 2014-10 by striking (Iva Bond Trust Fund match), and inserting, (General Fund match), in the second paragraph.
Yes (2) Droscha, Ferris
No (4) Brown, Clark, Mulvany, Naeyaert
Absent (1) Bruno
MOTION FAILED

MOTION by Ferris, second by Mulvany,
to approve Resolution No. 2014-10.
Yes (3) Brown, Droscha, Ferris
No (3) Clark, Naeyaert, Mulvany
Absent (1) Bruno
MOTION FAILED

Resolution 2014-11 – A Resolution Approving the City of Mason Master Plan Update 2014
Haywood comment on the 2014 Master Plan Update adopted by the Planning Commission on February 11, 2014 for Council's review and consideration.

MOTION by Droscha, second by Brown,
to consider Resolution No. 2014-11 read.
MOTION APPROVED UNANIMOUSLY

Resolution No. 2014-11 was introduced by Ferris and seconded by Mulvany.

CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2014-11
A RESOLUTION APPROVING THE CITY OF MASON
MASTER PLAN UPDATE 2014
March 17, 2014

WHEREAS, the Mason Planning Commission is authorized by the Michigan Planning Enabling Act (PA33 of 2008) to prepare and adopt a master plan; and

WHEREAS, the Mason City Council and the Mason Planning Commission wish to update the Master Plan to comply with current state law, to address the current and future needs of the City, and to identify how growth and associated land development will be guided to enhance the future welfare of Mason; and

WHEREAS, the Master Plan Update 2014 was prepared by the Mason Planning Commission in coordination with City staff and adopted on February 11, 2014; and

WHEREAS, the Planning Commission held three community visioning workshops in September of 2011 to gather public input; and

WHEREAS, a public hearing on the draft Master Plan Update 2014 was noticed and held at the Planning Commission's regular meeting of January 14, 2014 with testimony given and public comment solicited, including from surrounding municipalities and underlying agencies, in accordance with the Michigan Planning Enabling Act (PA33 of 2008); and

WHEREAS, the City Council has received and reviewed the adopted Master Plan Update 2014; and

NOW THEREFORE BE IT RESOLVED, that the Mason City Council does hereby approve the adopted Master Plan Update 2014 dated February 11, 2014, and resolves to use the Plan as an overall policy plan to guide the future development of the City of Mason.

RESOLUTION APPROVED UNANIMOUSLY

Resolution 2014-12—Authorizing City Council to Apply for State and Tribal Assistance Grant (STAG) to Capture $500,000 Congressional Appropriation to put toward the Water Project Located at the Mason Publicly Owned Treatment Works

Clark commended the leadership of administration and Council who went to Washington D.C. to lobby for congressional appropriations for the mandated water project.

MOTION by Droscha, second by Brown,
to consider Resolution No. 2014-12 read.
MOTION APPROVED UNANIMOUSLY

Resolution No. 2014-12 was introduced by Ferris and seconded by Mulvany.

CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2014-12
A RESOLUTION AUTHORIZING THE CITY OF MASON TO APPLY FOR A UNITED STATES ENVIRONMENTAL PROTECTION AGENCY (US EPA) STATE AND TRIBAL ASSISTANCE GRANT (STAG) TO CAPTURE THE $500,000 CONGRESSIONAL APPROPRIATION TO PUT TOWARD THE WATER PROJECT LOCATED AT THE MASON PUBLICLY OWNED TREATMENT WORKS
March 17, 2014

WHEREAS, the City of Mason received notification of a United States Congressional appropriation of $500,000 for a City water project; and

WHEREAS, the United States Environmental Protection Agency (US EPA), Region 5 in Chicago, Illinois informed the City that to receive a grant from the US EPA for water related infrastructure improvements, we are required to submit an application for Federal assistance: SF-424; and

WHEREAS, the City is applying for a State and Tribal Assistance Grant (STAG) for a new waste water treatment plant entrance works and ancillary upgrades to improve plant capacity at an estimated cost of $1.6 million; and

NOW THEREFORE BE IT RESOLVED, that the Mason City Council gives City Administrator Martin Colburn signature authority and authorizes the City to submit an application to the US EPA for Federal assistance SF-424 (STAG) for new waste water treatment plant entrance works and ancillary upgrades to improve plant capacity.

RESOLUTION APPROVED UNANIMOUSLY

Motion—Select Company to Prepare Concept for City Hall Landscaping

At the previous regular meeting, it was the consensus of Council to choose one of the landscape proposals submitted and request that company to prepare a concept that would fit within the landscape budget. Proposals were submitted by the following companies: HTA Companies, Inc., The Plant Professionals, Inc., Snyder's Landscape Design Inc., and Bluegrass Lawn and Landscape. Discussion was held whether to have the Tree Commission review the proposal; it was determined that the Tree Commission would not have a role in the project.

MOTION by Naeyaert, second by Droscha,
to select the proposal of Bluegrass Lawn and Landscape for City Hall

landscape services, not to exceed $20,000, and with the understanding that the company will be given a new set of parameters set by Council, financially and logistically, in consideration of the wooden military statues that will be placed on the berm along Ash Street and budget limitations.
Yes (5) Clark, Droscha, Ferris, Mulvany, Naeyaert
No (1) Brown
Absent (1) Bruno
MOTION APPROVED

UNFINISHED BUSINESS
None.

NEW BUSINESS
It was discussed that there is time to devise a plan to save money and utilize the Dart grant and the Hayhoe family donation for the pedestrian bridge prior to the next regular meeting.

CORRESPONDENCE
All correspondence was distributed. Clark shared an email he and Mayor Pro Tem Naeyaert received from Don Hamilton of Raging River commending the assistance he received from Kirk Crawford and the DPW staff with snow removal.

LIAISON REPORTS
- Brown informed Council regarding the Sesquicentennial Committee business
- Naeyaert informed Council regarding Planning Commission business
- Clark informed Council regarding Downtown Development Authority business

COUNCILMEMBER REPORTS
Brown reported on the National League of Cities Congressional Cities Conference in Washington D.C. he attended on March 9, where he was appointed to serve on the Finance, Administration & Intergovernmental Relations Committee.

ADMINISTRATOR'S REPORT
Colburn informed Council regarding city business.

ADJOURNMENT
The meeting adjourned at 10:31 p.m.

Deborah J. Cwiertniewicz, City Clerk

Leon R. Clark, Mayor

04/04/2014 09:27 AM
User: TF
DB: Mason City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MASON
EXP CHECK RUN DATES 04/01/2014 - 04/09/2014
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID
COUNCIL REPORT

MONDAY, APRIL 7, 2014

Vendor Code / Invoice / GL Number	Vendor Name / Invoice Description / GL Description	Invoice Date	Amount	
06474	CONSUMERS ENERGY			
APRIL 2014	GAS & ELECTRICITY 2/21 - 3/24	04/04/2014		
101-265.00-920.000	GAS & ELECTRIC 2/21 - 3/20		5,068.45	
592-555.00-920.000	ELECTRICITY 2/22 - 3/24		9,547.77	
			14,616.22	
		VENDOR TOTAL:		14,616.22
05016	GRANGER			
MARCH 2014	MARCH REFUSE #2287 CUSTOMERS	04/04/2014		
101-528.00-818.000	MARCH REFUSE #2287 CUSTOMERS		27,192.43	
		VENDOR TOTAL:		27,192.43
08008	H.J. UMBAUGH & ASSOCIATES			
135707	2013-2014 WATER/SEWER FUND & RATE MANAGEMENT STUDY	04/04/2014		
592-556.00-818.000	2013-2014 WATER/SEWER FUND & RATE STUDY		6,000.00	
592-548.00-818.000	2013-2014 WATER/SEWER FUND & RATE STUDY		6,500.00	
592-558.00-970.019-WTR TRT	2013-2014 WATER/SEWER FUND & RATE STUDY		5,000.00	
			17,500.00	
		VENDOR TOTAL:		17,500.00
		TOTAL - ALL VENDORS:		59,308.65

I hereby certify that I have reviewed the above bills and expenses and to the best of my knowledge and belief, they cover expenditures of City services and materials and are within current budget appropriations.

Martin A. Colburn
City Administrator

CITY OF MASON

STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: April 7, 2014 **Agenda Item:** 7(C)

AGENDA ITEM
Motion - Request for Excused Absence – Councilmember Naeyaert

EXHIBITS
- Email from Martin Colburn, dated April 4, 2014

STAFF REVIEW
Administration

SUMMARY STATEMENT
Councilmember Naeyaert is requesting to be excused from the April 7, 2014 City Council meeting.

RECOMMENDED ACTION
Move to excuse the absence of Councilmember Naeyaert from the April 7, 2014 City Council meeting.

Ingrid Nova

From: Martin Colburn
Sent: Friday, April 04, 2014 11:18 AM
To: Ingrid Nova
Subject: Council Agenda

Mayor Pro Tem Robin Naeyaert requested that the City Council please provide an Excused Absence for the Council meeting of April 7, 2014 as she will be out of town and unavailable to be at the meeting. Please add this to the Consent Agenda. Thank you.

Marty Colburn
City Administrator
City of Mason
201 W. Ash St. PO Box 370
Mason, MI 48854
P: 517.676.9155
F: 517.676.1330
martyc@mason.mi.us
www.mason.mi.us

CITY OF MASON

STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: April 7, 2014 **Agenda Item:** 8 (A)

AGENDA ITEM

Resolution No. 2014-10 – A Resolution Authorizing the City Administrator to Enter into a Project Development Agreement with the Michigan Department of Natural Resources

EXHIBITS

- Resolution No. 2014-10
- Request for Reconsideration – Jim Mulvany
- Development Project Agreement – Michigan Recreation Passport Grant Program
- Funding Commitments (George & Lisa Hayhoe, Elaine Ferris, Tri-County Bicycle Association, Mike Waltz)
- Funding Withdrawal – Dart Foundation
- Resolution No. 2013-13

STAFF REVIEW

Zoning & Development Department

SUMMARY STATEMENT

Project Summary: The project proposes to remove the existing bridge over the Sycamore Creek near the Maple Grove Cemetery offices and construct an eight foot wide pedestrian bridge, trailhead signage and parking. Designed for pedestrian use, the proposed bridge will serve as a link between the existing parking lot on South Jefferson Street and the Hayhoe Riverwalk Trail.

This project is supported by three of the City's major planning documents. The following are examples of how each document supports the proposed project:

Master Plan

On page 5-6, item #2 describes "*expand non-motorized trail system to connect with east side of city*" as an implementation strategy of the Recreation section of the Capital Improvements Programming component of Chapter Five, Implementation Strategy.

On page 5-8, item #1 of Other Implementation Strategies (Recreation section) of Chapter Five, Implementation Strategies, is "*to evaluate and implement the City's recreation plan*". Item #2 is to "*pursue projects such as Hayhoe Riverwalk connecting existing park spaces in the community with walking and bike trails*". Item #4 is to "*pursue state and federal grant programs to assist in the enhancement of recreation facilities and opportunities*".

Recreation Plan

Objectives #5 and #10 on page 29 both support "...the development of a linear park system that follows the Sycamore Creek, including a loop system that connects the residential areas within the City".

Capital Improvement Plan

The project is listed on page 11 as a capital project. Specifically, the Plan calls for the following:

> *"The pedestrian bridge within the Maple Grove Cemetery marks the confluence of several City amenities, Maple Grove Park (5 acres), the Mason Community Garden (2.5 acres), the Hayhoe Riverwalk Trail (2.5 miles), parking facilities and the Sycamore Creek. As you can see, the necessity of having a safe and accessible pedestrian bridge at this location is critical to the functionality of each of these amenities. At eight feet wide, a new pedestrian bridge will provide a safe and accessible means of crossing the Sycamore Creek. New trailhead signage, in combination with existing parking, will serve as the Hayhoe Riverwalk Trail's first formal trailhead. The existing bridge was originally designed for vehicular traffic. The existing bridge has reached the end of its lifespan and can no longer safely service vehicular traffic. The City does not foresee replacement for vehicular access, but rather for pedestrian purposes. The primary vehicular access to the cemetery and park remains on the west side at the intersection of East Street and West Columbia Street.*
>
> *The current bridge is heavily used by pedestrians accessing the river walk trail and cemetery. Providing a quality bridge will ensure pedestrian safety and barrier-free access. The proposed bridge design is much more likely to invite regional users to the trail system and provide an alternate means of transportation for users. The City's recreation plan proposes using the proposed bridge and trailhead site as the beginning point of continuing the non-motorized trail system through the east side of the City, providing closer trail access to a greater number of residents (approximately 3,500). More significantly, the proposed new route provides important links between parks, schools, and natural resources. The estimated cost for replacement is approximately $92,000."*

Current Funding

The project currently has four donors/grantors totaling $61,000, which are the following:

- MDNR Recreation Passport Grant Program (MDNR) $30,000
- George and Lisa Hayhoe $20,000
- Tri-County Bicycle Association $10,000
- Elaine Ferris $1,000

Since staff's last report, we are pleased to announce additional grant funding from the Tri-County Bicycle Association (DALMAC funds) in the amount of $10,000. Mike Waltz has generously pledged $1,000 toward the project if City funds are not committed.

Attached is correspondence from the Dart Foundation indicating that they are withdrawing their commitment to funding based on the result of the Council meeting of March 17, 2014. Representatives of the Dart Foundation indicated that they would reconsider the City's request upon reapplication.

The proposed project is anticipated to have a total construction cost of $90,100, leaving $29,100 of the project unfunded. Staff is recommending that City Council approve the use of general fund toward the unfunded portion of the project.

The MDNR is requesting the City to enter into a project agreement. The due date for executing the agreement is April 11, 2014.

Funding for the project, provided the Council authorizes the agreement and commits funding, would be available through March 31, 2017.

RECOMMENDED ACTION

Staff recommends the following two motions:

1. Move to reconsider Resolution No. 2014-10.

2. Move to amend Resolution No. 2014-10 by changing the funding source from the Iva Bond Trust to General Fund, adjusting the City's obligation to $29,100, and adjusting the donation obligations to the current list of contributors as stated above.

Introduced:
Seconded:

CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2014-10

A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A PROJECT DEVELOPMENT AGREEMENT WITH THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES

April 7, 2014

WHEREAS, the City of Mason applied for and received approval from the Michigan Recreation Passport Grant Program for the development of a pedestrian bridge over the Sycamore Creek and trailhead signage to serve as a link between the existing Hayhoe Riverwalk Trail and the existing trailhead parking lot on South Jefferson Street; and

WHEREAS, the estimated project cost, including matching obligations, is as follows:

City of Mason (Iva Bond Trust Fund match)	$30,100
Dart Foundation	$10,000
Private Donation (George & Lisa Hayhoe)	$20,000
State Funds (MI Passport Grant)	$30,000
Total Project Cost	$90,100

WHEREAS, the City wishes to appropriate $30,100 from the Iva Bond Trust Fund as local match; and

NOW THEREFORE BE IT RESOLVED, that the City Council does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources (MDNR), and that the City Council does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide thirty-thousand and one-hundred ($30,100) dollars to match the grant authorized by the MDNR.

2. To maintain satisfactory financial accounts, documents, and records to make them available to the MDNR for auditing at reasonable times.

3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.

4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.

5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution.

Yes ( )
No ( )

CLERK'S CERTIFICATION: I hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Council at its regular meeting held Monday, April 7, 2014, the original of which is part of the City Council minutes.

_____
Deborah J. Cwiertniewicz, City Clerk
City of Mason
Ingham County, Michigan

James E. Mulvany
122 E. South Street
Mason, MI 48854

April 3, 2014

To: Mr. Marty Colburn
Mason City Administrator
City Hall
Mason, MI 48854

Dear Marty,

I wish to request that resolution 2014-10, on the March 17 City Council Agenda authorizing the City Administrator to enter into an agreement with the Michigan Department of Resources relative to funding for a bridge project to be placed on the April 7, 2014 agenda for reconsideration. I believe I am in order to request reconsideration of this resolution as I was one of three descending votes that determined the ruling outcome of the resolution.

Sincerely yours,

Jim Mulvany

James E. Mulvany
City Council Person

MICHIGAN RECREATION PASSPORT GRANT PROGRAM

DEVELOPMENT PROJECT AGREEMENT

Project Number: **RP13-442**

Project Title: **Maple Grove Park Riverwalk Pedestrian Bridge and Trailhead Sign**

This Agreement is between the Michigan Department of Natural Resources for and on behalf of the State of Michigan ("DEPARTMENT") and the **CITY OF MASON IN THE COUNTY OF INGHAM** ("GRANTEE"). The DEPARTMENT has authority to issue grants to local units of government for the development of public recreation facilities under Part 19 of the Natural Resources and Environmental Protection Act, Act 451 of 1994, as amended. The GRANTEE has been approved by the Director of the Department to receive a grant. In PA 59 of 2013, the Legislature appropriated funds from the Recreation Passport Grant Program (RPGP) to the DEPARTMENT for a grant-in-aid to the GRANTEE. As a precondition to the effectiveness of the Agreement, the GRANTEE is required to sign the Agreement and return it to the DEPARTMENT with the necessary attachments by April 11, 2014.

1. The legal description of the project area (APPENDIX A); boundary map of the project area (APPENDIX B); and Recreation Grant application bearing the number **RP13-442** (APPENDIX C) are by this reference made part of this Agreement. The Agreement together with the referenced appendices constitute the entire Agreement between the parties and may be modified only in writing and executed in the same manner as the Agreement is executed.

2. The time period allowed for project completion is the date of execution by the DEPARTMENT **through March 31, 2017**, hereinafter referred to as the "project period." Requests by the GRANTEE to extend the project period shall be made in writing before the expiration of the project period. Extensions to the project period are at the discretion of the DEPARTMENT. The project period may be extended only by an amendment to this Agreement.

3. This Agreement shall be administered on behalf of the DEPARTMENT through Grants Management.

   a. All reports, documents, or actions required of the GRANTEE shall be submitted to the:

      RECREATION PASSPORT GRANT PROGRAM
      GRANTS MANAGEMENT
      MICHIGAN DEPARTMENT OF NATURAL RESOURCES
      PO BOX 30425
      LANSING MI 48909-7925

b. The GRANTEE'S representative for this project is:

Name _____ Title _____

Mailing Address _____

Telephone _____ FAX _____

Email Address _____

c. All notices, reports, requests or other communications from the DEPARTMENT to the GRANTEE shall be sufficiently given when mailed and addressed as indicated above. The DEPARTMENT and the GRANTEE may by written notice designate a different address to which subsequent notices, reports, requests, or other communications shall be sent.

4. The words "project area" shall mean the land and area described in the attached legal description (APPENDIX A) and shown on the attached boundary map (APPENDIX B).

5. The words "project facilities" shall mean the following individual components, as further described in APPENDIX C.

   Pedestrian Bridge

   Bollards

   Bridge Abutment Walls

   Remove Existing Bridge

   Trailhead Sign

   Soil Erosion Control

   Site Clean Up and Restoration

   MDEQ Crossing Permit

6. The DEPARTMENT agrees as follows:

   a. To grant to the GRANTEE a sum of money equal to **Thirty-three (33%) percent of Ninety Thousand One Hundred ($90,100.00) dollars,** which is the total eligible cost of construction of the project facilities including engineering costs, but in any event not to exceed **ThirtyThousand($30,000.00) dollars**.

b. To grant these funds in the form of reimbursements to the GRANTEE for eligible costs and expenses incurred as follows:

   i. Payments will be made on a reimbursement basis at **Thirty-Three (33%) percent** of the eligible expenses incurred by the GRANTEE up to 90% of the maximum reimbursement allowable under the grant.

   ii. Reimbursement will be made only upon DEPARTMENT review and approval of a complete reimbursement request submitted by the GRANTEE on a form provided by the DEPARTMENT which includes an expenditure list supported by documentation as required by the DEPARTMENT, including but not limited to copies of invoices, cancelled checks, and/or list of force account time and attendance records.

   iii. The DEPARTMENT shall conduct an audit of the project's financial records upon approval of the final reimbursement request by DEPARTMENT staff. The DEPARTMENT may issue an audit report with no deductions or may find some costs ineligible for reimbursement.

   iv. Final payment will be released upon completion of a satisfactory audit by the DEPARTMENT and documentation that the GRANTEE has erected a RPGP sign in compliance with Section 7(j) of this Agreement.

7. The GRANTEE agrees as follows:

   a. To immediately make available all funds needed to incur all necessary costs required to complete the project and to provide **Sixty Thousand One Hundred ($60,100.00) dollars** in local match. This sum represents **Sixty-Seven (67%) percent** of the total eligible cost of construction including engineering costs. Any cost overruns incurred to complete the project facilities called for by this Agreement shall be the sole responsibility of the GRANTEE.

   b. With the exception of engineering costs as provided for in Section 8, to incur no costs toward completion of the project facilities before execution of this Agreement and before written DEPARTMENT approval of plans, specifications and bid documents.

   c. To complete construction of the project facilities to the satisfaction of the DEPARTMENT and to comply with the development project procedures set forth by the DEPARTMENT in completion of the project, including but not limited to the following:

      i. All projects with a total project cost of $15,000 or greater shall retain the services of a professional architect, landscape architect, or engineer, registered in the State of Michigan to serve as the GRANTEE'S Prime Professional. The Prime Professional shall prepare the plans, specifications and bid documents for the project and oversee project construction.

ii. Within 180 days following execution of this Agreement by the GRANTEE and the DEPARTMENT and before soliciting bids or quotes or incurring costs other than costs associated with the development of plans, specifications, or bid documents, provide the DEPARTMENT with plans, specifications, and bid documents for the project facilities, sealed by the GRANTEE'S Prime Professional (Prime Professional is not required for grants less than $15,000).

iii. Upon written DEPARTMENT approval of plans, specifications and bid documents, openly advertise and seek written bids for contracts for purchases or services with a value equal to or greater than $10,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.

iv. Upon written DEPARTMENT approval of plans, specifications and bid documents, solicit three (3) written quotes for contracts for purchases or services between $2,500 and $10,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.

v. Maintain detailed written records of the contracting processes used and submit these records to the DEPARTMENT upon request.

vi. Complete construction to all applicable local, state and federal codes, as amended; including the federal Americans with Disabilities Act (ADA) of 1990, as amended; the Persons with Disabilities Civil Rights Act, Act 220 of 1976, as amended; the Playground Equipment Safety Act, P.A. 16 of 1997, as amended; and the Utilization of Public Facilities by Physically Limited Act, P.A. 1 of 1966, as amended; the Elliott-Larsen Civil Rights Acts, Act 453 of 1976, as amended.

vii. Bury all new telephone and electrical wiring within the project area.

viii. Correct any deficiencies discovered at the final inspection within 90 days of written notification by the DEPARTMENT. These corrections shall be made at the GRANTEE'S expense and are eligible for reimbursement at the discretion of the DEPARTMENT and only to the degree that the GRANTEE'S prior expenditures made toward completion of the project are less than the grant amount allowed under this Agreement.

d. To operate the project facilities for a minimum of 40 years (useful life of facilities anticipated), to regulate the use thereof to the satisfaction of the DEPARTMENT, and to appropriate such monies and/or provide such services as shall be necessary to provide such adequate maintenance.

e. To provide to the DEPARTMENT for approval, a complete tariff schedule containing all charges to be assessed against the public utilizing the project area and/or any of the facilities constructed thereon, and to provide to the DEPARTMENT for approval, all amendments thereto before the effective date of such amendments. Preferential membership or annual permit systems are

prohibited on grant assisted sites, except to the extent that differences in admission and other fees may be instituted on the basis of residence. Nonresident fees shall not exceed twice that charged residents. If no resident fees are charged, nonresident fees may not exceed the rate charged residents at other comparable state and local public recreation facilities.

f. To adopt such ordinances and/or resolutions as shall be required to effectuate the provisions of this Agreement; certified copies of all such ordinances and/or resolutions adopted for such purposes shall be forwarded to the DEPARTMENT before the effective date thereof.

g. To separately account for any revenues received from the project area which exceed the demonstrated operating costs and to reserve such surplus revenues for the future maintenance and/or expansion of the GRANTEE'S park and recreation program.

h. To furnish the DEPARTMENT, upon request, detailed statements covering the annual operation of the project area and/or project facilities, including income and expenses and such other information the DEPARTMENT might reasonably require.

i. To maintain the premises in such condition as to comply with all federal, state, and local laws which may be applicable and to make any and all payments required for all taxes, fees, or assessments legally imposed against the project area.

j. To erect and maintain a sign on the property for the life of the facilities which designates this project as one having been constructed with the assistance of the RPGP. A sign will be provided by the DEPARTMENT. Any replacement sign(s) will be at the expense of the GRANTEE.

k. To conduct a dedication/ribbon-cutting ceremony as soon as possible after the project is completed and the MNRTF sign is erected within the project area. At least 30 days prior to the dedication/ribbon-cutting ceremony, the DEPARTMENT must be notified in writing the date, time, and location of the dedication/ribbon-cutting ceremony. GRANTEE shall provide notice of ceremony to the local media. The use of the program logo and a brief description of the program are strongly encouraged in brochures related to public recreation produced by the GRANTEE. Upon the discretion of the DEPARTMENT, the requirement to conduct a dedication/ribbon-cutting ceremony may be waived.

8. Only eligible costs and expenses incurred toward completion of the project facilities after execution of the Project Agreement shall be considered for reimbursement under the terms of this Agreement. Eligible engineering costs incurred toward completion of the project facilities beginning **January 1, 2014** and throughout the project period are also eligible for reimbursement. Any costs and expenses incurred after the project period shall be the sole responsibility of the GRANTEE.

9. To be eligible for reimbursement, the GRANTEE shall comply with the DEPARTMENT requirements. At a minimum, the GRANTEE shall:

a. Submit a written progress report every 180 days during the project period.

b. Submit complete requests for partial reimbursement when the GRANTEE is eligible to request at least 25 percent of the grant amount and construction contracts have been executed or construction by force account labor has begun. For grants $15,000 or less, reimbursement should be submitted for entire amount at completion of the project.

c. Submit a complete request for final reimbursement within 90 days of project completion and no later than **March 31, 2017**. If the GRANTEE fails to submit a complete final request for reimbursement by **March 31, 2017**, the DEPARTMENT may audit the project costs and expenses and make final payment based on documentation on file as of that date or may terminate this Agreement and require full repayment of grant funds by the GRANTEE.

10. During the project period, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before adding, deleting or making a significant change to any of the project facilities as proposed. Approval of changes is solely at the discretion of the DEPARTMENT. Furthermore, during the life of the facilities, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before implementing a change that significantly alters the project facilities as constructed and/or the project area, including but not limited to discontinuing use of a project facility or making a significant change in the recreational use of the project area.

11. All project facilities constructed or purchased by the GRANTEE under this Agreement shall be placed and used at the project area and solely for the purposes specified in APPENDIX C and this Agreement.

12. The project area and all facilities provided thereon and the land and water access ways to the project facilities shall be open to the general public at all times on equal and reasonable terms. No individual shall be denied ingress or egress thereto or the use thereof on the basis of sex, race, color, religion, national origin, residence, age, height, weight, familial status, marital status, or disability.

13. Unless an exemption has been authorized by the DEPARTMENT pursuant to this Section, the GRANTEE hereby represents that it possesses fee simple title, free of all liens and encumbrances, to the project area. The fee simple title acquired shall not be subject to: 1) any possibility of reverter or right of entry for condition broken or any other executory limitation which may result in defeasance of title or 2) any reservations or prior conveyance of coal, oil, gas, sand, gravel or other mineral interests. For any portion of the project area that the GRANTEE does not possess in fee simple title, the GRANTEE hereby represents that it has:

a. Received a written exemption from the DEPARTMENT before the execution of this Agreement, and

b. Received prior written approval from the DEPARTMENT of a lease and/or easement for any portion of the property not held in fee simple title as indicated in written correspondence from the DEPARTMENT dated _____, and

c. Supplied the DEPARTMENT with an executed copy of the approved lease or easement, and

d. Confirmed through appropriate legal review that the terms of the lease or easement are consistent with GRANTEE'S obligations under this Agreement and will not hinder the GRANTEE'S ability to comply with all requirements of this Agreement. In no case shall the lease or easement tenure be less than 20 years from the date of execution of this Agreement.

14. The GRANTEE shall not allow any encumbrance, lien, security interest, mortgage or any evidence of indebtedness to attach to or be perfected against the project area or project facilities included in this Agreement.

15. During the life of the facilities, none of the project area, nor any of the project facilities constructed under this Agreement, shall be wholly or partially conveyed, either in fee, easement or otherwise, or leased for a term of years or for any other period, nor shall there be any whole or partial transfer of the lease title, ownership, or right of maintenance or control by the GRANTEE except with the written approval and consent of the DEPARTMENT. The GRANTEE shall regulate the use of the project area to the satisfaction of the DEPARTMENT.

16. The assistance provided to the GRANTEE as a result of this Agreement is intended to have a lasting effect on the supply of recreation, scenic beauty sites, and recreation facilities beyond the financial contribution alone and commits the project area to Michigan's recreation estate for the useful life of the project facilities, therefore:

    a. The GRANTEE agrees that, during the life of the facilities, the project area or any portion thereof will not be converted to other than public recreation use without prior written approval by the DEPARTMENT and implementation of mitigation approved by the DEPARTMENT, including but not limited to replacement with land and/or project facilities of similar recreation usefulness and fair market value.

    b. Approval of a conversion shall be at the sole discretion of the DEPARTMENT.

    c. Before completion of the project, the GRANTEE and the DEPARTMENT may mutually agree to alter the project area through an amendment to this Agreement to provide the most satisfactory public outdoor recreation area.

17. Should title to the lands in the project area or any portion thereof be acquired from the GRANTEE by any other entity through exercise of the power of eminent domain, the GRANTEE agrees that the proceeds awarded to the GRANTEE shall be used to replace the lands and project facilities affected with recreation lands and project facilities of equal or greater fair market value, and of reasonably equivalent usefulness and location. The DEPARTMENT shall approve such replacement only upon such conditions as it deems necessary to assure the replacement by GRANTEE of other recreation properties and project facilities of equal or greater fair

market value and of reasonably equivalent usefulness and location. Such replacement land shall be subject to all the provisions of this Agreement.

18. The GRANTEE acknowledges that:

    a. The GRANTEE has examined the project area and has found the property safe for public use or actions will be taken by the GRANTEE before beginning the project to assure safe use of the property by the public, and

    b. The GRANTEE is solely responsible for development, operation, and maintenance of the project area and project facilities, and that responsibility for actions taken to develop, operate, or maintain the property is solely that of the GRANTEE, and

    c. The DEPARTMENT'S involvement in the premises is limited solely to the making of a grant to assist the GRANTEE in developing same.

19. The GRANTEE assures the DEPARTMENT that the proposed State-assisted action will not have a negative effect on the environment and, therefore, an Environmental Impact Statement is not required.

20. The GRANTEE hereby acknowledges that this Agreement does not require the State of Michigan to issue any permit required by law to construct the recreational project that is the subject of this Agreement. Such permits include, but are not limited to, permits to fill or otherwise occupy a floodplain, and permits required under Parts 301 and 303 of the Natural Resources and Environmental Protection Act, Act 451 of the Public Acts 451 of 1994, as amended. It is the sole responsibility of the GRANTEE to determine what permits are required for the project, secure the needed permits and remain in compliance with such permits.

21. Before the DEPARTMENT will approve plans, specifications, or bid documents; or give written approval to the GRANTEE to advertise, seek quotes, or incur costs for this project, the GRANTEE must provide documentation to the DEPARTMENT that indicates either:

    a. It is reasonable for the GRANTEE to conclude, based on the advice of an environmental consultant, as appropriate, that no portion of the project area is a facility as defined in Part 201 of the Michigan Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended;

    or

    b. If any portion of the project area is a facility, documentation that Department of Environmental Quality-approved response actions have been or will be taken to make the site safe for its intended use within the project period, and that implementation and long-term maintenance of response actions will not hinder public recreation use and/or the resource protection values of the project area.

22. If the DEPARTMENT determines that, based on contamination, the project area will not be made safe for the planned recreation use within the project period, or another date established by the DEPARTMENT in writing, or if the DEPARTMENT determines that the presence of contamination will reduce the overall usefulness of the property for public recreation and resource protection, the grant may be cancelled by the DEPARTMENT with no reimbursement made to the GRANTEE.

23. The GRANTEE shall acquire and maintain insurance which will protect the GRANTEE from claims which may arise out of or result from the GRANTEE'S operations under this Agreement, whether performed by the GRANTEE, a subcontractor or anyone directly or indirectly employed by the GRANTEE, or anyone for whose acts may hold them liable. Such insurance shall be with companies authorized to do business in the State of Michigan in such amounts and against such risks as are ordinarily carried by similar entities, including but not limited to public liability insurance, worker's compensation insurance or a program of self-insurance complying with the requirements of Michigan law. The GRANTEE shall provide evidence of such insurance to the DEPARTMENT at its request.

24. Nothing in this Agreement shall be construed to impose any obligation upon the DEPARTMENT to operate, maintain or provide funding for the operation and/or maintenance of any recreational facilities in the project area.

25. The GRANTEE hereby represents that it will defend any suit brought against either party which involves title, ownership, or any other rights, whether specific or general rights, including appurtenant riparian rights, to and in the project area of any lands connected with or affected by this project.

26. The GRANTEE is responsible for the use and occupancy of the premises, the project area and the facilities thereon. The GRANTEE is responsible for the safety of all individuals who are invitees or licensees of the premises. The GRANTEE will defend all claims resulting from the use and occupancy of the premises, the project area and the facilities thereon. The DEPARTMENT is not responsible for the use and occupancy of the premises, the project area and the facilities thereon.

27. Failure by the GRANTEE to comply with any of the provisions of this Agreement shall constitute a material breach of this Agreement.

28. Upon breach of the Agreement by the GRANTEE, the DEPARTMENT may, in addition to any other remedy provided by law,:

    a. Terminate this Agreement; and/or

    b. Withhold and/or cancel future payments to the GRANTEE on any or all current recreation grant projects until the violation is resolved to the satisfaction of the DEPARTMENT; and/or

    c. Withhold action on all pending and future grant applications submitted by the GRANTEE under the RPGP, Michigan Natural Resources Trust Fund, and Land and Water Conservation Fund; and/or

d. Require repayment of grant funds already paid to GRANTEE.

e. Require specific performance of the Agreement.

29. The GRANTEE agrees that the benefit to be derived by the State of Michigan from the full compliance by the GRANTEE with the terms of this Agreement is the preservation, protection and the net increase in the quality of public recreation facilities and resources which are available to the people of the State and of the United States and such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State of Michigan by way of assistance under the terms of this Agreement. The GRANTEE agrees that after final reimbursement has been made to the GRANTEE, repayment by the GRANTEE of grant funds received would be inadequate compensation to the State for any breach of this Agreement. The GRANTEE further agrees therefore, that the appropriate remedy in the event of a breach by the GRANTEE of this Agreement after final reimbursement has been made shall be the specific performance of this Agreement.

30. Prior to the completion of the project facilities, the GRANTEE shall return all grant money if the project area or project facilities are not constructed, operated or used in accordance with this Agreement.

31. The GRANTEE agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, familial status or disability that is unrelated to the person's ability to perform the duties of a particular job or position. The GRANTEE further agrees that any subcontract shall contain non-discrimination provisions which are not less stringent than this provision and binding upon any and all subcontractors. A breach of this covenant shall be regarded as a material breach of this Agreement.

32. The DEPARTMENT shall terminate and recover grant funds paid if the GRANTEE or any subcontractor, manufacturer, or supplier of the GRANTEE appears in the register compiled by the Michigan Department of Labor and Economic Growth pursuant to Public Act No. 278 of 1980.

33. The GRANTEE agrees to assist DEPARTMENT personnel in promotion of the Recreation Passport Program by distributing marketing materials provided by the DEPARTMENT.

34. The GRANTEE may not assign or transfer any interest in this Agreement without prior written authorization of the DEPARTMENT.

35. The rights of the DEPARTMENT under this Agreement shall continue for the anticipated life of the project facilities as stated in Section 7(d).

36. The Agreement may be executed separately by the parties. This Agreement is not effective until:

a. The GRANTEE has signed the Agreement and returned both copies together with the necessary attachments within 60 days of the date the Agreement is issued by the DEPARTMENT, and

b. The DEPARTMENT has signed the Agreement. IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals, on this date.

Approved by resolution (true copy attached) of the

_____
(date)

_____ meeting of the _____
(special or regular) (name of approving body)

GRANTEE

SIGNED:

By _____

Print Name: _____

Title: _____

_____

Date: _____

Grantee's Federal ID#

_____

WITNESSED BY:

1) _____

2) _____

MICHIGAN DEPARTMENT OF NATURAL RESOURCES

SIGNED:

By _____
Steven J. DeBrabander

Title: Manager, Grants Management

Date: _____

WITNESSED BY:

1) _____

2) _____

APPENDIX A

LEGAL DESCRIPTION OF THE PROJECT AREA

APPENDIX B

BOUNDARY MAP OF THE PROJECT AREA

APPENDIX C

RECREATION GRANT APPLICATION RP13-442

(incorporated herein by reference)

Richard George Hayhoe
Lisa Hayhoe
P.O. Box 422
Mason, Michigan 48854

RECEIVED
MAR 10 2014
CITY OF MASON
PLANNING DEPT.

Mr. David Haywood,

We are pleased to inform you that we intend to contribute twenty thousand ($20,000) dollars to the City of Mason to be used towards the construction of the Maple Grove Park Riverwalk Pedestrian Bridge and Trailhead Sign project.

Once the City of Mason raises the balance of funds needed for this project from other sources, public or private, the grant will be issued for $20,000. We understand that this will happen sometime in calendar year 2015. This offer expires on 12/31/15.

We are once again, very happy to participate in a project which increases public access to the Hayhoe Riverwalk and improves the quality of life in Mason.

Sincerely,

Richard George Hayhoe
Lisa Hayhoe

Elaine Ferris
417 W. Sycamore Street
Mason MI 48854

Marty Colburn
City Hall
208 Park St.
Mason, MI. 48854

Dear Mr. Colburn:

I am offering $1, 000 to the City of Mason to be used toward the construction match for the Maple Grove Park Riverwalk Pededstrian Bridge and Trailhead project.

Once the balance of the funds are collected, the check will be issued. I understand the project must be signed by April 11 of this year to continue with the current grant. I hope this will assist in completing this important project. This offer will expire on December 31, 2015.

Safe access to the trail is I believe as important as the trail itself. Currently there is no available ADA accessible parking with safe access. I have walked across that bridge and believe it is, frankly, an accident waiting to happen with the current crumbling foundation and concrete. As not all users may be blessed with good vision and/or balance, it is a consideration.

I see people, young and old, using it nearly every day and evening, during the warmer weather from the nearby community garden. The ease in parking is a definite plus.

I hope this helps to serve as a "seed" for continuing the project. I would hate to was the effort and goodwill in getting it this far. I sincerely regret the Council refused to consider funding the remaining match amount. I make this offer because I believe it is vitally important to continue this effort. Not everyone walks just for recreation, this is currently the only access point from Jefferson to cross to the west side of the creek for a lengthy stretch. I know people use it.

Sincerely,

Elaine Ferris
EF/me

RECEIVED
MAR 18 2014
MASON CITY CLERK

TRI-COUNTY BICYCLE ASSOCIATION
P.O. Box 22146 Lansing, Michigan 48909-2146

April 2, 2014

RECEIVED
APR 02 2014
CITY OF MASON
PLANNING DEPT.

Mr. David Haywood
City of Mason
201 W. Ash Street
Mason, MI 48854

Dear Mr. Haywood:

I am pleased to inform you that the Board of Directors of Tri-County Bicycle Association has approved a conditional grant of $10,000 to the City of Mason to be used towards the replacement of the Maple Grove Park Riverwalk Pedestrian Bridge and Trailhead Sign adjacent to the Hayhoe Riverwalk Trail.

Once the City of Mason raises the balance of the funds needed for this project from other sources a grant in the amount of $10,000 will be issued by Tri-County Bicycle Association.

Unless extended in writing, this offer expires on June 30, 2015

We are very happy to participate in this project. The City of Mason is the starting point and destination of many TCBA rides and events. The funds we offer come from the efforts of our volunteers through events and activities to promote and encourage cycling. We hope you reach your funding goal soon.

Darryl L. Burris

Darryl Burris
President
517-394-1617
bikenote@att.net

Mr. & Mrs. Michael Waltz
482 Riverwalk Drive
Mason, MI 48854
April 3, 2014

City Council
City of Mason
201 West Ash Street
Mason, MI 48854

Dear City Council:

We are writing to urge you to reconsider and approve failed Resolution #2014-10, a resolution authorizing the City Administrator to enter into a project development agreement with the Michigan Department of Natural Resources.

We were disappointed to see that the City Council was unable to approve this resolution which would provide a pedestrian bridge and trailhead to the Hayhoe Riverwalk. The Riverwalk is a highly utilized park which supports goals of the City's master plan, recreational plan, and the general concept that the City of Mason is a walkable community.

We commend City staff for their diligence in following the direction of City Council from March 2013, bringing back commitments which fund $60,000 of a $90,000 project from generous donations by local benefactors. We strongly feel that the required $30,000 match should come from the City – either the general fund or the Iva Bond fund would seem to be very appropriate potential sources.

If the City Council does not feel it is possible to access $30,000 of the City's funds, then we will contribute $1,000 specifically for this pedestrian bridge. Our offer is contingent upon the City securing the remainder of the funds. Once those funds are collected, our check will be issued. This offer expires December 31, 2014.

Sincerely,

Michael F. Waltz
Christine A. Waltz
Michael & Christine Waltz

DART FOUNDATION SM

500 HOGSBACK ROAD
MASON, MICHIGAN 48854
PHONE: 800.248.5960
FAX: 517.244.2631

RECEIVED
MAR 25 2014
CITY OF MASON
PLANNING DEPT.

March 24, 2014

Mr. David Haywood
City of Mason
201 W. Ash Street
Mason, MI 48854

Dear Mr. Haywood:

We understand that the Mason City Council has decided, after significant thought and discussion, not to proceed with the Maple Grove Park Riverwalk Pedestrian Bridge and Trailhead Sign project. Consequently, the Dart Foundation must withdraw our conditional grant of $10,000 as described in our letter to you dated February 10, 2014.

Sincerely,

Claudia Remenar

Claudia Remenar
Foundation Manager

Introduced: Ferris
Seconded: Mulvany

CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2013-13

A RESOLUTION TO APPROVE MATCHING FUNDS AND TO AUTHORIZE AN APPLICATION TO THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES RECREATION PASSPORT GRANT PROGRAM

March 18, 2013

WHEREAS, the City of Mason recognizes that the existing bridge over the Sycamore Creek near the Cemetery offices at 213 South Jefferson Street has outlived its usefulness and is in desperate need of replacement; and

WHEREAS, the City of Mason supports the submission of an application titled, "Riverwalk Pedestrian Bridge and Trailhead" to the Michigan Recreation Passport Grant Program for the development of a pedestrian bridge over the Sycamore Creek and trailhead signage to serve as a link between the existing Hayhoe Riverwalk Trail and the existing trailhead parking lot on South Jefferson Street; and

WHEREAS, the proposed project described in the grant application is an action item listed in Section I of the Mason Capital Improvement Plan 2012–2017 as a component of Phase III of the City's non-motorized trail system and Section VII(A)5 of the Mason Five-Year Recreation Plan 2013-2017, and

WHEREAS, the estimated project cost, including matching obligations, is as follows:

City of Mason (general fund match)	$60,131
State Funds (MI Passport Grant)	$30,000
Total Project Cost	$90,131

NOW THEREFORE BE IT RESOLVED, the City Council hereby authorizes submission of a Michigan Recreation Passport Grant Application for the development of a pedestrian bridge over the Sycamore Creek, trailhead parking and associated signage to serve the existing Hayhoe Riverwalk Trail at the Maple Grove Park and Maple Grove Cemetery, and further resolves to make available its financial obligation of $60,131 (67%) of a total $90,131 project cost, during the 2013–2014 fiscal year.

Yes (6) Brown, Clark, Droscha, Ferris, Mulvany, Naeyaert

No (0)

Absent (1) Bruno

CLERK'S CERTIFICATION: I hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Council at its regular meeting held Monday, March 18, 2013, the original of which is part of the City Council minutes.

Deborah J. Cwiertniewicz

Deborah J. Cwiertniewicz, City Clerk
City of Mason
Ingham County, Michigan

CITY OF MASON

STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: April 7, 2014 **Agenda Item:** 8 (B)

AGENDA ITEM
Resolution No. 2014-14 – A Resolution to Award Cedar Street Sewer Lining

EXHIBITS
- March 19, 2014 Letter from City Engineer Don Heck
- Notice of Award to LiquiForce Services

STAFF REVIEW
Administration

SUMMARY STATEMENT
As part of our maintenance program, the City has been videotaping sanitary lines, starting from the largest to the smallest sizes. A section along north Cedar Street from Mason State Bank to Family Quick Lube, of nearly two football lengths (590') was found to be in poor shape. It is cracked and in risk of collapse within the commercial district area. This item was placed in the current budget. Staff has gone to bid and received two bids to provide street sewer lining. The low bidder is LiquiForce Services at $38,700.00.

RECOMMENDED ACTION
Move to approve Resolution No. 2014-14.

Introduced:
Second:

CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2014-14

AWARD OF CEDAR STREET SEWER LINING

APRIL 7, 2014

WHEREAS, it is in the best interests of the City of Mason to maintain City infrastructure; and

WHEREAS, as part of our maintenance program, the City has been videotaping sanitary lines, starting from the largest to the smallest sizes; and

WHEREAS, a section along north Cedar Street from Mason State Bank to Family Quick Lube, of nearly two football lengths (590') was found to be in poor shape as it is cracked and in risk of collapse within the commercial district area, and

WHEREAS, as this item was placed in the current budget, staff went to bid and received two bids to provide street sewer lining, with LiquiForce Services the low bidder at $38,700.00; now

THEREFORE BE IT RESOLVED, that the Mason City Council does hereby approve the award of the Cedar Street Sewer Lining to LiquiForce Services in the amount of $38,700.00.

Yes

No

CLERK'S CERTIFICATION: I hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Council at its regular meeting held Monday, April 7, 2014, the original of which is part of the City Council minutes.

_____
Deborah J. Cwiertniewicz, City Clerk
City of Mason
Ingham County, Michigan

Wolverine Engineers & Surveyors, Inc.
312 North Street • Mason, Michigan 48854 • 517.676.9200 • Fax 517.676.9396

March 19, 2014

Mr. Martin Colburn, Administrator
City of Mason
201 W. Ash Street
Mason, MI 48854

RE: City of Mason-Cedar Street Sewer Lining

Dear Mr. Colburn:

On Friday, March 14, 2014, the City of Mason received and publicly opened and read aloud two bids for City of Mason-Cedar Street Sewer Lining. We have attached a copy of the Bid Tabulation for your reference. The two low bids are as follows:

Liquiforce Services	$ 38,700.00
Enviro-Flow Companies	$ 96,092.60
Engineer's Estimate	$ 40,425.00

Liquiforce Services is familiar to us as they are currently working on a project for the Lakewood Waste Water Authority. Based upon the bid and our experience, we recommend award of a contract in the amount of $ 38,700.00 for the City of Mason-Cedar Street Sewer Lining to Liquiforce Services.

Enclosed are five (5) copies of the Notice of Award form for your signature and return to us if the Council concurs with our recommendation. We will then forward the Notice of Award, contract, bond and insurance requirements to Liquiforce Services to complete and return to us for further processing.

If you have any questions or require additional information, please do not hesitate to call.

Sincerely,

WOLVERINE ENGINEERS AND SURVEYORS, INC.

Donald B. Heck

Donald B. Heck, P.E.
Encl.
DBH:dbh

NOTICE OF AWARD

TO: **LiquiForce Services**
28529 Goddard Rd., Ste. 106
Romulus, MI 48174

Date: March 19, 2014

PROJECT Description: **City of Mason – Cedar Street Sewer Lining**

The OWNER has considered the BID submitted by you for the above described WORK in response to its Advertisement for Bids dated **Wednesday, March 5, 2014**, and Information for Bidders.

You are hereby notified that your BID has been accepted for items in the amount of **$38,700.00.**

You are required by the Information for Bidders to execute the Contract and furnish the required CONTRACTOR'S Performance BOND, Payment BOND, Maintenance and Guarantee Bond and certificates of insurance within ten (10) calendar days from the date of this Notice to you.

If you fail to execute said Contract and to furnish said BONDS within ten (10) days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your BID as abandoned and as a forfeiture of your BID BOND. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the Owner.

Dated this ___day of _____, **2014**

CITY OF MASON
Owner
By:_____
Title:_____

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged

By: **LiquiForce Services** this the_____day of_____, **2014.**
By:_____Title:_____

CITY OF MASON

STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: April 7, 2014 **Agenda Item:** 8 (C)

AGENDA ITEM
Resolution No. 2014-15 –Appointment to the Cemetery Board by the Mayor

EXHIBITS
- Application—Norm Austin

STAFF REVIEW
City Clerk

SUMMARY STATEMENT
The appointment of Norm Austin would fill the vacancy that occurred on November 18, 2013, by the resignation of Joe Dean.

RECOMMENDED ACTION
Move to approve Resolution No. 2014-15.

Introduced:
Seconded:

CITY OF MASON

CITY COUNCIL RESOLUTION NO. 2014-15

APPOINTMENT TO THE CEMETERY BOARD BY THE MAYOR

April 7, 2014

WHEREAS, the resignation of Joe Dean on November 18, 2013, created a vacancy on the Cemetery Board; now

BE IT HEREBY RESOLVED, that the Mayor, with confirmation by the City Council, does hereby appoint Norman Austin to the Cemetery Board of the city to fill the remainder of the unexpired term, commencing April 7, 2014 and expiring on December 31, 2015.

Yes

No

CLERK'S CERTIFICATION: I hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Council at its regular meeting held Monday, April 7, 2014, the original of which is part of the City Council minutes.

_____

Deborah J. Cwiertniewicz, City Clerk
Mason, Michigan
Ingham County, Michigan

City of Mason

CITY OF MASON
APPLICATION FOR APPOINTMENT
CITY BOARD OR COMMISSION

Board /Commission Interest: Cemetery Board	
Name Norman Austin	
Address 331 W. Ash St. Mason	
Home Phone: 517-676-4287	Other Phone: 517-243-1546
E-Mail: NLAUSTIN@SBCGLOBAL.NET	
Occupation: Retired	
Employer: —	
Business Address: —	
Length of Residence Within The City of Mason: 76 years	
Education: High School + Some College	
Relevant Organizations/Affiliations (if any): Mason Fire Department, First United Methodist Church	
Relevant Employment/Volunteer Experience (if any): Mason Fire Department, Building Authority	
Brief Statement As To Interest In Serving On This Board/Commission: To serve my community	

Mail Completed Application To:	Preferred mailing address for agendas:
City of Mason Office of the City Clerk P.O. Box 370 Mason, MI 48854	☒ Home Address ☐ Office Address

If not appointed, I wish my application to be kept on file for six months. I understand after that time it is necessary to submit a new application to update my interest in serving.

Norman L Austin — Signature

March 28, 2014 — Date

Applicant must be resident of the City of Mason.
Exception: Residency is not required to serve on E.D.C., L.D.F.A., or D.D.A.

Revised 10/08
Application BdComm

CITY OF MASON

STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: April 7, 2014 **Agenda Item:** 8 (D)

AGENDA ITEM
Resolution No. 2014-16 – Appointment to the Traffic Commission by City Council

EXHIBITS
- Application – Josh Woodland
- Letter of Resignation – Larry Briggs

STAFF REVIEW
City Clerk

SUMMARY STATEMENT
The appointment of Josh Woodland would fill the vacancy that occurred on March 12, 2014, by the resignation of Larry Briggs.

RECOMMENDED ACTION
Move to approve Resolution No. 2014-16.

Introduced:
Seconded:

CITY OF MASON

CITY COUNCIL RESOLUTION NO. 2014-16

APPOINTMENT TO THE TRAFFIC COMMISSION BY THE CITY COUNCIL

April 7, 2014

WHEREAS, the resignation of Larry Briggs on March 12, 2014, created a vacancy on the Traffic Commission; now

BE IT HEREBY RESOLVED, that the City Council, of the City of Mason does hereby appoint Josh Woodland to the Traffic Commission to fill the remainder of the unexpired term, commencing April 7, 2014 and expiring on December 31, 2014.

Yes

No

CLERK'S CERTIFICATION: I hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Council at its regular meeting held Monday, April 7, 2014, the original of which is part of the City Council minutes.

_____

Deborah J. Cwiertniewicz, City Clerk
Mason, Michigan
Ingham County, Michigan

City of Mason

CITY OF MASON
APPLICATION FOR APPOINTMENT
CITY BOARD OR COMMISSION

Board /Commission Interest: TRAFFIC COMMISSION	
Name JOSH WOODLAND	
Address 715 HALL BLVD	
Home Phone:	Other Phone: (517) 282-5883
E-Mail: joshuawoodland@gmail.com	
Occupation: ENGINEER	
Employer: PRO-MEC ENGINEERING	
Business Address: 118 W. OAK ST MASON	
Length of Residence Within The City of Mason: 12 YEARS	
Education: BACHELOR OF SCIENCE - CMU	
Relevant Organizations/Affiliations (if any): MASON FIRE DEPT - MEMBER MASON FIREFIGHTERS ASSOCIATION - TREASURER	
Relevant Employment/Volunteer Experience (if any): SEE ABOVE	
Brief Statement As To Interest In Serving On This Board/Commission: I WOULD LIKE TO EXPAND MY SERVICE TO THE COMMUNITY.	

Mail Completed Application To:	Preferred mailing address for agendas:
City of Mason Office of the City Clerk P.O. Box 370 Mason, MI 48854	☒ Home Address ☐ Office Address

If not appointed, I wish my application to be kept on file for six months. I understand after that time it is necessary to submit a new application to update my interest in serving.

Signature

4-1-14
Date

Applicant must be resident of the City of Mason.
Exception: Residency is not required to serve on E.D.C., L.D.F.A., or D.D.A.

Revised 10/08
Application BdComm

454 North Rogers Street
Mason, MI 48854

March 12, 2014

Mayor Leon Clark
City of Mason
201 West Ash Street
Mason, MI 48854

Dear Leon,

I regret to inform you that I must resign from the Local Officers Compensation Commission, Utility Rate Study Commission, and Traffic Commission.

I have appreciated serving my community, but family responsibilities prevent me from fulfilling my terms. Thank you for the opportunity.

Sincerely,

Lawrence Briggs

cc: Deborah Cwiertniewicz, City Clerk

CITY OF MASON

STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: April 7, 2014 **Agenda Item:** 8 (E)

AGENDA ITEM
Motion - Street Closure - Memorial Day Parade

EXHIBITS
- Parade Permit Application
- Letter of Request dated March 24, 2014
- Memorandum from Sgt. Ed Hude dated March 28, 2014

STAFF REVIEW
City Clerk

SUMMARY STATEMENT
The annual Memorial Day event is being held by Browne/Cavender American Legion Post #148 to remember the lives sacrificed for our freedoms. This event will be held on Monday, May 26, 2014. In addition to street closures, the organization is requesting electrical service and use of City trash receptacles for the day. They have also requested that the fees associated with the parade be waived. The parade will assemble in the Bond Park parking lot at 8:30 AM, taking off at 9:15 AM.

In his memorandum, Sgt. Ed Hude notes the cost of services for the 2013 Memorial Day Parade incurred by the Mason Police Department.

RECOMMENDED ACTION
Move to approve street closures from 8:30 AM as follows: Bond Park to East Columbia Street, south on Barnes Street, west on Ash Street, north on Jefferson Street, west on Maple Street, to State Street, right on Columbia Street, into Maple Grove Cemetery. (Determination of fees is at the discretion of Council.)

CITY OF MASON

201 West Ash St.
Mason, MI 48854-0370

City Hall 517-676-9155
Fax 517-676-1330

ORIGINAL

RECEIVED
MAR 28 2014
MASON CITY CLERK

PARADE PERMIT APPLICATION

APPLICANT

Name: Michael E. Ross (representing Post #148) Phone: 676-5630

Address: 618 W. Columbia St., Mason

Parade conducted for: Memorial Day - To honor veterans who died in line of duty

Date of Parade: Monday May 26, 2014

Organization's Representative and Title: Bruce Anderson, Post Commander of Post #148

Parade Chair: Michael Ross Phone: SAME

Address: SAME

PARADE ROUTE

Starting Point: Bond Park Ending Point: Maple Grove Cemetery

Assembly Location: Bond Park parking lot Time of Assembly: 8:30AM

Maximum space between units: 30' ft. Minimum space between units: 20' ft.

Maximum speed of units: 2 mph Minimum speed of units: 1½ mph

Maximum length of parade in miles: ½-1 mile Parade start time: 9:15AM Approx. end time: 10:15AM

ENTRIES

Number of Entries (People-Animals-Vehicles): Approx 200

Type of Animals: Possibly 1 horse Description of Vehicles: Jeeps - Trucks - Cars Fire Engines

USE OF RIGHT-OF-WAY

Parade Route (by street name): 200 blk. of E. Columbia St. to Barnes St. to Ash St. to Jefferson St. to Maple St. to State St. to East St. to into Maple Grove Cemetery

Name of State Trunkline Street(s) that are requested as part of route: M-36, Ash Street

For Office Use Only:

Mason Police Department	City Administrator	Application to State for Use of Trunk Line Permit
Parade Route: ☑ Approved ☐ Disapproved	Permit: ☐ Approved ☐ Disapproved	☐ Approved ☐ Disapproved
Signature	Signature	Fee: $15.00 ☐ Paid

BROWNE/CAVENDER
AMERICAN LEGION
POST #148
P.O. BOX 361
MASON, MICHIGAN
PHONE: 517-676-1651
www.legion148mi.org

March 24, 2014

Martin Colburn, Administrator
City of Mason
P.O. Box 370
Mason, MI 48854

Mr. Colburn;

The Ingham County Veterans Parade Committee is starting the planning for the Memorial Day Parade and Ceremonies for Monday May 26.

American Legion Post #148 and VFW Post #7309 will hold ceremonies at the Veterans Monument at the Courthouse at 8:00am. We request the electricity around the Courthouse & Monument be turned on for the day. We also request the use of city trash receptacles.

The parade will assemble in Bond Park on Columbia St. starting at 8:15am and will step off at 9:15am. We request the streets on the parade route of; Barnes St. to Ash St. to Jefferson St. to Maple St. to State St. to East St. and into Maple Grove Cemetery be closed to vehicular traffic during the parade at times to be determined by the Mason Police Department. Brief ceremonies will be held as the parade crosses the bridge on State St. with longer ceremonies once the parade is in Maple Grove Cemetery.

~~The Parade~~ Committee is also in the planning stages of the Countywide Veterans Day Parade on Tuesday ~~November 11~~. American Legion Post ~~#148 and VFW~~ Post #7309 would like to assemble the parade ~~in the Ingham County~~ Fairgrounds starting at 1:30pm and stepping off at 3:00pm. ~~We request the streets on the parade~~ route of; Ash St. to Jefferson St. to Maple St. to Washington St. to Ash St. ~~and back into the~~ Fairgrounds to be closed ~~to vehicular traffic~~ during the parade at times to be determined ~~by Mason~~ Police Department. We also request electricity around the Courthouse be ~~turned on for the day~~ and the use of city trash receptacles for the day.

We are requesting that the City of Mason waive all fees for these two events.

Thank you to the City of Mason for continuing their support of these events to recognize the many veterans past and present in Mason and the County of Ingham.

If you have any questions please feel free to contact me at 517-676-1651 or 517-628-2890.

Sincerely,

Bruce J. Anderson

Bruce Anderson, Post Commander
American Legion Post #148, Mason

Mason Police Department

201 W. Ash St.
P.O. Box 370
Mason, MI 48854-0370

JOHN STRESSMAN
Chief of Police

Office: (517) 676-2458
Fax: (517) 244-9024
MASON_PD@ingham.org

MEMORANDUM

To: Mrs. Deborah Cwiertniewicz
Clerk, City of Mason

From: Sgt Ed Hude EH

Date: March 28, 2014

Ref: 2014 Memorial Day Parade Permit Application

I have reviewed the 2014 Memorial Day Parade permit application as submitted by Mr. Michael E. Ross, representing American Legion Post #148. The route is the same as that used in 2013. I have no objections to using the same route.

In keeping with last year's notice by the Mason City Council that a group or organization may be required to pay for costs incurred by the City for events such as parades, I am providing the 2013 Memorial Day Parade costs to the Mason Police Department for services which was in the amount of $570. This does not include police car hourly rates, nor does it include costs for any services provided by the Department of Public Works.

It is my understanding that American Legion Post #148 is sending a request by separate cover to waive these charges.

The Mason Police Department will provide the necessary services as directed by the City Council.

CITY OF MASON
STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: April 7, 2014 **Agenda Item:** 8 (F)

AGENDA ITEM
Discussion—Ingham County Proposed Parks and Trails Millage

EXHIBITS
Memo from Ingham County Commissioner Donald Vickers dated March 26, 2014

STAFF REVIEW
Administration

SUMMARY STATEMENT
Ingham County has created a Tax Force committee to investigate and determine if a Countywide millage question should go forward on the November 2014 ballot. Council has received previous information on the issue and Commissioner Vickers is providing you a direct communication of the discussions from their first meeting. Both the City and Mr. Vickers has expressed concerns in regard to Ingham County recently stopping services to certain County parks to include Rayner Park, located in the City of Mason. His communications are inclusive of the presentation materials from the County meeting as well as his email to all affected Township and City officials.

RECOMMENDED ACTION
No action required.

Subject: Proposed Parks and Trails Millage

From: Donald Vickers (dvickers7051@att.net)

To: dvickers7051@att.net;

Date: Wednesday, March 26, 2014 9:40 PM

Dear Township Officials;

Attached is a handout given to the members of the task force committee, charged with determining if a trail and parks millage is needed, desired by the residents of the county and how the millage money would be spent should the group decides to go forward with a millage and place it on the Nov. 2014 ballot.

The packet (handout) contains 9 pages (with information on the front and back of each page).

As I looked through the packet several things caught my attention.

1. The first 6 pages (front and Back) were designed to give one an idea as to the number of mills that each resident of a jurisdiction pays for summer and winter taxes. Trying to follow the number of mills each jurisdiction levies is extremely difficult because it is spread over 10 pages (front and back).

2. Page 11, contains Grebner's original wording for the millage request. The second one was developed by the parks commission. The parks commission has reference to the Lansing River Trail crossed out, although my impression from the first meeting is that it is still very much part of the overall plan possibly under the name Lansing River Walk. Also at least two of the possible expenditure plans should the millage pass made reference to the River Trail as part of the annual expenditure of millage money.

3. While the wording of the potential millage proposal refers to all county parks and it states "all incorporated

parks", it also speaks of matching grants for the local municipalities. So lets see, we send the county 1/2 mill and then we have to put up additional dollars from our local governmental units to get any of our millage money back. Sounds like a heck of a deal!!!!

4. Page 12 and 13 has 5 different possibilities of how the millage money might be spent. Notice 2 of the proposals mention the River Trail, one $320,000 each year for 5 years and the other 1 million each year for 5 years. One proposal also speaks to land acquisitions for future Ingham County Parks. Lets see, they couldn't afford to take care of Rayner and Onondaga Park (this also includes the other parks that used to belong to the county) so they returned them to the communities, yet someone is talking about acquiring land for additional parks.

5. Page 15 contains a chart showing the various proposed trails, length, cost and year completed. Number of miles 51.7, cost 51.7 million (based on recent bid that Delhi Township received). 1/2 mill at the county brings in approximately 3.2 million.

6. Page 16 is a map of potential trails to be constructed. Notice, several townships are excluded from consideration.

Subject: [No Subject]

From: Donald Vickers (dvickers7051@att.net)

To: dvickers7051@att.net;

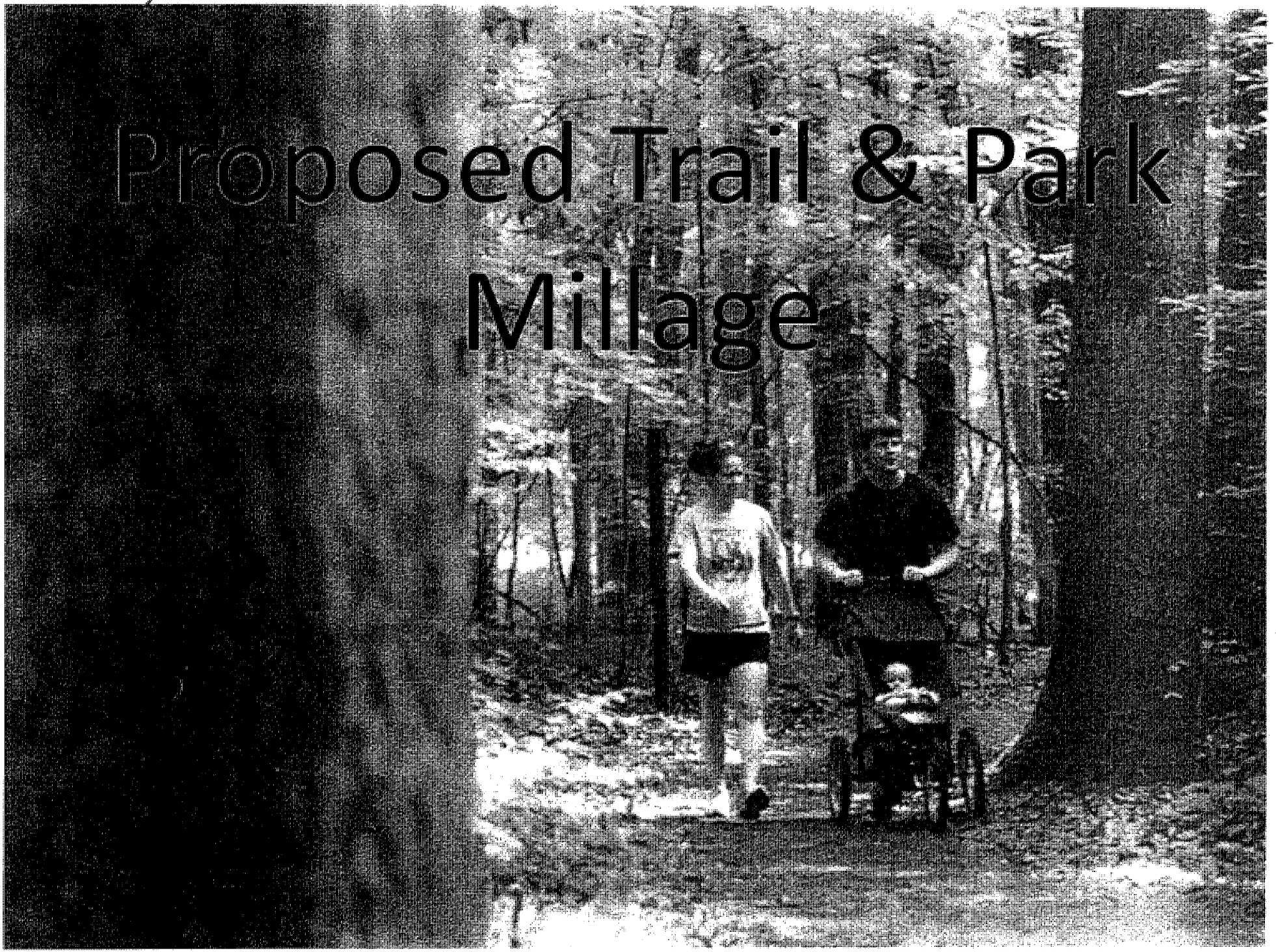
Date: Wednesday, March 26, 2014 9:46 PM

Dear Township Officials:

Several meetings have been scheduled, with the next meeting being April 14 beginning at 4:30 p.m. Meetings are held in the Human Services Building, on the southeast corner of Jolly and Cedar. Meetings are held on the second floor.

Don

Becky - Ten copies please



2011-4029s

INGHAM COUNTY MILLAGE INFORMATION

Unless information stated in comments under the taxing authority, the season stated is when all millages are levied

Taxing Authority / comments on levying	(1) Source	(2) Purpose of Millage	(3) Date of Election	(9) Maximum Allowable Millage Levy	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage always Dec.
Alaiedon Township	Alloc	Operating		.8406		.8406	
Winter Season							
Aurelius Township				1.7628		1.3226	
Winter Season	Alloc	Operating		.8226		.8226	
	Voted	Fire	08/12	.9402		.5000	2022
Bunker Hill Township		Operating		.7795		.7795	
Winter Season							
Delhi Township				7.8094		7.8094	
Winter Season	Charter	Operating	n/a	4.3094		4.3094	n/a
	Voted	Fire OPS	11/08	.5000		.5000	2014
	Voted	Fire EMS	08/10	1.5000		1.5000	2013
	Votes	Police	08/10	1.5000		1.5000	2013
Ingham Township	Charter	Operating		.8202		.8202	n/a
Winter Season							
Lansing Township				8.5065		8.5065	
Winter Season	Charter	Operating	04/63	4.7565		4.7565	
	Voted	Operating	08/06	1.0000		1.0000	2015
	Voted	Operating	08/06	1.0000		1.0000	2015
	Voted	Oper/Police/Fire	08/12	1.7500		1.7500	2023
Leroy Township	Alloc	Operating		.8062		.8062	
Winter Season							

Taxing Authority comments on levying	(1) Source	(2) Purpose of Millage	(3) Date of Election	(9) Maximum Allowable Millage Levy*	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage always Dec.
Leslie Township				1.8616		1.7747	
Winter Season	Alloc.	Operating	N/A	.8830		.8830	N/A
	Voted	Fire	08/2012	.9786		.8917	2016
	** above levy is maxed at .8917 starting 2013						
Locke Township	Charter	Operating		.7825		.7825	N/A
Winter Season							
Meridian Township				6.9731		6.9731	
Winter Season	Voted	Operating	11/1959	4.2002		4.2002	n/a
	Voted	Community Service	8/2012	.1500		.1500	2021
	Voted	Bike Path	11/2004	.2774		.2774	2016
& Proposed New Parks	Voted	Fire	8/2004	.6405		.6405	2019
Millage .67 mills	Voted	Police	8/2004	.6080		.6080	2019
	Voted	Parks	11/2004	.3170		.3170	2016
	Voted	Public Safety	11/1988				n/a
	Voted	CATA	11/2009	.2000		.2000	2018
	Voted	Land Preservation	11/2010	.3300		.3300	2019
	Voted	Road Repair	08/2012	.2500		.2500	2023
Onondaga Township	Alloc.	Operating		.9167		.9167	
Winter Season							
Stockbridge Township	Alloc	Operating		.7810		.7810	
Winter Season							
Vevay Township	Alloc	Operating		.9161		.9161	
Winter Season							
Wheatfield Township	Alloc	Operating		.8749		.8749	
Winter Season							
White Oak Township	Alloc	Operating		.8727		.8727	
Winter Season							

Taxing Authority comments on levying	(1) Source	(2) Purpose of Millage	(3) Date of Election	(9) Maximum Allowable Millage Levy*	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage always Dec.
Williamstown Township							
Winter Season	Alloc.	Operating		.8465		.8465	
East Lansing City							
Summer Season				21.2272	21.8369		
	Charter	Operating		17.5891	17.5891		n/a
	PA 298	PA S Waste		2.6381	1.9000		n/a
	PA 164	City Library	new 12	1.0000	1.0000		n/a
	Voted	Parks/Lib	11/95	debt	.4733		debt
	Voted	Aquatic Center	11/98	debt	.8745		debt
Lansing City							
Summer Season				20.0000	19.4400		
	Charter	Operating		19.1692	19.1692		
& Parks Millage 1 mill	Voted	Operating	11/11	.8308	.2708		2016
					.2600		
	Voted	Debt		debt	.2600		debt
Leslie City							
Summer Season				17.2794	17.4500		
	Charter	Operating	1967	17.2794	16.6000		n/a
	Voted	Debt	2002	debt	.8500		debt
Mason City							
Summer Season				18.4853	13.2500		
	Charter	Operating		18.4853	13.2500		n/a
	Amendment	Streets	08/95				
Williamston City							
Summer Season				15.1342	15.1342		
	Charter	Operating		15.1342	15.1342		
Dansville Village							
Summer Season				11.8518	8.2500		
	Charter	Operating		10.0780	6.4762		n/a
		Streets		1.7738	1.7738		n/a

Taxing Authority comments on levying	(1) Source		(2) Purpose of Millage	(3) Date of Election	(9) Maximum Allowable Millage Levy*	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage always Dec.
Stockbridge Village					16.5474	12.7400		
Summer Season	Charter		Operating		12.0752	10.7400		n/a
	Charter		Streets		4.4722	2.0000		n/a
Webberville Village					15.8285	13.2000		
Summer Season	Charter		Operating		15.8285	13.2000		
OTHER								
City of East Lansing-DDA Summer Season			operating	07/90	1.7319	1.7319		n/a
Capital Area District Library Winter Season	PA 24 of 1989		operating	08/10	1.5600		1.5600	2013
Capital Area Transportation					3.0070		3.0070	
Authority Winter Season	PA 55 of 1963		operating	08/10	3.0070		3.0070	2015
Eaton Intermediate					3.8778		3.8778	
School District		Alloc	Operating	11/78	.1843		.1843	
Winter Season		Voted	Spec. Ed	1985	2.7704		2.7704	
Aurelius, Delhi, Onondaga		Voted	Voc. Ed	1973	.9231		.9231	
							1.4026	
Fowlerville Library		Voted	Operating	06/94	.4026		.4026	
Winter Season		Voted	Extra Operating	08/12	1.0000		1.0000	2022

Taxing Authority comments on levying	(1) Source	(2) Purpose of Millage	(3) Date of Election	(9) Maximum Allowable Millage Levy*	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage always Dec.
Ingham County				9.2785	6.3742	3.8121	
	Alloc	Ge. Fund	05/05	6.4206	6.3512		n/a
All allocated millages are levied in the summer	Alloc	Indig. Veterans		.1000	.0230		n/a
for all units	Voted	Spec. Trans	08/10	.4800		.4800	2015
	Voted	Public Trans	08/12	.1200		.1200	2015
	Voted	911 System	08/12	.8500		.8431	2015
All other millages are levied in the winter	Stat	Airport Authority		.7079		.6990	n/a
for all units	Voted	Juvenile Justice	08/12	.6000		.6000	2016
	Voted	Potter Park Zoo	07/05	.4100		.4100	2015
	Voted	Farmland Preserv.	06/05	.1400		.1400	2017
	Voted	Health Services	11/12	.5200		.5200	2014
Ingham Intermediate				5.9881	5.9881	5.9881	
School District	Alloc	Operating		.1894	.1894		n/a
Vocational Ed is not levied on Lansing Schools	Charter	Spec Ed		4.5062	4.5062		n/a
	Charter	Voc. Ed		1.2925	1.2925		n/a
If a school district levies in the summer, all ISD	Alloc	Operating (repeat)				.1894	
millages are levied in the summer. Otherwise,	Charter	Spec Ed (repeat)				4.5062	
all millages are levied in the winter.	Charter	Voc. Ed (repeat)				1.2925	
Jackson Intermediate				8.7600		8.7600	
School District	alloc	Operating		.3422		.3422	n/a
Leslie Twp, Onondaga	charter	Voc Ed	12/72	2.1414		2.1414	n/a
Winter season	voted	Spec	05/08	1.5500		.9000	2017
	charter	Spec		4.7264		4.7264	n/a
	voted	Spec	08/12	1.5500		.6500	2017
Lansing Community College				3.8072	3.8072		
	Charter	Operating	12/64	.9430	.9430		n/a
Summer Levy	Charter	Operating	04/72	.9430	.9430		n/a
	Charter	Operating	03/85	.9430	.9430		n/a
	Charter	Operating	11/01	.9782	.9782		n/a

Taxing Authority comments on levying	(1) Source	(2) Purpose of Millage	(3) Date of Election	(9) Maximum Allowable Millage Levy*	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage always Dec.
Livingston Intermediate				2.3361	2.3361	.0000	
School District	Alloc	Operating		.0670	.0670		n/a
(Locke/White Oak townships	Voted	Spec. Ed	62/74	1.0124	1.0124		n/a
Summer collection)	Voted	Spec. Ed	06/05	1.2567	1.2567		n/a
Shiawassee Interemediate				3.9040		3.9040	
School District	voted	Spec Ed	2002	.7201		.7201	n/a
Locke, Williamstown	voted	Spec Ed	2002	.7201		.7201	n/a
	voted	Spec Ed	2002	.3196		.3196	n/a
Winter season	voted	Spec Ed	2002	.4800		.4800	n/a
	voted	Spec Ed	2002	1.4404		1.4404	n/a
	Op	General Ed	1996	.2238		.2238	n/a
Northeast Ingham Emergency	PA 57 of 1988			1.9326		1.9326	
Services Authority		operating	02/02	1.1826		1.1826	2017
Winter season		Building	08/06	.7500		.7500	2020
Stockbridge Area Emergency				1.0994		1.0994	
Services Authority	voted	operating	11/10	1.0994		1.0994	2016
Winter season							
SCHOOLS							
Dansville Schools				18.0000		18.0000	
Winter season		Operating NH	05/11	18.0000		18.0000	2015
				1.0000		3.0000	
		Sinking Fund All	08/10	1.0000		1.0000	2019
		Debt All	12/94	debt		2.0000	debt

Taxing Authority comments on levying	(1) Source		(2) Purpose of Millage	(3) Date of Election	(9) Maximum Allowable Millage Levy*	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage always Dec.
East Lansing Schools					18.2597	18.0000		
Summer season			Operating-NH	11/08	18.2597	18.0000		2019
					1.2860	8.2860		
			Debt	09/00	debt	4.2150		debt
			Debt	91/96	debt	2.7490		debt
			Debt	11/00	debt	.0360		debt
			Sinking Fund	11/08	1.2860	1.2860		2019
stopped collection in 2012			Operationg-HH-ALL	11/08				2019
Eaton Rapids Schools					17.8669	8.9335	8.9334	
Winter season			Operating-NH	06/03	17.8669	8.9335	8.9334	2013
					.0000	3.5000	3.5000	
			Debt	94/95	debt	3.5000	3.5000	debt
Fowlerville Schools					18.7940	18.0000		
Locke & White Oak	Voted	voted	Operating-NH	05/12	18.0000	18.0000		2014
Operating is levied in the summer. All others		voted	Operating-NH	05/12	.7940			2014
are levied in the winter							8.3400	
		voted	Debt	91/04	debt		8.3400	debt

Taxing Authority comments on levying	(1) Source	(2) Purpose of Millage	(3) Date of Election	(9) Maximum Allowable Millage Levy*	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage always Dec.
Haslett Schools				**21.6099**	**9.0000**	**9.0000**	
	voted	Operating-NH	06/97	13.9653	6.9826	6.9827	2017
Meridian Twp - all levies are split between summer and winter	voted	Operating-NH	06/98	1.6465	.8232	.8233	2017
	voted	Operating-NH	06/04	1.9981	.9990	.9991	2017
	voted	Operating-NH	05/08	4.0000	.1952	.1949	2017
All other units, all millages are levied in the winter				.7783	4.5541	4.5542	
	voted	Sinking Fund	05/09	.7783	.3891	.3892	2018
		Debt	09/96	debt	.7500	.7500	debt
		Debt	09/01	debt	.5500	.5500	debt
		Debt	09/03	debt	1.5000	1.5000	debt
		Debt	09/90	debt			debt
		Debt	09/01	debt	1.0150	1.0150	debt
		Debt	09/01	debt	.3500	.3500	debt
Holt Schools				**17.3171**		**17.3171**	
	Voted	Operating-NH	06/97	17.3171		17.3171	2016
All winter collection				.0000		10.0000	
	Voted	Debt	1988	debt		1.6200	debt
	Voted	Debt	1991	debt		1.7000	debt
	Voted	Debt	06/00	debt		6.6800	debt
	Voted	Debt	2000				debt
Lansing Schools				**17.9262**	**8.9631**	**8.9631**	
Cites of Lansing and E. Lansing, all millages are levied in summer;		Operating-NH	02/95	17.9262	8.9631	8.9631	2014
				1.5000	**1.9000**	**1.9000**	
Lansing and Delta Twps are split seasons, all millages are levied in both seasons		2012 Refunding	05/12	debt	.2900	.2900	debt
		2006 Refunding	11/03	debt	.0600	.0600	debt
Delhi is all in the Winter		2004 School Bond	11/03	debt	.8000	.8000	debt
		2011 Sinking Fund	2010	1.5000	.7500	.7500	2016

Taxing Authority comments on levying	(1) Source	(2) Purpose of Millage	(3) Date of Election	(9) Maximum Allowable Millage Levy*	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage always Dec.
Leslie Schools				**18.0000**		**18.0000**	
Winter season		Operating-NH	08/10	17.0617		17.0617	2020
		Operating-NH	08/10	.9383		.9383	2020
				.0000		7.3900	
		Debt - '08 Refinance	03/95	debt		7.3900	debt
Mason Schools				**18.0000**	**18.0000**		
Summer operating: (Alaiedon,		Operating-NH	02/10	18.0000	18.0000		2020
Aurelius, Vevay, c-Mason)		Operating-NH					
				1.0000		4.8500	
Winter: all - but only debt for units		Debt	06/04	debt		3.5000	debt
levied operating in the summer		Sinking	05/07	1.0000		1.0000	2016
		Debt ('12 Refinance)	06/04	debt		.3500	debt
Morrice Schools				**16.5032**		**16.5032**	
Winter season		Operating-NH	06/97	13.7607		13.7607	2016
		Operating-NH	06/03	2.7425		2.7425	2016
				.0000		7.0000	
		Debt	06/97	debt		.7100	debt
		Debt	06/07	debt		.7800	debt
		Debt	06/08	debt		5.5100	debt
Northwest Jackson Schools				**18.0000**		**18.0000**	
Winter season		Operating-NH	08/11	18.0000		18.0000	12/16
						1.0221	
	voted	Debt	11/08	debt		1.0221	debt

Taxing Authority comments on levying	(1) Source	(2) Purpose of Millage	(3) Date of Election	(9) Maximum Allowable Millage Levy*	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage always Dec.
Okemos Schools				20.0000	9.0000	9.0000	
	voted	Operating-NH	05/07	18.0000	9.0000	9.0000	2021
Summer & Winter: (Alaiedon, Meridian, C-Lansing)		Operating-NH	11/11	2.0000			2021
				.9919	3.9959	3.9960	
	voted	Sinking Fund	11/11	.9919	.4959	.4960	2021
All in Winter: (Williamstown)	voted	Debt	06/91	debt	3.3600	3.3600	debt
	voted	Debt	05/07	debt			debt
	votes	Debt -03 refunded	06/91	debt	.1400	.1400	debt
Perry Schools				14.7771	7.3886	7.3885	
Split Seasons		Operating-NH	06/94	14.7771	7.3886	7.3885	2014
				.0000	3.5000	3.5000	
	voted	Debt	11/93	debt			debt
	voted	Debt	06/94	debt	1.1800	1.1800	debt
	voted	Debt	03/97	debt			debt
	voted	Debt	09/04	debt	1.9500	1.9500	debt
	voted	Debt	02/11	debt	.3700	.3700	debt
Springport Schools				18.7725		18.0000	
Winter season		Operating-NH	06/95	16.8495		16.8495	2014
		Operating-NH	08/12	1.9230		1.1505	2014
				.0000		8.9500	
		Debt	09/03	debt		1.4500	debt
		Debt	03/05	debt		4.1200	debt
		Debt	11/05	debt		3.2900	debt
		Debt	11/05	debt		.0900	debt
Stockbridge Schools				23.2852		18.0000	
Winter season		Operating-NH	05/10	23.2852		18.0000	12/2014
		Operating-NH					
				.0000		4.0500	
		Debt	09/00	debt		4.0500	debt
		Debt					

Taxing Authority comments on levying	(1) Source	(2) Purpose of Millage	(3) Date of Election	(9) Maximum Allowable Millage Levy	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage always Dec.
Waverly Schools				18.0000	6.8870	6.8125	
		Operating-NH	06/02	18.0000	6.8870	6.8125	2012
all levies are split between summer and winter				9.3000	2.1130	2.1875	
		Operating-HH-ALL	06/02	9.3000	2.1130	2.1875	2012
					2.7400	2.8900	
		Debt	06/00	debt	2.7400	2.8900	debt
Webberville Schools				20.0000		18.0000	
Winter season	voted	Operating-NH	05/06	18.0000		18.0000	2015
	voted	Operating-NH	05/06	2.0000			2015
				.9807		8.4307	
	voted	Sinking Fund-All	06/04	.9807		.9807	2013
	voted	Debt	09/02	debt		2.0200	debt
	voted	Debt - '06 Refinance	09/02	debt		1.6900	debt
	voted	Debt - '12 Refinance	09/02	debt		1.2900	debt
	voted	Debt	06/04	debt		2.4500	debt
Williamston Schools				20.0146	9.0000	9.0000	
Meridian and C-Williamston - all levies are split between summer and winter	voted	Operating-NH	06/96	15.4572	7.7286	7.7286	2015
	voted	Operating-NH	06/00	4.5574	1.2714	1.2714	2015
				.7500	4.0250	4.0250	
All other units - all millages are levied in the winter season only	voted	Debt 10/1995	10/95	debt	.7750	.7750	debt
	voted	Debt 10/1995 (01 Refi)	10/95	debt	1.7000	1.7000	debt
	voted	Debt 12/2004	12/04	debt	1.1750	1.1750	debt
	voted	Recreation All	05/09	.7500	.3750	.3750	2013

Mark Grebner's Original Wording ...

Ingham County proposes to create a county system of recreational trails and adjacent parks. This system may incorporate trails or parks previously created by local units of government, including Lansing's River Trail, and may acquire rights of way to connect and extend existing trails. For the purpose of creating and operating such a county trail system, shall Ingham County be permitted to levy a tax of not more than 0.50 mills, that being...

Changes to Mark Grebner's Wording .... As Passed by the Parks Commission

Ingham County proposes to create **and maintain** a county system of recreational trails and ~~adjacent~~ parks. This system **will incorporate current parks** and may incorporate trails or parks previously created by local units of government, ~~including Lansing's River Trail~~, and may acquire rights of way to connect and extend existing trails. For the purpose of creating and ~~operating~~ **maintaining** such a county trail **and park** system, shall Ingham County be permitted to levy a tax of not more than 0.50 mills, that being...

Potential Trail & Park Millage
5 years @ .5 mils/yr. = $3,200,000/yr.

WB

$1,300,000 to new trail projects
Including engineering, construction, easement acquisition, maintenance, CIP, trail coordinator position

$300,000 to matching funds for local municipalities grant opportunities (for construction of new connecting trails only)

$200,000 to matching funds for land acquisition for ICP (non-trail related)

$200,000 to ICP Capital Improvement
Could replace the County's appropriated CIP funding, **saving the General Fund up to $200,000**. Could be used for equipment replacement and new projects/activities in existing parks.

$1,000,000 to ICP operations + **$1,000,000 appropriation**
This would provide for a $2,000,000 operating budget for ICP, returning to the operating budget level in 2009. Staffing could be increased to accomplish tasks eliminated or reduced due to funding reductions. Could include lowering parking fees. **Lowers the funding from the General Fund by nearly $500,000**

$200,000 to reserve (fund balance)
This amount would be set aside each of the 5 years of the millage so if the millage was not renewed there would be adequate funding to operate the Department for one year while a second election was held to pass the renewal.

$1,700,000 to trails
Including engineering, construction, easement acquisition, maintenance, CIP, trail coordinator position

$300,000 to matching funds for local municipalities grant opportunities (connecting trails only)

$200,000 to matching funds for land acquisition for ICP (non-trail related)

$400,000 to ICP Capital Improvement
Could replace the County's appropriated CIP funding, **saving the General Fund up to $400,000**. Could be used for equipment replacement and new projects/activities in existing parks.

$500,000 to ICP operations + **$1,500,000 appropriation** (current appropriation)
This would provide for a $2,000,000 operating budget for ICP, returning to the operating budget level in 2009. Staffing could be increased to accomplish tasks eliminated or reduced due to funding reductions. Could include lowering parking fees.

$100,000 to reserve (fund balance)
This amount would be set aside each of the 5 years of the millage so if the millage was not renewed there would be adequate funding to operate the Department for one year while a second election was held to pass the renewal.

Without an appropriation from the General Fund

$2,000,000	Park operations	
$200,000	ICP Capital Improvement	**This scenario would save the General Fund up to $1,600,000**
$400,000	Reserve	
$600,000	Trails	

Potential Trail & Park Millage
Ideas of how funds could be utilized

5 years @ .5 mils/yr. = $3,200,000/yr.

Pat Witte
50% $1,600,000 to ICP operations
50% $1,600,000 to Trail development and maintenance
- $800,000 for matching funds
- $160,000 for economic development
- $160,000 for planning
- $480,000 for trail maintenance
  - $320,000 for the River Trail (5 yr. commitment to upgrade)
  - $160,000 for existing trails

John Czarnecki
50% $1,600,000 to Trail development
30% $960,000 to existing trail maintenance & ICP
20% $640,000 to new park development

Penelope
1/3 $1,000,000+ to park operations + **appropriation**
1/3 $1,000,000+ to River Trail
1/3 $1,000,000+ to County-wide trail system

Potential non-motorized pathways

Priority	Location	Approx. Length	*Estimated Cost	**Estimated Completion Date
1	MSU to Meridian Township	3 miles	$3	2017
2	Delhi Twp. To Mason	5 miles	$5	2018
3	Holt HS (Delhi Twp.) to Burchfield	2.5 miles	$2.5	2019
4	Meridian Twp. To Williamstown Twp.	7 miles	$7	2020
5	Williamstown Twp. to Williamston	4 miles	$4	2021
6	Mason to Dansville	5.7 miles	$5.7	2022
7	Mason to Leslie	7 miles	$7	2023
8	Dansville to Stockbridge	11.5 miles	$11.5	2024
9	Williamston to Webberville	6 miles	$6	2025

* Estimated coast are based upon Delhi Township costs related to their trail currently under construction at $1,000,000 per mile. Cost estimates include (but not limited to) design and engineering, legal fees/easement acquisition, construction, contingency, etc.

** Estimated completion dates are based upon:

- millage funding available January 1, 2015 and the ability to start the projects in 2015
- grants are awarded for each project
- millage funding is available throughout the pathways schedule

ALS of Michigan
American Cancer Society
Antioch Church
Area Service Clubs-Lions, Jaycees, Kiwanis, Optimist Club
Autism Society of Michigan
Balance & Health Life Fitness
BB/BS
Blue Cross Blue Shield of Michigan
Businesses near parks that benefit from having us as neighbors
Capital Area Health Alliance (CAHA)
Capital Area Transportation Authority (CATA)
Capital City Muscle Car Show
Capital City Renegades
Capitol Collective
Case Cares
Child Benefit Fun
Community Partners in Health
Crohns and Colitis Foundation
Cystic Fibrosis Foundation
Department of Community Health
Fallen Heroes Memorial
Grand River Canoe Club
Hosanna House of Michigan
House of Promise
Impression 5 Science Center
Ingham County Sheriff Honor Guard
Lansing Area Safety Council
Lutheran Social secrecy of Michigan
Michigan Chapter Families of Spinal Muscular Atrophy
Michigan State Triathlon
Mid-Michigan Steel headers
MMMBA
MOBC, Inc
MTGA Trails & Greenway Alliance
Playmakers Fitness Foundation
Radmoor Montessori School
South Lansing Community Develop Asso.
St. Vincent Catholic
The listening Ear Crisis Interaction Center
Tomorrow's Child/ MI SIDS
Tri-County office on Aging
Tri-County Bicycle Assocation
Vendors
Walk against Traffic/ Hard places
Westside YMCA
Williams Syndrome Association
Work of Christ Community
Wycoff Wellness Center

City of Mason

201 W. Ash St.
P.O. Box 370
Mason, MI 48854-0370
www.mason.mi.us

City Hall 517 676-9155
Police 517 676-2458
Fax 517 676-1330
TDD 1-800-649-3777

March 21, 2014

State Representative Tom Cochran
2013 Michigan House Democrats
P.O. Box 30014
Lansing, MI 48909

VIA EMAIL ONLY: TomCochran@house.mi.gov

Re: Mason Street Repairs

Dear Representative Cochran:

I am following up regarding our recent discussion about potential future funding allocations from the State of Michigan for street repairs. Below is a list of the additional streets that need major repairs. These street projects will be forwarded to Tri-County Planning as well to place on the future Transportation Infrastructure Plan.

- S. Cedar Street – Willow Creek to Kipp Road – Project Cost $146,250
- N. Jefferson Street – Columbia to Royce – Project Cost $156,000
- S. Jefferson Street – Oak Street to Kipp Road – Project Cost $365,600

All costs include Design and Construction Engineering. You referenced that there may be future funding that could make these repairs a reality. We appreciate all your support, thank you.

Sincerely,

Martin A. Colburn
City Administrator

MAC/icn

City of Mason

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P.O. Box 370
Mason, MI 48854-0370
www.mason.mi.us

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Police 517 676-2458
Fax 517 676-1330
TDD 1-800-649-3777

MEMORANDUM

TO: Honorable Mayor and Council Members

FROM: Martin Colburn, City Administrator

DATE: April 7, 2014

RE: City Administrator's Report

LEAP 2013 Year End Report

Please see the attached Lansing Economic Area Partnership (LEAP) 2013 Year End Report for your review. On page seventeen is a photo of our unveiling of the public art provided through the LEAP grant.

Wide Open West (WOW!) Quarterly Update

Mr. Christian Andersen, the Regional Director (CHECK) provided this quarterly update (attached) to keep the City Council informed of the activities of WOW in mid-Michigan. He references statistics and some of the improvements within their system. I would like to point out the plant and system upgrades for Mason. In regard to the power supply replacement, their intent is to replace 74 remaining power supplies during 2014 with an investment of $368,000. They are moving their new cable modem termination system from Charlotte to Dimondale. They are also moving their digital access controller in house. It had previously been provided by a third party. In regard to new product with their ultra TZ their whole DVR will allow recording up to 6 channels up to one channel. Currently their system only allows two channels. Last but not least, the WOW business office and customer counter will be moving to Potterville this fall.

Tree Debris Clean Up

Staff is working on two different fronts regarding tree debris clean up. The DPW Streets and Water Division are chipping limbs along the streets. The plan is to cover the City twice. We are nearly completed with all the major streets for the first round and will soon be going to the local streets. The Cemetery, Parks and Forestry Division are running the chipper within the cemetery and will progress to City parks. They are currently using two chippers—the City is borrowing a chipper from Leslie that will soon be returned. Following that, we will be renting

a chipper. Due to the extremely large volume of material, the City has acquired permission from a local farmer outside of the City to dump and burn some of the materials. Staff has also acquired support from Lansing Garden who will take much of the material from the chipping. We are also putting information out on the website and Facebook to communicate to the public on how to properly dispose of the materials in front of their homes as well as making wood chips available if requested, for as long as they last.

2013 YEAR END REPORT

LEAP
stronger together

PURE LANSING

LEAP BOARD OF DIRECTORS

The Team Moving the Lansing Region Forward

PRIVATE SECTOR

Architecture

Bill Kimble
Chairman & CEO,
C2AE

BioTechnology

Adam Havey
EVP, BioDefense Division,
Emergent BioSolutions, Inc.

Creative

Steve Curran
President & Creative Director,
Harvest Creative Services

Environmental

Eric Helzer
Regional Manager,
AKT Peerless

Pete Bosanic
Founder & President,
PM Environmental

Don McNabb
CEO & Principal Scientist,
Triterra

Insurance

Steve Reynolds
VP, Corporate Secretary & Services,
Accident Fund Holdings, Inc.

William F. Woodbury
SVP, Secretary & General Counsel,
Auto-Owners Insurance Company

B.J. Puchala
Sr. Community Liaison, Community Responsibility,
Blue Cross Blue Shield of MI

Vic Verchereau
VP, Marketing,
Farm Bureau Insurance

John Brown
VP, Public Policy & Communications,
Jackson National Life Insurance Company

Financial Institutions

Jason Sanders
Mid Michigan Market President,
Fifth Third Bank

Patrick Spyke
EVP, LAFCU

David Snodgrass
President & CEO,
Lake Trust Credit Union

Pat McPharlin
President & CEO,
MSU Federal Credit Union

Steve Alexander
EVP & Head of Corporate Banking for MI
& NW Ohio,
PNC Bank

Legal Services

Jack Davis
Partner,
Loomis, Ewert, Parsley, Davis & Gotting, P.C.

Iris Linder
Shareholder, Foster, Swift, Collins & Smith, P.C.

Manufacturing

Bill Demmer
President,
Demmer Corporation

John Sztykiel
President & CEO,
Spartan Motors, Inc.

Mitch Tomlinson
President, Peckham

Media

Tiffany Dowling
Publisher, Greater Lansing Business Monthly
President & CEO, M3 Group

Brian Priester
President & Publisher,
Lansing State Journal

Chris Holman
Founder,
MichiganBusinessNetwork.com

Real Estate Development

Van Martin
Chairman & CEO,
CBRE | Martin

Chuck Clark
CEO,
Clark Construction Company

Marsha Zimmerman
Marketing Manager,
Dart Development

Nick Uppal
President, DTN Management

Steve Roznowski
President & CEO,
The Christman Company

Relocation Services

Jeff Wesley
CFO, Two Men and A Truck

Retail

Teri Gross
Lansing Marketing Director,
Meijer Inc.

Transportation

Kellie Dean
President & CEO,
Dean Transportation & Dean Trailways of MI

Utilities

Chris Thelen
Area Manager,
Consumers Energy

J. Peter Lark
CEO, Lansing Board of Water & Light

INSTITUTIONS

Dr. Lou Anna K. Simon
President,
Michigan State University

Dennis Swan
President & CEO,
Sparrow Health System

Dr. Brent Knight
President, Lansing Community College

Jack Schripsema
President & CEO,
Greater Lansing Convention and Visitors Bureau

Bob Selig
President & CEO,
Capital Region Airport Authority

Tim Daman
President & CEO,
Lansing Regional Chamber of Commerce

Dennis Filehman
President & CEO,
Capital Region Community Foundation

Matthew Rush
President & CEO,
Hayes Green Beach Memorial Hospital

Sandra Draggoo
CEO & Executive Director,
Capital Area Transportation Authority (CATA)

Edythe Hatter-Williams
CEO,
Capital Area Michigan Works!

Arnold Weinfeld
CEO & Chairman of the Board,
Prima Civitas Foundation

PUBLIC SECTOR

Paula Clark
Supervisor, Bath Charter Township

Robert Showers
County Commissioner Chair,
Clinton County

C.J. Davis
Supervisor, Delhi Charter Township

Ken Fletcher
Supervisor, Delta Charter Township

Jim Rundborg
Mayor, City of DeWitt

Rick Galardi
Supervisor, DeWitt Charter Township

Nathan Triplett
Mayor, City of East Lansing

Blake Mulder
County Commissioner Chair,
Eaton County

Dr. Kalmin Smith
Mayor, City of Grand Ledge

Rebecca Bahar-Cook
County Commissioner,
Ingham County

Virg Bernero
Mayor, City of Lansing

Kathleen Rodgers
Supervisor, Lansing Charter Township

Martin Colburn
City Administrator/DPW Director,
City of Mason

Angie Wilson
Trustee,
Meridian Charter Township

Dana Beaman
Mayor, City of St. Johns

John Maahs
Trustee,
Watertown Charter Township

A MESSAGE FROM OUR PRESIDENT

In 2013, your new Lansing Economic Area Partnership (LEAP) has helped the private sector create 2,105 direct, private sector jobs and $466,824,000 direct, private sector investment. Those are historic numbers for Greater Lansing. And they do not include the counting of very important multiplier effects, indirect jobs or construction jobs.

In the first two years of the new LEAP (2012 and 2013), we have provided critical, value-added assistance to job creators resulting in 2,885 direct, private sector jobs and $565,064,000 in direct, private sector investment.

These projects are located throughout our Clinton, Eaton and Ingham county (Greater Lansing) region. And the projects cross all industries ranging from Fortune 500 national headquarters to high tech startups to advanced high tech manufacturing plants to agricultural development to advanced automotive sector expansions to urban mixed use projects.

Nearly all of these projects relied on key partnerships with our developers and LEAP private sector members, excellent local economic development partners, government officials and leaders, the Michigan Economic Development Corporation (MEDC), Capital Area Michigan Works!, the Lansing Regional Chamber of Commerce and many other agencies.

But the vast majority of these projects required LEAP's direct work, from start to finish. Often times, these projects required a minimum of several months of nearly full time work to complete and, in some cases, well over a year to call it a success. Do a little simple math with our quite small staff and you will see the kind of night and day work we put into properly winning projects over national and globally competitive forces, sites and incentives.

Beyond just the bottom line numbers for your LEAP, there is the all-important programming that is rapidly building a region-wide incubation system, a business startup eco-system, an entrepreneurial mindset in our K-12 youth and MSU students/professors, talent development techniques and the development of placemaking strategies.

And this is just the tip of the iceberg for what is a very focused, but very comprehensive LEAP organization.

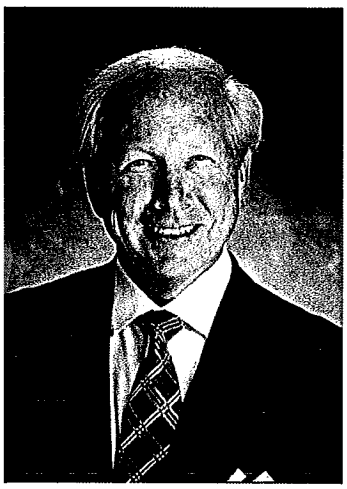
Beyond saying the obvious thanks to our LEAP-project job creators in our region, it is important to recognize LEAP's Board of Directors/Investors:

Why do you give money to LEAP and sit at the region's insider, leadership Board table? Because you are the leaders of the region. And this is your hometown. You wish to be aggressive about the region's economic development efforts, because you wish to improve the lives of your employees, their families, your neighborhoods and local schools, your family and your neighbors. You also want to see overall improved, direct business opportunities for your business. Finally, you want to see a business and community environment that helps you retain and attract world class talent.

And you have the progressive knowledge that we can only individually succeed by competing on the global stage, as one united, effective region. That is who a LEAP Board member is.

And we are doing it. Big time! Thank you, thank you, thank you for allowing us to do the work our once sleepy region deserves. We're now a significant national and global player. Thanks to our Board members, private and public alike, for your all-important financial investment.

Robert L. Trezise, Jr.
President & CEO
Lansing Economic Area Partnership | LEAP



LEAP EXECUTIVE COMMITTEE

Dennis Swan (Chairman)
President & CEO,
Sparrow Health System

Steve Roznowski (Vice-Chair)
President & CEO
The Christman Company

Pat McPharlin (Treasurer)
President & CEO,
MSU Federal Credit Union

Steve Curran (Secretary)
President & Creative Director,
Harvest Creative Services

Jeff Wesley
Chief Financial Officer,
Two Men And A Truck

Jack Davis (Past Chair)
Partner,
Loomis, Ewert, Parsley, Davis and Gotting, P.C.

Steve Alexander (Founder/Honorary Chair)
EVP & Head of Corporate Banking for MI & NW Ohio,
PNC Bank

PURE LANSING

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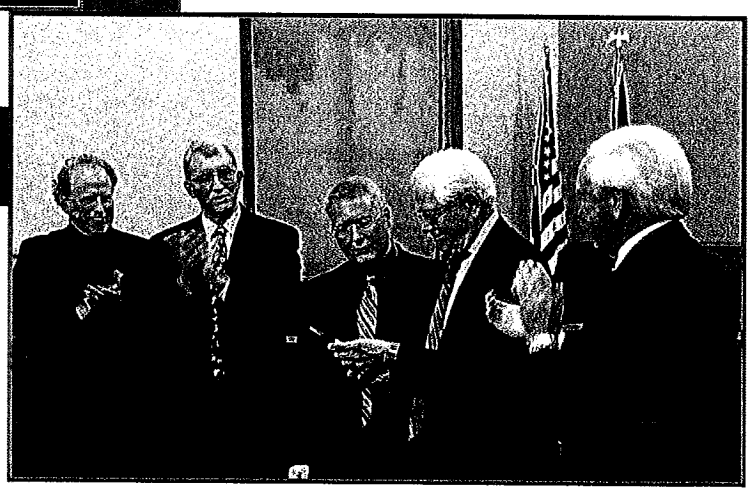
Governor Snyder speaks at the 2013 Annual Board Meeting at the Lansing Board of Water & Light.



LEAP Exectuive Committee presents 2013 Chairman Jack Davis with award of appreciation at annual meeting.

Lansing MSA was ranked #1 in State of Michigan and #6 in the U.S. for High Tech Job Growth

Occupancy in Lansing Multifamily rental market ranked #2 in the United States

The Lansing region is one of only two communities in the state to show population growth in the *2010 Census*

Michigan State University named #1 in Nuclear Physics ahead of MIT by *U.S. News & World Report* for the fourth consecutive year

GDP Growth in the State of Michigan 2001-2011; 1) Kalamazoo 2) Lansing-East Lansing 3) Ann Arbor 4) Grand Rapids

Milken Institute's Best-Performing Cities 2012 ranks Lansing-East Lansing region as a top 4 in Michigan in economic growth for Large Metro Cities

MSU's Video Game Design Undergraduate program ranked #10 in the Nation by *The Princeton Review*

Lansing named the 16th Brainiest City by *The Atlantic Cities* place publication

Michigan University Research Corridor named #2 in the Nation by *Anderson Economic Group*

MSU's Broad College of Business MBA program ranked the best in the U.S. for placement success by *Financial Times*

Austin, Chicago, Boston ... and Lansing was named the Nation's Top 10 Best Cities for Young Adults by *Kiplinger*

Lansing-East Lansing region was ranked the best in the U.S. for job growth in Goods Produced, Manufacturing and Transportation & Utilities job sectors by *Urban Institute's MetroTrends*

Lansing is home to GM & the world's *two* newest and most technologically advanced assembly plants

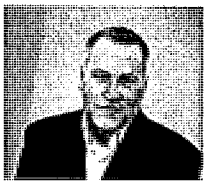
Lansing is home to the Cadillac ATS, North American Car of the Year and the Cadillac CTS Motor Trend Car of the Year in 2014 and is the future home to the Chevrolet Camaro

Lansing is the midwest hub for Fortune 500 insurance companies' national headquarters

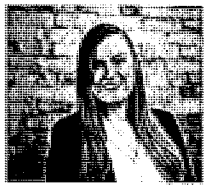
MSU named 39th-most recruited university in the world by global business leaders, *New York Times*

PURE LANSING

Robert L. Trezise, Jr.
President & CEO

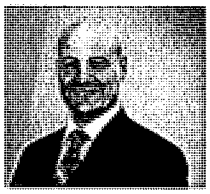


Tedi R. Parsons
Executive Administrator
Diversity & Inclusion Coordinator



Sara Graham
Director of
Talent & Communications

Marchelle Smith
Controller

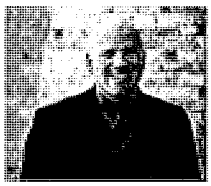


Jeff Smith
Director of New
Economy Division

Quin D. Stinchfield
Manager of
Business Incubation

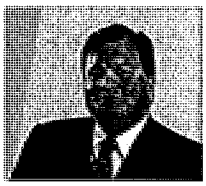
Tony Willis
Manager of
Business Acceleration

Jeff Sand
MEDC Business
Development Manager

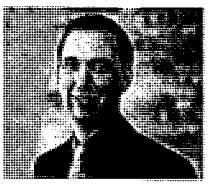


Steven L. Willobee
Director of
Business Development

Ray De Winkle
SVP, Global
Business Development

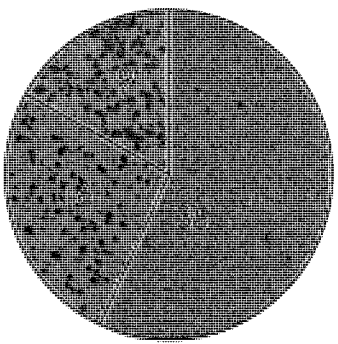


Karl Dorshimer
Director of
Economic Development



Keith J. Lambert
Tri-County
Development Manager

2013 LEAP BOARD OF DIRECTORS MAKEUP



- Private Sector
- Public Municipality
- Institutions

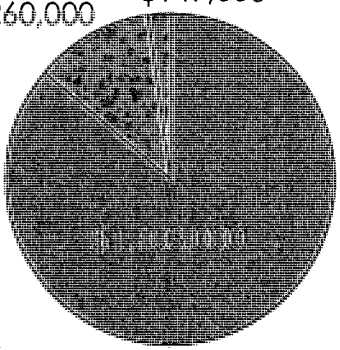
"You can see and feel LEAP's efforts and positive momentum throughout the three-county area. Our expectation as an agency and region is to continue to be a leader in the State and one of the best economic development places in the U.S."

Dennis Swan
LEAP Chairman
President & CEO,
Sparrow Health System

2013 LEAP BUDGET MAKEUP

$149,000

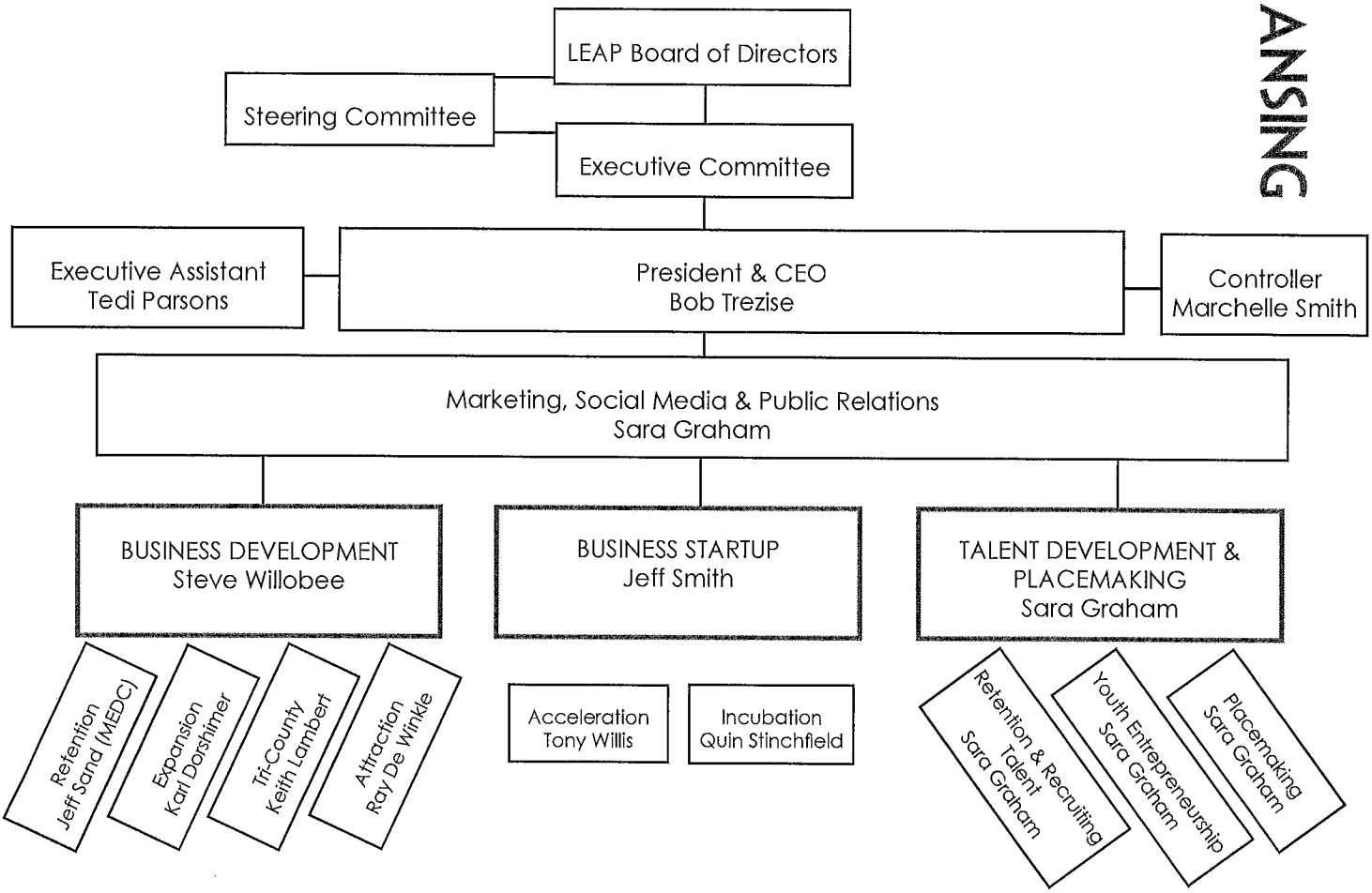
$260,000



- Private Sector
- Public Municipality
- Institutions

	Budget	Total Staff
2012	$1,222,200	7
2013	$1,529,675	9
2014	$1,642,250	11

The Lansing Economic Area Partnership is a coalition of area leaders committed to building a prosperous and vibrant region where business can thrive. To do this, we help entrepreneurs start new businesses, help existing businesses grow, and attract new businesses to the region. LEAP is the economic development organization proudly representing the tri-county region of Clinton, Eaton and Ingham counties in partnership with the Michigan Economic Development Corporation.



WORKGROUPS

- Agriculture & Food Processing Development
- Acceleration Region
- Manufacturing & Industrial Sites Committee
- LEDC
  - TIFA
  - LBRA
- CIAs
  - MI Ave
  - Saginaw
  - Cedar
- L-TREP

WORKGROUPS

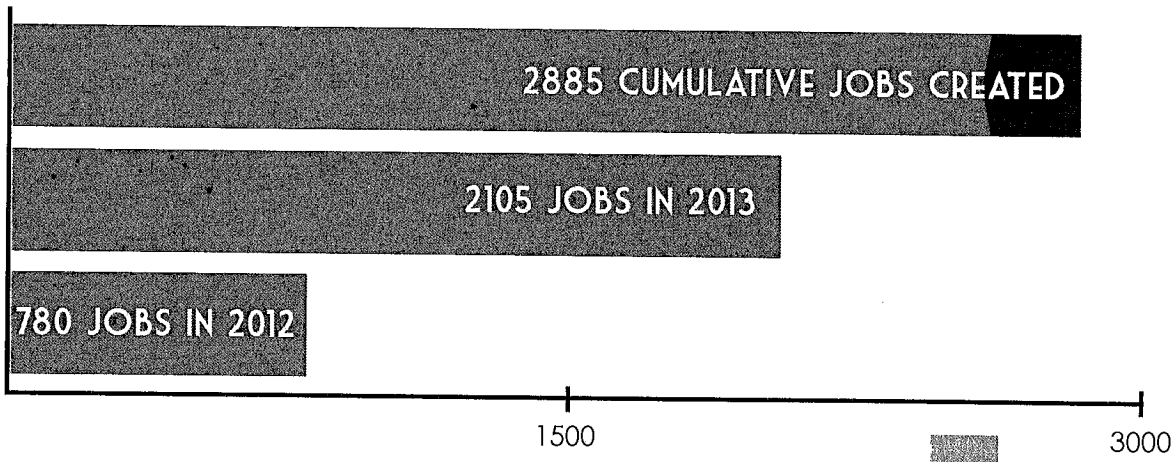
- Regional Incubation Network
- Regional SmartZone (LDFA)
- Runway Fashion Sub-Committee

WORKGROUPS

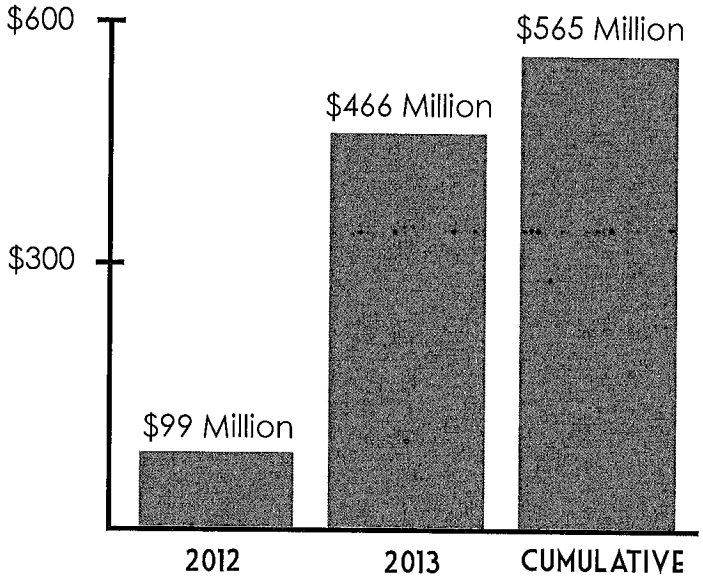
- Placemaking Committee
- Global Lansing
- Youth Entrepreneurship Steering Committee

PURE LANSING

TOTAL JOBS CREATED



TOTAL PRIVATE INVESTMENT

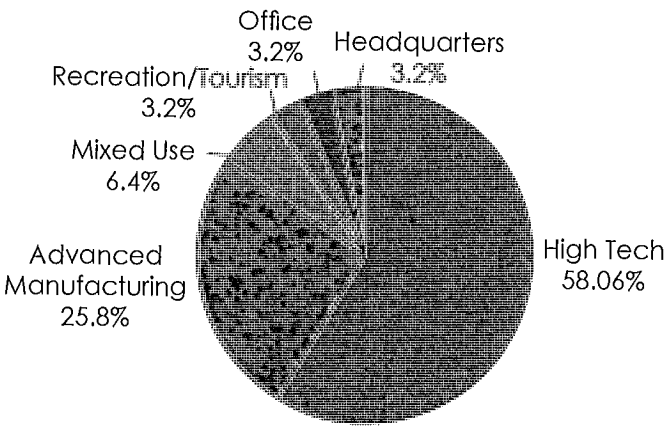


"You raised the bar for all other Economic Development folks to aspire to!"

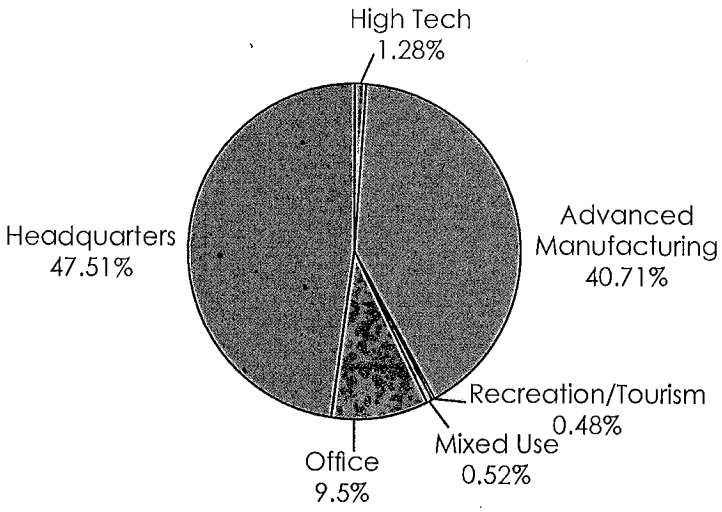
Angie Anderson
Vice President,
Development
Ernest Health, Inc.

Delta Township Supervisor, Ken Fletcher and Bob Trezise at the new Magna (Norplas) plant being constructed in Delta Township.

PROJECTS BY INDUSTRY



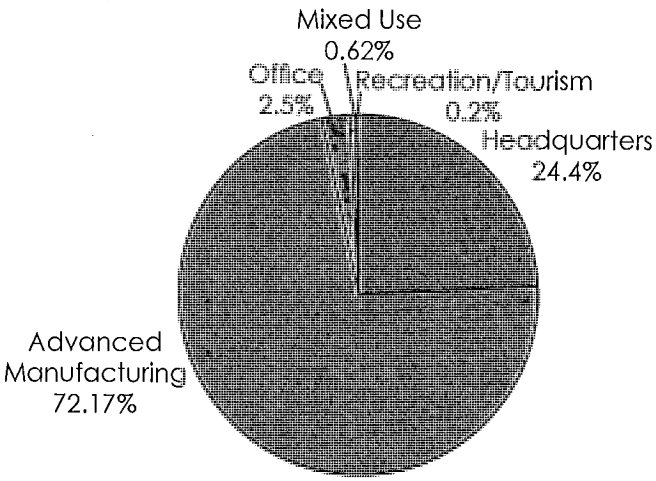
JOBS CREATED BY INDUSTRY IN 2013



Headquarters	1,000
Advanced Manufacturing	865
Office	200
High Tech	29
Mixed Use	11
Recreation/Tourism	-
Total Jobs	**2,105**

TOTAL PRIVATE INVESTMENT BY INDUSTRY IN 2013

Headquarters	$114,000,000
Advanced Manufacturing	$336,924,000
Office	$12,000,000
High Tech	-
Mixed Use	$2,900,000
Recreation/Tourism	$1,000,000
Total Investment	**$466,824,000**



Bob Trezise, Chris Holman, Mayor Virg Bernero and MEDC President, Mike Finney announce Niowave's $202M radiopharmaceutical facility with Dr. Terry Grimm, Jerry Hollister and Mark Sinila.

"Congratulations on a great year at LEAP! Thanks for the opportunity to address your leadership team. Best Wishes."

The Honorable Rick Snyder
Governor, State of Michigan

BUSINESS DEVELOPMENT

Company	Total Jobs	Direct Investment
Jackson National Life	1,000	$114,000,000
Jackson National Life Zone	200	$12,000,000
GM Logisitics Center	200	$40,000,000
Saboury Project	10	$2,900,000
High Grade Materials	2	$1,000,000
Niowave R & D Facility	25	$5,124,000
Niowave Isotope Production	125	$202,000,000
Norplas (Magna)	400	$75,000,000
Hope Soccer Complex	-	$1,000,000
Ionetix	10	-
Meridian Star	2	-
L & W Engineering	100	$13,800,000
	2,074	**$466,824,000**

STAGE 1 BROWNFIELD - PROJECT PREPARATION

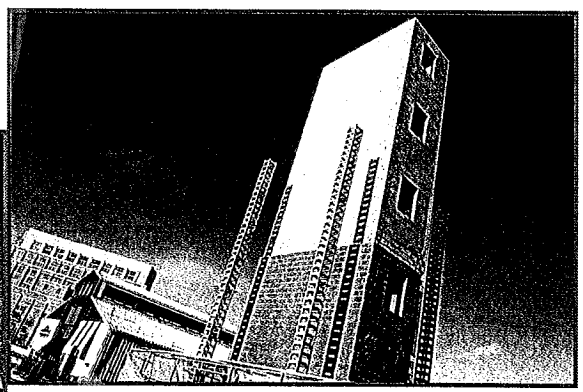
- 18 Projects*
- $210, 042 distributed to clean up properties funded by Environmental Protection Agency (EPA) administered by LEAP.

*Work completed by LEAP along with three, LEAP member environmental firms, PM Environmental, AKT Peerless, Triterra as well as SME.

RETENTION VISITS - LEAP/MEDC

- 106 visits in 2013

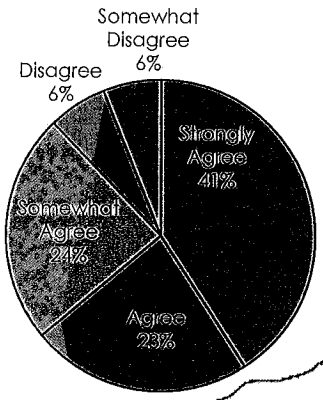
Bob Trezise, Jackson National Life CEO, Mike Wells and City of East Lansing Director of Planning, Building & Development, Tim Dempsey at the Jackson National Life Zone opening.



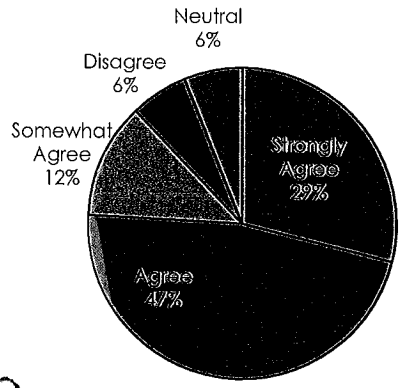
The Marketplace project being constructed next to the Lansing City Market will open in Fall 2014 with 80 residential units on the Riverfront and an investment of $8.5 million.

LANSING REGIONAL ECONOMIC PARTNERS ENGAGEMENT SURVEY RESULTS

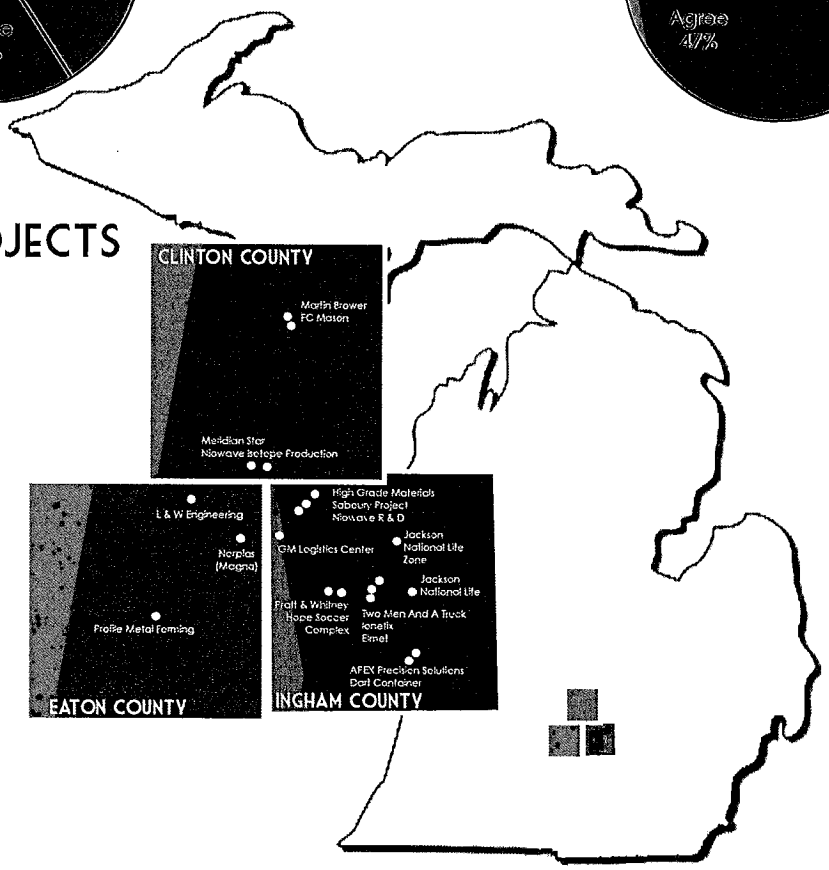
My organization has experienced increased opportunities because of LEAP's efforts.



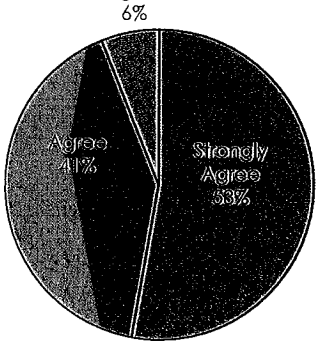
The regional partnership has grown my organization's opportunities.



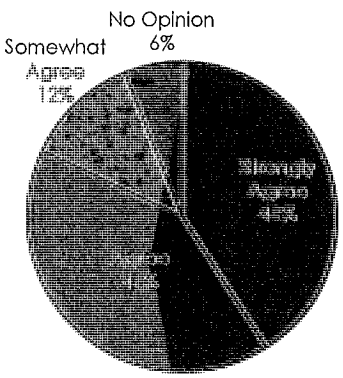
2012/2013 PROJECTS



I feel positive about the direction LEAP is pursuing in defining our regional mission.



The LEAP team is available for me when needs arise.



LEAP WORKGROUP REPORTS

Accelerator Region Report

The Accelerator Region Task Force is focused on developing and implementing the Michigan Accelerator Region Strategy (MARS), which will position our region to be the Accelerator Capital. The Task Force includes representatives from Michigan State University (MSU), Niowave, Inc., MSU Facility for Rare Isotope Beams (F-RIB), Lansing Regional Chamber of Commerce, MSU Technologies and others. In 2013, the Task Force submitted a request to the MSU Urban and Regional Planning Program (URP) for support to begin the development of a strategic assessment of the economic, entrepreneurial and community impacts and opportunities presented by the development of the F-RIB and Niowave. Recognizing the importance of MARS, URP approved the request and assigned five of their top students to assist the Task Force. Through the MSU URP Practicum Program, the students will present their results in the 2nd Quarter of 2014. Secondly, members of the Task Force have been actively participating in community outreach efforts. The Task Force developed a comprehensive presentation that is being presented at community groups throughout the region.

Automotive Industry & Property Task Force Report

The Automotive Industry and Property Work Group (Manufacturing) has met monthly to discuss two items 1) How to work together, across municipal boundaries, to re-develop the former GM sites now owned by RacerTrust and 2) Continuous strategic work regionally with GM and suppliers to grow and attract further GM and auto supplier work. Accomplishments include: A major auto supplier targeting study was completed by LEAP, RacerTrust held a site consultant conference about the Racer sites and some positive municipal relationship work has occurred. But now we see the group morphing into more of a general manufacturing work group, while still working on RacerTrust and GM issues.

LEAP Tri-County Regional Economic Partners | L-TREP

The LEAP/Tri-County Regional Economic Partners (L-TREP) is a LEAP Work Group that meets monthly to discuss regional economic development policy, regional planning issues and economic development projects. In 2013, the group successfully completed what is called a CEDS list of best-prepared regional economic development projects. Placement on the CEDS list, makes a project potentially eligible for federal Economic Development Agency (EDA) funding. Secondly, the group completed an additional list of ranked, regional economic development projects based on which project had the potential for most widespread regional impact. This helps the region in discussions with the MEDC on incentive use. Finally, the group pulled together the local economic development community to enhance trusting relationships and to create more effective, open communications between the MEDC, LEAP and local economic development partners/communities.

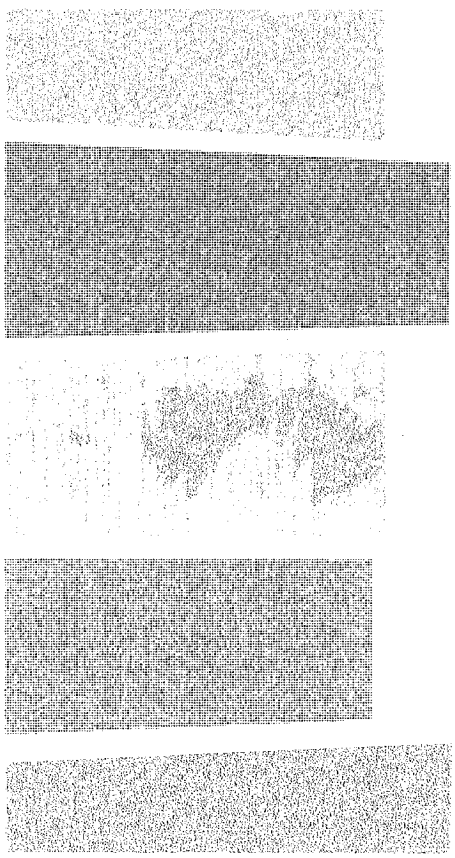
LEAP WORKGROUP REPORTS

Michigan Avenue Corridor Improvement Authority

The Michigan Avenue Corridor Improvement Authority (CIA) Work Group is a collection of key board members from the City of Lansing, City of East Lansing and Lansing Township as well as their respective staffs. LEAP continues to serve as facilitator and mediator for the collective group. In 2013, LEAP assisted with the formation of the City of Lansing CIA Board. The City of Lansing CIA Board will continue to meet quarterly in 2014 soon to join with the East Lansing Corridor Improvement Authority and Lansing Township Corridor Improvement Authority. The remaining steps will be completed in 2014 to form the Combined Joint Authority Board and set the Tax Increment Finance Plan with 2014 as the base year. LEAP is also working on the Saginaw and Cedar Street Corridor Improvement Authority with the City of Lansing and Delhi Township.

Agricultural Development

The LEAP Agriculture and Food Business Workgroup had a very productive year in 2013 including partnering with the MSU Food Processing and Innovation Center (FPIC) and the Michigan Food Innovation District (MFID). The workgroup is also moving forward with a wheat milling feasibility study, business retention calls and marketing efforts to bring local producers and consumers together. LEAP has also hired Keith Lambert, a recent MSU grad, as a fulltime Out-County Economic Developer who will work in all three counties with special attention to agricultural and food processing development.



"I wanted to thank you for supporting me in my entrepreneurial ventures by awarding me The Hatching contest money. Since the contest, the money has gone towards vital back end managerial costs. Because of this additional money invested in my company, I have landed new clients and added a few new people to my team. I can not thank you enough for this help."

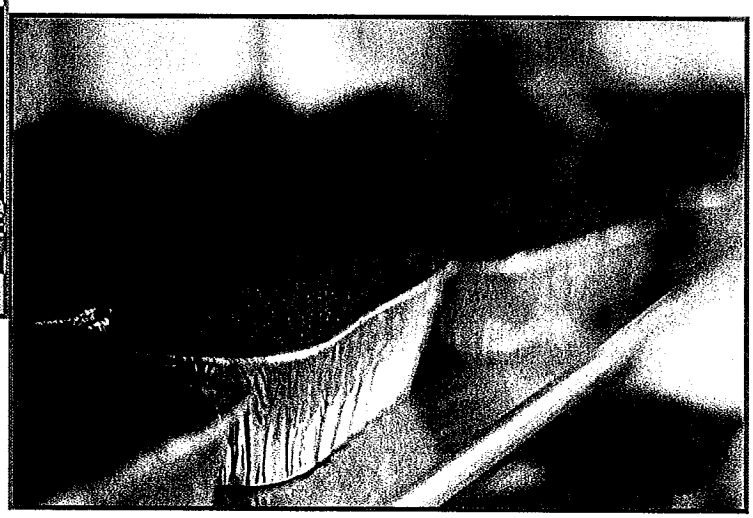
Nicholas Stachurski
The Hatching Winner

NEW ECONOMY DIVISION

Company	Total Jobs
Courseweaver	2
WhyNot Innovations	2
Piezonix	1
MySpartanSublease.com	3
Omeara	1
Underdog Funding	1
RunnerBox	1
Legacy Ideas	3
High Brau Solar Brewing	1
Eight Fold Marketing	1
Revel Cellars	1
Michigan Creative Media	2
Balance Concierge	4
Health Numeric	1
The Lockdown Company	1
Supported Intelligence	2
Snap Script	1
Zumo Foods	1
Retia Medical	1
Venturit	1
	31

Alongside the Technology Innovation Center (TIC), MSU Technologies and Spartan Innovations, The Hatch has become a haven for student entrepreneurs from our region. Open to all students, The Hatch offers a collaborative work environment for students who are working to launch a company.

The Lansing Regional Incubation Network features many different types of business incubators including two food/agriculture incubators, Allen Market Place and Incu-Bake.



THE HATCHING

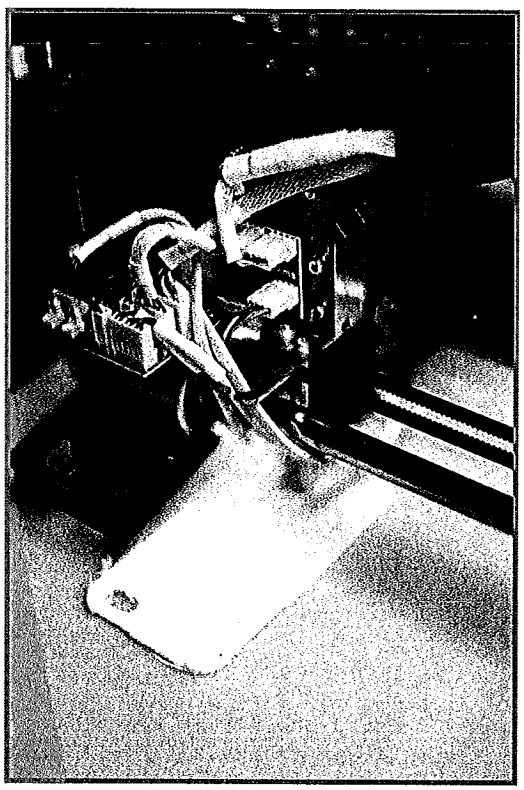
With a partnership between LEAP, Spartan Innovations and the NEO Center, this pitch competition is as uncomplicated as they come. Each month entrepreneurs submit their ideas to the website, TheHatching.org. Through popular vote, five are chosen to pitch their idea at The Hatching event on the last Wednesday of the month. After the pitches are complete, the panel of judges deliberate and present the winner with $1,000. The only catch is that the entrepreneur must form an LLC within the region in order to receive these funds. At the end of the year, each monthly winner competes again for the chance at $10,000. In 2013, What's Mapnin', an online and printed caricature map, won $10,000 to pursue the next phase of business growth. Charlotte Master of What's Mapnin' is a sophomore at Michigan State University who had already seen $80,000+ in revenues from her idea.

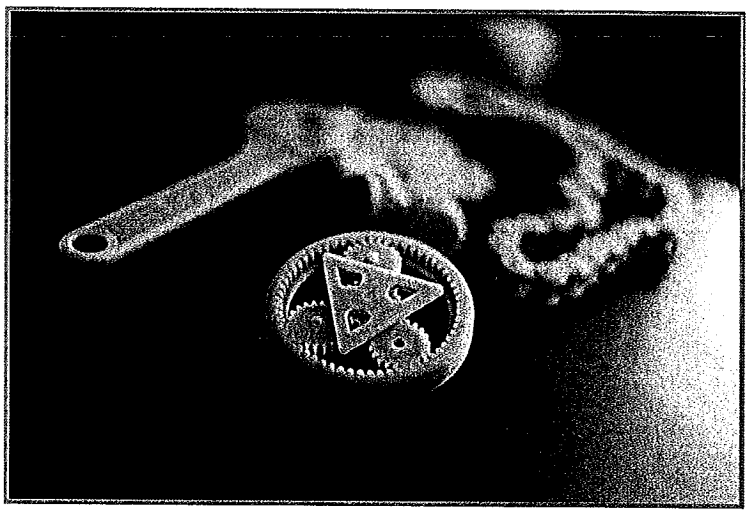
The best part of The Hatching? It's an event open to the public and has become the who's who monthly gathering of our region's entrepreneurial eco-system.

The first of its kind in the state, The Runway has been gaining support from all over the country. Designers, entrepreneurs and creative individuals, have begun to join the planning committee to get the project up and running. The project began as part of the Lansing Economic Development Corporation's plan to revitalize downtown with a technology incubator to be located on the first floor of the iconic Knapp's department store building. After much research, the project took on a new focus and will now be centered on fashion and design, a budding and promising industry in the mid-Michigan area and state-wide. The Runway will be operational by mid-2014.

THE RUNWAY

3D LANSING





The 3D Lansing Rapid Prototyping Program is housed at the Technology Innovation Center (TIC) in East Lansing. LEAP operates the program on behalf of the Lansing Regional SmartZone. The program offers access to two 3D printers (MakerBot Replicator 2 and Objet 260v), a 3D scanner and full AutoCAD Design Suite Services. LEAP will begin full management of the TIC in July 2014.

LEAP WORKGROUP REPORTS

Lansing Regional SmartZone

The Local Development Finance Authority (LDFA), also known as the SmartZone, has contracted for management services with LEAP since 2011. This partnership was renewed in 2013 with a renewed plan for long-term sustainability of programming. This new plan identifies a strategy for removing legacy debt, expanded programming and consolidated services. The sustainability plan also includes the expansion of the TIF Boundary and the LDFA Board itself. The expansion has already proven successful in bringing key members of Michigan State University innovation staff to the LDFA Board. Strategic alignment with MSU and expansion of services will allow for the LDFA to expand its offerings in 2014 to potentially include a Wet-Lab Incubator, to better service Bio-Technology based businesses.

Regional Incubation Network | RIN

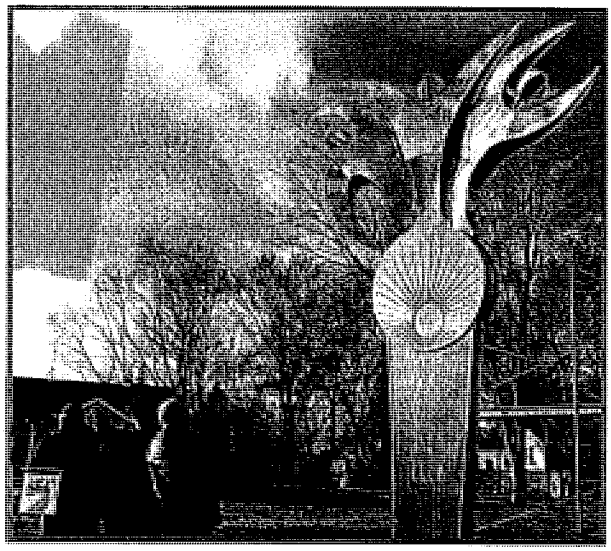
2013 was the inaugural year for LEAP's Regional Incubation Network. The RIN is a collection of key members of business incubators in the Greater Lansing community. These members drafted a Memorandum of Understanding (MOU) and a preliminary policy that outlines the benefits of membership in the RIN. Together with the MOU, the workgroup and staff released a Request for Proposals (RFP) for business incubators in the region. The RFP asked for incubators to submit proposals that outlined key needs for their programming that would allow for the expansion and continuation of services offered. Three organizations received funding based on their proposals: Incu-Bake in Delhi Township, Allen Market Place in Lansing and the MARC in Meridian Township. The RIN Workgroup intends on releasing a second RFP in 2014, along with solidified branding and marketing, and a more robust set of shared services and best practices for members of the workgroup.

"We appreciate the LEAP organization moving forward and being assertive on economic development. Good things growing from good works."

Marty Colburn
City Administrator,
City of Mason

WHY IS PUBLIC ART ECONOMIC DEVELOPMENT?

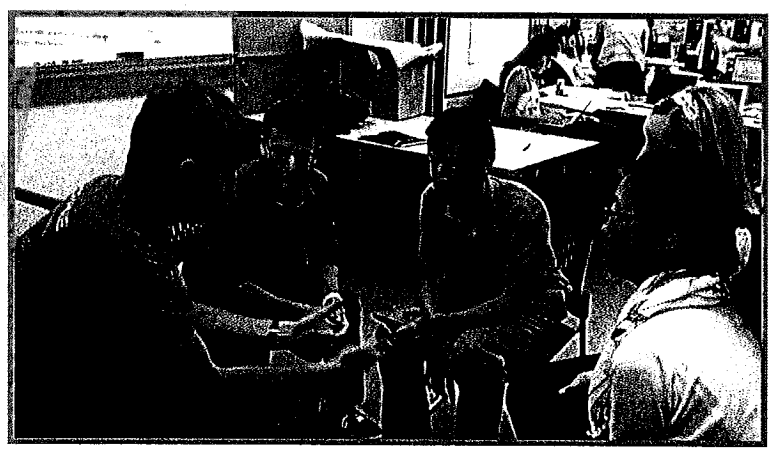
The existence of public art signifies a strong arts and culture presence in a community. Public art, arts and culture, signify to talented job candidates and their spouses that this is a community on the rise with plenty of hope, wealth and opportunities for a high quality standard of living. Public art also helps us shed the "rust belt" label.



A *Great Place to Start* artist, Tom Sheerin, C2AE's Rusty Owens, DeWitt Township Supervisor Rick Galardi and Bob Trezise admire the new piece of public art in DeWitt Township. *This piece was made possible by the LEAP Public Art for Communities grant.*

City of Mason Mayor, Leon Clark, City Administrator, Marty Colburn and Bob Trezise unveil "Silver Respite" alongside artist, Dace Koenigsknecht along Jefferson Street at the Hayhoe trailhead. *This piece was made possible by the LEAP Public Art for Communities grant.*

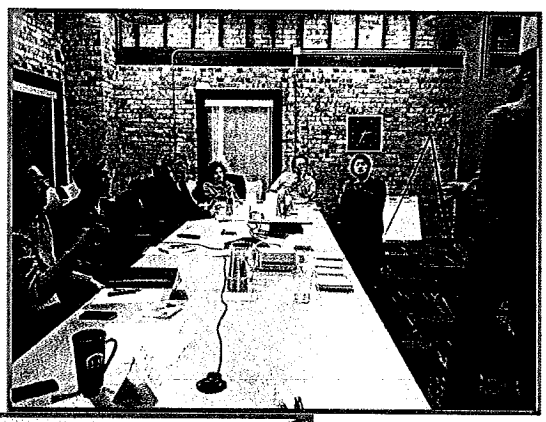
LANSING CELEBRATES YOUTH ENTREPRENEURSHIP



In 2013, LEAP was granted funds from the Michigan Economic Development Corporation to develop and implement a region-wide youth entrepreneurship program. Working with The Generation E Institute, 58 local community educators were certified in the entrepreneurship curriculum. Additionally in 2014, these educators will bring their students, alongside Junior Achievement, 4H, BPA and DECA students to compete at the first ever Lansing Celebrates Youth Entrepreneurship showcase at the Lansing Center.

GLOBAL LANSING

In 2012, LEAP and partners formed the Global Lansing initiative. That same year, LEAP worked with the group to apply for a grant from the Michigan Economic Development Corporation to create the "Getting Started Fellow" Program. The program connected international students with local businesses for internship opportunities. Since then, the committee has begun working to establish a mission and vision to begin work in other areas including immigration, refugee support and foreign-born entrepreneur support.



The Global Lansing workgroup participates in a facilitated session to develop a work plan for future programming.

Students share their experiences with one another at the Global Lansing Student Focus Group in Fall 2013.

A women's delegation from South Africa and Tanzania meet with LEAP and partners.

A student speaks with an employer at a recent job fair.

Students share their experiences with a facilitator at the Global Lansing Student Focus Group in Fall 2013.

2013 NOTABLE LEAP ACCOMPLISHMENTS

Successful 2013 fund raising: $116,000 new revenue raised, 100% collection and 85% collection by January 31, 2013

Completed a successful office move on time and under budget

Received $10,000 administrative grant from Michigan Economic Development Corporation to run regional economic development

Historic membership: Eaton/Clinton counties joined Ingham County at same funding level to support LEAP

Introduced two State bills (passed and soon-to-be signed) to allow for re-financing of Lansing's TIFA, saving the City of Lansing taxpayers $1.4 million annually

Completed, published and distributed LEAP's first ever Year End Report

Clean and "best ever" audits successfully completed for: LEAP, LEAP Foundation, LEDC, LBRA, TIFA and LDFA

Recieved $20,000 Insurance Attraction Strategy grant from Michigan Economic Development Corporation

Appointed to Michigan Economic Development Corporation's Sales Targeting Steering Committee

Successfully completed the STEP export initiative program at 195% of goal according to Michigan Economic Development Corporation

Niowave/Walnut Neighborhood "Pole Barn" dispute was successfully negotiated and resolved by LEAP

Received $500,000 Michigan Economic Development Corporation grant for LEAP to run the Lansing Regional SmartZone (LDFA)

Created and completed deal with East Lansing/Michigan State University to allow the Michigan Economic Development Corporation and Michigan State University to pay for old build-out costs of Technology Innovation Center, valued at $750,000, which allows for new revenue to be spent on entrepreneurial programming

Completed Renaissance Zone/Next Michigan state qualifications at the airport

Received $90,000 grant from the Michigan Economic Development Corporation for the creation and implementation of a youth entrepreneurship program with the Generation E Institute

Received $20,000 grant from the Michigan Economic Development Corporation to implement programming for Global Lansing

Partnered with Lansing Community College to create a Diversity and Inclusion Initiative

Received SalesForce grant from Michigan Economic Development Corporation to implement regional shared customer relationship and project management

Presented to state economic development leaders as the top SalesForce program in the State

Partnered with Capital Area Michigan Works! and Lansing Community College on the Governor's Regional Talent Summit

Developed new LEAP website

Primary Regional Indicator	Base result 2012	2013 Result	
Per Capita Income	$34,505	$35,459	↑
% of Adults with a Bachelors Degree	31.3%	31%	↓
% of Wages in Knowledge Industries	61.5%	N/A*	—
Private Sector GDP vs. Government Sector GDP	$15B vs. $4.4B	N/A*	—
# of People in the Workforce	197,240	195,360	↓
# of People employed in High Tech Industries	N/A	N/A*	—

Secondary Regional Indicator	Base result 2012	2013 Result	
Total Regional Payroll	$6,000,000,000	N/A*	—
Total Payroll in High Tech Industries	N/A	N/A*	—
Regional Unemployment	6.7%	7.2%	↓
Average Median Household Sale Price	$76,500	$85,600	↑
Population Change	3.6% Growth (2000-2010)	.34% Growth (2010-2013)	↑
Cost of Living Average	12.5% below National Average	14.8% below National Average	↑
Single Family # of New Housing Starts	300	380	↑
Multi Family # of New Housing Starts	200	270	↑

*Year End Data Available April 2014

"The Business Accelerator Fund grant money I received made a huge impact in me being able to take my start up from the idea phase to creating my product. I really appreciate it!"

Megan Newton
Underdog Funding

PURE LANSING

MSU's Broad College of Business retains top rating in career help

Welcoming the world's scholars here

Four Michigan State graduate programs rated best in nation by U.S. News & World Report

Lansing edges up in economic rating

ON TARGET

Fall opening expected for downtown's tallest building

New plant a cause for celebration

Delta to gain new auto parts supplier

Norplas plant could create 400 new jobs

Lansing/East Lansing Region Leaps 30 Spots in the Nation as a 'Best Performing City'

Lansing region joins Ann Arbor, Grand Rapids and Holland as the top in the state

MSU RESEARCH

FRIB gets backing as No. 2 priority

Funding placement is among three facilities

Meijer plans to hire hundreds of workers

Two Men and a Truck looks to hire 1,000

Michigan State University Student Entrepreneurs Finalists for National Award

The Entrepreneurial Eight will pitch their ideas at the Student Startup Madness at South by Southwest

Grocer Valu Land to open Lansing location

Capital Community Angel Investors Announce Investment in a Michigan Technology Company

East Lansing, Okemos high schools among top ten in state, according to U.S. News & World Report rankings

Road project to lead to 340 jobs

Financial Times ranks Michigan State Broad College of Business MBA program best in U.S., No. 2 globally for placement success

DeWitt, Meridian Twp., St. Johns get art funding

Ground Breaking Software Launches in Lansing Region

Supported Intelligence, LLC applies Nobel Prize Winning theories for making risky decisions

College invests $10M in Lansing campus

LEAP announces $30,000 public art grant program

Placing public art in public spaces is placemaking and economic development

GM eyeing $38M expansion

Downtown Lansing designated official 'Michigan Main Street'

Region has reasons for good mood

125 NEW JOBS PLANNED IN AREA

Officials welcome JNL expansion

TWO MEN AND A TRUCK EXPANDING

SpringHill Suites site in Delta Twp. remodeled

GM UNVEILS ALL-NEW CTS

Marketplace project to advance

Celebrating another GM success

Former gas station may get new life

Tech Tour Day Eight: Lansing A Tech Capital, Too

Airport lands new shipping company

Going big with a nano: Lansing company expands making tiny carbon-based materials

Niowave agrees to change controversial building's facade

The New York Times

A Mid-Michigan Museum Draws a Crowd

Region's auto industry gearing for hiring spree

INSURER PLANS E. LANSING OFFICE

Growth at JNL a boost for city

New tax revenue may be substantial

ATS another sign of GM prosperity

PLAN CREATES 1,000 JOBS

GM increases local investment

Developers break ground on new Eastwood-area apartment housing

Hunting for future entrepreneurs

New Foreign Trade Zone Operator Locates at Port Lansing

TOC Logistics is the newest tenant at cargo facility

BWL's REO Town plant wins award

$2.14 million grant to help LCC train students, expand manufacturing industry

PURE LANSING

Latest development sparks optimism

GRAND LEDGE UNVEILS $3.2M RIVERFRONT PLAN

REO Town plant touted as model

Area's accelerator sector is growing

Allen Market Place is open for business

CELEBRATE LANSING-BUILT CTS' BIG AWARD

Sparrow breaks ground on Ionia's new

$25M HOSPITAL

Transforming Michigan Avenue

3 Lansing-made cars on Top 10 list

Revel Cellars experiences significant growth and accolades

University's new downtown home to be ready for fall semester

Homegrown investment in REO Town

Amtrak upgrades, proposed shopping center facelift, could spur other projects along East Lansing corridor

LEAP announces $20,000 Regional Incubation Network grant program

Business Incubators from around the region can apply to be part of the network and receive funding

East Lansing Amtrak station project to start this year

JNL to spend $12M, hire 200 at E.L. office

TROWBRIDGE ROAD REDEVELOPMENT PLANS GAIN NEW ENERGY

Startup Weekend Lansing Launches 7 New Companies

Winning idea centered around marketplace for art

East Lansing's The Hatching Provides Monthly Innovation Jolt

Program helps budding entrepreneurs get started

Private group to run Hope soccer complex

Balance Concierge looks towards growth, develops mobile access services

BROAD MUSEUM DESIGN PRESENTED AT WORLD ARCHITECTURE FESTIVAL

DTN favored to develop blighted site

Easy to count the region's blessings

Lansing's Runway Incubator On Track For Winter Opening

Youth Entrepreneurship in Lansing is the Key

WORK BEGINS ON HOPE SOCCER COMPLEX

Immigrants can help revitalize region's economy

Niowave plans $202M facility

Sparrow Clinton Hospital breaks ground for expansion

GROWING SCIENCE OPPORTUNITIES

Bioengineering Building at MSU, renovation of science building at LCC signs of progress

Ohio developer joins team on 61-acre mixed-use project

A booming week for development

Refugees sink roots in region

Major townhouse project proposed in Meridian

Whole Foods coming to Mid-Mich.

Sparrow-Mayo partnership pays off

FRIB earns critical approval

Business booming at Broad college

Niowave prepares to test next-generation laser for U.S. Navy

Dart offers case study in success

North Lansing concrete plant to be demolished

Plan for former City Center II site goes on fast track in East Lansing

IN THE ZONE

Delta gets new close-out retailer

$80M development sought in Bath Twp.

Niowave to alter building's appearance

Greater Lansing Leading the State in Hotel Occupancy Growth

Lansing casino can go forward

GM's Delta plant to host 'Transformers 4' filming

Clark Construction Selected as Construction Manager for Bio Engineering Research Facility at MSU

DTN will develop E.L. project

LEAP to move to REO Town office in November

Greater Lansing is model for growth

LCC's updates will enhance learning

Restaurant hopes to set brews on tap record

5 Lansing area communities honored as four- and five-star eCities

LEAP
stronger together
1000 South Washington Avenue
Suite 201
REO Town
Lansing, MI 48910

PURELANSING.COM

It's that kind of experience.
wowway.com

Mason Quarterly Update

WOW! is committed to providing quality internet, phone and cable to the Mason area and our 107 other Mid-Michigan communities. During 2013, a $14M rebuild and upgrade plan for the entire Mid-Michigan region was announced. This plan would allow us to offer the same services that are currently offered in other WOW! markets. In some areas such as South Lyon, a total rebuild is required. In Mason, fiber, electronics and power supplies will achieve the same results. These upgrades will allow us to offer new and exciting products while improving the customer experience for Mason residence. WOW! has committed significant resources to the Mason area and will continue to make Mason a priority. Our service and plant improvements have generated the following improvements:

- Decreased Outage Times
  - Outage times decreased from 3:31 in 2012 to 2:03 in 2013
- Reduced Number of Outages
  - 100 fewer outages occurred in 2013 compared to 2012.
- Training Hours
  - Committed 560 hours for tech training in 2013. (500% more hours than 2012)
  - Techs are now able to solve issues in less time with one truck roll.

Mason residents will see further improvements in 2014. Infrastructure upgrades, improvements to services and new products are listed below in greater detail.

<u>Plant & System Upgrade (Improvements for Mason)</u>

- Power Supply Replacement
  - Power supply replacements will help reduce the number of outages by providing battery backup and remote status monitoring. When commercial power is lost, the power supply will notify our Network Operation Center and provide battery backup.
  - All 74 remaining power supplies will be replaced in Mason during 2014.
- Fiber Node Split
  - The City of Mason currently has 19 fiber nodes to provide HSD, Video and phone to WOW! customers. Due to the recent customer growth, we have identified at least one node that needs to be divided to allow for more open bandwidth. As a result, one additional fiber node will be added to the Mason network by September 2014.

- New Cable Modem Termination System (CMTS)
    - The CMTS is the backbone of our cable modem network; it will be replaced this year. This upgrade will allow us to provide continued high quality internet service and support continuing growth in the Mid-Michigan region.
    - The new CMTS replacement will support higher bandwidth.
    - The new CMTS will be installed in April 2014.
- DAC (Digital Access Controller)
    - The DAC controls our digital converters in homes and businesses. A new DAC will be required to launch new video products, additional channels and Ultra TV our whole home DVR solution.
    - DAC installation is scheduled for 2014.
- Fiber Reinforcement
    - Additional fiber is needed to install new nodes and launch new business services in the Mason area. The additional fiber is scheduled to be installed within the year.
    - A total of 9 miles of fiber is scheduled to be placed in 2014.

New Products & Services Coming to Mason in late 2014 / early 2015

- Ultra TV
    - Whole Home DVR
- Faster Internet Speeds
    - 30mb and 50mb download speed
- New Business Services
    - Metro Ethernet
        - Internet connections at speeds up to 1gb
    - PRI Phone Products
    - SIP Services
- For many of the new products listed above, WOW! will need customers in the Mason community to test these products prior to launch.

Sponsorships & Donations

WOW! is committed to being involved in the Mason community and supporting key city events. During 2013 WOW's employees spent 96 hours working in the community. WOW! spent $4,510 sponsoring the following events in 2013.

- WOW! In the Neighborhood
    - Austin Park Clean-Up
    - Mason Community Garden Project
- Sun Dried Music Festival Sponsor
- Mason Hometown Days Sponsor

- Mason Area Chamber of Commerce Bronze Sponsor
    - MACC Golf Classic Sponsor
- Mason Public Schools Red Carpet Gala Sponsor
- Mason Public Schools Donation for Playground Equipment

Rate Increase

Nearly half of a WOW! customer's cable bill goes to license fees charged by programming networks. Networks demands increase every year, and WOW! must pass the cost along to our customers. Further information about the cost of cable and broadcast programming is available at: **http://www.wowway.com/all-about-wow/about-programming**

- 28,104 WOW! customers will receive an increase on April 1, 2014
    - The average increase per impacted customer is $4.64

Additional Information

- WOW! Presence at City Council Meetings
    - May 20, 2013 – Christian Andersen
    - June 17, 2013 – Christian Andersen
    - October 7, 2013 – Christian Andersen
    - February 17, 2014 – Corey Wojen
- WOW! Open House – June 19, 2013
- Surveys from the Mason Community:
    - "The service call was from 8-12 and Jacob showed up a little after 9am which made me very happy I didn't have to wait all day. He was so nice and explained everything including showing us some features on our DVR remote we didn't know about. I was very impressed by his patience and demeanor, usually service people try to hurry and don't want to talk to you and get out of there but Jacob was relaxed and efficient and so friendly and my husband and I were very happy with the work he did." Michelle, Mason

    - "David was so very fabulous, especially at the end of the day having to deal with an extensive problem and fighting an apple tree to get things back up to speed. He also addressed other areas where he noted the outside cables needed a little tightening up and organized things to allow for a safer cable situation. We have had very negative experiences with the company under its previous names; however, we have to say that since becoming Wow! the customer service reps and the technicians have truly been a positive experience so far. We also can't say enough good about the time David took to make things right." Suzette, Mason

- WOW! Business Office is Moving
    - Our office and customer counter will be moving to Potterville this Fall.