

CITY OF MASON

201 West Ash St.
Mason, MI 48854-0370

City Hall 517-676-9155
Fax 517-676-1330

CITY COUNCIL MEETING - COUNCIL CHAMBER

Monday, December 15, 2014

7:30 p.m.

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance and Invocation
4. Announcements
5. People from the Floor
6. Public Hearing
 - "Hearing of Necessity" 2015 Sidewalk Improvements
7. Consent Agenda
 - A. Approval of Minutes
 - Regular Council Meeting: December 1, 2014
 - B. Approval of Bills
8. Regular Business
 - A. 2015 Sidewalk Special Assessment Resolution No. 3, Project 2015-1
 - B. 2015 Sidewalk Special Assessment Resolution No. 4, Project 2015-1
 - C. Resolution 2014-57—A Resolution to Accept Professional Services for Wastewater Treatment Plan Upgrades
 - D. Resolution 2014-58—Mayoral Appointments to City Boards and Commissions
 - E. Resolution 2014-59—City Council Appointments to City Boards and Commissions
9. Unfinished Business
10. New Business
11. Correspondence
 - Monthly Revenue Expenditure Report
12. Liaison Reports
13. Councilmember Reports
14. Administrator's Report
15. Executive Session—City Administrator Performance Evaluation
16. Adjournment

**CITY OF MASON
REGULAR CITY COUNCIL MEETING
MINUTES OF DECEMBER 1, 2014**

Mayor Clark called the meeting to order at 7:30 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan. Councilmember Ferris led the Pledge of Allegiance and offered the invocation.

Present: Councilmembers: Brown, Bruno, Clark, Droscha, Ferris, Mulvany, Naeyaert
Absent: Councilmember: None
Also present: Martin A. Colburn, City Administrator
Deborah J. Cwierniewicz, City Clerk
Eric Smith, Finance Director/Treasurer
Ken Baker, DPW Superintendent
Dennis McGinty, City Attorney
Thomas Hitch, City Attorney

ANNOUNCEMENTS

- Annual Pearl Harbor Remembrance Day at the Monument Site on the Court House Square – December 7, 2014 at 12:55 p.m.
- Councilmember Brown introduced his mother and his friend Gary Whitley from Huntsville Utilities in Huntsville, Alabama; he also serves on the Huntsville Planning Commission. Both are visiting for the holiday.
- Crowd Funding – Michigan Municipal League – December 3, 2014 at City Hall

PEOPLE FROM THE FLOOR

None.

CONSENT AGENDA

MOTION by Naeyaert, second by Droscha,
to approve the Consent Agenda as follows:

- A. Approval of Minutes – Regular Council Meeting: November 17, 2014
- B. Approval of Bills: \$59,422.81

MOTION APPROVED

REGULAR BUSINESS

Resolution No. 2014-55—City Officer Appointment—Attorney

Attorney McGinty introduced his partner Tom Hitch. At the November 17, 2014, meeting, Mr. McGinty announced his plans to retire at the end of this year. He stated that he began working for the City of Mason in 1976. The next year Tom Hitch joined the firm serving as a civil attorney as well, and has worked in that capacity since. He feels that if Council were to appoint Tom Hitch as the city attorney, the City of Mason's legal affairs would be in very good hands.

MOTION by Naeyaert, second by Droscha,
to consider Resolution No. 2014-55 read.

MOTION APPROVED

Resolution No. 2014-55 was introduced by Ferris and seconded by Mulvany.

**CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2014-55
RESOLUTION OF CITY OFFICER APPOINTMENT – ATTORNEY
December 1, 2014**

WHEREAS, in accordance with the Charter, City of Mason Michigan, Adopted June 26, 1951; and

WHEREAS, as listed in section 4.6, the Administrative Officers of the City are listed; and

WHEREAS, it is the recommendation of the City Administrator to fill the City Officer vacancy by appointing Thomas M. Hitch as the Attorney for the City of Mason; now

THEREFORE, BE IT RESOLVED, that the City Council of the City of Mason does hereby appoint Thomas M. Hitch as an Administrative Officer to the office of Attorney and is hereby charged with performing the duties and responsibilities of the office.

Yes (6) Brown, Clark, Droscha, Ferris, Mulvany, Naeyaert

No (1) Bruno

RESOLUTION APPROVED

Resolution No. 2014-56—Resolution for Changing MERS Benefits

Colburn stated that effective October 1, 1997, AFSCME Local #1390 (General Union group in MERS) was approved by resolution of the Mason City Council to move from the Defined Benefit Retirement Plan B-2 to the Defined Benefit Retirement Plan B-3. At the time of the change, the employer contribution was 0.00%.

A special conference was called between the City and AFSCME Union to discuss consideration of adjusting the MERS contributions. City Council has agreed that the City pay the remainder of 6.13% for the lifespan of the current contract, which terminates September 2016. The new employee contribution would be 11.89% and the AFSCME Union members are responsible for any increased adjustments for the lifespan of the current contract.

MOTION by Brown, second by Droscha,
to consider Resolution No. 2014-56 read.

MOTION APPROVED

Resolution No. 2014-56 was introduced by Ferris and seconded by Mulvany.

[RESOLUTION BEGINS ON THE NEXT PAGE]

Defined Benefit Plan Adoption Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The Employer, a participating municipality or participating court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with the MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Employer Name City of Mason Municipality #: 3304

If new to MERS, please provide your municipality's fiscal year: July through June.
Month Month

II. Effective Date

Check one:

A. If this is the **initial** Adoption Agreement for this group, the effective date shall be the first day of _____, 20__.

This municipality or division is new to MERS, so vesting credit prior to the **initial** MERS effective date by each eligible participant shall be credited as follows (choose one):

- All prior service from date of hire
- Prior service proportional to assets transferred; all service used for vesting
- Prior service and vesting service proportional to assets transferred
- No prior service but grant vesting credit
- No prior service or vesting credit

Link this new division to division number _____ for purposes of determining contributions (Unless otherwise specified, the standard transfer/rehire rules apply)

B. If this is an **amendment** of an existing Adoption Agreement (Defined Benefit division number 01), the effective date shall be the first day of December, 2014. *Please note:* You only need to mark **changes** to your plan throughout the remainder of this Agreement.

C. If this is a **temporary benefit** that lasts 2-6 months, the effective dates of this temporary benefit are from ___/01/___ through ___/___/___ for Defined Benefit division number _____.
Last day of month
Please note: You only need to mark **changes** to your plan throughout the remainder of this Agreement.

D. If this is to **separate employees from an existing Defined Benefit division** (existing division number(s) _____) into a new division, the effective date shall be the first day of _____, 20__.

E. If this is to merge division(s) _____ into division(s) _____, the effective date shall be the first of _____, 20__.

Defined Benefit Plan Adoption Agreement

III. Eligible Employees

Only those Employees eligible for MERS membership may participate in the MERS Defined Benefit Plan. A copy of ALL employee enrollment forms must be submitted to MERS. The following groups of employees are eligible to participate:

01 General Union

(Name of Defined Benefit division - e.g. All Full Time Employees, or General after 7/01/13)

- Only retirees will be in this division.

These employees are (check one or both):

- In a collective bargaining unit (attach cover page, retirement section, signature page)
 Subject to the same personnel policy

To receive one month of service credit (check one):

- An employee shall work 10 _____ hour days.
 An employee shall work _____ hours in a month.

All employees as classified under eligible employees, whether full or part time, who meet this criteria must be reported to MERS. If you change your current day of work definition to be more restrictive, the new definition only applies to employees hired after the effective date.

To further define eligibility, check all that apply:

- Probationary Periods** are allowed in one-month increments, no longer than 12 months. During this introductory period, the Employer will not report or provide service time for this period, including retroactively. Service will begin after the probationary period has been satisfied.
The probationary period will be _____ month(s).
- Temporary employees** in a position normally requiring less than a total of 12 whole months of work in the position may be *excluded* from membership. These employees must be notified in writing by the participating municipality that they are excluded from membership within 10 business days of date of hire or execution of this Agreement.
The temporary exclusion period will be _____ month(s).

IV. Provisions

Valuation Date: December 31, 2013

1. Review the valuation results

It is recommended that your MERS representative presents and explains the valuation results to your municipality before adopting. Please choose one:

- Our MERS representative presented and explained the valuation results to the Administration/Finance on 06/18/2014
(Board, Finance Cmte, etc.) (mm/dd/yyyy)
- As an authorized representative of this municipality, I _____
(Name)
_____ waive the right for a presentation of the results.
(Title)

Defined Benefit Plan Adoption Agreement

2. This Adoption Agreement will be implemented in conjunction with a current actuarial valuation certified by a MERS actuary that sets contribution rates.
3. Annually, the MERS actuary will conduct an actuarial valuation to determine the employers' contribution rates. Employers are responsible for payment of said contributions at the rate, in the form and at the time that MERS determines.
4. Benefit Multiplier (1%-2.5%, increments of 0.05%) _____ % (max 80% for multipliers over 2.25%)

Check here if multiplier will be effective for existing active members' future service only (Bridged Benefit as of effective date on page 1)

If checked, select one below:

- Termination Final Average Compensation (calculated over the members entire wage history)
- Frozen Final Average Compensation (FAC is calculated twice, once for the timeframe that matches the original multiplier, and once for the new multiplier)

5. Final Average Compensation (Min 3 yr, increments of 1 yr) _____ years
6. Vesting (5 -10 yrs, increments of 1 yr) _____ years
7. Required employee contribution (Max 10%, increments of 0.01%) 11.89 %
8. Compensation, for retirement purposes, is defined as base wages and all of the following. Check applicable boxes to *exclude* these types from your MERS reported wages:
 - Longevity pay
 - Overtime pay
 - Shift differentials
 - Pay for periods of absence from work by reason of vacation, holiday, and sickness
 - Workers' compensation weekly benefits (if reported and are higher than regular earnings)
 - A member's pre-tax contributions to a plan established under Section 125 of the IRC
 - Transcript fees paid to a court reporter
 - A taxable car allowance
 - Short term or long term disability payments
 - Payments for achievement of established annual (or similar period) performance goals
 - Payment for attainment of educational degrees from accredited colleges, universities, or for acquisition of job-related certifications
 - Lump sum payments attributable to the member's personal service rendered during the FAC period
 - Other: _____
 - Other 2: _____

Defined Benefit Plan Adoption Agreement

9. Early Normal Retirement with unreduced benefits

- Age 50 with 25 years of service Age 50 with 30 years of service
- Age 55 with 15 years of service Age 55 with 20 years of service
- Age 55 with 25 years of service Age 55 with 30 years of service
- Any age with (20-30 yrs, in 1 yr increments) _____ years of service
- _____

10. Other

- Surviving Spouse will receive _____% of Straight Life benefit without a reduction to the participant's benefit
- Duty death or disability enhancement (add up to additional 10 years of service credit not to exceed 30 years of service)
- DROP + with _____%

11. Cost-of-Living Adjustment

<input type="checkbox"/> All current retirees as of effective date	<input type="checkbox"/> Future retirees who retire after effective date
<input type="checkbox"/> Retirees who retire between _____/01/____ and _____/01/____ <i>(one time increase only)</i>	
Increase of _____% or \$_____ per month	Increase of _____% or \$_____ per month
Select one: <input type="checkbox"/> Annual automatic increase <input type="checkbox"/> One-time increase	<input type="checkbox"/> Annual automatic increase
Select one: <input type="checkbox"/> Compounding <input type="checkbox"/> Non-compounding	Select one: <input type="checkbox"/> Compounding <input type="checkbox"/> Non-compounding
Employees must be retired _____ months (6-12 months, increments of 1 month)	Employees must be retired _____ months (6-12 months, increments of 1 month)

V. Appointing MERS as the Plan Administrator

The Employer hereby agrees to the provisions of this *MERS Defined Benefit Plan Adoption Agreement* and appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan. The Employer also agrees that in the event any conflict between MERS Plan Document and the MERS Defined Benefit Plan, the provisions of the Plan Document control.

Defined Benefit Plan Adoption Agreement

VI. Modification Of The Terms Of The Adoption Agreement

If the Employer desires to amend any of its elections contained in this Adoption Agreement, including attachments, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Adoption Agreement. The amendment of the new Agreement is not effective until approved by MERS.

VII. Enforcement

1. The Employer acknowledges that the Michigan Constitution of 1963, Article 9, Section 24, provides that accrued financial benefits arising under a public Employer's retirement plan are a contractual obligation of the Employer that may not be diminished or impaired, and prohibits the use of the Employer's required current service funding to finance unfunded accrued liabilities.
2. The Employer agrees that, pursuant to the Michigan Constitution, its obligations to pay required contributions are contractual obligations to its employees and to MERS and may be enforced in a court of competent jurisdiction;
3. In accordance with the Constitution and this Agreement, if at any time the balance standing to the Employer's credit in the reserve for employer contributions and benefit payments is insufficient to pay all service benefits due and payable to the entity's retirees and beneficiaries, the Employer agrees and covenants to promptly remit to MERS the amount of such deficiency as determined by the Retirement Board within thirty (30) days notice of such deficiency.
4. The Employer acknowledges that wage and service reports are due monthly, and the employee contributions (if any) and Employer contributions are due and payable monthly, and must be submitted in accordance with the MERS Enforcement Procedure for Prompt Reporting and Payment, the terms of which are incorporated herein by reference.
5. Should the Employer fail to make its required contribution(s) when due, the retirement benefits due and payable by MERS on behalf of the entity to its retirees and beneficiaries may be suspended until the delinquent payment is received by MERS. MERS may implement any applicable interest charges and penalties pursuant to the MERS Enforcement Procedure for Prompt Reporting and Payment and Plan Document Section 45A(3), and take any appropriate legal action, including but not limited to filing a lawsuit and reporting the entity to the Treasurer of the State of Michigan in accordance with MCL 141.1544(d), Section 44 of PA 436 of 2012, as may be amended.
6. The Employer acknowledges that changes to the Employer's MERS Defined Benefit Plan must be made in accordance with the MERS Plan Document and applicable law, and agrees that MERS will not administer any such changes unless the MERS Plan Document and applicable law permit same, and MERS is capable of administering same.

Defined Benefit Plan Adoption Agreement

VIII. Execution

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Adoption Agreement is hereby approved by City of Mason on
the 1st day of December, 20 14. (Name of Approving Employer)

Authorized signature: _____

Title: City Clerk

Witness signature: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____ Signature: _____
(Authorized MERS Signatory)

RESOLUTION APPROVED

Discussion—Public Utility Charges

Colburn commented that he requested a legal review regarding water and sewer services, and tap-in-fees for new development due to the issues that have been brought before Council recently. McGinty spoke briefly regarding the process and the laws mandating billing for the city services and whether there is the ability to make adjustments or provide a waiver for residents seeking relief from excessively high bills or hardship. Mr. McGinty cited state law and city code stating that a city does not have the power to waive or forgive the cost of services. A brief discussion ensued to consider increasing meter readings and consideration of updating to a new system. Baker commented on the current meter reading process. Smith stated that increasing the meter reading to monthly rather than quarterly would have a significant impact the finance department resources.

UNFINISHED BUSINESS

The State has not addressed the Kerns Road sign at this point, and the Maine Court street sign has been corrected.

NEW BUSINESS

None.

CORRESPONDENCE

All correspondence was distributed.

LIAISON REPORTS

- Ferris informed Council regarding the Legacy Tree Program. There was no Tree Commission business to report.
- Mulvany stated he was not present at the last Historic District Commission meeting. Historic District Commission Chairperson Mike Waltz informed Council regarding business deliberations of that meeting.
- Brown informed Council regarding the Sesquicentennial Committee business

COUNCILMEMBER REPORTS

None.

ADMINISTRATOR'S REPORT

Colburn informed Council regarding current City business. He stated that Mayor Clark has accepted the request from Lansing Economic Area Partnership (LEAP) to serve as the representative for smaller cities.

ADJOURNMENT

The meeting adjourned at 8:23 p.m.

Deborah J. Cwierniewicz, City Clerk

Leon R. Clark, Mayor

12/12/2014 10:18 AM
User: TF
DB: Mason City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MASON
EXP CHECK RUN DATES 12/01/2014 - 12/17/2014
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID
COUNCIL REPORT

MONDAY, DECEMBER 15, 2014

Vendor Code Invoice GL Number	Vendor Name Invoice Description GL Description	Invoice Date	Amount
08048	CAPITAL CITY INTERNATIONAL TRUCKS		
11/18/2014 661-000.00-138.000	2015 7400 CAB & CHASSIS DUMP TRUCK, TITLE FEE 7400 CAB & CHASSIS DUMP TRUCK & TITLE	12/15/2014	78,331.00
		VENDOR TOTAL:	78,331.00
06474	CONSUMERS ENERGY		
1027354356/102771500 592-558.00-970.017	NOTIFICATION #1027354356 & 1027715009 ELECTRIC DISTRIBUTION WELL 9 DRAIN PERMITS & ELECTRICITY CHARG	12/15/2014	13,552.20
DEC 2014 592-555.00-920.000 592-559.00-920.000	ELECTRICITY 10/18 - 11/20 ELECTRIC 10/22 - 11/20 ELECTRIC 10/18 - 11/19	12/08/2014	8,440.41 5,209.59 13,650.00
DEC 2014 101-448.00-926.000	STREET LIGHTS 11/1 - 11/30 STREET LIGHTING 11/1 - 11/30	12/15/2014	7,214.80
		VENDOR TOTAL:	34,417.00
05050	LANSING ICE & FUEL		
1433401 1-083053 661-568.00-731.000	DPW NOVEMBER 1982.1 GALLONS DPW NOVEMBER 1982.1 GALLONS	12/01/2014	5,370.12
		VENDOR TOTAL:	5,370.12
05221	MCGINTY, HITCH, HOUSEFIELD, PERSON,		
DEC 2014 101-266.00-826.000	NOVEMBER LEGAL FEES NOVEMBER LEGAL FEES	12/15/2014	7,122.67
		VENDOR TOTAL:	7,122.67
06480	MICHIGAN MUNICIPAL RISK		
M0001051 101-272.00-910.000	FINAL GENERAL FUND PAYMENT JULY 2014 - JULY 2015 FINAL GENERAL FUND PMT JULY 2014/2015	12/15/2014	22,161.50
		VENDOR TOTAL:	22,161.50
07138	MICHIGAN STATE OF		
897104 592-555.00-818.000	2015 NPDES ANNUAL WWTP PERMIT FEE 2015 NPDES ANNUAL WWTP PERMIT FEE	12/15/2014	5,500.00
		VENDOR TOTAL:	5,500.00
08053	TCI INC. OF MICHIGAN		
PAY EST #1 101-336.00-985.000	FIRE STATION APRON FIRE STATION APRON	12/15/2014	17,028.52
PAY EST #2 101-336.00-985.000	FIRE STATION APRON FIRE STATION APRON	12/15/2014	11,971.50
		VENDOR TOTAL:	29,000.02
		TOTAL - ALL VENDORS:	181,902.31

I hereby certify that I have reviewed the above bills and expenses and to the best of my knowledge and belief, they cover expenditures of City services and materials and are within current budget appropriations.

Martin A. Colburn
City Administrator

CITY OF MASON
STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: December 15, 2014

Agenda Item: 8 (A-B)

AGENDA ITEM

Public Hearing – “Hearing of Necessity” 2015 Sidewalk Improvements
2015 Sidewalk Special Assessment Resolution No. 3, Project 2015-1
2015 Sidewalk Special Assessment Resolution No. 4, Project 2015-1

EXHIBITS

- Special Assessment Roll 2015-1

STAFF REVIEW

Finance Director/City Treasurer

SUMMARY STATEMENT

The Hearing of Necessity is the venue for the Council to hear objections to the project and objections to the proposed special assessment district from the public.

Special Assessment Resolution Number 3 determines that the Council agrees to make the improvements. It further orders the Assessor to prepare a special assessment roll which will include the cost to be assessed to each property owner.

Special Assessment Resolution Number 4 orders the City Clerk to give notice to all persons on the Special Assessment roll of the review of said special assessment roll at a public hearing. This notice is sent by certified mail. This will be the “Hearing of Apportionment” and is scheduled for March 16, 2015.

RECOMMENDED ACTION

Hold public hearing.

Approve Special Assessment Resolution No. 3 Project No. 2015-1

Approve Special Assessment Resolution No. 4 Project No. 2015-1

Introduced:
Second:

CITY OF MASON
2015 SIDEWALK IMPROVEMENTS
SPECIAL ASSESSMENT RESOLUTION NO. 3
PROJECT NO. 2015-1

December 15, 2014

WHEREAS, the City Council of the City of Mason, pursuant to the provisions of Chapter 66 of the City's Code of Ordinances and the relevant provisions of the City Charter, did on Monday, the 17th day of November, 2014, adopt resolutions tentatively approving the installation and construction of certain sidewalk improvements (the "Project," described below), and the establishment of a special assessment district therefore for the purpose of defraying all or a portion of the cost of the Project, which Project and special assessment district therefore are more specifically hereinafter described; and

WHEREAS, this City Council did meet in the City Council Chambers, City Hall, 201 West Ash Street, Mason, Michigan, on Monday, the 15th day of December, 2014, at 7:30 o'clock, p.m., the time, date and place set by the City Council to conduct a public hearing to hear any objections to the Project and to the proposed special assessment district therefore; and

WHEREAS, estimates of cost of said Project are on file with the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council hereby determines to make the following described sidewalk improvements:

The installation of sidewalks and related improvements, and/or replacement of sidewalks in the public right-of-way of the following properties and along and adjacent to the following streets: 227 Lawton, 202 E Maple, 203 E Maple, 209 E Maple, 210 E Maple, 215 E Maple, 218 E Maple, 221 E Maple, 224 E Maple, 229 E Maple, 230 E Maple, 235 E Maple, 314 E Maple, 317 E Maple, 321 E Maple, 326 E Maple, 328 E Maple, 332 E Maple, 401 E Maple, 402 E Maple, 406 E Maple, 409 E Maple, 410 E Maple, 415 E Maple, 740 E Maple, 744 E Maple, 758 E Maple, 766 E Maple, 775 E Maple, 788 E Maple, 810 E Maple, 820 E Maple, 821 E Maple, 831 E Maple, 223 S Rogers, 307 S Rogers, 225 Steele, 320 Steele, 300 Temple, 249 Washington, 331 Washington.

2. The City Council hereby approves the plans and estimate of cost for the Project in the sum of \$45,940, and approves the additional estimated sum of \$6,890 to defray legal, financing and administrative costs. Of the estimated total cost of \$52,830, the

City Council determines to assess \$21,893.28 of that amount against benefiting property owners in the City.

3. The City Council determines that the special assessment district for the Project shall consist of the lots and parcels of land in the area of the City described in **Exhibit A**, attached hereto and incorporated herein by reference, and excluding all streets and other land deemed not benefited.

4. The City Council hereby directs the City Assessor to make, and report to the City Council within thirty (30) days from the date of this resolution, a special assessment roll in which shall be described all of the parcels of land to be assessed as set forth with the names of the owners thereof, if known, and the total amount to be assessed against each parcel of land, which amounts shall be such relative proportion of the whole sum to be levied against all parcels of land in the special assessment district as, on a front foot basis, the benefit to such parcel bears to the total benefit of all parcels of land in the special assessment district, all in accordance with Section 66-7 of the City's Code of Ordinances, and subject to review and modification by the City Council.

5. When the City Assessor shall have completed the special assessment roll, he shall affix thereto his certificate, pursuant to Section 66-9 of the City's Code of Ordinances, stating that said roll was made pursuant to a resolution of the City Council, adopted on December 15, 2014, for the purpose of paying that part of the cost which the City Council decided should be paid and borne by special assessment for the Project, that in making such assessment he has, as near as may be, and according to his best judgment, conformed in all things to the directions contained in the resolution of the City Council hereinbefore referred to, and the Charter of the City relating to such assessment, and the City Assessor shall then, within thirty (30) days from the date of this resolution, report the special assessment roll with his certificate attached thereto to the City Council.

6. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be, and the same are, hereby rescinded.

Yes:

No:

CLERK'S CERTIFICATION: I hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Council at its regular meeting held on Monday, December 15, 2014, the original of which is part of the City Council minutes.

Deborah Cwierniewicz, City Clerk
City of Mason
Ingham County, Michigan

Introduced:
Second:

CITY OF MASON

**2015 SIDEWALK IMPROVEMENTS
SPECIAL ASSESSMENT RESOLUTION NO. 4
PROJECT NO. 2015-1**

December 15, 2014

WHEREAS, by resolution adopted Monday, December 15, 2014, the City Council of the City of Mason determined to install and construct the more particularly hereinafter-described sidewalk improvements (the "Project") and assess all or a portion of the cost thereof against the property deemed benefited by the Project, all in accordance with Chapter 66 of the City's Code of Ordinances and the relevant provisions of the City Charter; and

WHEREAS, the City Assessor has prepared and reported to the City Council a special assessment roll assessing all or a portion of the cost of the Project to the property benefited thereby with his certificate attached thereto pursuant to Section 66-9 of the City's Code of Ordinances; and

WHEREAS, the City Council desires to schedule a public hearing to review and hear objections to the special assessment roll.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The special assessment roll shall be filed with the office of the City Clerk and shall be available for public examination during regular business hours on regular business days.
2. The City Council shall meet at 7:30 o'clock in the p.m., on Monday, the 16th day of March, 2015, in the City Council Chambers, City Hall, 201 West Ash Street, Mason, Michigan 48854, for the purpose of reviewing and hearing objections to the special assessment roll.
3. The City Clerk shall cause notice of the hearing and the filing of the special assessment roll to be given to all interested property owners as provided by Chapter 66 of the City's Code of Ordinances and the relevant provisions of the City Charter. The notice as published and mailed shall be in substantially the following form:

NOTICE OF HEARING

**CITY OF MASON
INGHAM COUNTY, MICHIGAN**

**NOTICE OF PUBLIC HEARING ON THE
SPECIAL ASSESSMENT ROLL FOR THE
2015 SIDEWALK IMPROVEMENTS SPECIAL ASSESSMENT DISTRICT 2015-1**

TO THE RESIDENTS AND PROPERTY OWNERS OF THE CITY OF MASON, INGHAM COUNTY, MICHIGAN, the owners of the land described below within the 2015 Sidewalk Improvements Special Assessment District 2015-1, and any other interested persons:

PLEASE TAKE NOTICE that the City Assessor has reported to the City Council and filed in the office of the City Clerk for public examination a special assessment roll prepared by him, which roll includes all properties that are within the 2015 Sidewalk Improvements Special Assessment District 2015-1, and are benefited by the proposed sidewalk improvement project generally described as follows:

The installation and/or replacement of sidewalks in the public right-of-way of the following properties and along and adjacent to the following streets: 227 Lawton, 202 E Maple, 203 E Maple, 209 E Maple, 210 E Maple, 215 E Maple, 218 E Maple, 221 E Maple, 224 E Maple, 229 E Maple, 230 E Maple, 235 E Maple, 314 E Maple, 317 E Maple, 321 E Maple, 326 E Maple, 328 E Maple, 332 E Maple, 401 E Maple, 402 E Maple, 406 E Maple, 409 E Maple, 410 E Maple, 415 E Maple, 740 E Maple, 744 E Maple, 758 E Maple, 766 E Maple, 775 E Maple, 788 E Maple, 810 E Maple, 820 E Maple, 821 E Maple, 831 E Maple, 223 S Rogers, 307 S Rogers, 225 Steele, 320 Steele, 300 Temple, 249 Washington, 331 Washington.

The special assessment roll has been prepared for the purpose of assessing a portion of the costs of the acquisition and construction of the sidewalk improvement project and work incidental thereto within the special assessment district, as more particularly shown on the plans of the City's engineers, which are on file and available for public examination with the City Clerk at the City Hall, 201 West Ash Street, Mason, Michigan, within the City. The total estimated assessment there under is \$21,893.28.

PLEASE TAKE FURTHER NOTICE that the City Assessor has further reported that the assessment against each parcel of land within the special assessment district is such relative portion of the whole sum levied against all parcels of land in the special assessment district as the benefit to such parcel bears to the total benefit to all parcels of land in the district.

PLEASE TAKE FURTHER NOTICE that the City Council will meet on Monday, the 16th day of March, 2015, at 7:30 o'clock, p.m., in the City Council Chambers, City Hall, 201 West Ash Street, Mason, Michigan 48854, for the purpose of reviewing the proposed special assessment roll and hearing any objections thereto. The special assessment roll may be examined at the office of the City Clerk during regular business hours of regular business days until the time of the hearing and may further be examined at the hearing.

Appearance and protest at the hearing, in person or in writing, are required in order to appeal the action of the City Council in approving the special assessment roll, and/or the amount of an assessment, to the state tax tribunal. A property owner or party in interest, or his or her agent, may appear in person at the hearing to protest the special assessment proceedings or may file his or her appearance and protest by letter and his or her personal appearance will not be required. The owner or any person having an interest in the real property who protests in person or in writing at the hearing may file a written appeal of a special assessment with the state tax tribunal within 35 days of the date the special assessment roll is confirmed by the City Council.

Further information regarding the 2015 Sidewalk Improvements special assessment project is available at the City Clerk's office, City Hall, 201 West Ash Street, Mason, Michigan 48854.

Dated: December 15, 2014

Deborah Cwierniewicz, City Clerk
City of Mason
Ingham County, Michigan

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be, and the same are, hereby rescinded.

Yes:

No:

CLERK'S CERTIFICATION: I hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Council at its regular meeting held on Monday, December 15, 2014, the original of which is part of the City Council minutes.

Deborah Cwierniewicz, City Clerk
City of Mason
Ingham County, Michigan

**Special Assessment Roll 2015-1
Sidewalk Special Assessment District 2015-1**

EXHIBIT A													
Parcel #	Owners Name	Property Address	Mailing Address	Legal Description	LF 4" x 4" Sidewalk	LF 5" x 4" Sidewalk	LF 4" x 6" Sidewalk	LF 5" x 6" Sidewalk	SF Drive Approach	Cost to Taxpayer (Total Cost x 50%)	Cost to City (Total Cost x 50%)	Total Cost	
33-19-10					21.62	27.03	25.30	31.63	6.90				
09-105-005	Blythe Janet E	203 E Maple	17105 Quincy St Holland, MI 49424	See Attached		59.00				797.24	797.24	1,594.48	
09-105-006	Blythe Richard H	209 E Maple	17105 Quincy St Holland, MI 49424	See Attached		5.00		27.00		494.50	494.50	989.00	
09-105-007	Massey Dorothy L	215 E Maple	215 Maple Mason, MI 48854	See Attached		49.00		12.00		851.86	851.86	1,703.73	
09-105-008	221 E Maple Street LLC	221 E Maple	249 Washington Mason, MI 48854	See Attached	4.00	4.00				97.29	97.29	194.58	
09-105-009	Seigle Holdings LLC	229 E Maple	2370 E Stadium Blvd #435 Ann Arbor, MI 48104	See Attached		59.00		13.00		1,002.80	1,002.80	2,005.60	
09-105-010	Tibbals Richard & Jamie	235 E Maple	235 E Maple Mason, MI 48854	See Attached		22.00				297.28	297.28	594.55	
09-106-011	Kujansuu Stephen A	223 S Rogers	1602 Edenwood Dr Dayton, OH 45434	See Attached	45.00					486.45	486.45	972.90	
09-106-012	Elliott Julie & Jesse	317 E Maple	317 E Maple Mason, MI 48854	See Attached	9.00					97.29	97.29	194.58	
09-106-013	Briggs Colleen	321 E Maple	321 E Maple Mason, MI 48854	See Attached	4.50					48.65	48.65	97.29	
09-106-016	Barry Britney D	401 E Maple	401 E Maple Mason, MI 48854	See Attached	47.50					513.48	513.48	1,026.95	
09-106-017	Archer Bruce & Donna	409 E Maple	409 E Maple Mason, MI 48854	See Attached					198.00	683.10	683.10	1,366.20	
09-106-020	First Church of Nazarene	415 E Maple	415 E Maple Mason, MI 48854	See Attached	20.00		60.00		638.00	3,176.30	3,176.30	6,352.60	
09-108-001	Sundeen Richard	202 E Maple	150 N Jefferson Mason, MI 48854	See Attached		60.00				810.75	810.75	1,621.50	
09-108-002	Eldrige John & Mary	210 E Maple	210 Maple Mason, MI 48854	See Attached		10.00				135.13	135.13	270.25	
09-108-003	First United Methodist	218 E Maple	201 E Ash Mason, MI 48854	See Attached		10.00				135.13	135.13	270.25	
09-108-004	Baker Gary & Kathleen	224 E Maple	224 Maple Mason, MI 48854	See Attached		39.00				526.99	526.99	1,053.98	
09-108-005	First United Methodist	230 E Maple	201 E Ash Mason, MI 48854	See Attached		8.00				108.10	108.10	216.20	
09-109-001	Sainz William H	307 S Rogers	P.O. Box 61 Mason, MI 48854	See Attached	112.50		12.00			1,367.93	1,367.93	2,735.85	
09-109-004	Hreniuc Patricia A	314 E Maple	314 E Maple Mason, MI 48854	See Attached	51.00		15.00		150.00	1,258.56	1,258.56	2,517.12	
09-109-005	Pier Sandra	326 E Maple	326 E Maple Mason, MI 48854	See Attached	66.00					713.46	713.46	1,426.92	
09-109-006	McBride Brandi	328 E Maple	328 E Maple Mason, MI 48854	See Attached	25.00				63.00	487.60	487.60	975.20	
09-109-007	Howe Duwayne & Rachel	332 E Maple	727 Hall Mason, MI 48854	See Attached	36.00		17.00		121.00	1,021.66	1,021.66	2,043.32	
09-109-008	Howe Robert D	402 E Maple	402 E Maple Mason, MI 48854	See Attached			13.00		120.00	578.45	578.45	1,156.90	
09-109-009	Batdorff Daniel	406 E Maple	406 E Maple Mason, MI 48854	See Attached			10.00		132.00	581.90	581.90	1,163.80	
09-109-010	Quenby Jean & Kirk	410 E Maple	410 E Maple Mason, MI 48854	See Attached	8.00					86.48	86.48	172.96	

**Special Assessment Roll 2015-1
Sidewalk Special Assessment District 2015-1**

Parcel #	Owners Name	Property Address	Mailing Address	Legal Description	LF 4' x 4" Sidewalk	LF 5' x 4" Sidewalk	LF 4' x 6" Sidewalk	LF 5' x 6" Sidewalk	SF Drive Approach	Cost to Taxpayer (Total Cost x 50%)	Cost to City (Total Cost x 50%)	Total Cost
33-19-10					21.62	27.03	25.30	31.63	6.90			
09-109-013	Hyden Property Dev. LLC	320 Steele	3503 Autumnwood LN Okemos, MI 48864	See Attached			8.00		104.00	460.00	460.00	920.00
09-126-012	Taylor Kim & Holly A	225 Steele	225 Steele Mason, MI 48854	See Attached			8.89			112.46	112.46	224.92
09-202-012	Sutherland Kelly L	227 Lawton	227 Lawton Mason, MI 48854	See Attached	7.11					76.86	76.86	153.72
09-204-012	Oesterle Charles & Pamela	775 E Maple	775 E Maple Mason, MI 48854	See Attached	12.44					134.48	134.48	268.95
09-206-006	Planck Randy & Nancy	740 E Maple	740 E Maple Mason, MI 48854	See Attached			4.00			50.60	50.60	101.20
09-206-007	Cousins Jeffrey & Susan	744 E Maple	744 E Maple Mason, MI 48854	See Attached	13.00					140.53	140.53	281.06
09-206-009	Cornish William & Anita	758 E Maple	758 E Maple Mason, MI 48854	See Attached				102.00		351.90	351.90	703.80
09-206-010	Majchrowski Nicholas	766 E Maple	766 E Maple Mason, MI 48854	See Attached	26.67		13.33		132.00	912.33	912.33	1,824.65
09-206-012	Rakowski-Cole Laura J	788 E Maple	788 E Maple Mason, MI 48854	See Attached	18.67					201.82	201.82	403.65
09-207-003	Cordano Audrey & Scot	810 E Maple	4025 Keller Holt, MI 48842	See Attached	14.00		30.00		120.00	944.84	944.84	1,889.68
09-207-004	Brown Douglas A	820 E Maple	820 E Maple Mason, MI 48854	See Attached			25.00			316.25	316.25	632.50
09-207-005	Koenig Jennifer & James	300 Temple	300 Temple Mason, MI 48854	See Attached	9.00		20.00			350.29	350.29	700.58
09-207-011	Massman Roger & Sharlean	331 Washington	331 Washington Mason, MI 48854	See Attached	25.00					270.25	270.25	540.50
09-227-002	Spitzley Brian R & Christine V	249 Washington	249 Washington Mason, MI 48854	See Attached	5.00		15.00		240.00	1,071.80	1,071.80	2,143.60
09-227-008	Gibson Barbara F	821 E Maple	821 E Maple Mason, MI 48854	See Attached	4.00					43.24	43.24	86.48
09-227-009	Mccoey Kevin T & Lynn M	831 E Maple	831 E Maple Mason, MI 48854	See Attached	9.00					97.29	97.29	194.58
	Totals				572.39	325.00	251.22	52.00	2,120.00	21,893.28	21,893.28	43,786.56

CITY OF MASON

STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: December 15, 2014

Agenda Item: 8 (C)

AGENDA ITEMS

Resolution No. 2014-57—A Resolution to Accept Professional Services for Wastewater Treatment Plant Upgrades

EXHIBITS

- RFP Tabulation

STAFF REVIEW

Administration

SUMMARY STATEMENT

The City of Mason had established a plan to proceed with improvements to existing wastewater treatment facilities. These improvements are inclusive of:

1. Construct a new headworks including screening, grit removal and a new wet well with pumps capable of transferring up to 6 million gallons a day of raw effluent;
2. Study and remove any constriction of piping between aeration tanks and secondary clarifiers;
3. Add dedicated standby power to the new headworks wet well system;
4. Remove the non-working headworks

These improvements will expand capacity, identify “bottleneck” between aeration tanks and secondary clarifier to improve plant capacity; ultimately eliminate the need for secondary pumping within the plant’s hydraulic profile; and facilitate the ability to expand the WWTP in a staged method.

An RFP was forwarded to five (5) firms who have experience in this field:

- Prein & Newhof
- Fishbeck, Thompson, Carr & Huber, Inc. (FTC&H)
- Hubbell, Roth & Clark, Inc (HRC)
- Tetra Tech
- Wolverine Engineering & Surveyors

The City received three proposal inclusive of four of the firms:

- Prein & Newhof; FTC&H, and a collaboration of HRC and Wolverine Engineering.

The City’s review team consisted of:

- Sam Bibler—Wastewater Treatment Plant Superintendent
- Joe Dean—DPW Director (retired)
- Jim King—WWTP Superintendent (retired)
- Martin Colburn—City Manager/DPW Director

The review committee read through the proposals and based our recommendation on their approach, inclusive of project criteria, timing and creative input. The firms also provided their proposed amount for professional services rendered. The lowest proposal from the HRC, Inc. of \$128,662.20 was not inclusive of a construction engineering budget or field inspection costs due to their approach of waiting until design work was completed. They felt they would have a better understanding of construction work to define costs. Also, they did not provide the construction inspections costs.

Prein & Newhof's proposal is comprehensive, meets the scope of work and appears to provide a logical approach to meet the end goal to help construct the WWTP Headworks, with a total cost estimate of \$215,659 for professional services.

FTC& H also provided comprehensive plan that met the scope of work, however, their proposed costs of \$282,837 is more than 31% (\$67,178) higher than Prein & Newhof's proposal.

RECOMMENDED ACTIONS

Move to approve Resolution 2014-57.

Introduced:
Second:

**CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2014-57**

**RESOLUTION TO ACCEPT PROFESSIONAL SERVICES FOR
WASTEWATER TREATMENT PLANT UPGRADES**

December 15, 2014

WHEREAS, it is in the best interest of the City to maintain a functional and well maintained Wastewater Treatment Plant (WWTP); and

WHEREAS, the City desires to proceed with improvements to the WWTP to include constructing a new headworks, new pumps, relieve a bottleneck of moving water and removing the non-working headworks; and

WHEREAS, the City forwarded a Request for Proposals (RFP) to a number of professional engineering firms to provide professional services to address methods and means to remediate the needs of the City, receiving proposals with costs; and

NOW THEREFORE BE IT RESOLVED, that the Mason City Council gives City Administrator Martin Colburn signature authority and authorizes the City to accept the proposal from Prein & Newhof in the amount of \$215,659 to provide professional services at the Mason Wastewater Treatment Plant.

Yes: ()

No: ()

CLERK'S CERTIFICATION: I hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Council at its regular meeting held Monday, December 15, 2014, the original of which is part of the City Council minutes.

Deborah J. Cwierniewicz, City Clerk
City of Mason
Ingham County, Michigan

MASON CITY CLERK'S OFFICE
RFP TABULATION

PROPOSAL: Professional Services for Waste Water Treatment Plant Upgrades

DATE: Tuesday, October 14, 2014

TIME: 8³⁰ a

PROPOSER'S NAME/ADDRESS	PHONE/FAX	PROPOSAL AMOUNT
Hubbell, Roth & Clark, Inc 555 Juliet Drive Bloomfield Hills, 48303-0824		\$ 128,662.20
Prein & Newhof 3355 Evergreen Drive NE Grand Rapids 49525		\$ 215,659 —
Fushbeck, Thompson, Carr & Huber, Inc 1515 Arboretum Drive SE Grand Rapids 49546		\$ 282,837 —

SIGNED:

Alborah Curertniewicz, City Clerk

SIGNED:

Sam B

CITY OF MASON

STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: December 15, 2014

Agenda Item: 8 (D-E)

AGENDA ITEM

- Resolution No. 2013-58 – Mayoral Appointments to City Boards and Commissions
- Resolution No. 2013-59 – City Council Appointments to City Boards and Commissions

EXHIBITS

- Applications:
 - Brent Forsberg
 - Lori Hagle
 - Kendra Sabbadin
 - Teresa Wren

STAFF REVIEW

City Clerk

SUMMARY STATEMENT

Resolution Nos. 2014-58 and 2014-59 are the proposed annual appointments to city boards and commissions. Currently, one vacancy exists on the Building Authority, Building Code & Sign Board of Appeals, Local Officers Compensation Commission, Utility Rate Study Commission, Zoning Board of Appeals, and there are two vacancies on the Ethics Board.

RECOMMENDED ACTION

Approve Resolution Nos. 2014-58 and 2014-59.

Introduced:

Second:

**CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2014-58**

MAYORAL APPOINTMENTS TO CITYBOARDS AND COMMISSIONS

December 15, 2014

BE IT HEREBY RESOLVED, that the Mayor, with confirmation by the City Council, does hereby make the following appointments/reappointments to the specified boards and commissions of the city and that each term shall commence January 1, 2015 and expire on December 31 of the year noted.

Building Code	Patrick Hicks	2017
Downtown Development Authority	Brent Forsberg	2018
	Joe Ghinelli	2018
	Mark Howe	2018
	Teresa Wren	2017
	(filling an unexpired term)	
Historic District Commission	Albert Schulien	2017
	Rodney Jewett	2017
Planning Commission	Tim Scott	2017
	Elizabeth Hude	2017
	Anne Klein Barna	2017
	Lori Hagle	2015
	(filling an unexpired term)	
Traffic Commission	Josh Woodland	2017
	Joe Ghinelli	2017
Tree Commission	Melvin Brown	2017

Yes

No

CLERK'S CERTIFICATION: I hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Council at its regular meeting held Monday, December 15, 2014, the original of which is part of the Council meeting minutes.

Deborah J. Cwierniewicz, City Clerk
City of Mason
Ingham County, Michigan

Introduced:

Seconded:

**CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2014-59**

CITY COUNCIL APPOINTMENTS TO CITY BOARDS AND COMMISSIONS

December 15, 2014

BE IT HEREBY RESOLVED, that the City Council of the City of Mason does hereby make the following appointments/reappointments to the specified boards and commissions of the City and that each term shall commence January 1, 2015 and expire on December 31 of the year noted:

Board of Review	Larry Howe	2017
	Pete Curtis	2016
	(filling an unexpired term)	
Cemetery Board	Melvin Brown	2017
	Kendra Sabbadin	2015
	(filling an unexpired term)	
Local Development Finance Authority	William Shepard	2017
Utility Rate Study Committee	Ruben Droscha	2017
Zoning Board of Appeals	Pete Curtis	2017
	John Sabbadin	2017

Yes

No

CLERK'S CERTIFICATION: I hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Council at its regular meeting held Monday, December 15, 2014, the original of which is part of the Council meeting minutes.

Deborah J. Cwierniewicz, City Clerk
City of Mason
Ingham County, Michigan



**CITY OF MASON
APPLICATION FOR APPOINTMENT
CITY BOARD OR COMMISSION**

Board /Commission Interest:	Down Town Development Authority
Name	Brent Forsberg
Address	2422 Jolly Road Okemos MI 48864
Home Phone:	517 202 7572
Other Phone:	517 349-9330
E-Mail:	brent@bforsberg.com
Occupation:	Realtor
Employer:	T.A. Forsberg, Inc.
Business Address:	2422 Jolly Road Okemos MI 48864
Length of Residence Within The City of Mason:	6
Education:	B.A. Political Science, Hope College 01
Relevant Organizations/Affiliations (if any):	Mason Chamber of Commerce Westland Homebuilders Association Greater Lansing Association of Realtors
Relevant Employment/Volunteer Experience (if any):	Mason C.O.C. Board 12/13 NABBS Sales & Marketing Board M-11 etc Condominium Boards
Brief Statement As To Interest In Serving On This Board/Commission:	Interested - helping develop more housing options in the Downtown District of Mason

<p><u>Mail Completed Application To:</u></p> <p>City of Mason Office of the City Clerk P.O. Box 370 Mason, MI 48854</p>	<p>Preferred mailing address for agendas:</p> <p><input type="checkbox"/> Home Address <input checked="" type="checkbox"/> Office Address</p>
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If not appointed, I wish my application to be kept on file for six months. I understand after that time it is necessary to submit a new application to update my interest in serving.

Brent Forsberg
Signature

11-10-14
Date

Applicant must be resident of the City of Mason.

Exception: Residency is not required to serve on E.D.C., L.D.F.A., or D.D.A.



**CITY OF MASON
APPLICATION FOR APPOINTMENT
CITY BOARD OR COMMISSION**

Board /Commission Interest: <i>Planning Commission</i>	
Name <i>Lori Hagle</i>	
Address <i>451 Raindrop Ct., Mason, MI 48854</i>	
Home Phone: <i>(517) 648-3174</i> Other Phone: <i>(517) 377-0833</i>	
E-Mail: <i>lhagle@FraserLawFirm.com</i>	
Occupation: <i>Paralegal</i>	
Employer: <i>Fraser Trebilcock Davis + Dunlap, P.C.</i>	
Business Address: <i>124 W. Allegan, Ste. 1000, Lansing, MI 48933</i>	
Length of Residence Within The City of Mason: <i>23 years</i>	
Education: <i>Ferris State - Associate's Degree</i>	
Relevant Organizations/Affiliations (if any): <i>Band Boosters - Mason High School - President - Past - 4 yrs.</i> <i>Girl Scouts - Mason - Secretary - Past - Two Yrs.</i> <i>Riverwalk Meadows Homeowners Assoc. - Treasurer - Present - 3 yrs.</i>	
Relevant Employment/Volunteer Experience (if any): <i>Law Firm - 1988 - present</i> <i>Sparrow Hosp. - Pediatrics - 1986 - 1989</i>	
Brief Statement As To Interest In Serving On This Board/Commission: <i>I care about the Mason community and would like to be involved in its development. I have lived in Mason almost half of my life and have been involved with the Girl Scouts and high school band. Now I would</i>	
<p>Mail Completed Application To:</p> <p>City of Mason Office of the City Clerk P.O. Box 370 Mason, MI 48854</p>	<p>Preferred mailing address for agendas: <i>like to get involved with the city.</i></p> <p><input checked="" type="checkbox"/> Home Address <input type="checkbox"/> Office Address</p>

If not appointed, I wish my application to be kept on file for six months. I understand after that time it is necessary to submit a new application to update my interest in serving.

Lori Hagle

Signature

11/10/14

Date

Applicant must be resident of the City of Mason.
Exception: Residency is not required to serve on E.D.C., L.D.F.A., or D.D.A.



**CITY OF MASON
APPLICATION FOR APPOINTMENT
CITY BOARD OR COMMISSION**

Board /Commission Interest: <u>Cemetery Board</u>	
Name <u>Kendra Subbadin</u>	
Address <u>502 N. Court Mason MI 48854</u>	
Home Phone: <u>—</u>	Other Phone: <u>517-490-3764</u>
E-Mail: <u>ksubbadin@sbcglobal.net</u>	
Occupation: <u>Dialysis Technician</u>	
Employer: <u>Fresenius Medical Care</u>	
Business Address: <u>2710 S Washington Ave Lansing MI 48910</u>	
Length of Residence Within The City of Mason: <u>22 yrs</u>	
Education: <u>Some College</u>	
Relevant Organizations/Affiliations (if any): <u>N/A</u>	
Relevant Employment/Volunteer Experience (if any): <u>Volunteered for the Mason Fire Department. Involved in Mission Trips and youth group volunteer events.</u>	
Brief Statement As To Interest In Serving On This Board/Commission: <u>I am looking to learn more about the city of Mason as well as getting more involved with what goes on in the city. Also learn more about the government of Mason.</u>	
<u>Mail Completed Application To:</u> City of Mason Office of the City Clerk P.O. Box 370 Mason, MI 48854	Preferred mailing address for agendas: <input checked="" type="checkbox"/> Home Address <input type="checkbox"/> Office Address

If not appointed, I wish my application to be kept on file for six months. I understand after that time it is necessary to submit a new application to update my interest in serving.

Kendra Subbadin
Signature

12-11-2014
Date

Applicant must be resident of the City of Mason.

Exception: Residency is not required to serve on E.D.C., L.D.F.A., or D.D.A.



**CITY OF MASON
APPLICATION FOR APPOINTMENT
CITY BOARD OR COMMISSION**

Board /Commission Interest:
Name: <u>Teresa Wren</u>
Address: <u>529 Vander Veer</u>
Home Phone: <u>517 676 2532</u> Other Phone: <u>676 2111</u>
E-Mail:
Occupation: <u>Retail Owner</u>
Employer: <u>Kean's Store Co.</u>
Business Address: <u>406 S. Jefferson</u>
Length of Residence Within The City of Mason: <u>57 years</u>
Education: <u>MBS/LCC</u>
Relevant Organizations/Affiliations (if any): <u>DDA - Rotary - Chamber - BNI</u>
Relevant Employment/Volunteer Experience (if any): <u>None</u>
Brief Statement As To Interest In Serving On This Board/Commission: <u>(Donation Direction) Treasurer</u>

<p><u>Mail Completed Application To:</u></p> <p>City of Mason Office of the City Clerk P.O. Box 370 Mason, MI 48854</p>	<p>Preferred mailing address for agendas:</p> <p><input type="checkbox"/> Home Address <input type="checkbox"/> Office Address</p>
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If not appointed, I wish my application to be kept on file for six months. I understand after that time it is necessary to submit a new application to update my interest in serving.

Teresa Wren
Signature

12/12/11
Date

Applicant must be resident of the City of Mason.
Exception: Residency is not required to serve on E.D.C., L.D.F.A., or D.D.A.

User: MW

DB: Mason City

PERIOD ENDING 11/30/2014

GL NUMBER	DESCRIPTION	2014-15	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	11/30/2014 NORMAL (ABNORMAL)	MONTH 11/30/2014 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
000.00		86,110.00	0.00	0.00	86,110.00	0.00
215.00	CLERK	50.00	355.57	0.00	(305.57)	711.14
254.00	TREASURER/FINANCE	5,010,980.00	3,952,633.28	15,162.90	1,058,346.72	78.88
271.00	FORESTRY	29,770.00	4,518.96	150.00	25,218.96	15.18
276.00	CEMETERY	37,200.00	15,055.00	4,592.00	22,145.00	40.47
301.00	POLICE DEPARTMENT	68,425.00	34,977.80	2,101.00	33,447.20	51.12
336.00	FIRE DEPARTMENT	167,535.00	80,973.50	36,196.11	86,561.50	48.33
528.00	REFUSE COLLECTION	347,405.00	349,451.27	430.78	(2,046.27)	100.59
747.00	COMMUNITY GARDEN	375.00	0.00	0.00	375.00	0.00
751.00	RECREATION	4,250.00	2,175.00	20.00	2,075.00	51.18
850.00	WORKERS COMPENSATION	47,860.00	24,502.00	0.00	23,358.00	51.20
TOTAL Revenues		5,799,960.00	4,464,642.38	58,652.79	1,335,317.62	76.98
Expenditures						
101.00	COUNCIL	41,555.00	19,307.34	1,943.02	22,247.66	46.46
172.00	ADMINISTRATOR	293,425.00	137,101.75	19,869.43	156,323.25	46.72
209.00	ASSESSING	48,705.00	20,214.29	4,016.15	28,490.71	41.50
215.00	CLERK	138,165.00	64,863.95	15,473.85	73,301.05	46.95
247.00	BOARD OF REVIEW	650.00	60.00	0.00	590.00	9.23
254.00	TREASURER/FINANCE	592,735.00	269,371.08	36,317.05	323,363.92	45.45
260.00	TECHNOLOGY	70,445.00	21,031.71	6,062.46	49,413.29	29.86
262.00	ELECTIONS	0.00	0.00	(336.00)	0.00	0.00
265.00	BUILDING OFFICIAL/CITY HALL	162,685.00	58,244.70	7,952.25	104,440.30	35.80
266.00	LEGAL/ATTORNEY	90,000.00	40,024.75	7,720.89	49,975.25	44.47
268.00	PARK STREET PROPERTY	41,985.00	0.00	0.00	41,985.00	0.00
269.00	PROPERTY	479,420.00	300,350.57	6,560.00	179,069.43	62.65
271.00	FORESTRY	72,135.00	16,739.86	639.17	55,395.14	23.21
272.00	ADMINISTRATIVE SERVICES	276,435.00	140,536.06	10,160.41	135,898.94	50.84
276.00	CEMETERY	185,040.00	86,710.93	9,574.08	98,329.07	46.86
305.00	POLICE ADMINISTRATION	313,190.00	147,108.60	20,115.50	166,081.40	46.97
315.00	CROSSING GUARDS	24,080.00	10,358.23	2,153.00	13,721.77	43.02
316.00	POLICE PATROLLING	997,765.00	488,962.95	80,036.87	508,802.05	49.01
336.00	FIRE DEPARTMENT	505,095.00	226,449.02	93,571.29	278,645.98	44.83
380.00	PLANNING/ZONING OFFICIAL	126,435.00	56,307.70	8,493.79	70,127.30	44.53
426.00	CIVIL DEFENSE	5,455.00	1,255.00	0.00	4,200.00	23.01
428.00	DISASTER ACCOUNT	100.00	0.00	0.00	100.00	0.00
441.00	PUBLIC SERVICES	5,655.00	3,321.52	196.55	2,333.48	58.74
447.00	ENGINEERING	295.00	295.00	0.00	0.00	100.00
448.00	STREET LIGHTING	115,465.00	40,481.09	8,759.21	74,983.91	35.06
458.00	SIDEWALK CONSTRUCTION-REPAIR	5,050.00	2,050.00	0.00	3,000.00	40.59
528.00	REFUSE COLLECTION	346,750.00	153,832.77	27,736.86	192,917.23	44.36
747.00	COMMUNITY GARDEN	550.00	54.50	0.56	495.50	9.91
756.00	PARKS AND BALL DIAMONDS	157,520.00	82,181.67	6,459.36	75,338.33	52.17
775.00	SENIOR CITIZENS	8,060.00	4,585.00	425.00	3,475.00	56.89
790.00	LIBRARY	27,120.00	15,348.93	6,958.16	11,771.07	56.60
806.00	CHRISTMAS DECORATIONS	5,355.00	925.00	0.00	4,430.00	17.27
807.00	CABLE COMMISSION	4,560.00	1,210.00	0.00	3,350.00	26.54
808.00	PLANNING COMMISSION	720.00	212.90	0.61	507.10	29.57
850.00	WORKERS COMPENSATION	47,860.00	39,337.00	14,835.00	8,523.00	82.19
855.00	RETIREE BENEFITS	99,210.00	52,960.20	9,757.97	46,249.80	53.38
890.00	CONTINGENCIES	61,980.00	515.00	0.00	61,465.00	0.83
999.00	SURPLUS	488,310.00	21,535.02	21,535.02	466,774.98	4.41

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PERIOD ENDING 11/30/2014

GL NUMBER	DESCRIPTION	2014-15	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	11/30/2014 (NORMAL (ABNORMAL))	MONTH 11/30/2014 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 101 - GENERAL FUND						
Expenditures						
TOTAL Expenditures		5,839,960.00	2,523,844.09	426,987.51	3,316,115.91	43.22
<hr/>						
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		5,799,960.00	4,464,642.38	58,652.79	1,335,317.62	76.98
TOTAL EXPENDITURES		5,839,960.00	2,523,844.09	426,987.51	3,316,115.91	43.22
NET OF REVENUES & EXPENDITURES		(40,000.00)	1,940,798.29	(368,334.72)	(1,980,798.29)	4,852.00

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PERIOD ENDING 11/30/2014

GL NUMBER	DESCRIPTION	2014-15	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2014 NORMAL (ABNORMAL)	MONTH 11/30/2014 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREETS FUND						
Revenues						
000.00		957,780.00	127,531.06	54,766.53	830,248.94	13.32
TOTAL Revenues		957,780.00	127,531.06	54,766.53	830,248.94	13.32
Expenditures						
000.00		101,330.00	0.00	0.00	101,330.00	0.00
451.00	STREET/ROAD CONSTRUCTION	585,780.00	14,346.00	14,346.00	571,434.00	2.45
463.00	STREET MAINTENANCE	135,335.00	50,545.87	9,912.98	84,789.13	37.35
474.00	TRAFFIC SERVICES	23,725.00	9,906.87	108.51	13,818.13	41.76
478.00	WINTER MAINTENANCE	39,205.00	2,676.16	2,676.16	36,528.84	6.83
482.00	STREET ADMIN/GEN EXP	72,405.00	66,040.00	0.00	6,365.00	91.21
TOTAL Expenditures		957,780.00	143,514.90	27,043.65	814,265.10	14.98
Fund 202 - MAJOR STREETS FUND:						
TOTAL REVENUES		957,780.00	127,531.06	54,766.53	830,248.94	13.32
TOTAL EXPENDITURES		957,780.00	143,514.90	27,043.65	814,265.10	14.98
NET OF REVENUES & EXPENDITURES		0.00	(15,983.84)	27,722.88	15,983.84	100.00

User: MW

PERIOD ENDING 11/30/2014

DB: Mason City

GL NUMBER	DESCRIPTION	2014-15	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	11/30/2014 (ABNORMAL)	MONTH 11/30/2014 INCREASE (DECREASE)	BALANCE (ABNORMAL)	
Fund 203 - LOCAL STREETS FUND						
Revenues						
000.00		520,360.00	49,167.42	21,353.88	471,192.58	9.45
TOTAL Revenues		520,360.00	49,167.42	21,353.88	471,192.58	9.45
Expenditures						
451.00	STREET/ROAD CONSTRUCTION	269,530.00	7,189.02	7,189.02	262,340.98	2.67
463.00	STREET MAINTENANCE	145,520.00	54,475.07	9,566.22	91,044.93	37.43
474.00	TRAFFIC SERVICES	7,870.00	3,102.91	43.40	4,767.09	39.43
478.00	WINTER MAINTENANCE	32,880.00	2,691.09	2,691.09	30,188.91	8.18
482.00	STREET ADMIN/GEN EXP	64,560.00	64,560.00	0.00	0.00	100.00
TOTAL Expenditures		520,360.00	132,018.09	19,489.73	388,341.91	25.37
Fund 203 - LOCAL STREETS FUND:						
TOTAL REVENUES		520,360.00	49,167.42	21,353.88	471,192.58	9.45
TOTAL EXPENDITURES		520,360.00	132,018.09	19,489.73	388,341.91	25.37
NET OF REVENUES & EXPENDITURES		0.00	(82,850.67)	1,864.15	82,850.67	100.00

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DB: Mason City

PERIOD ENDING 11/30/2014

GL NUMBER	DESCRIPTION	2014-15		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	11/30/2014 (ABNORMAL)	INCREASE	MONTH 11/30/2014 (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY									
Revenues									
000.00		134,000.00		49,657.84		3.68		84,342.16	37.06
TOTAL Revenues		134,000.00		49,657.84		3.68		84,342.16	37.06
Expenditures									
000.00		134,000.00		19,726.10		23.99		114,273.90	14.72
TOTAL Expenditures		134,000.00		19,726.10		23.99		114,273.90	14.72
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:									
TOTAL REVENUES		134,000.00		49,657.84		3.68		84,342.16	37.06
TOTAL EXPENDITURES		134,000.00		19,726.10		23.99		114,273.90	14.72
NET OF REVENUES & EXPENDITURES		0.00		29,931.74		(20.31)		(29,931.74)	100.00

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PERIOD ENDING 11/30/2014

GL NUMBER	DESCRIPTION	2014-15	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	11/30/2014	MONTH 11/30/2014	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 250 - LOCAL DEV. FINANCE AUTHORITY								
Revenues								
000.00		387,815.00	1,334,144.89	1,193.66		(946,329.89)		344.02
TOTAL Revenues		<u>387,815.00</u>	<u>1,334,144.89</u>	<u>1,193.66</u>		<u>(946,329.89)</u>		<u>344.02</u>
Expenditures								
691.00	L.D.F.A.	387,815.00	11,145.00	0.00		376,670.00		2.87
TOTAL Expenditures		<u>387,815.00</u>	<u>11,145.00</u>	<u>0.00</u>		<u>376,670.00</u>		<u>2.87</u>
Fund 250 - LOCAL DEV. FINANCE AUTHORITY:								
TOTAL REVENUES		387,815.00	1,334,144.89	1,193.66		(946,329.89)		344.02
TOTAL EXPENDITURES		387,815.00	11,145.00	0.00		376,670.00		2.87
NET OF REVENUES & EXPENDITURES		0.00	1,322,999.89	1,193.66		(1,322,999.89)		100.00

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DB: Mason City

PERIOD ENDING 11/30/2014

GL NUMBER	DESCRIPTION	2014-15	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BGD USED
		AMENDED BUDGET	11/30/2014 NORMAL (ABNORMAL)	MONTH 11/30/2014 INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 297 - ECONOMIC DEVELOPMENT COMM.							
Revenues							
000.00		70.00	14.01	0.20		55.99	20.01
TOTAL Revenues		<u>70.00</u>	<u>14.01</u>	<u>0.20</u>		<u>55.99</u>	<u>20.01</u>
Expenditures							
000.00		70.00	0.00	0.00		70.00	0.00
TOTAL Expenditures		<u>70.00</u>	<u>0.00</u>	<u>0.00</u>		<u>70.00</u>	<u>0.00</u>
Fund 297 - ECONOMIC DEVELOPMENT COMM.:							
TOTAL REVENUES		70.00	14.01	0.20		55.99	20.01
TOTAL EXPENDITURES		70.00	0.00	0.00		70.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	14.01	0.20		(14.01)	100.00

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DB: Mason City

PERIOD ENDING 11/30/2014

GL NUMBER	DESCRIPTION	2014-15	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% B DGT USED
		AMENDED BUDGET	NORMAL	(ABNORMAL)	MONTH 11/30/2014 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 401 - CAPITAL IMPROVEMENT FUND									
Revenues									
000.00		60,000.00		4,257.50		4,257.50		55,742.50	7.10
TOTAL Revenues		60,000.00		4,257.50		4,257.50		55,742.50	7.10
Expenditures									
000.00		60,000.00		4,257.50		4,257.50		55,742.50	7.10
TOTAL Expenditures		60,000.00		4,257.50		4,257.50		55,742.50	7.10
Fund 401 - CAPITAL IMPROVEMENT FUND:									
TOTAL REVENUES		60,000.00		4,257.50		4,257.50		55,742.50	7.10
TOTAL EXPENDITURES		60,000.00		4,257.50		4,257.50		55,742.50	7.10
NET OF REVENUES & EXPENDITURES		0.00		0.00		0.00		0.00	0.00

User: MW
DB: Mason City

PERIOD ENDING 11/30/2014

GL NUMBER	DESCRIPTION	2014-15		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET		11/30/2014 NORMAL (ABNORMAL)		MONTH 11/30/2014 INCREASE (DECREASE)		NORMAL (ABNORMAL) BALANCE		
Fund 592 - WATER/SEWER FUND										
Revenues										
000.00		5,398,350.00		1,211,357.27		242,944.99		4,186,992.73		22.44
TOTAL Revenues		5,398,350.00		1,211,357.27		242,944.99		4,186,992.73		22.44
Expenditures										
545.00	WATER & SEWER ADMINISTRATION	77,600.00		17,772.43		3,561.04		59,827.57		22.90
546.00	SEWER IMPROVEMENT	42,660.00		0.00		0.00		42,660.00		0.00
548.00	SEWER MAINTENANCE	213,090.00		142,967.15		78,200.33		70,122.85		67.09
555.00	WASTEWATER TREATMENT PLANT	2,475,305.00		440,366.04		47,662.23		2,034,938.96		17.79
556.00	WATER MAINTENANCE	429,355.00		197,708.30		32,565.79		231,646.70		46.05
557.00	STORM SEWER PROGRAM	9,425.00		0.00		0.00		9,425.00		0.00
558.00	WATER IMPROVEMENT	689,060.00		164,058.65		5,333.43		525,001.35		23.81
559.00	WATER TREATMENT PLANT	839,735.00		212,190.64		23,607.99		627,544.36		25.27
566.00	ALLOWANCE FOR DEPRECIATION	665,000.00		0.00		0.00		665,000.00		0.00
TOTAL Expenditures		5,441,230.00		1,175,063.21		190,930.81		4,266,166.79		21.60
Fund 592 - WATER/SEWER FUND:										
TOTAL REVENUES		5,398,350.00		1,211,357.27		242,944.99		4,186,992.73		22.44
TOTAL EXPENDITURES		5,441,230.00		1,175,063.21		190,930.81		4,266,166.79		21.60
NET OF REVENUES & EXPENDITURES		(42,880.00)		36,294.06		52,014.18		(79,174.06)		84.64

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DB: Mason City

PERIOD ENDING 11/30/2014

GL NUMBER	DESCRIPTION	2014-15		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% B DGT USED
		AMENDED BUDGET	NORMAL	11/30/2014 (ABNORMAL)	MONTH 11/30/2014 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 612 - MASON BUILDING AUTHORITY									
Revenues									
000.00		286,685.00		112,759.78		0.03		173,925.22	39.33
TOTAL Revenues		<u>286,685.00</u>		<u>112,759.78</u>		<u>0.03</u>		<u>173,925.22</u>	<u>39.33</u>
Expenditures									
000.00		286,685.00		112,756.15		0.00		173,928.85	39.33
TOTAL Expenditures		<u>286,685.00</u>		<u>112,756.15</u>		<u>0.00</u>		<u>173,928.85</u>	<u>39.33</u>
Fund 612 - MASON BUILDING AUTHORITY:									
TOTAL REVENUES		286,685.00		112,759.78		0.03		173,925.22	39.33
TOTAL EXPENDITURES		<u>286,685.00</u>		<u>112,756.15</u>		<u>0.00</u>		<u>173,928.85</u>	<u>39.33</u>
NET OF REVENUES & EXPENDITURES		0.00		3.63		0.03		(3.63)	100.00

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DB: Mason City

PERIOD ENDING 11/30/2014

GL NUMBER	DESCRIPTION	2014-15		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	11/30/2014 (ABNORMAL)	MONTH 11/30/2014 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 661 - MOTOR VEHICLE POOL									
Revenues									
000.00		399,870.00		64,022.04		1,056.46		335,847.96	16.01
TOTAL Revenues		<u>399,870.00</u>		<u>64,022.04</u>		<u>1,056.46</u>		<u>335,847.96</u>	<u>16.01</u>
Expenditures									
567.00	SHOP & BLDG. MAINTENANCE	47,840.00		35,432.82		246.69		12,407.18	74.07
568.00	EQUIPMENT MAINTENANCE	187,415.00		93,402.80		15,640.84		94,012.20	49.84
901.00	EQUIPMENT-CAPITAL OUTLAY	207,745.00		81,969.52		1,769.52		125,775.48	39.46
TOTAL Expenditures		<u>443,000.00</u>		<u>210,805.14</u>		<u>17,657.05</u>		<u>232,194.86</u>	<u>47.59</u>
Fund 661 - MOTOR VEHICLE POOL:									
TOTAL REVENUES		399,870.00		64,022.04		1,056.46		335,847.96	16.01
TOTAL EXPENDITURES		443,000.00		210,805.14		17,657.05		232,194.86	47.59
NET OF REVENUES & EXPENDITURES		(43,130.00)		(146,783.10)		(16,600.59)		103,653.10	340.33

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DB: Mason City

PERIOD ENDING 11/30/2014

GL NUMBER	DESCRIPTION	2014-15		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	11/30/2014 (ABNORMAL)	MONTH 11/30/2014 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 702 - RAYNER BOND FUND									
Revenues									
000.00		151,000.00		31,372.57		8,035.81		119,627.43	20.78
TOTAL Revenues		<u>151,000.00</u>		<u>31,372.57</u>		<u>8,035.81</u>		<u>119,627.43</u>	<u>20.78</u>
Expenditures									
000.00		151,000.00		12,011.54		4,257.50		138,988.46	7.95
TOTAL Expenditures		<u>151,000.00</u>		<u>12,011.54</u>		<u>4,257.50</u>		<u>138,988.46</u>	<u>7.95</u>
Fund 702 - RAYNER BOND FUND:									
TOTAL REVENUES		151,000.00		31,372.57		8,035.81		119,627.43	20.78
TOTAL EXPENDITURES		151,000.00		12,011.54		4,257.50		138,988.46	7.95
NET OF REVENUES & EXPENDITURES		0.00		19,361.03		3,778.31		(19,361.03)	100.00

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PERIOD ENDING 11/30/2014

GL NUMBER	DESCRIPTION	2014-15	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	11/30/2014 NORMAL (ABNORMAL)	MONTH 11/30/2014 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 711 - CEMETERY TRUST FUND						
Revenues						
000.00		4,200.00	1,556.13	727.19	2,643.87	37.05
TOTAL Revenues		4,200.00	1,556.13	727.19	2,643.87	37.05
Expenditures						
000.00		4,200.00	0.00	0.00	4,200.00	0.00
TOTAL Expenditures		4,200.00	0.00	0.00	4,200.00	0.00
Fund 711 - CEMETERY TRUST FUND:						
TOTAL REVENUES		4,200.00	1,556.13	727.19	2,643.87	37.05
TOTAL EXPENDITURES		4,200.00	0.00	0.00	4,200.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	1,556.13	727.19	(1,556.13)	100.00

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DB: Mason City

PERIOD ENDING 11/30/2014

GL NUMBER	DESCRIPTION	2014-15	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	11/30/2014 (NORMAL (ABNORMAL))	MONTH 11/30/2014 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 812 - SPECIAL ASSESSMENT FUND						
Revenues						
000.00		176,800.00	40,300.28	0.00	136,499.72	22.79
TOTAL Revenues		176,800.00	40,300.28	0.00	136,499.72	22.79
Expenditures						
000.00		176,800.00	73,525.00	0.00	103,275.00	41.59
TOTAL Expenditures		176,800.00	73,525.00	0.00	103,275.00	41.59
Fund 812 - SPECIAL ASSESSMENT FUND:						
TOTAL REVENUES		176,800.00	40,300.28	0.00	136,499.72	22.79
TOTAL EXPENDITURES		176,800.00	73,525.00	0.00	103,275.00	41.59
NET OF REVENUES & EXPENDITURES		0.00	(33,224.72)	0.00	33,224.72	100.00
TOTAL REVENUES - ALL FUNDS		14,276,890.00	7,490,783.17	392,992.72	6,786,106.83	52.47
TOTAL EXPENDITURES - ALL FUNDS		14,402,900.00	4,418,666.72	690,647.74	9,984,233.28	30.68
NET OF REVENUES & EXPENDITURES		(126,010.00)	3,072,116.45	(297,655.02)	(3,198,126.45)	2,437.99