CITY OF MASON

201 West Ash St.
Mason, MI 48854-0370

City Hall 517-676-9155
Fax 517-676-1330

Mason City Council and Mason Board of Education

Joint Recognition Ceremony

6:30 PM

CITY COUNCIL MEETING - COUNCIL CHAMBER

Monday, February 2, 2015

7:30 p.m.

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance and Invocation
4. Announcements
5. People from the Floor
6. Consent Agenda
   A. Approval of Minutes
      - Regular Council Meeting: January 19, 2015
   B. Approval of Bills
7. Regular Business
   A. Resolution 2015-10 — Appointment to Historic District Commission
   B. Resolution 2015-11 — Adoption of MERS Defined Benefit Plan Agreement
   C. Motion – Cancel May 4, 2015 City Council Meeting Due to May 5, 2015 Special Election
8. Unfinished Business
9. New Business
10. Correspondence
    - WOW!
    - LCC Foundation – Mardi Gras Celebration & Fundraiser
    - MACC – 2014 Silver Sponsor Certificate
    - MML – Letter & Membership Certificate
    - Letter of Resignation from Historic District Commission – Mike Waltz
    - Letter for Excused Absences – Les Bruno
11. Liaison Reports
12. Councilmember Reports
13. Administrator's Report
14. Adjournment

CITY OF MASON
REGULAR CITY COUNCIL MEETING
MINUTES OF JANUARY 19, 2014

Waltz called the meeting to order at 7:30 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan. Mulvany led the Pledge of Allegiance and offered the invocation.

Present: Councilmembers: Brown, Bruno, Clark, Droscha, Ferris, Mulvany, Waltz
Absent: Councilmember: None
Also present: Martin A. Colburn, City Administrator
Deborah J. Cwiertniewicz, City Clerk
Eric Smith, Finance Director/Treasurer
Ken Baker, DPW Superintendent
Kerry Minshall, Fire Chief
John Stressman, Chief of Police

ANNOUNCEMENTS

- Ingham County Parks Board Meeting – January 26, 2015 – Agenda/Millage Funding for the Parks

PEOPLE FROM THE FLOOR

None.

CONSENT AGENDA

MOTION by Brown, second by Droscha,
to approve the Consent Agenda as follows:

A. Motion – Approval of Minutes – Regular Council Meeting: January 5, 2015
B. Motion – Approval of Bills - $71,674.69

MOTION APPROVED

REGULAR BUSINESS

Resolution 2015-02 – City Administrator Employment Contract Amendment #13

MOTION by Brown, second by Droscha,
to consider Resolution No. 2015-02 read.
MOTION APPROVED

Resolution No. 2015-02 was introduced by Mulvany, seconded by Waltz.

Discussion was held regarding goals and objectives that were to be presented with Resolution No. 2015-02. It was stated that a visioning work session is being recommended by the Administrator for Council and Staff to discuss goals and objectives. Discussion ensued regarding the Mayor's recommendation for approval of the resolution when he had not been part of the performance review discussions. Both the Mayor and Mayor Pro Tem stated that they met with the City Administrator regarding his contract, discussing several items, noting that the contract amendment was a separate item from the performance evaluation process that was approved by the previous Council. The criteria used for setting an increase ensued. It was stated that concerns expressed during the review process and the last two years had not been addressed. In response, it was stated that the resolution on the table was to amend the contract amendment; the performance review was approved at the previous meeting.

CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2015-02
CITY ADMINISTRATOR EMPLOYMENT CONTRACT AMENDMENT #13
January 19, 2015

WHEREAS, City Council Resolution 2005-06 provides that the Council shall conduct a formal review of the job performance of the City Administrator on a yearly basis and further provides that upon completion of the performance evaluation process, the Mayor and Mayor Pro Tem may submit to the Council proposed revisions to the Employment Contract between the City Administrator and the City Council; and

WHEREAS, City Council hereby modifies Section 2, Salary, increasing salary paid by 2% to $ 89,548.76 annual salary; and

NOW, THEREFORE, BE IT RESOLVED, that Mayor Mike Waltz and Mayor Pro Tem Marlon Brown do hereby recommend extending the current Employment Contract between Martin A. Colburn and the City Council of the City of Mason for one year.

BE IT FURTHER RESOLVED, that the City Council does hereby authorize the Mayor to execute the Employment Contract between Martin A. Colburn and the City Council of the City of Mason incorporating the revisions proposed herein, effective January 1, 2015.

Yes (5) Brown, Droscha, Ferris, Mulvany, Waltz
No (2) Bruno, Clark

RESOLUTION APPROVED

Resolution 2015-07 – Resolution of City Officer Appointment – Public Works Director

Baker addressed Council requesting support of his appointment and stating his immediate goals for the position.

MOTION by Brown, second by Droscha,
to consider Resolution No. 2015-07 read.
MOTION APPROVED

Resolution No. 2015-07 was introduced by Bruno, seconded by Ferris. Discussion ensued whether the position of a Public Works Director was necessary.

CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2015-07
RESOLUTION OF CITY OFFICER APPOINTMENT
PUBLIC WORKS DIRECTOR
January 19, 2015

WHEREAS, in accordance with the Charter, City of Mason Michigan, Adopted June 26, 1951; and

WHEREAS, as listed in section 4.6, the Administrative Officers of the City are listed; and

WHEREAS, in accordance with Ordinance No. 32-A-95, Section 5, A, the City Administrator shall recommend to the Council the appointment of officers; and

WHEREAS, Ordinance No. 138 was adopted and enacted as new code for the City of Mason, December 2, 2002; and

WHEREAS, it is the recommendation of the City Administrator to fill the City Officer position by appointing Kenneth J. Baker as Public Works Director.

NOW, THEREFORE, BE IT RESOLVED, that City Council of the City of Mason does hereby appoint Kenneth J. Baker as an Administrative Officer to the Office of Public Works Director and is hereby charged with performing the duties and responsibilities of the office.

Yes (6) Brown, Clark, Droscha, Ferris, Mulvany, Waltz
No (1) Bruno

RESOLUTION APPROVED

Resolution 2015-08 – Approval to Replace Failing Storm and Sanitary Sewers in Alley between Jefferson Street and Barnes Street behind 124/140 East Ash Street

Baker elaborated on his submitted report regarding replacement of failing storm and sanitary sewers in the alley between Jefferson Street and Barnes Street behind 124/140 East Ash Street.

MOTION by Droscha, second by Brown,
to consider Resolution No. 2015-08 read.
MOTION APPROVED

Resolution No. 2015-08 was introduced by Ferris, seconded by Bruno.

CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2015-08
A RESOLUTION APPROVING THE REPLACEMENT OF STORM AND SANITARY SEWERS IN ALLEY BETWEEN JEFFERSON STREET AND BARNES STREET BEHIND 124/140 E ASH STREET
January 19, 2015

WHEREAS, the City of Mason discovered that the storm sewer in the alley behind 124/140 East Ash Street has failed to the point that storm water is migrating down to the sanitary sewer; and,

WHEREAS, the storm sewer is collapsing in multiple sections, the sanitary is misaligned and damaged, but has not completely failed; and,

WHEREAS, it is in the best interest of the City to maintain a functional and well-maintained storm and sanitary transmission system; and,

WHEREAS, this repair is not in our current budget but needs to be addressed in a timely manner before a complete failure takes place.

NOW THEREFORE BE IT RESOLVED, that the above recommendation to go out to bid to replace the storm and sanitary sewers in the alley behind 124/140 East Ash Street be approved.

RESOLUTION APPROVED

Resolution 2015-09 – Authorize Administrator Colburn and Chief Minshall to Enter Into Renewal Agreement with Delhi Township for Mason to Provide Fire Services in Portion of Alaiedon Township

Minshall elaborated on his submitted report regarding renewal of the Fire Services Agreement with Delhi and Alaiedon Townships.

MOTION by Droscha, second by Brown,
to consider Resolution No. 2015-09 read.
MOTION APPROVED

Resolution No. 2015-09 was introduced by Ferris, seconded by Bruno.

CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2015-09
A RESOLUTION APPROVING THE RENEWAL AGREEMENT WITH DELHI TOWNSHIP FOR MASON TO PROVIDE FIRE SERVICES IN A PORTION OF ALAIEDON TOWNSHIP
January 19, 2015

WHEREAS, Delhi Township is contracted by Alaiedon Township to provide Fire Services for Alaiedon Township; and,

WHEREAS, Delhi Township requests assistance in providing fire services to Alaiedon Township by requesting the City of Mason to provide Fire Services as the primary responder in a portion of Alaiedon Township (see Appendix A, Are 3 in proposed contract); and,

WHEREAS, this is a renewal of the contract with Appendix B "Calculation of Standby/ Administrative Fee" updated and adjusted to reflect the 2014 run volume which is used in the calculation; and

WHEREAS, it is requested to give the City Administrator and Fire Chief signature authority for this agreement.

NOW THEREFORE BE IT RESOLVED, that the agreement between Delhi Township for Mason to provide Fire Services in a portion of Alaiedon Township with signature authority given to the City Administrator and the Fire Chief be approved.

RESOLUTION APPROVED

UNFINISHED BUSINESS
None.

NEW BUSINESS
Discussion was held regarding conversations staff has had with Animal Control administration about the location sites being considered for the new facility.

CORRESPONDENCE
All correspondence was distributed.

LIAISON REPORTS
- Brown informed Council regarding Planning Commission business. Discussion ensued to set a date to hold a Joint City Council and Planning Commission Meeting with the City Attorney to collectively consider points of information relating to creating a medical marihuana ordinance. Stressman spoke to the matter regarding current legislation.

- Waltz informed Council regarding Downtown Development Authority business.

COUNCILMEMBER REPORTS
None.

ADMINISTRATOR'S REPORT
Colburn informed Council regarding city business. It was discussed to schedule the annual Budget Meeting on April 8 and 9, 2014.

ADJOURNMENT
The meeting adjourned at 8:32 p.m.

Deborah J. Cwiertniewicz, City Clerk

Mike Waltz, Mayor

01/30/2015 09:44 AM
User: TF
DB: Mason City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MASON
EXP CHECK RUN DATES 01/26/2015 - 02/04/2015
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID
COUNCIL REPORT

MONDAY, FEBRUARY 2, 2015

Vendor Code / Invoice / GL Number	Vendor Name / Invoice Description / GL Description	Invoice Date	Amount	
08051	ASH STREET REDEVELOPMENT LLC			
11	124/140 ASH ST REDEVELOPMENT DDA PAYMENT #1	02/02/2015		
248-000.00-956.000	124/140 ASH ST REDEVELOPMENT DDA PMT 1		25,000.00	
		VENDOR TOTAL:		25,000.00
07800	BLUE CROSS BLUE SHIELD OF MICHIGAN			
G#7029499710DIV#000	FEB HEALTH INS CITY EXPENSE	01/26/2015		
750-000.00-231.015	FEB HEALTH INS CITY EXPENSE		15,776.20	
G#7029499DIV#001	RETIREES FEB INSURANCE	01/26/2015		
101-855.00-874.001	FEB RETIREES HEALTH INS CITY EXPENSE		5,368.54	
		VENDOR TOTAL:		21,144.74
06474	CONSUMERS ENERGY			
FEB 2015	GAS & ELECTRICITY 12/18 - 1/21	02/02/2015		
101-265.00-920.000	GAS & ELECTRICITY 12/18 - 1/21		6,294.55	
592-559.00-920.000	ELECTRICITY 12/18 - 1/20		5,138.63	
			11,433.18	
		VENDOR TOTAL:		11,433.18
05016	GRANGER			
JAN 2015	JANUARY REFUSE #2302 CUSTOMERS	02/02/2015		
101-528.00-818.000	JANUARY REFUSE #2302 CUSTOMERS		27,785.14	
		VENDOR TOTAL:		27,785.14
		TOTAL - ALL VENDORS:		85,363.06

I hereby Certify that I have reviewed the above bills and expenses and to the best of my knowledge and belief, they cover expenditures of City services and materials and are within current budget appropriations.

Martin Colburn
City Administrator

CITY OF MASON

STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: February 2, 2015 **Agenda Item:**

AGENDA ITEM
Resolution No. 2015-10 – Appointment to the Historic District Commission by the Mayor

EXHIBITS
- Application – Rita Vogel

STAFF REVIEW
City Clerk

SUMMARY STATEMENT
At the November 5, 2014, General Election, Mike Waltz was elected to a four-year term on City Council. Being that Mr. Waltz held the position of Historic District Commission Chairperson, a vacancy occurred. The appointment of Rita Vogel would fill that vacancy.

RECOMMENDED ACTION
Approve Resolution No. 2015-10.

Introduced:

Second:

CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2015-10

MAYOR'S APPOINTMENT TO THE HISTORIC DISTRICT COMMISSION

JANUARY 2, 2015

WHEREAS, at the November 5, 2014, General Election Mike Waltz was elected to a four-year term on the Mason City Council, thus creating a vacancy on the Historic District Commission.

NOW, BE IT HEREBY RESOLVED that the Mayor, with confirmation by the City Council, does hereby appoint Rita Vogel to the Historic District Commission commencing February 5, 2015 through December 31, 2015, filling the unexpired term.

Yes

No

CLERK'S CERTIFICATION: I hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Council at its regular meeting held Monday, February 2, 2015, the original of which is part of the City Council minutes.

_____
Deborah J. Cwiertniewicz, City Clerk
City of Mason
Ingham County, Michigan

City of Mason

CITY OF MASON
APPLICATION FOR APPOINTMENT
CITY BOARD OR COMMISSION

Board /Commission Interest: Planning Com., Historic Commission

Name Rita Vogel

Address 424 ½ S. Jefferson st. #3

Home Phone: 214.6884 Other Phone:

E-Mail: missvogel-1974@yahoo.com

Occupation: Person Concierge

Employer: Self

Business Address:

Length of Residence Within The City of Mason: 3yrs

Education: Mason High School, MSU, LCC

Relevant Organizations/Affiliations (if any): Rotary MAHS invested resident MPSP Chair Events & Activities Mason 150th

Relevant Employment/Volunteer Experience (if any): Research Coordinator @ Medical College of Wisconsin, Grants & patent assessment

Brief Statement As To Interest In Serving On This Board/Commission: My Love of Mason, And my organization and vision work thus far has been successful.

Mail Completed Application To:	Preferred mailing address for agendas:
City of Mason Office of the City Clerk P.O. Box 370 Mason, MI 48854	☐ Home Address ☐ Office Address

If not appointed, I wish my application to be kept on file for six months. I understand after that time it is necessary to submit a new application to update my interest in serving.

Signature

Nov. 12, 14
Date

Applicant must be resident of the City of Mason.
Exception: Residency is not required to serve on E.D.C., L.D.F.A., or D.D.A.

Revised 10/08
Application BdComm

CITY OF MASON

STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: February 2, 2015 **Agenda Item:** 7B

AGENDA ITEM
Resolution No. 2015-11 Adoption of MERS Defined Benefit Agreement

EXHIBITS
None

STAFF REVIEW
Administration

SUMMARY STATEMENT
In April 2012, Council adopted the proposed plan for the non-union group for any new employees hired into the group. This was to reduce benefit costs for the future for both the employer and the employee. In 2013, the AFSCME agreement adopted the same benefit. The Fraternal Order of Police (FOP), Supervisory and Non-Supervisory groups also approved the MERS New C-1 retirement benefit in their 2014 agreements.

We are required by MERS to create a separate group for the FOP because they calculate the number of employees in the group, the average age of new employees entering the group, gender, and salary to establish the initial contribution.

The proposed Resolution offers a Defined Benefit plan with a 1.5% multiplier, retirement at age 55 or older, vesting at 10 years of employment with the city, and a final average compensation of 5 years. The employee contribution is 4%. The employer contribution will be calculated annually as employees join this group, but the employer contribution is capped at 10% per contract language. Creating this group has achieved our goal of placing all new City of Mason employees in the same retirement plan. This plan will ultimately reduce future legacy costs for the city.

RECOMMENDED ACTION
Approve Resolution No. 2015-11.

Introduced:
Second:

CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2015-11
FEBRUARY 2, 2015

Defined Benefit Plan Adoption Agreement

1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711 www.mersofmich.com

The Employer, a participating municipality or participating court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with the MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Employer Name City of Mason **Municipality #:** 3304

If new to MERS, please provide your municipality's fiscal year: _____ through _____.
Month Month

II. Effective Date

Check one:

A. ☐ If this is the **initial** Adoption Agreement for this group, the effective date shall be the first day of July, 20 14.

☐ This municipality or division is new to MERS, so vesting credit prior to the **initial** MERS effective date by each eligible participant shall be credited as follows (choose one):

- ☐ All prior service from date of hire
- ☐ Prior service proportional to assets transferred; all service used for vesting
- ☐ Prior service and vesting service proportional to assets transferred
- ☐ No prior service but grant vesting credit
- ☐ No prior service or vesting credit

☑ Link this new division to division number 02&21 for purposes of determining contributions (Unless otherwise specified, the standard transfer/rehire rules apply)

B. ☐ If this is an **amendment** of an existing Adoption Agreement (Defined Benefit division number _____), the effective date shall be the first day of _____, 20_____. *Please note:* You only need to mark ***changes*** to your plan throughout the remainder of this Agreement.

C. ☐ If this is a **temporary benefit** that lasts 2-6 months, the effective dates of this temporary benefit are from ___/01/___ through ___/___/___ for Defined Benefit division number _____.
Last day of month
Please note: You only need to mark ***changes*** to your plan throughout the remainder of this Agreement.

D. ☒ If this is to **separate employees** *from an existing Defined Benefit division* (existing division number(s) 02 & 21) into a new division, the effective date shall be the first day of July, 20 14.

E. ☐ If this is to merge division(s) _____ into division(s) _____, the effective date shall be the first of _____, 20____.

III. Eligible Employees

Only those Employees eligible for MERS membership may participate in the MERS Defined Benefit Plan. A copy of ALL employee enrollment forms must be submitted to MERS. The following groups of employees are eligible to participate:

All Police New Hires after 7/1/2014
(Name of Defined Benefit division – e.g. All Full Time Employees, or General after 7/01/13)

☐ Only retirees will be in this division.

These employees are (check one or both):

☑ In a collective bargaining unit (attach cover page, retirement section, signature page)

☐ Subject to the same personnel policy

To receive one month of service credit (check one):

☒ An employee shall work 10 8 hour days.

☐ An employee shall work _____ hours in a month.

All employees as classified under eligible employees, whether full or part time, who meet this criteria must be reported to MERS. If you change your current day of work definition to be more restrictive, the new definition only applies to employees hired after the effective date.

To further define eligibility, check all that apply:

☐ **Probationary Periods** are allowed in one-month increments, no longer than 12 months. During this introductory period, the Employer will not report or provide service time for this period, including retroactively. Service will begin after the probationary period has been satisfied.

The probationary period will be _____ month(s).

☐ **Temporary employees** in a position normally requiring less than a total of 12 whole months of work in the position may be *excluded* from membership. These employees must be notified in writing by the participating municipality that they are excluded from membership within 10 business days of date of hire or execution of this Agreement.

The temporary exclusion period will be _____ month(s).

IV. Provisions

Valuation Date: December 31, 20 13

1. Review the valuation results

It is recommended that your MERS representative presents and explains the valuation results to your municipality before adopting. Please choose one:

☐ Our MERS representative presented and explained the valuation results to the _____ (Board, Finance Cmte, etc.) on _____ (mm/dd/yyyy).

☒ As an authorized representative of this municipality, I Martin A Colburn (Name) City Administrator (Title) waive the right for a presentation of the results.

2. This Adoption Agreement will be implemented in conjunction with a current actuarial valuation certified by a MERS actuary that sets contribution rates.

3. Annually, the MERS actuary will conduct an actuarial valuation to determine the employers' contribution rates. Employers are responsible for payment of said contributions at the rate, in the form and at the time that MERS determines.

4. Benefit Multiplier (1%-2.5%, increments of 0.05%) 1.5 % (max 80% for multipliers over 2.25%)

   ☐ Check here if multiplier will be effective for existing active members' future service only (Bridged Benefit as of effective date on page 1)

   If checked, select one below:

   ☐ Termination Final Average Compensation (calculated over the members entire wage history)

   ☐ Frozen Final Average Compensation (FAC is calculated twice, once for the timeframe that matches the original multiplier, and once for the new multiplier)

5. Final Average Compensation (Min 3 yr, increments of 1 yr) 5 years

6. Vesting (5 -10 yrs, increments of 1 yr) 10 years

7. Required employee contribution (Max 10%, increments of 0.01%) 4.0 %

8. Compensation, for retirement purposes, is defined as base wages and all of the following. Check applicable boxes to *exclude* these types from your MERS reported wages:

   ☑ Longevity pay
   ☑ Overtime pay
   ☑ Shift differentials
   ☑ Pay for periods of absence from work by reason of vacation, holiday, and sickness
   ☐ Workers' compensation weekly benefits (if reported and are higher than regular earnings)
   ☐ A member's pre-tax contributions to a plan established under Section 125 of the IRC
   ☐ Transcript fees paid to a court reporter
   ☐ A taxable car allowance
   ☐ Short term or long term disability payments
   ☐ Payments for achievement of established annual (or similar period) performance goals
   ☐ Payment for attainment of educational degrees from accredited colleges, universities, or for acquisition of job-related certifications
   ☑ Lump sum payments attributable to the member's personal service rendered during the FAC period
   ☐ Other: _____
   ☐ Other 2: _____

9. Early Normal Retirement with unreduced benefits

- ☐ Age 50 with 25 years of service
- ☐ Age 50 with 30 years of service
- ☑ Age 55 with 15 years of service
- ☐ Age 55 with 20 years of service
- ☐ Age 55 with 25 years of service
- ☐ Age 55 with 30 years of service
- ☐ Any age with (20-30 yrs, in 1 yr increments) _____ years of service
- ☐ _____

10. Other

- ☐ Surviving Spouse will receive _____% of Straight Life benefit without a reduction to the participant's benefit
- ☐ Duty death or disability enhancement (add up to additional 10 years of service credit not to exceed 30 years of service)
- ☐ DROP + with _____%

11. Cost-of-Living Adjustment

☐ All **current** retirees as of effective date ☐ Retirees who retire **between** ____/01/____ and ____/01/____ *(one time increase only)*	☐ **Future** retirees who retire after effective date
Increase of _____% or $_____ per month	Increase of _____% or $_____ per month
Select one: ☐ Annual automatic increase ☐ One-time increase	☐ Annual automatic increase
Select one: ☐ Compounding ☐ Non-compounding	Select one: ☐ Compounding ☐ Non-compounding
Employees must be retired _____ months (6-12 months, increments of 1 month)	Employees must be retired _____ months (6-12 months, increments of 1 month)

V. Appointing MERS as the Plan Administrator

The Employer hereby agrees to the provisions of this *MERS Defined Benefit Plan Adoption Agreement* and appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan. The Employer also agrees that in the event any conflict between MERS Plan Document and the MERS Defined Benefit Plan, the provisions of the Plan Document control.

VI. Modification Of The Terms Of The Adoption Agreement

If the Employer desires to amend any of its elections contained in this Adoption Agreement, including attachments, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Adoption Agreement. The amendment of the new Agreement is not effective until approved by MERS.

VII. Enforcement

1. The Employer acknowledges that the Michigan Constitution of 1963, Article 9, Section 24, provides that accrued financial benefits arising under a public Employer's retirement plan are a contractual obligation of the Employer that may not be diminished or impaired, and prohibits the use of the Employer's required current service funding to finance unfunded accrued liabilities.
2. The Employer agrees that, pursuant to the Michigan Constitution, its obligations to pay required contributions are contractual obligations to its employees and to MERS and may be enforced in a court of competent jurisdiction;
3. In accordance with the Constitution and this Agreement, if at any time the balance standing to the Employer's credit in the reserve for employer contributions and benefit payments is insufficient to pay all service benefits due and payable to the entity's retirees and beneficiaries, the Employer agrees and covenants to promptly remit to MERS the amount of such deficiency as determined by the Retirement Board within thirty (30) days notice of such deficiency.
4. The Employer acknowledges that wage and service reports are due monthly, and the employee contributions (if any) and Employer contributions are due and payable monthly, and must be submitted in accordance with the MERS Enforcement Procedure for Prompt Reporting and Payment, the terms of which are incorporated herein by reference.
5. Should the Employer fail to make its required contribution(s) when due, the retirement benefits due and payable by MERS on behalf of the entity to its retirees and beneficiaries may be suspended until the delinquent payment is received by MERS. MERS may implement any applicable interest charges and penalties pursuant to the MERS Enforcement Procedure for Prompt Reporting and Payment and Plan Document Section 45A(3), and take any appropriate legal action, including but not limited to filing a lawsuit and reporting the entity to the Treasurer of the State of Michigan in accordance with MCL 141.1544(d), Section 44 of PA 436 of 2012, as may be amended.
6. The Employer acknowledges that changes to the Employer's MERS Defined Benefit Plan must be made in accordance with the MERS Plan Document and applicable law, and agrees that MERS will not administer any such changes unless the MERS Plan Document and applicable law permit same, and MERS is capable of administering same.

VIII. Execution

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Adoption Agreement is hereby approved by City of Mason (Name of Approving Employer) on the 2 day of February, 2015.

Authorized signature: _____

Title: _____

Witness signature: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____ Signature: _____ (Authorized MERS Signatory)

CITY OF MASON

STAFF AGENDA REPORT TO THE CITY COUNCIL

Meeting Date: February 2, 2015 **Agenda Item:**

AGENDA ITEM
Motion – Cancel the May 4, 2015 City Council Meeting due to the May 5, 2015 Special Election

EXHIBITS
None.

STAFF REVIEW
Office of the City Clerk

SUMMARY STATEMENT
Since moving into the new City Hall building in 2010, it has been necessary to reschedule City Council meetings due to repurposing the Council Chambers and Community Room as polling locations when a Federal, State, local, or special Election is called.

The Governor has called a Special Election to be held May 5, 2015. The first meeting in May is when the Budget is presented to Council. The scheduling of this meeting is critical to the Finance Department, for both legal and practical requirements. It is the recommendation of staff to call a Special Meeting on Wednesday, May 6, 2015 at 6:30 p.m. to hold the public hearing and consider adoption of the 2015-2016 Budget.

RECOMMENDED ACTION
Move to approve the request of the City Clerk to cancel the Monday, May 4, 2015, meeting due to the Governor calling a Special Election to be held on Tuesday, May 5, 2015, and to approve the request of staff to schedule a special meeting of the City Council on Wednesday, May 6, 2015 to be held at 6:30 p.m.

It's that kind of experience.
wowway.com

380 Wright Industrial Parkway
P. O. Box 360
Potterville, Michigan 48876

January 22, 2015

Martin Colburn, City Administrator
City of Mason
201 W. Ash St.
Mason, MI 48854-0370

Last week I was offered a unique opportunity to return home to Evansville, Indiana and run the WOW! system in that area. Although my family and I love the Mid-Michigan area and had planned to stay here for several years, I have decided to take this transfer and be closer to family.

Dominick Silvio will become the new System Manager here in Potterville beginning next week. Dominick has been with the company for 12 years in the Michigan system in Madison Heights, Michigan, where he started out as a Broadband Technician in 2003. Dominick was quickly promoted, most recently in 2012 to his current role of Broadband Manager. He will now oversee the system's day to day operations including fulfillment, construction, field sales, and community and government relations. Dominick can be reached at my office number in Potterville at 517-319-3150.

Regards,

Christian Andersen
System Manager
candersen@wideopenwest.com
Phone (517) 319-3150

Dr. Brent Knight & **Mrs. Risé Knight** *and the*
Lansing Community College Foundation *invite you to a*

Mardi Gras Celebration & Scholarship Fundraiser

in the historic Hermann House (LCC President's Residence)

510 N. Capitol Ave. in Lansing, Michigan

Saturday, February 14, 2015

5:00pm to 8:00pm

Suggested donation of $75 per person to support the LCC Women's Resource Center

Mardi Gras Hors d'oeuvres & King Cake
Entertainment | Costumes encouraged

Join the Krewe of Knight to celebrate Mardi Gras in Michigan!

LANSING COMMUNITY COLLEGE FOUNDATION

Kindly RSVP
Call: 517-483-1986
Email: foundation@lcc.edu
Visit: lcc.edu/givenow
(select 'Mardi Gras' to make donations)

2014 Silver Sponsor

THIS CERTIFICATE IS PRESENTED TO

City of Mason

FOR SUPPORTING OUR COMMUNITY THROUGH CONTRIBUTIONS TO THE MASON AREA CHAMBER OF COMMERCE IN THE YEAR 2014

Mason Area
Chamber of Commerce
Mason, Michigan

michigan municipal league

Better Communities. Better Michigan.

Dear League Member,

We want to thank you for your continued commitment to the Michigan Municipal League. Enclosed is your 2014-15 membership certificate, which we hope you will display proudly. It is because of your support that the League is able to advocate successfully for communities across Michigan. The League is the one clear voice for Michigan communities. We are here to aid you through our legislative and judicial advocacy, our educational opportunities for elected and appointed officials, and our many service offerings. We hope you will take full advantage of your League membership by exploring all that we have to offer.

For more information about the League, and the services available to your community, please visit our website at www.mml.org or contact us at (800) 653-2483. Thank you again for your continued participation, confidence, and investment in the Michigan Municipal League.

Sincerely,

Daniel P. Gilmartin
Executive Director & CEO

Richard W. Bolen
President, 2014-2015

Enclosure

michigan municipal league

2014-2015 Member of the

Michigan Municipal League

Better Communities. Better Michigan.

Michael F. Waltz
482 Riverwalk Drive
Mason, MI 48854

January 24, 2015

Mr. David Haywood and City Council:

I regret to advise that due to my recent election to City Council I must resign as chairman of the Historic District Commission. I have thoroughly enjoyed my appointment to this important commission; however, a council liaison presently exists which prevents me from completing the term.

Sincerely,
Michael F. Waltz
Michael F. Waltz

January 29, 2015

The Honorable Mayor Waltz
c/o Mason City Clerk
201 West Ash Street
Mason, MI 48854

Honorable Mayor Waltz and Council members,

I, Leslie W. Bruno, Jr., am requesting as per section 5.2 (3) of City of Mason's charter to be excused from the council meetings of February 16, 2015, March 2, 2015 and March 16, 2015. I will be out of state on these dates. As always, I will be available by e-mail or by phone (517-896-1444).

Respectively submitted,
Leslie W. Bruno, Jr.

City of Mason

201 W. Ash St.
P.O. Box 370
Mason, MI 48854-0370
www.mason.mi.us

City Hall 517 676-9155
Police 517 676-2458
Fax 517 676-1330
TDD 1-800-649-3777

MEMORANDUM

TO: Honorable Mayor and Council Members

FROM: Martin Colburn, City Administrator

DATE: February 2, 2015

RE: City Administrator's Report

Ingham County Parks Commission Meeting

Councilmember Elaine Ferris, George Hayhoe and I attended the Ingham County Parks Commission Meeting which specifically addressed the trail system in Ingham County as well as strategies to best utilize millage funds. Councilmember Ferris will provide a verbal report to Council, and parks and trails maps will be provided.

Leadership Summit scheduled for March 26, 2015

On March 26th, Business Leaders for Michigan is holding a Leadership Summit entitled "Building a New Michigan." The Summit, taking place from 8 am – 12 noon at the Lansing Center, will outline how the New Michigan strategy is critical to accelerating Michigan's economic growth and how other states are transforming their economies. There is no cost for the but if you are interested in attending this meeting, please see me for the details.