CITY OF MASON

201 West Ash St.
Mason, MI 48854-0370

City Hall 517-676-9155
Fax 517-676-1330

Mason City Council and Mason Public Schools

Joint Recognition Ceremony

6:30 PM
Mason High School Media Center

CITY COUNCIL MEETING - COUNCIL CHAMBER

Monday, May 18, 2015

7:30 p.m.

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance and Invocation
4. Announcements
5. People from the Floor
6. Consent Agenda
   A. Approval of Minutes
      - Regular Council Meeting: May 4, 2015
   B. Approval of Bills
   C. Motion – Memorial Day Parade – Street Closure
7. Regular Business
   A. Resolution No. 2015-20 — Declaring an Additional Temporary Moratorium on the Issuance of Licenses for Primary Caregiver Operations and Dispensaries In the City of Mason
   B. Resolution 2015-21 — Fireworks
   C. Resolution 2015-22 – Adoption of Fiscal Year 2015-2016 Budget
   D. Motion – Intergovernmental Agreement for Building Inspection Services Amendment
   E. Motion – Oil and Gas Lease Between City of Mason and Northwood Energy Corporation
8. Unfinished Business
9. New Business
10. Correspondence
    - Monthly Revenue and Expenditure Report
    - Invitation to 2015 LCC Aviation Technology Experience
11. Liaison Reports
12. Councilmember Reports
13. Administrator's Report
    - Issuance and Refunding Bonds
    - Legacy Trees
14. Adjournment

CITY OF MASON
REGULAR CITY COUNCIL MEETING
MINUTES OF MAY 6, 2015

Mayor Waltz called the meeting to order at 7:30 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan, 48854. Councilmember Clark led the Pledge of Allegiance and offered the invocation.

Present:	Councilmembers: Brown, Bruno, Clark, Droscha, Ferris, Mulvany, Waltz
Absent:	Councilmember: None
Also present:	Martin A. Colburn, City Administrator
	Deborah J. Cwiertniewicz, City Clerk
	Eric Smith, Finance Director/Treasurer
	David Haywood, Zoning & Development Director
	Ken Baker, DPW Director
	Tom Silsby, DPW Superintendent
	John Stressman, Chief of Police
	Kerry Minshall, Fire Chief
	Tom Hitch, City Attorney

ANNOUNCEMENTS

- National Day of Prayer – Courthouse Lawn – May 7, 2015
- Appreciation was offered to City Clerk Deborah Cwiertniewicz, staff, and election inspectors for a flawless Election Day, May 5, 2015
- Appreciation was given for those who attended the first Spring Fling Swing Thing held at Rayner Park May 2, 2015, as well as organizations and clubs that support the event and Rayner Park

PEOPLE FROM THE FLOOR

Jill Leach of 955 West Columbia Street spoke in support of sidewalk installation along West Columbia.

Fire Chief Kerry Minshall expressed gratitude for those who supported the Mason Fire Association Pancake Breakfast and Rummage Sale.

PUBLIC HEARING

Fiscal Year 2015-2016 Budget

Waltz opened the public hearing at 7:37 p.m.

Colburn gave a brief overview of the Budget adjustments discussed at the Budget Work Sessions.

Russ Whipple of 322 Lawton Street is the Mason Softball Association League Director. He informed Council that the Mason Softball Association is a 301-C organization. Mr. Whipple is also the Fire Department Lieutenant. He asked Council to consider a sinking fund that would be managed by the Fire Chief for the fire department apparatus. He presented a proposed apparatus purchase plan he developed.

Seth Waxman of 424 ½ South Jefferson Street, No. 3, submitted a letter stating that he was unable to attend the public hearing and wanted to speak to the proposed Budget. He commended Council for broadcasting the Budget work sessions. He stated concern regarding the request for a tax increase. He feels that the surplus should be spent to enrich the community or be returned to the taxpayers and that the City fleet needs to be on a rotating schedule.

Waltz closed the public hearing at 7:53 p.m. being there were no further comments.

CONSENT AGENDA

MOTION by Droscha, second by Brown,
to approve the Consent Agenda as follows:

A. Approval of Minutes - Regular Council Meeting: April 20, 2015
B. Approval of Bills: $ 91,579.65

MOTION APPROVED

REGULAR BUSINESS

Second Reading – Ordinance No. 199 – To Amend the Use District Map

Haywood elaborated on his submitted report regarding a proposed ordinance to amend the use district map by rezoning 1.09 acres of land owned by Dart Bank from O-1 Office to C-1 Central Commercial. He informed Council that a reference was included regarding the specific zoning districts subject to the rezoning request in the first whereas, by the advice of City Attorney Hitch.

Ordinance No.199 was introduced by Droscha and second by Ferris.

CITY OF MASON
ORDINANCE NO. 199

AN ORDINANCE TO AMEND THE USE DISTRICT MAP, AS ADOPTED PURSUANT TO SECTION 94-62 OF THE MASON CODE, TO REZONE 1.09 ACRES OF LAND AFFECTING MULTIPLE PROPERTIES HAVING THE FOLLOWING PARCEL NUMBERS AND ADDRESSES 222 W. ASH ST. (PARCEL # 33-19-10-08-235-026), 237 W. MAPLE ST. (PARCEL # 33-19-10-08-234-004), 241 W. MAPLE ST (PARCEL # 33-19-10-08-235-003), 245 & 247 W. MAPLE ST. (PARCEL # 33-19-10-08-235-002), AND LOTS 4 AND 5, BLOCK 44 ORIGINAL PLAT OF THE CITY OF MASON, INGHAM COUNTY, MICHIGAN, ACCORDING TO THE PLAT THEREOF AS RECORDED IN LIBER 37 OF DEEDS, PAGE 234, INGHAM COUNTY RECORDS FROM O-1 OFFICE TO C-1 CENTRAL BUSINESS

THE CITY OF MASON ORDAINS: The zoning map of the City of Mason adopted by Section 94-62 of Chapter 94 of the Mason City Code, being the zoning code of the City of Mason, is hereby amended to rezone the following property from O-1 Office to C-1 Central Business:

Lots 1, 2, 3, 4 and 5, Block 44, Original Plat of the City of Mason, Ingham County, Michigan as recorded in Liber 37 of Deeds, page 234, Ingham County records; and

THE CITY OF MASON FURTHER ORDAINS: That the requested rezoning is consistent with standards of approval for zoning ordinance amendments listed in Section 94-396(a) of the Mason zoning ordinance; and

THE CITY OF MASON FURTHER ORDAINS: That the Planning Commission, at its April 14, 2015, meeting adopted Resolution No. 2015-01 recommending adoption of this ordinance; and

THE CITY OF MASON FURTHER ORDAINS: That the municipal water, sanitary sewer and storm sewer currently serves and are adequate for the site considering the proposed zoning district; and

THE CITY OF MASON FURTHER ORDAINS: That the official zoning map shall be marked evidencing this change, and that the City Clerk shall enter on the Official Zoning Map this ordinance number and the date of adoption thereof, and shall maintain a file containing a copy of this ordinance and map thereto attached, and

THE CITY OF MASON FURTHER ORDAINS: That the City Engineer is hereby directed to make the necessary corrections to the zoning district map evidencing this zoning change, including this ordinance number and the date of adoption thereof; and

THE CITY OF MASON FURTHER ORDAINS: That this ordinance shall become effective twenty days after its adoption, but not before it is published; and

THE CITY OF MASON FURTHER ORDAINS: That this ordinance shall be published within fifteen days after its adoption.

ORDINANCE APPROVED

Resolution 2015-19 – Honoring City of Mason Public Servants During Public Service Recognition Week

Brown commented that the City Council, on behalf of the residents, in recognition of City employees, would like to express gratitude to all City employees by honoring them with this resolution for Public Service Recognition Week.

MOTION by Droscha, second by Brown,
to consider Resolution No. 2015-19 read.
MOTION APPROVED

Resolution No. 2015-19 was introduced by Brown and seconded by Ferris.

CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2015-19
A RESOLUTION HONORING CITY OF MASON PUBLIC SERVANTS
DURING PUBLIC SERVICE RECOGNITION WEEK
MAY 6, 2015

WHEREAS, the residents of Mason value the dedicated and hardworking men and women who deliver valuable government service to the City every day; and

WHEREAS, City of Mason employees deliver critical resources and services that residents have come to depend on; and

WHEREAS, these employees help make life better for the residents of Mason and ensure that our government is the best in the State; and

WHEREAS, Mason residents recognize the significant challenges these public servants encounter on a daily basis; and

WHEREAS, City of Mason public servants deserve our thanks and appreciation throughout the year.

BE IT HEREBY RESOLVED, that the Mason City Council, on behalf of the residents of the City of Mason, expresses deep gratitude for the commitment shown by City employees every day of the year and honors our public servants during Public Service Recognition Week, May 3 – 9, 2015.

RESOLUTION APPROVED

Motion – Request to Occupy the City Right-of-Way

Cwiertniewicz spoke regarding the request submitted by Jamie Robinson, owner of Bestsellers, for use of the right-of-way in front of her building to host a Mother's Day Brunch. The request includes the parking spaces on the west side of Jefferson Street to allow Good Bites Food Truck to occupy those spaces. It is planned for Good Bites Food Truck to provide brunch for an 11:00 a.m. and 1:00 p.m. seating. She has also requested a temporary outdoor service permit from the Michigan Liquor Control Commission (MLCC), which would require roping from the door of Bestsellers, around the seating area to other side of "Extra" if approved. A pedestrian walkway will be open between the food truck and the seating area. Approval from the local body is required to apply for a temporary outdoor service permit by the MLCC. Staff views the request to be the same as the April 20, 2015 request of Good Bites Food Truck to occupy downtown, two-hour parking spaces for an extended number of hours. Council deliberated on this matter at its

April 20 meeting and determined to not allow the request and assigned staff with the task of drafting an ordinance to regulate the use. Although this is a one-time event, there is concern that precedence is being established.

Jamie Robinson, owner of Bestsellers and "Extra," commented on the request and the regulations of the MLCC. She stated that traffic cones would be used in the right-of-way around the food truck.

Discussion was held regarding whether a resolution was necessary to take action on the request to occupy the City right-of-way. It was the opinion of Mr. Hitch that for this request, a motion would be appropriate.

> MOTION by Clark, second by Ferris,
> to approve the request of Jamie Robinson, owner of Bestsellers, for the use of the right-of-way in front of her businesses and the parking spaces.
> Yes (4) Brown, Clark, Droscha, Ferris
> No (3) Bruno, Mulvany, Waltz
> MOTION APPROVED

Discussion – Third Update on Well No. 9 Progression

Baker informed Council that staff met with the Michigan Department of Environmental Quality (MDEQ) regarding an option to drill a large diameter well and screen the section of the well where the caving issues have taken place. The MDEQ suggested that a smaller diameter well could be drilled and a steel casing could be placed to prevent collapse of the unstable rock.

Discussion ensued regarding various solutions.

> MOTION by Brown, second by Droscha,
> to direct the Public Works Director to bid repair of Well No. 9 and drilling of a second smaller diameter well.
> Yes (5) Brown, Droscha, Ferris Mulvany, Waltz
> No (2) Bruno, Clark
> MOTION APPROVED

Discussion – Collection of Trash in Downtown Business District

Silsby informed Council that it is policy to empty all trash receptacles in the downtown business district every Monday and Friday. Staff met with DDA Chairperson Mark Howe to address the issue. It was determined to send letters to licensed outdoor business owners reminding them of the ordinance requirements.

UNFINISHED BUSINESS

Discussion was held regarding the apparatus purchase plan proposed by Russ Whipple

NEW BUSINESS

Discussion was held regarding an oil and gas company going door-to-door in the City to purchase mineral rights. The proper City permits were acquired by the company. Attorney Hitch is currently researching the matter. It was the consensus of Council to have Mr. Hitch review Chapter 38 of the Mason Code and report to Council when the research is completed.

CORRESPONDENCE

All correspondence was distributed.

LIAISON REPORTS

- Ferris informed Council regarding Tree Commission business. A Sugar Maple tree was planted for Arbor Day Honoree Dennis O'Brien, former City of Mason Cemetery Superintendent, at the Maple Grove Cemetery.
- Droscha informed Council regarding Traffic Commission business.

COUNCILMEMBER REPORTS

Watlz reported that through Lansing Economic Area Partnership (LEAP) he attended a fundraiser for Lansing Promise Scholarship

ADMINISTRATOR'S REPORT

- Colburn informed Council regarding city business.

ADJOURNMENT

The meeting adjourned at 9:22 p.m.

Deborah J. Cwiertniewicz, City Clerk

Mike Waltz, Mayor

05/15/2015 10:39 AM
User: TF
DB: Mason City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MASON
EXP CHECK RUN DATES 05/05/2015 - 05/20/2015
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID
COUNCIL REPORT

MONDAY, MAY 18, 2015

Vendor Code / Invoice / GL Number	Vendor Name / Invoice Description / GL Description	Invoice Date	Amount	
07800	BLUE CROSS BLUE SHIELD OF MICHIGAN			
G#7029499710DIV#000	JUNE HEALTH INS ~ CITY EXPENSE	05/18/2015		
750-000.00-231.015	JUNE HEALTH INS ~ CITY EXPENSE		14,517.46	
G#7029499DIV#001	JUNE RETIREES INSURANCE ~ CITY EXPENSE	05/18/2015		
101-855.00-874.001	JUNE RETIREES INSURANCE ~ CITY EXPENSE		5,368.54	
		VENDOR TOTAL:		19,886.00
06474	CONSUMERS ENERGY			
MAY 2015	STREET LIGHTS ELECTRICITY 4/1 - 4/30	05/18/2015		
101-448.00-926.000	STREET LIGHTS ELECTRICITY 4/1 - 4/30		6,985.45	
MAY 2015	ELECTRICITY 3/24 - 4/22	05/04/2015		
592-555.00-920.000	ELECTRICITY 3/24 - 4/22		7,652.99	
		VENDOR TOTAL:		14,638.44
07786	GEE FARMS			
2014400583	2015 LEGACY TREE PROGRAM: 40 TREE'S PURCHASED	05/18/2015		
101-271.00-757.000	LEGACY TREE PROGRAM: 8 SYCAMORE 1.25"		1,040.00	
101-271.00-757.000	LEGACY TREES: 2 SUGAR MAPLE 2-2.5 "/28"		600.00	
101-271.00-757.000	LEGACY TREES: 12 SUGAR MAPLE 2.5"/32"		3,600.00	
101-271.00-757.000	LEGACY TREE PROGRAM: 4 WHITE OAK 1.5"		800.00	
101-271.00-757.000	LEGACY TREE PROGRAM: 8 RED OAK 1.5"		1,600.00	
101-271.00-757.000	LEGACY TREE PROGRAM: 4 BUR OAK 1.5"		800.00	
101-271.00-757.000	LEGACY TREE PROGRAM: SHINGLE OAK 5'		88.00	
101-271.00-757.000	LEGACY TREE PROGRAM: PLANTING FEE		3,900.00	
101-271.00-757.000	LEGACY TREE PROGRAM: TULIP 2"-2.5"		400.00	
			12,828.00	
		VENDOR TOTAL:		12,828.00
05221	MCGINTY, HITCH, HOUSEFIELD, PERSON,			
MAY 2015	APRIL LEGAL FEES	05/18/2015		
101-266.00-826.000	APRIL LEGAL FEES		9,466.25	
		VENDOR TOTAL:		9,466.25
07550	RIETH-RILEY CONSTRUCTION CO INC			
PAY EST #1	WASHINGTON ST, CHERRY ST & LANSING ST REPAIRS PAY EST #1	05/18/2015		
203-451.00-970.211	WASHINGTON STREET PAY EST #1		8,006.46	
592-558.00-970.919	WASHINGTON STREET PAY EST #1		48,157.70	
203-451.00-970.211	CHERRY STREET REPAIRS		7,552.00	
202-451.00-970.211	LANSING STREET PAY EST #1		7,558.23	
592-558.00-970.919	LANSING STREET PAY EST #1		44,919.70	
			116,194.09	
		VENDOR TOTAL:		116,194.09
		TOTAL - ALL VENDORS:		173,012.78

I hereby certify that I have reviewed the above bills and expenses and to the best of my knowledge and belief, they cover expenditures of the City services and materials and are within current budget appropriations.

Martin A. Colburn
City Administrator

CITY OF MASON

STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: May 18, 2015 **Agenda Item:** 6C

AGENDA ITEM
Motion - Street Closure - Memorial Day Parade

EXHIBITS
- Letter of Request dated April 23, 2015
- Special Event Application
- Memorandum from Sgt. Edward Hude dated May 1, 2015

STAFF REVIEW
Office of the City Clerk

SUMMARY STATEMENT
The annual Memorial Day event is being held by American Legion Browne/Cavander Post #148 in memory of the lives sacrificed for our freedoms and those who came back home. This event will be held on Monday, May 25, 2015. In addition to street closures, the organization is requesting a waiver of fees associated with the parade. The parade will assemble in the Bond Park parking lot at 8:15 a.m. The parade will begin at 9:15 a.m. and end at approximately 10:30 a.m.

RECOMMENDED ACTION
Move to approve street closures from 8:15 a.m. as follows: Bond Park to East Columbia Street, south on Barnes Street, west on Ash Street, north on Jefferson Street, west on Maple Street to State Street, right on Columbia Street to Maple Grove Cemetery.

AMERICAN LEGION

BROWNE/CAVANDER POST #148
P.O. BOX 361
MASON, MI 48854
Ph.(517) 676-1651 FAX (517) 676-7177

April 23, 2015

Mason City Council
C/O Deborah Cwiertniewicz
City Clerk
201 West Ash Street
Mason, Michigan 48854

City Council Members,

As Post Commander of the American Legion Browne/Cavander Post #148, I am submitting our annual request for waiver of charges for the 2015 Memorial Day Parade and the Veterans Day Parade. We are also asking for your permission for road closure to conduct the annual parades in recognition of our military veterans. We will continue to use the existing Memorial Parade route. However we are in the processing of changing the Veteran's Day Parade route. The Parade Committee is currently in discussion with the Police Department regarding the current Veterans Day Parade route. We will continue to coordinate these requests with the City of Mason in advance. Thank you for your consideration.

Respectfully,

Bruce J. Anderson

Bruce J. Anderson
Post Commander

RECEIVED
MAR 23 2015
MASON CITY CLERK

City of Mason
Special Events Application

Complete and return this application to the City Clerk's Office at least 21 calendar days prior to the starting date of the event. A new application must be submitted each year. SUBMITTAL MUST INCLUDE (1) ORIGINAL AND (3) COPIES.

Event

Event Name: Memorial Day Parade

Event Purpose: to honor veterans who died in the line of duty

Sponsoring Organization Information

Legal Business Name: American Legion Post 148 / VFW Post 7309

Address: 840 E. Columbia St | City: Mason | State/Zip: 48854

Mailing Address: P.O. Box 361 | City: Mason | State/Zip: 48854

Telephone: 676-1651 | Email Address:

Contact Name: Bruce Anderson | Title: Commander

Telephone: 604-0256 | Email Address:

Contact Person on Day of Event

Name: Same Bruce Anderson | Title: Commander 148

Address: 4657 Bond Rd | City Onondaga | State/Zip: 49264

Telephone: 628-2890 | Cell Phone: 604-0256 | Email Address:

Type of Event (Check one)

- ☐ City Operated/Sponsored Event
- ☐ Co-sponsored Event
- ☒ Non-Profit Event
- ☐ For Profit Event
- ☐ Political or Ballot Issue Event
- ☐ Wedding
- ☐ Block Party
- ☐ Video or Film Production
- ☐ Run Event
- ☐ Other (describe)

Event Information

Event Location(s): Memorial Day Parade
200 block of E. Columbia St to Barnes St to Ash St to Jefferson St to Maple St to State St to East St to Maple Grove Cemetary

Event Date(s): May 25, 2015

Event Hours: 9:15 to approx 10:30

Date/time for set up: 8:15 AM

Date/time for clean up: NA

Describe set up and clean up procedures: Assemble Parade at Bond Park

COPY

Estimated DAILY attendance: approx 500

Describe crowd control plans for this event: Law enforcement will be present for security and crowd control

Describe the Special Event's impact on adjacent commercial and residential property:

A Signature Form must be attached. Minimal

Will sidewalks be used? ☐ YES ☒ NO

If yes, include a detailed map outlining the Sidewalks must be accessible for pedestrian traffic.

Describe sidewalk use:

Will street closures be necessary? ☒ YES ☐ NO

If yes, include a detailed map indicating road closures, emergency vehicle access, and barricade locations.

Describe street closures: See attached map

* Streets closed: Date/Time: May 25, 2015 9:15 – 10:30
Columbia, Barnes, Ash, Maple, State & East

* Streets re-open: Date/Time: May 25, 2015 10:30

Will parking lot closures be necessary? ☐YES ☒ NO

If yes, include a detailed map indicating proposed closures and barricade locations

Describe parking lot closures:

*** Parking lot(s) closed: Date/Time:**

*** Parking lot(s) re-open: Date/Time:**

What parking arrangements are proposed to accommodate attendance?

Will music be provided/included during the event? ☒ YES ☐ NO

Describe type of music proposed: High School Marching Band

☒ Live ☐ Amplification
☐ Recorded ☐ Loudspeakers

Sound Amplification Equipment Registraton Statement must be completed and attached with receipt of payment.

Will the event require municipal services:

Sponsoring organization should expect to be charged for municipal services provided.

☒ Police Department
☐ Fire Department
☒ DPW Department
☐ Other (describe):

If yes, please specify activity, location, and duration of request:

Police officers for traffic control

Will the event require the use of any of the following municipal equipment:

Sponsoring organization should expect to be charged for use, placement, and maintenance of these items

Sponsoring Organization may be required to supply a dumpster

☐ Trash Receptacles* Quantity: _____
☒ Barricades Quantity: _____ Road closure barricades
☒ Traffic Cones Quantity: _____
☐ Other (describe):

Will the following be constructed or located in the event area?

No stakes of any kind allowed in asphalt.

Item	Quantity	Item	Quantity
☐ Booths:	_____	☐ Tables:	_____
☐ Tents:	_____	☐ Rides:	_____
☐ Awnings:	_____	☐ Portable Toilets: (may be required depending on event)	_____
☐ Canopies:	_____		
☐ Rides:	_____	☐ Other (describe):	_____

You must attach a plan of the proposed layout. Include the proposed location of booths, tents, tables, portable toilets, rides, routes, etc.

Will the event have kiddie rides, inflatables (i.e. moonwalk), amusement rides, climbing walls, live animals, hot air balloon, etc.?

☐ YES ☒ NO *If yes, additional insurance coverage will be required*

If yes, <u>describe in detail</u> the types of attractions proposed:

Will the event have food, beverage or concessions? ☐ YES ☒ NO

(Health department approvals and temporary food license requirements)

Describe:

Do you plan to have alcohol served at this event? ☐ YES* ☒ NO

** Include proposed location(s) on event layout*

If yes, Liquor Liability Insurance is required

If yes, describe measures to be taken to prohibit the sale of alcohol to minors or visibly impaired individuals.

Do you need electricity for this this event? ☒ **YES*** ☐ **NO**

* Include proposed locations on event layout at Veterans monument

If you do not identify all of the proposed locations that need electricity, the City cannot guarantee electricity will be made available for the duration of your event.

Do you plan to have special event signs? ☐ **Yes** ☒ **No**

Signs must conform to City ordinances

Describe signs, proposed locations, etc.

Do you plan to have banners?

☐ **Yes** ☒ **No**

Describe banner, location, what it will be attached to.

Application Check List (failure to provide necessary documentation will delay application review and approval)

Check the following items that are attached:

☒ Completed Application
☒ Event Map (includes detailed event layout for vendors, rides, booths, eletrical needs, etc.)
☒ Detailed Plan showing road closures, sidewalk use, etc.
☒ Certificate of Insurance and Indemnification (due to City Clerk's Office within 1 week following notice of event approval)
☐ Sound Amplification Equipment Registration Statement
☐ Copy of Health Department approvals and temporary food license (for all food and beverage vendors)
☐ Liquor Liability Insurance (if serving alcohol)
☒ Signature Page
☐ Event Signage (description)
☐ Driver's License of Applicant

If document is missing, please explain:

The applicant and sponsoring organization understands and agrees to:

Provide a certificate of insurance with all coverages deemed necessary for the event, name the City of Mason as an additional insured on all applicable policies, and submit the certificate to the City Clerk's Office no later than one week following notice of the event approval.

Execute an Indemnification Agreement on the sponsoring organizations letterhead and submit it to the City Clerk's Office no later than one week following notice of the event approval.

Comply with all City and County ordinances and applicable State laws, City policies and acknowledges that the special events permit does not relieve the applicant or sponsoring organization from meeting any application requirements of law or other public bodies or agencies;

Promptly pay any billing for City services which may be rendered or deemed necessary as part of the event and event approval.

Applicant and sponsoring organization further understands the approval of this special event may include additional requirements and/or limitations based on the City's review of this application, in accordance with the City's Special Events Policy. The applicant and sponsoring organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval may be necessary. The applicant agrees the sponsoring organization will operate the event in conformance with the written approval.

Applicant understands that he/she (or the sponsoring organization) is responsible for contacting the Michigan Liquor Control Commission and/or the County Health Department to secure any and all permits required for this event.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

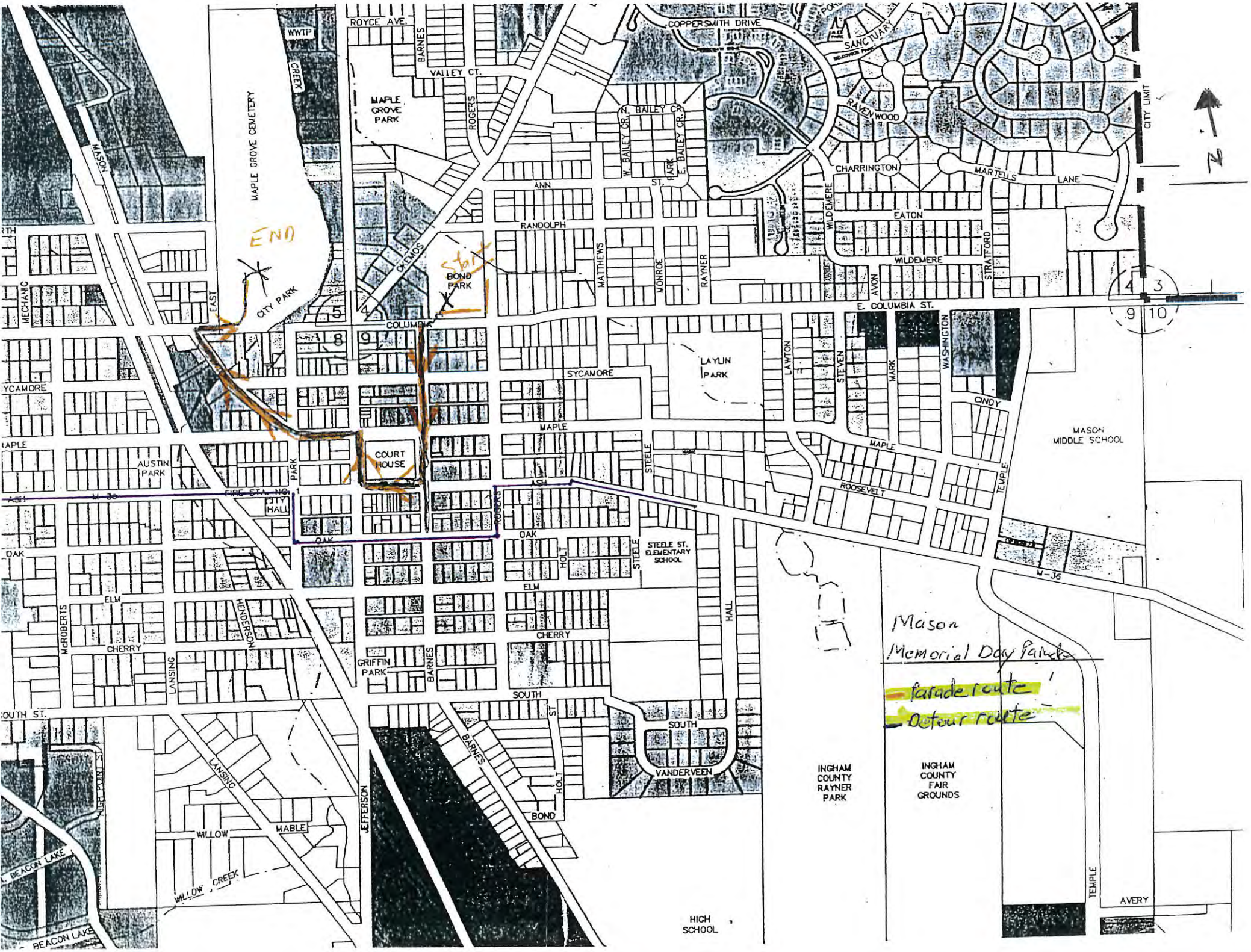
Indemnity, Hold Harmless and Insurance Agreement

In consideration of the closing of the public street and permitting its use by American Legion Post 148 *(Name of Company)* *on the* 25 *day of* May, *20* 15, *to the fullest extent permitted by law, the* American Legion Post 148 *(Name of Company)* *agrees to defend, pay on behalf of, indemnify, and hold harmless the City of Mason, its elected and appointed officials, employees, agents and volunteers, and others working on behalf of the City of Mason against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of Mason, by reason of personal injury or otherwise, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with (describe event).*

American Legion Post 148 *(Name of Company)* *further agrees to procure and maintain during the life of this agreement, Liability Insurance for events of this nature on an "Occurrence Basis" with limits of liability not less than $1,000,000 per occurrence and aggregate. Liability insurance, as described above, shall include an endorsement stating the following shall be additional insureds: The City of Mason, all elected and appointed officials, all employees and volunteers, agents, all boards, commissions, and/or authorities and board members, including employees and volunteers thereof. It is understood and agreed by naming the City of Mason as additional insured, coverage afforded is considered to be primary and any other insurance the City of Mason may have in effect shall be considered secondary and/or excess.*

Bruce A. Anderson

Applicant Signature Bruce A. Anderson	Date April 23, 2015
Complete this application and return it, along with all required documentation, to the City Clerk's Office at least 21 calendar days prior to the starting date of the event. Please note that a new application must be submitted each year.	OFFICE USE: Application Receipt Date Effective: May 2014


Mason
Memorial Day Parade
Parade route
Detour route
END
Start
ROYCE AVE.
BARNES
VALLEY CT.
ROGERS
MAPLE GROVE PARK
MAPLE GROVE CEMETERY
WWTP
GREEN
MASON
COPPERSMITH DRIVE
SANCTUARY
RAVENWOOD
CITY LIMIT
N. BAILEY CR.
W. BAILEY CR.
E. BAILEY CR.
PARK ST.
CHARRINGTON
MARTELLS LANE
ANN
RANDOLPH
EATON
WILDEMERE
STRATFORD
AVON
MATTHEWS
MONROE
RAYNER
E. COLUMBIA ST.
COLUMBIA
OKEMOS
BOND PARK
CITY PARK
EAST
MECHANIC
SYCAMORE
LAYLIN PARK
LAWTON
STEVEN
MARK
WASHINGTON
CINDY
MAPLE
MASON MIDDLE SCHOOL
COURT HOUSE
AUSTIN PARK
PARK
FIRE STA. NO. 1
CITY HALL
ASH
W-36
STEELE
ROOSEVELT
TEMPLE
OAK
STEELE ST. ELEMENTARY SCHOOL
HOLT
ELM
CHERRY
McROBERTS
HENDERSON
LANSING
GRIFFIN PARK
SOUTH
SOUTH ST.
VANDERVEEN
HALL
INGHAM COUNTY RAYNER PARK
INGHAM COUNTY FAIR GROUNDS
HIGH POINT
WILLOW
MABLE
JEFFERSON
BOND
WILLOW CREEK
BEACON LAKE
HIGH SCHOOL
AVERY
N

Mason Police Department

201 W. Ash St.
P.O. Box 370
Mason, MI 48854-0370

JOHN STRESSMAN
Chief of Police

Office: (517) 676-2458
Fax: (517) 244-9024
MASON_PD@ingham.org

MEMORANDUM

To: Debra Cwiertniewicz

From: Sgt Ed Hude EH

Date: May 1, 2015

Ref: 2015 Memorial Day Parade Request

I have reviewed the Memorial Day Parade request as submitted by the American Legion. The route and activities are the same as the prior year. The Mason Police Department has no objections to the request.

CITY OF MASON

STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: May 18, 2015 **Agenda Item:** 7A

AGENDA ITEMS

Resolution No. 2015-20 - A Resolution Declaring an Additional Moratorium on the Issuance of Licenses for Primary Caregiver Operations and Dispensaries in the City of Mason.

EXHIBITS

- Resolution No. 2015-20

STAFF REVIEW

Zoning & Development Department

SUMMARY STATEMENT

The current moratorium on medical marihuana operations and dispensaries expired May 16, 2015. To date the medical marihuana committee of the Planning Commission has met several times and conducted preliminary research, example ordinance reviews, and created a framework for public input. At their May 12, 2015 meeting, the Planning Commission requested that the City Council declare an additional moratorium for 180 days to continue their work toward drafting an ordinance.

RECOMMENDED ACTIONS

Move to adopt Resolution No. 2015-20.

Introduced:
Second:

CITY OF MASON

CITY COUNCIL RESOLUTION NO. 2015-20

A RESOLUTION DECLARING AN ADDITIONAL TEMPORARY MORATORIUM ON THE ISSUANCE OF LICENSES FOR PRIMARY CAREGIVER OPERATIONS AND DISPENSARIES IN THE CITY OF MASON

May 18, 2015

WHEREAS, the People of the state of Michigan have adopted, by initiative, the Michigan Medical Marihuana Act (the "Act"); and

WHEREAS, the Act authorizes primary caregivers to assist qualifying patients in obtaining medical marihuana by allowing the primary caregiver to grow, possess, and deliver limited amounts of marihuana to the patients and receive compensation for doing so; and

WHEREAS, the Act's provisions have resulted in primary caregivers combining to form what has come to be termed "dispensaries" in adjacent municipalities in which multiple registered primary caregivers operate from a single building to create situations in which amounts of marihuana greater than the Act would otherwise allow for a single primary caregiver are being possessed and stored on single lots and properties; and

WHEREAS, the Act does not regulate or even necessarily allow for dispensaries and many significant aspects of the operation of a dispensary could affect the health, safety and welfare of the citizens of the city of Mason; and

WHEREAS, the Act does not regulate many significant aspects of the operation of a primary caregiver that could affect the health, safety and welfare of the citizens of the city of Mason; and

WHEREAS, the City had previously adopted an ordinance which was understood to have the effect of prohibiting primary caregiver operations and dispensaries within the City; and

WHEREAS, the Michigan Supreme Court has determined such ordinances to be in conflict with the Act but also has stated that the use of Marihuana pursuant to the Act may be regulated; and

WHEREAS, the City of Mason intends to regulate primary caregiver operations and dispensaries to ensure the health, safety and welfare of its citizens; and

WHEREAS, the City of Mason, as part of the regulatory process, has adopted an ordinance requiring primary caregiver operations and dispensaries to be licensed; and

WHEREAS, in light of pending legislation, court rulings, and position statements of the Michigan Attorney General, the Michigan Sheriffs' Association, and the Michigan Association of Chiefs of Police, the City of Mason is in the process of considering and studying how to effectively regulate dispensaries and primary caregiver operations to meet the intent of the Act while preserving the health, safety and welfare of its citizens; and

WHEREAS, at their May 12, 2015 meeting, the Mason Planning Commission requested additional time to prepare a draft ordinance to study the issue of medical marihuana, including national and local trends, explore ordinance examples, and schedule public input meetings, etc.; and

WHEREAS, the City Council desires that no licenses be authorized or issued in the city of Mason for dispensaries or primary caregiver operations until the process to determine the appropriate and necessary regulations is concluded.

NOW, THEREFORE, BE IT RESOLVED that:

1. No applications for licenses for primary caregiver operations shall be accepted and no licenses shall be issued from the effective date of this resolution and while the moratorium enacted by this resolution or any subsequently adopted resolutions which may extend this moratorium shall remain in effect.

2. No applications for licenses for dispensaries shall be accepted and no licenses shall be issued from the effective date of this resolution and while the moratorium enacted by this resolution or any subsequently adopted resolutions which may extend this moratorium shall remain in effect.

3. This limited moratorium on the issuance of primary care giver operation licenses and dispensary licenses shall be effective for 180 days from passage.

Yes ( )
No ( )

CLERK'S CERTIFICATION: I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Mason City Council at a public meeting held on May 18, 2015, the original of which is part of the Council's minutes.

_____

Deborah J. Cwiertniewicz, Clerk
City of Mason
Ingham County, Michigan

Drafted by and approved as to form:

_____

Tom Hitch
Mason City Attorney
601 Abbot Road
East Lansing, MI 48823

CITY OF MASON

STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: May 18, 2015 **Agenda Item:** 7B

AGENDA ITEM
Resolution No. 2015-21– Fireworks Display Agreement and Street Closure

EXHIBITS
- Special Event Application

STAFF REVIEW
Office of the City Clerk

SUMMARY STATEMENT
The Fire Department annually submits a request to hold a fireworks display for the Fourth of July celebration. Last year the shoot site was moved from the Fairgrounds property to Temple Street near Avery Lane. Therefore, the Fire Department is also requesting permission to close Temple Street from the Fairgrounds entrance to Kipp Road.

RECOMMENDED ACTION
Move to approve Resolution No. 2015-21.

Introduced:
Second:

CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2015-21

REQUEST TO HOLD A FIREWORKS DISPLAY AND FOR A STREET CLOSURE

May 18, 2015

WHEREAS, the Mason Fire Department is requesting to hold a fireworks display on the evening of July 4, 2015 in conjunction with the annual Fourth of July celebration; and

WHEREAS, the Mason Fire Department is requesting to close Temple Street between the Fairgrounds entrance and Kipp Road from 6:00 a.m. on July 4 through 2:00 a.m. on July 5, 2015.

BE IT HEREBY RESOLVED, by the City Council of the City of Mason, that it does hereby grant permission to the Mason Fire Department to hold a fireworks display on July 4, 2015 in conjunction with the annual Fourth of July celebration.

BE IT FINALY RESOLVED, that the City Council of the City of Mason does hereby approve the closure of Temple Street between the fairgrounds entrance and Kipp Road from 6:00 a.m. on July 4 through 2:00 a.m. on July 5, 2015.

Yes ( )

No ( )

CLERK'S CERTIFICATION: I hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Council at its regular meeting held Monday, May 18, 2015 the original of which is part of the City Council minutes.

_____
Deborah J. Cwiertniewicz, City Clerk
City of Mason
Ingham County, Michigan

City of Mason
Special Events Application

Complete and return this application to the City Clerk's Office at least 21 calendar days prior to the starting date of the event.
A new application must be submitted each year.

Event

Event Name: July 4th Fireworks Shoot Site

Event Purpose: To allow Mason Firefighter Assoc. & City of Mason Fire Department set up and shoot fireworks

Sponsoring Organization Information

Legal Business Name: Mason Fire Fighter Assoc. & City of Mason Fire Department

Address: 201 W. Ash St.	City: Mason	State/Zip: 48854
Mailing Address:	City:	State/Zip:
Telephone: 517-244-9025	Email Address: masonfirechief@gmail.com	
Contact Name: Kerry Minshall	Title: President & Fire Chief	
Telephone: 517-244-9025	Email Address: masonfirechief@gmail.com	

Contact Person on Day of Event

Name: John Sabbadin	Title: Lead Shooter	
Address: 425 S. Lansing St.	City Mason	State/Zip: 48854
Telephone:	Cell Phone: 517-749-9992	Email Address: jsabbadin@sbcglobal.net

Type of Event (Check one)

☒ City Operated/Sponsored Event	☐ Political or Ballot Issue Event	☐ Run Event
☒ Co-sponsored Event	☐ Wedding	☐ Other (describe)
☒ Non-Profit Event	☐ Block Party	
☐ For Profit Event	☐ Video or Film Production	

Event Information

Event Location(s):

This request is to close Temple St. between Ash and Kipp Rd.

Event Date(s):

July 4, 2015

Event Hours:

July 4th at dusk, approx. 10:00 pm

Date/time for set up: July 4, 2015, 8:00 am

Date/time for clean up: July 5, 2015 12:00 am

Describe set up and clean up procedures:

At 8:00 am we will set up and wire for the fireworks show to take place at dusk.

Estimated DAILY attendance: 10,000 - 15,000

Describe crowd control plans for this event:

Firefighters and citizen volunteers to assist in parking and traffic

Describe the Special Event's impact on adjacent commercial and residential property:

A Signature Form must be attached.

Heavy traffic expected on all roads in the area

Will sidewalks be used? ☐ **YES** ☒ **NO**

If yes, include a detailed map outlining the Sidewalks must be accessible for pedestrian traffic.

Describe sidewalk use:

Will street closures be necessary? ☒ **YES** ☐ **NO**

If yes, include a detailed map indicating road closures, emergency vehicle access, and barricade locations.

Describe street closures:

Temple St. between Ash St. and Kipp Rd. Access to water plant (Avery Ln) will be maintained as well as the well on Temple St.

*** Streets closed: Date/Time:**

July 4, 2015 8:00 am

*** Streets re-open: Date/Time:**

July 5, 2015 2:00 am

Will parking lot closures be necessary? ☐YES ☒NO

If yes, include a detailed map indicating proposed closures and barricade locations

Describe parking lot closures:

*** Parking lot(s) closed: Date/Time:**

*** Parking lot(s) re-open: Date/Time:**

What parking arrangements are proposed to accommodate attendance?

Contracted to use the Ingham County Fairgrounds for parking and concessions.

Will music be provided/included during the event? ☐ YES ☒NO

Describe type of music proposed: ☐ Live ☐ Amplification ☐ Recorded ☐ Loudspeakers

Sound Amplification Equipment Registraton Statement must be completed and attached with receipt of payment.

Will the event require municipal services:

Sponsoring organization should expect to be charged for municipal services provided.

☒Police Department	Traffic Control
☒Fire Department	Traffic, parking, crowd control, shooting fireworks
☒DPW Department	barricades
☐ Other (describe):	

If yes, please specify activity, location, and duration of request:

Will the event require the use of any of the following municipal equipment:

Sponsoring organization should expect to be charged for use, placement, and maintenance of these items

Sponsoring Organization may be required to supply a dumpster

☐ Trash Receptacles*	Quantity: _____
☒Barricades	Quantity: 2 locations
☐ Traffic Cones	Quantity: _____
☐ Other (describe):	

Will the following be constructed or located in the event area?

No stakes of any kind allowed in asphalt. Concessions & restrooms in fairgrounds

Item	Quantity	Item	Quantity
☐ Booths:	_____	☐ Tables:	_____
☐ Tents:	_____	☐ Rides:	_____
☐ Awnings:	_____	☐ Portable Toilets: (may be required depending on event)	_____
☐ Canopies	_____		
☐ Rides:	_____	☐ Other (describe):	_____

You must attach a plan of the proposed layout. Include the proposed location of booths, tents, tables, portable toilets, rides, routes, etc.

Will the event have kiddie rides, inflatables (i.e. moonwalk), amusement rides, climbing walls, live animals, hot air balloon, etc.?

☐ YES ☒ NO *If yes, additional insurance coverage will be required*

If yes, <u>describe in detail</u> the types of attractions proposed:

Will the event have food, beverage or concessions? ☐ **YES** ☒ **NO**

(Health department approvals and temporary food license requirements)

Describe:

All concessions are in fairgrounds

Do you plan to have alcohol served at this event? ☐ **YES*** ☒ **NO**

** Include proposed location(s) on event layout*

If yes, Liquor Liability Insurance is required

If yes, describe measures to be taken to prohibit the sale of alcohol to minors or visibly impaired individuals.

Do you need electricity for this this event? ☐ **YES*** ☒ **NO**

* Include proposed locations on event layout

If you do not identify all of the proposed locations that need electricity, the City cannot guarantee electricity will be made available for the duration of your event.

Do you plan to have special event signs? ☐ **Yes** ☒ **No**

Signs must conform to City ordinances

Describe signs, proposed locations, etc.

Do you plan to have banners?

☐ **Yes** ☒ **No**

Describe banner, location, what it will be attached to.

Application Check List (failure to provide necessary documentation will delay application review and approval)

Check the following items that are attached:

☒ Completed Application
☐ Event Map (includes detailed event layout for vendors, rides, booths, eletrical needs, etc.)
☒ Detailed Plan showing road closures, sidewalk use, etc.
☐ Certificate of Insurance and Indemnification (due to City Clerk's Office within 1 week following notice of event approval)
☐ Sound Amplification Equipment Registration Statement
☐ Copy of Health Department approvals and temporary food license (for all food and beverage vendors)
☐ Liquor Liability Insurance (if serving alcohol)
☐ Signature Page
☐ Event Signage (description)
☒ Driver's License of Applicant

If document is missing, please explain:

The applicant and sponsoring organization understands and agrees to:

Provide a certificate of insurance with all coverages deemed necessary for the event, name the City of Mason as an additional insured on all applicable policies, and submit the certificate to the City Clerk's Office no later than one week following notice of the event approval.

Execute an Indemnification Agreement on the sponsoring organizations letterhead and submit it to the City Clerk's Office no later than one week following notice of the event approval.

Comply with all City and County ordinances and applicable State laws, City policies and acknowledges that the special events permit does not relieve the applicant or sponsoring organization from meeting any application requirements of law or other public bodies or agencies;

Promptly pay any billing for City services which may be rendered or deemed necessary as part of the event and event approval.

Applicant and sponsoring organization further understands the approval of this special event may include additional requirements and/or limitations based on the City's review of this application, in accordance with the City's Special Events Policy. The applicant and sponsoring organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval may be necessary. The applicant agrees the sponsoring organization will operate the event in conformance with the written approval.

Applicant understands that he/she (or the sponsoring organization) is responsible for contacting the Michigan Liquor Control Commission and/or the County Health Department to secure any and all permits required for this event.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

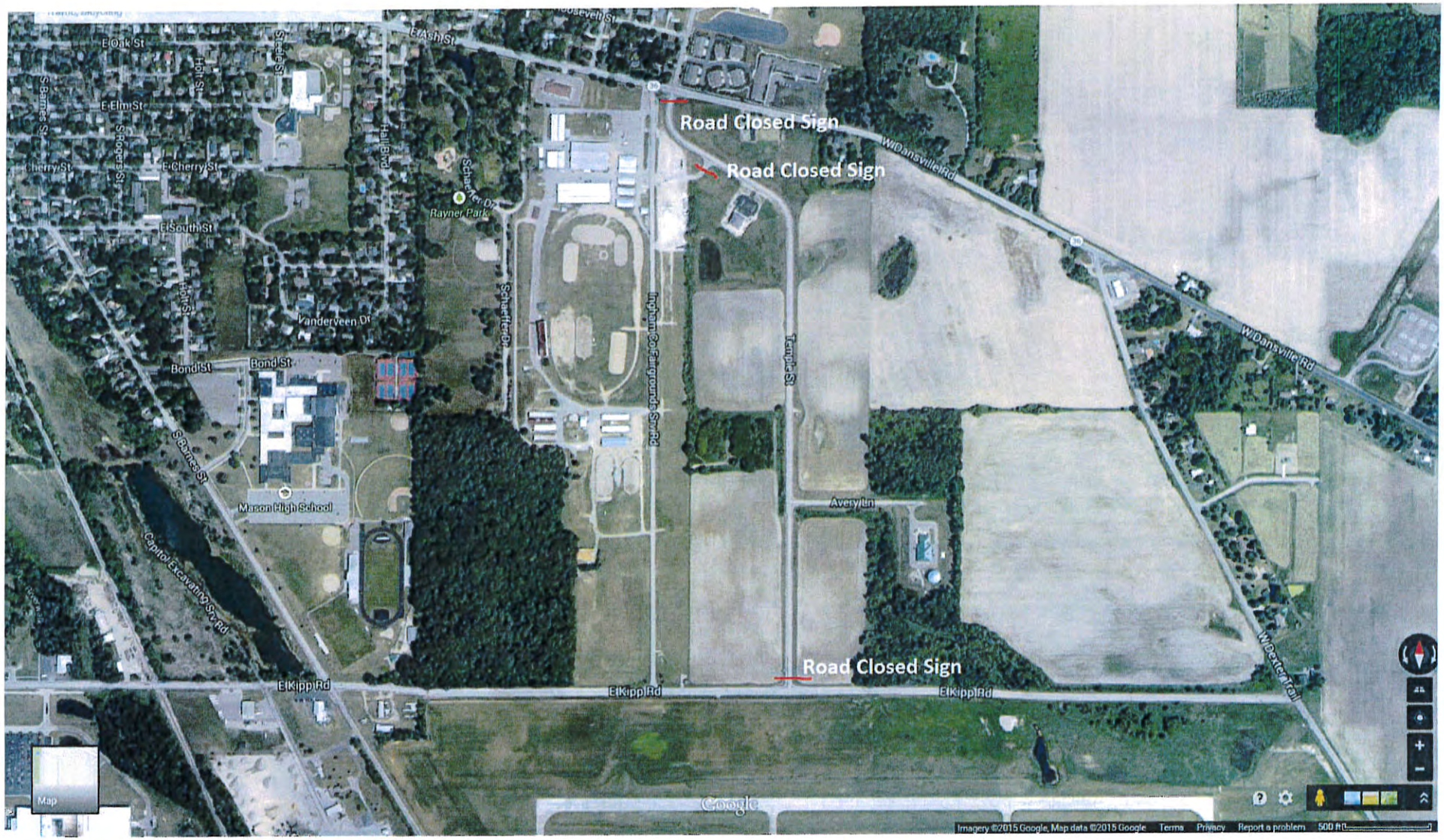
Indemnity, Hold Harmless and Insurance Agreement

In consideration of the closing of the public street and permitting its use by Mason Firefighter Assoc. & City of Mason Fire Dept. *(Name of Company)*

on the 23rd ***day of*** March ***, 20*** 15 ***, to the fullest extent permitted by law, the*** Mason Firefighter Assoc. & City of Mason Fire Dept. *(Name of Company)* ***agrees to defend, pay on behalf of, indemnify, and hold harmless the City of Mason, its elected and appointed officials, employees, agents and volunteers, and others working on behalf of the City of Mason against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of Mason, by reason of personal injury or otherwise, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with (describe event).***

Mason Firefighter Assoc. & City of Mason Fire Dept. *(Name of Company)* ***further agrees to procure and maintain during the life of this agreement, Liability Insurance for events of this nature on an "Occurrence Basis" with limits of liability not less than $1,000,000 per occurrence and aggregate. Liability insurance, as described above, shall include an endorsement stating the following shall be additional insureds: The City of Mason, all elected and appointed officials, all employees and volunteers, agents, all boards, commissions, and/or authorities and board members, including employees and volunteers thereof. It is understood and agreed by naming the City of Mason as additional insured, coverage afforded is considered to be primary and any other insurance the City of Mason may have in effect shall be considered secondary and/or excess.***

Applicant Signature [signature]	**Date** 5/25/2015
Complete this application and return it, along with all required documentation, to the City Clerk's Office at least 21 calendar days prior to the starting date of the event. Please note that a new application must be submitted each year.	**OFFICE USE:** Application Receipt Date **Effective: May 2014**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Steele St
Hall Blvd
Schaeffer Dr
Rayner Park
Vanderveen Dr
Bond St
Bond St
Mason High School
Capitol Excavating Srv Rd
Ingham Co Fairgrounds Srv Rd
Temple St
Avery Ln
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E Kipp Rd
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Imagery ©2015 Google, Map data ©2015 Google
Terms
Privacy
Report a problem
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CITY OF MASON

STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: May 18, 2015 **Agenda Item No:** 7C

AGENDA ITEM

- Resolution 2015-22 - Adoption of the Fiscal Year 2015-2016 Budget

EXHIBITS

None.

STAFF REVIEW

Finance

SUMMARY STATEMENT

The City Council held budget workshop meetings April 8 and April 21. The public hearing was held May 6, 2015.

The Charter of the City of Mason, Chapter 8, Section 8.4 states, "Not later than the third Monday in May, the Council shall, by resolution adopt the budget for the next fiscal year." The Council has been presented with the proposed 2015-2016 Budget. Attached is a resolution which:

- adopts the proposed 2015-2016 budget
- sets the amount of tax dollars to be collected
- sets the millage rate
- approves the DDA and LDFA budgets
- amends on July 1, 2015 the 2015-2016 budget to re-appropriate encumbrances (purchase orders) outstanding and reserved on June 30, 2015.

RECOMMENDED ACTION

Approve Resolution 2015-22

Introduced:
Second:

CITY OF MASON
CITY COUNCIL RESOLUTION 2015-22

ADOPTION OF THE FISCAL YEAR 2015-2016 BUDGET

May 18, 2015

WHEREAS, the City Council of the City of Mason did hold a public hearing on the proposed 2015-2016 Fiscal Year budget on Wednesday, May 6, 2015 as prescribed by law; now

THEREFORE BE IT RESOLVED, that the proposed 2015-2016 Operating Budget is filed with the City Clerk, providing for the sums of $14,977,085 to expend for municipal purposes of the General Fund, Special Revenue Funds, Capital Project Funds, Trust and Agency Funds, Enterprise Funds, Intergovernmental Funds, and Special Assessment Funds for the 2015-2016 Fiscal Year, and the said amount of $2,864,950 shall be raised by taxes, or a levy of 13.25 mills, upon real and personal property of the City of Mason.

RESOLVED FURTHER, that whereas the Downtown Development Authority (DDA) budget for 2015-2016 is forwarded to the City Council for its approval, and whereas the captured State Taxable Valuation for the DDA District is 1,898,784 the sum of $25,460 shall be placed in the DDA Fund along with other taxing jurisdictions' appropriate tax dollar amounts, and together this money will be used for future public improvements within the District, and bond payments.

RESOLVED FURTHER, that whereas the Local Development Finance Authority (LDFA) budget for 2015-2016 is forwarded to the City Council for its approval, and whereas the captured State Taxable Valuation for the LDFA District is 51,084,708; the sum of $137,550 shall be placed in the LDFA Fund along with other taxing jurisdictions' appropriate tax dollar amounts, and together this money will be used for future public improvements within the District, and bond payments.

RESOLVED FURTHER, that the 2015-2016 Governmental Fund Budgets shall be automatically amended on July 1, 2015 to re-appropriate encumbrances outstanding and reserved on June 30, 2015.

NOW, THEREFORE, BE IT FINALLY RESOLVED, that the City Council of the City of Mason hereby adopts the 2015-2016 proposed Fiscal Year budget which is currently on file in the office of the City Clerk.

Yes: ( )

No: ( )

CLERK'S CERTIFICATION: I hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Council at its regular meeting held Monday, May 18, 2015 the original of which is part of the Council's minutes.

_____
Deborah J. Cwiertniewicz, City Clerk
City of Mason
County of Ingham

CITY OF MASON

STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: May 18, 2015 **Agenda Item:** 7D

AGENDA ITEM

Motion – Intergovernmental Agreement for Building Inspection Services Amendment

EXHIBITS

- Intergovernmental Agreement for Building Inspection Services – May 2nd, 2011
- Letter from Frank Walsh, Township Manager – April 27, 2015
- Exhibit A to the Intergovernmental Agreement for Building Inspection Services Agreement

STAFF REVIEW

Zoning & Development Department

SUMMARY STATEMENT

The City is in receipt of a request to amend the Intergovernmental Agreement for Building Inspection Services and have proposed an amendment to the agreement that would adjust the hourly rate for inspection services from $65/hour for building inspectors and $75/hour for the building official to $100/hour for either positions time. The original agreement was signed in 2011. The Township states that since that time salaries, fuel, and vehicle maintenance costs have increased, warranting an increase in service rates. They have also communicated that their other agreements require 50% of revenues generated by the Building Department. Staff has no issue with the services that have been provided by the Township and agree with their assertion that services have been of high quality and reliable.

RECOMMENDED ACTION

Move to approve the amendment to Exhibit A of the Intergovernmental Agreement for Building Inspection Services with Meridian Township to increase the hourly service rate for both building inspector and building official to $100 per hour and authorize the City Administrator to sign the agreement.

INTERGOVERNMENTAL AGREEMENT FOR BUILDING INSPECTION SERVICES

The Agreement entered into this 2nd day of May, 2011, between the City of Mason, a Michigan home rule city whose address is 201 W. Ash, Mason, Michigan 48854 (the "City") and the Charter Township of Meridian, a Michigan municipal corporation whose address is 5151 Marsh Road, Okemos, Michigan, 48864 (the "Township").

WHEREAS, the City and the Township, pursuant to Act 7 of 1951, being MCL 124.501 et seq, and Act 230 of 1972, being MCL 125.1501, may enter into an agreement to provide enforcement of the State Construction Code; and

WHEREAS, the City and the Township have individually adopted the State Construction Code and have each assumed responsibility for enforcement within their respective jurisdictions pursuant to MCL 125.1509; and

WHEREAS, the City and the Township believe it is in the best interest of each municipality, and therefore desire, to enter into an agreement for building inspection services of the State Construction Code.

NOW THEREFORE, the parties agree as follows:

1. Services to be Performed. The Township and City agree that the City will use Township inspectors to perform building inspections for enforcement of the Michigan Building Code, the Michigan Rehabilitation Code for Existing Buildings, the Michigan Uniform Energy Code, and the Michigan Residential Code in the City as mandated by the State Construction Code consistent with the following:

    a. The City shall make direct contact with the Township inspectors regarding services. The inspectors will respond to a request for an inspection within 24 hours from the time they receive the request from the City to make an inspection, excluding weekends and holidays on which Township offices are closed or on those occasional days when inspectors are scheduled for training.

    b. Inspectors shall perform all services for the City in accordance with the applicable professional standards and in a manner consistent with the standard level of skill and care in the construction code industry. The Township represents and warrants to the City that its inspectors have the capability, experience and certification required to perform the services contemplated by the Agreement consistent with such standards.

    c. Inspectors shall perform all inspections in accordance with the Michigan State Construction Code and applicable regulations and laws.

    d. The City shall hold the Township harmless for inspections done by parties other than Township inspectors prior to the effective date of this Agreement.

2. Assurance of Services. For the duties specified in Section 1, Services to be Performed, the City agrees to compensate the Township at the rate set forth in Exhibit A attached hereto for building inspection fees.

3. Inspectors. The Township shall assure that the Township's inspectors will be the only inspectors to perform pursuant to this Agreement, and will perform the services in this Agreement in the manner aforementioned. However, the Township may in the absence of Township inspectors, use alternative inspectors, only with prior approval of the City Administrator or his designee. Alternative inspectors shall be held to the same terms and conditions contained in this Agreement as are applied to Township inspectors.

4. Township Employee. All inspectors supplied to the City by the Township shall remain at all times solely the agent or employee of the Township and not the City. Nothing in this Agreement shall be construed such that either party shall be an employee, agent or partner of the other. Except as otherwise stated in this Agreement, the Township shall remain solely responsible for the payment of all wages, fringe benefits, disability payments, and charges to be made for equipment, supplies and materials used or expended by the inspector while rendering assistance under this Agreement. This includes, but is not limited to travel expenses to and from Township and City locations.

5. Terms of Payment. The City shall compensate the Township on a quarterly basis. The Township will send a quarterly billing and the City will pay same within 30 days of the billing date.

6. Tools, Equipment and Expenses. The Township shall supply all tools and equipment which are necessary in order for its inspectors to furnish the agreed upon services. The Township shall be responsible for all expenses incurred by its inspectors while performing services pursuant to this Agreement, including the travel and mileage expenses of its inspectors.

7. Litigation. The Township shall allow its inspectors to appear as a witness in legal proceedings as necessary.

8. Excluded Services. The following services are excluded from the scope of this agreement.

   a. Court-related enforcement activities for violation of the State Construction Code.

   b. Deposition appearances, or work done in cooperation with the City Official who is investigating or prosecuting violations of the State Construction Code.

   c. Any work or services not required by the State Construction Code.

   d. Any inspections required by the City Fire Department.

   e. Any quality of workmanship inspections requested by the Michigan Department of Energy, Labor and Economic Growth.

   f. Any contractor licensing investigation for compliance with Michigan Department of Energy, Labor and Economic Growth.

g. Any proceedings before the City Building Board of Appeals

However, the Township will make its inspectors available for such services at an agreed upon rate or charge to be negotiated at the time they should occur.

9. Hold Harmless. Except as set forth in Paragraph 1(d) (above) to the fullest extent permitted by law, the Township agrees to defend, indemnify and hold the City harmless from any and all liability arising out of or in any way related to Township inspector's performance of services during the term of the Agreement, including any liability resulting from intentional or reckless acts.

10. Municipal Authority. This Agreement shall not be construed to restrict or limit the authority of either the City or the Township in performing any official power or duty as authorized by law.

11. Term. This Agreement shall become effective when signed by both parties and shall be for a term of one (1) year beginning May 1, 2011 and ending April 30, 2012. This Agreement shall be automatically renewed for like successive periods unless the same is terminated as set forth herein. This Agreement may be terminated for any reason, by either the City or the Township, upon ninety (90) days advance written notice to the City Administrator or the Township Manager.

12. Complete Agreement. The Agreement contains the entire agreement between the City and Township with respect to the City's use of Township inspectors and it supersedes any prior oral or written understandings or agreements.

13. Applicable Law. Both the City and the Township shall comply with all applicable laws in performing services called for under this Agreement. This Agreement shall be construed in accordance with the laws of the State of Michigan.

14. Notices. Service of any notices given hereunder will be complete upon personal delivery or if sent by certified mail to the Township, or to the City, at the addresses set forth above; further, service of any notice served by mail shall be effective upon the date on which such notice is deposited in a receptacles of the United States Postal Service property addressed and with adequate postage fully prepaid.

15. Binding Effect. All of the covenants and provisions contained herein shall extend to and be binding upon the respective successors, legal representatives, and permitted assigns of the parties hereto; provided, however, that in no event shall the duties and responsibilities of the inspector, as described herein, be assigned to any other individual or entity, nor shall the benefits to be received by the Township or City hereunder be paid or extended to any other individual or entity without the written consent of both of the parties of this Agreement.

16. Conflict of Interest. The Township agrees that it presently has no interest and shall not acquire any interest direct or indirect, which would conflict in any manner or degree with the performance of its services hereunder. The Township further agrees that in the performance of this Agreement, no persons having any such interest shall be employed. If the Township discovers such a conflict, the Township must

immediately notify the City. Selection of an alternative inspector shall be governed by Paragraph 3 (above).

17. Waiver. Any waiver, modification, alternation or amendment of this Agreement shall not be effective unless it is in writing and signed by both parties.

18. Governmental Immunity. By signing this Agreement, neither the City nor the Township waives its governmental immunity nor any defenses available to it or its elected or appointed officers, employees or volunteers under Michigan law.

19. Authorization. The person signing this Agreement on behalf of the parties certify by their signatures that they are duly authorized to sign on behalf of said parties and that this Agreement has been authorized by said parties.

20. Severability. If any provision of this Agreement is invalid or unenforceable, it shall be ineffective only to the extent of such invalidity without invalidating the remainder of such provision or the remaining provisions of this Agreement, and the other provisions hereof shall be liberally construed to effectuate the purpose and intent of this Agreement.

21. No Third-Party Beneficiaries. This Agreement shall not confer any rights or remedies upon any third party other than the parties in this Agreement and their respective successors and assignees.

IN WITNESS THEREOF, the parties hereto have executed this Agreement effective as of the date and year first written above.

WITNESSES:

CITY OF MASON

By: _____
Martin A. Colburn, City Administrator

WITNESSES:

CHARTER TOWNSHIP OF MERIDIAN

By: _____
Gerald J. Richards, Township Manager

APPROVED AS TO FORM:
Dennis E. McGinty (P17407)
Mason City Attorney
601 Abbot Road, PO Box 2502
East Lansing, MI 48826-2502

EXHIBIT A

Township Inspection Service Rate
Effective May 1, 2011

Township Building Official	$75/hour
Township Registered Building Inspector	$65/hour

All services shall be billed in ¼ hour increments

CHARTER TOWNSHIP OF MERIDIAN

Elizabeth Ann LeGoff	Supervisor	Milton L. Scales	Trustee
Brett Dreyfus	Clerk	Ronald J. Styka	Trustee
Julie Brixie	Treasurer	John Veenstra	Trustee
Frank L. Walsh	Manager	Angela Wilson	Trustee

April 27, 2015

RECEIVED
APR 30 2015
CITY ADMINISTRATOR

Martin A. Colburn
City Administrator
City of Mason
201 Ash Street
Mason, MI 48854

RE: Building Inspection Services

Dear Marty:

The Township, as of May 2 of this year, will have been providing building inspection services to the city for four years. I believe our inspectors have provided a high quality, reliable service and satisfied all requests from the city. Over the last four years the cost to the Township for salaries, fuel and vehicle maintenance have increased to a point we cannot continue to do building inspections unless the service rate is amended. I am proposing Exhibit A of the agreement be amended so all inspections, whether performed by the building official or the registered building inspector, be at the rate of $100 per hour.

Attached for your consideration is an amended Exhibit A. Two copies have been provided; please sign one and return it to me. The effective date of the amendment would be June 1, 2015. If you have any questions or would like to schedule a time to discuss the proposed amendment, please contact me.

Sincerely,

Frank L. Walsh
Township Manager

Enclosure

G:\Community Planning & Development\Planning\Carol\Mark\Letters\Mason Building Inspection Services.doc

5151 MARSH ROAD, OKEMOS, MICHIGAN 48864-1198 (517) 853-4000
www.meridian.mi.us

EXHIBIT A

Township Inspection Service Rate
Effective June 1, 2015

Township Building Official	$100/hour
Township Registered Building Inspector	$100/hour

All services shall be billed in ¼ hour increments

WITNESSESS:

_____

CITY OF MASON

BY: _____ _____
Martin A. Colburn, City Administrator Date

WITNESSESS:

Carol L Hasse

CHARTER TOWNSHIP OF MERIDIAN

BY: Frank L. Walsh 4/27/15
Frank L. Walsh, Township Manager Date

CITY OF MASON

STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: May 18, 2015 **Agenda Item:** 7E

AGENDA ITEM

Motion – Oil and Gas Lease Between City of Mason and Northwood Energy Corporation

EXHIBITS

- Letter from Hardy and Hardy Energy, Inc., dated April 6, 2015

STAFF REVIEW

Administration

SUMMARY STATEMENT

Hardy and Hardy Energy, Inc., is requesting an extension of the oil and gas lease from property rights held by the City of Mason. Their original lease is dated May 9, 2002 through Newstar Energy. There have been extensions on February 7, 2005, May 7, 2012 and further extended on May 9, 2014. Hardy and Hardy, Inc., is requesting an extension of the current lease. They have met their commitment to the City in regard to wells drilled. Two new wells have been placed since they last reported on March 12, 2014. They have forwarded the records of the wells that have also been filed with the State of Michigan Department of Environmental Quality. They continue to work on their production.

This agreement would extend the agreement to May 9, 2020. Hardy and Hardy, Inc., have met their requirements as committed to the City to drill one horizontal well prior to May 9, 2015, in order to extend the oil and gas lease.

RECOMMENDED ACTION

Move to approve extension of oil and gas lease with Northwood Energy Corporation and providing Mayor Waltz and City Administrator Colburn signature authority.

Hardy & Hardy Energy, Inc.

P.O. Box 332• DeWitt, MI 48820• Phone: 517.525.0769 • Fax: 517.668.8055
E-Mail: pam@orionet.com

April 6, 2015

Dennis E. McGinty
McGinty, Hitch, Housefield, Person, Yeadon & Anderson, PC
P.O. Box 2502
601 Abbot Road
E. Lansing, MI 48826

Dear Mr. McGinty:

Thank you for your March 30, 2015 letter, regarding the City of Mason Oil & Gas Lease, which expires on May 9, 2015. We have drilled two new wells since our last report at the March 17, 2014 City of Mason Counsel Meeting.

City of Mason #7-3 - PN 60931, NE NW, Section 3, Jasper Twp., Midland Co.

City of Mason #6-2 HD1 - PN 61031, NW NW, Section 2, Jasper Twp., Midland Co.

I have enclosed a Record of Well Drilling or Deepening for each well, both of which have been filed with the State of Michigan DEQ. The results from both wells are inconclusive at this time, but we are hoping remedial measures will make them producible in paying quantities. The current low price of oil has had an effect on well profitablity.

Drilling of the City of Mason 6-2 HD1 has fulfilled the drilling requirements of the Extension of Oil and Gas Lease, dated effective May 9, 2013, (recording 1566/145 of Midland Co. Register of Deeds) wherein we agreed to drill one horizontal well before May 9, 2015 in order to extend the oil and gas lease to May 9, 2020.

We have therefore enclosed a new Extension of Oil and Gas Lease for your review and execution. Please have the extension executed and return to me in the enclosed envelope. I will send it for recording and mail you a recorded copy.

If you have any questions, please don't hesitate to contact me at any of the above numbers or contact Gene Hardy at 515-256-3858, or gene@orionet.com. Thank you.

Sincerely,

Pamela J. Hardy

Pamela J. Hardy

Enclosures

EXTENSION OF OIL AND GAS LEASE

WHEREAS, **NORTHWOOD ENERGY CORPORATION** is the owner and holder of that certain Oil and Gas Lease dated May 9, 2002 ("effective date") by and between **CITY OF MASON**, of 204 W. Ash Street, Mason, Michigan 48854, ("Lessor") and **NEWSTAR ENERGY USA, INC.**, of 1905 Abbott Rd., P.O. Box 1799, East Lansing, Michigan 48826-1799, ("Lessee"), recorded in Volume 1068, Pages 28-32 of the Official Records of Midland County, Michigan and which lease was extended on February 7, 2005, recorded in Volume 1279, Pages 1308-1309 of the Official Records of Midland County, Michigan, extended on May 7, 2012, recorded in Volume 01554, Page 00785 of the Official Records of Midland County, Michigan, and further extended on May 9, 2014, recorded in Volume 01566, Page 00145 of the Official Records of Midland County, Michigan hereinafter collectively called "said lease"; and

WHEREAS, all lands under said lease are held by operations until May 9, 2015.

NOW, THEREFORE, the undersigned Lessor, for themselves, successors and assigns, for and in consideration of Ten Dollars, in hand paid, the receipt whereof is hereby acknowledged, do hereby agree that said lease shall be and is hereby extended five (5) years until May 9, 2020, with the same tenor and effect as if such extended term had been originally expressed in said lease. The date of May 9, 2015 as same appears in paragraph #19 of said lease is hereby deleted and the date May 9, 2020 is hereby inserted in the place thereof.

Except as amended hereby, said lease and extensions thereto shall remain unchanged, and for the consideration above recited: the undersigned parties (a) ratify, confirm and adopt said lease as hereby amended and acknowledge that same is valid, subsisting and in full force and effect and (b) do hereby grant, lease and let the lands described in said lease to Lessee, its successors, sublessees and assigns, upon all and singular the terms and provisions of said lease as amended hereby.

This Agreement shall be binding upon and shall inure to the benefit of the respective heirs, successors, legal representatives, sublessees or assigns of the parties hereto.

IN WITNESS WHEREOF, this instrument is signed on this day the ____ of _____, 2015 and made effective May 9, 2015.

LESSOR: **CITY OF MASON**

_____ _____

Mayor: Michael Waltz City Administrator: Martin A. Colburn

APPROVED AS TO FORM:

Thomas M. Hitch

Thomas M. Hitch (P25558)
Mason City Attorney

STATE OF MICHIGAN)
) s.s. (Corporate Acknowledgment)
COUNTY OF INGHAM)

The foregoing instrument was acknowledged before me this _____ day of _____ 2015, by Michael Waltz, Mayor of the City of Mason and Martin A. Colburn, City Administrator, for and on behalf of the City of Mason.

My Commission Expires: _____
Notary in Ingham County, Michigan

_____
Notary Public:

LESSEE: **NORTHWOOD ENERGY CORPORATION**

_____
By:
Its:

STATE OF OHIO)
) s.s. (Corporate Acknowledgment)
COUNTY OF FRANKLIN)

The foregoing instrument was acknowledged before me this _____ day of _____ 2015, by _____, the _____ of Northwood Energy Corporation, by and for said corporation.

My Commission Expires: _____
Notary in _____ County, Ohio

_____
Notary Public:

Prepared by: Pamela J. Hardy, Northwood Energy Corporation, P.O. Box 514, DeWitt, MI 48820

DEQ

MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY - OFFICE OF GEOLOGICAL SURVEY

RECORD OF WELL DRILLING OR DEEPENING

Required by authority of Part 615 Supervisor of Wells or Part 625 Mineral Wells, of Act 451 PA 1994, as amended. Non-submission and/or falsification of this information may result in fines and/or imprisonment.

(Submit 3 copies within 60 days of drilling completion.)

☒ Part 615 Oil/Gas Well ☐ Part 625 Mineral Well

Permit number/Deepening number: 60931

API number: 21-111-60931-00-00

Well name and number: City of Mason #7-3

Name and address of permittee:
Hardy & Hardy Consulting, LLC
P.O. Box 332
1315 Larkwood Drive
DeWitt, MI 48820

Surface location: SE 1/4 of SE 1/4 of NW 1/4 Section 3 T13N R02W

Township: Jasper

County: Midland

Footages: North/South 907 ft. from N line and East/West 2056 ft. from E line of sec.

Name and address of drilling contractor:
Mid State Employment Services, LLC
1934 Commercial Drive
Mt. Pleasant, MI 48858

Directionally drilled (check one): ☐ Yes ☒ No

Previous permit numbers:

Subsurface location (if directionally drilled): 1/4 of 1/4 of 1/4 Section T R

Township: County:

Footages: North/South ft. from line and East/West ft. from line of sec.

Date drilling began: 6/23/2014

Date drilling completed: 7/5/2014

Total depth of well: Driller 3727 Log 3727

Formation at total depth: Detroit River

Elevations: K.B. 698.3 ft. R.F. 698.3 ft. R.T. ft. Grd 686.9 ft

Feet drilled - cable tools: from to

Feet drilled - rotary tools: from Surf to 3760

Casing, Casing Liners and Cementing, Operating Strings

Size	Where set	Cement	T.O.C.	Ft. pulled
13 3/8	40	Driven		0
9 5/8"	608'	350 sx	Surf	0
7"	3705'	150 sx	2170'	0

Water Fill Up (F.U.) or Lost Circulation (L.C.) (X)

Formation	F.U.	L.C.	Depth	Amount

Gross Pay Intervals

Formation	Oil or Gas	From	To
Detroit River	Oil	3680'	3683'

All Other Oil and Gas Shows Observed or Logged

Formation	Oil or Gas	Depth	Where Observed (X): Samples	Odor	Pits	Mud Line	Gas Log	Fill Up
Berea	Oil		X					
TRLS	Oil		X		X		X	
DD	Oil		X		X		X	

Depth Correction

Depth	Correction

Deviation Survey

Run at	Degrees

Plugged Back

Yes	No	Depth

Geophysical / Mechanical Logs (list each type run)

Brand	Log types	Logged intervals
Michigan Wireline Services	GR/NEUTRON	2000'-3716'
Michigan Wireline Services	CBL	2000' -3716'

Notice: Report complete sample and formation record, coring record, and drill stem test information on reverse side.

CERTIFICATION "I state that I am authorized by said owner. This report was prepared under my supervision and direction. The facts stated herein are true, accurate and complete to the best of my knowledge."

Date	Name and title (print)	Signature
9/11/2014	Eugene T. Hardy – Operator	Eugene T. Hardy

Submit to: OFFICE OF GEOLOGICAL SURVEY,
MICHIGAN DEPT OF ENVIRONMENTAL QUALITY
PO BOX 30256, LANSING, MI 48909-7756

EQP 7200-5 (rev. 8/2004)

FORMATION RECORD

Attach additional sheets if necessary

API number	Permit number/Deepening number
21-111-60652-00-000	60652

Elevation used	Geologist name	Tops taken from
690.6	JAMES LACKIE	☐ Driller's log ☒ Sample log ☐ Electric log

Note: if well directionally drilled, add true vertical depth formation tops where appropriate

From	To	Formation (type, color, hardness)
928	1108	BROWN LIME
1108	1312	MARSHALL
1312	2325	COLDWATER SHALE
2325	2360	SUNBURY SHALE
2260	2389	BEREA
2389	2428	BEDFORD
2428	2676	ANTRIM
2676	2755	LACHINE
2755	2786	PAXTON
2786	2809	NORWOOD
2809	2849	TRAVERSE FM
2849	3372	TRAVERSE LS
3372	3427	BELL SHALE
3427	3653	DUNDEE
3653	3686	DETROIT RIVER ANHYDRITE
3686	td	DETROIT RIVER

From	To	Formation (type, color, hardness)

If well was cored, attach core description

DRILL STEM TEST DATA

LIST ATTACHMENTS

MWL: CBL; GR/Neutron

OFFICE OF GEOLOGICAL SURVEY USE ONLY

Reviewed by

Date of review

DEQ

MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY - OFFICE OF OIL, GAS, AND MINERALS

RECORD OF WELL DRILLING OR DEEPENING

Required by authority of Part 615 Supervisor of Wells or Part 625 Mineral Wells, of Act 451 PA 1994, as amended. Non-submission and/or falsification of this information may result in fines and/or imprisonment.

Permit number/Deepening number: 61031

(Submit within 60 days of drilling completion.)

☐ Part 615 Oil/Gas Well ☐ Part 625 Mineral Well

API number: 21-111-56898-01-00

Well name and number: City of Mason 6-2HD1

Name and address of permittee: Hardy & Hardy Consulting, LLC! P.O Box 332 DeWitt, MI 48820

Surface location: SW 1/4 of SW 1/4 of NW 1/4 Section 2 T13N R2W

Township: Jasper County: Midland

Footages North/South 2317 ft. from N line and East/West 583 ft. from W line of sec.

Name and address of drilling contractor: Mid State Employment Services LLC 1934 Commercial Drive Mt. Pleasant, MI 48858

Directionally drilled (check one): ☒ Yes ☐ No

Previous permit numbers: 56898

Subsurface location (if directionally drilled): NW1/4 of NW1/4 of NW 1/4 Section 2 T 13N R 2W

Township: Jasper County: Midland

Footages North/South 331 ft. from N line and East/West 325.5 ft. from W line of sec.

Date drilling began: 1/7/2015

Date drilling completed: 1/16/2015

Total depth of well: Driller 3932' Log

Formation at total depth: Berea Sandstone

Elevations: K.B. 692.6 ft. R.F. 691 ft. R.T. ft. Grd 681.2 ft

Feet drilled - cable tools: from to

Feet drilled - rotary tools: from 1550' to TD

Casing, Casing Liners and Cementing, Operating Strings

Size	Where set	Cement	T.O.C.	Ft. pulled
13-3/8"	30'	Driven		
8-5/8"	594'	Original well	Surface	
5-1/2"	2892'	100 sx	2211'	

Water Fill Up (F.U.) or Lost Circulation (L.C.) (X)

Formation	F.U.	L.C.	Depth	Amount

Gross Pay Intervals

Formation	Oil or Gas	From	To
Berea Sandstone	O&G	2793'	3932'

All Other Oil and Gas Shows Observed or Logged

Formation	Oil or Gas	Depth	Where Observed (X): Samples	Odor	Pits	Mud Line	Gas Log	Fill Up

Depth Correction

Depth	Correction
See Attached	

Deviation Survey

Run at	Degrees
See Attached	

Plugged Back

Yes	No	Depth

Geophysical / Mechanical Logs (list each type run)

Brand	Log types	Logged intervals
Sedco	Mud Log	2700'-3932'

Notice: Report complete sample and formation record, coring record, and drill stem test information on reverse side.

CERTIFICATION "I state that I am authorized by said owner. This report was prepared under my supervision and direction. The facts stated herein are true, accurate and complete to the best of my knowledge."

Date	Name and title (print)	Signature
2/3/2-15	Eugene T. Hardy-President	

Mail original within 60 days after drilling completion to: Office of Oil, Gas, and Minerals, Michigan Department of Environmental Quality, P.O. Box 30256, Lansing, MI 48909-7756

Or submit via email to deq-geologicalrecords@michigan.gov

FORMATION RECORD

Attach additional sheets if necessary

API number	Permit number/Deepening number
	61031

Elevation used	Geologist name	Tops taken from
692.6	Jim Lackie	☒ Driller's log ☐ Sample log ☐ Electric log

Note: if well directionally drilled, add true vertical depth formation tops where appropriate

From	To	Formation (type, color, hardness)
1550'	2316'	Coldwater Shale TVD
1550'	2618'	Coldwater MD
2316'	2340'	Sunbury TVD
2618'	2800'	Sunbury MD
2340'		Berea TVD
2800'	3932'	Berea MD

From	To	Formation (type, color, hardness)

If well was cored, attach core description

DRILL STEM TEST DATA

LIST ATTACHMENTS

Sedco:
- Mud Log

Phoenix Technology Services:
- Final Directional Plot
- Final Directional Report

OFFICE OF OIL, GAS, AND MINERALS USE ONLY

Reviewed by

Date of review

REVENUE AND EXPENDITURE REPORT FOR CITY OF MASON

PERIOD ENDING 04/30/2015

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
000.00		86,110.00	0.00	0.00	86,110.00	0.00
215.00	CLERK	50.00	364.57	0.00	(314.57)	729.14
254.00	TREASURER/FINANCE	5,010,980.00	4,415,916.47	8,837.31	595,063.53	88.12
271.00	FORESTRY	29,770.00	37,740.96	452.00	(7,970.96)	126.78
276.00	CEMETERY	37,200.00	26,625.00	2,666.00	10,575.00	71.57
301.00	POLICE DEPARTMENT	68,425.00	59,755.25	4,891.79	8,669.75	87.33
336.00	FIRE DEPARTMENT	167,535.00	138,471.01	4,065.85	29,063.99	82.65
528.00	REFUSE COLLECTION	347,405.00	349,603.31	0.00	(2,198.31)	100.63
747.00	COMMUNITY GARDEN	375.00	490.00	110.00	(115.00)	130.67
751.00	RECREATION	4,250.00	3,920.00	980.00	330.00	92.24
850.00	WORKERS COMPENSATION	47,860.00	39,337.00	0.00	8,523.00	82.19
TOTAL Revenues		5,799,960.00	5,072,223.57	22,002.95	727,736.43	87.45
Expenditures						
101.00	COUNCIL	41,555.00	27,280.15	104.04	14,274.85	65.65
172.00	ADMINISTRATOR	293,425.00	227,107.88	16,001.18	66,317.12	77.40
209.00	ASSESSING	48,705.00	40,967.69	4,451.53	7,737.31	84.11
215.00	CLERK	138,165.00	114,047.56	9,537.03	24,117.44	82.54
247.00	BOARD OF REVIEW	650.00	510.00	0.00	140.00	78.46
254.00	TREASURER/FINANCE	592,735.00	431,814.48	29,326.75	160,920.52	72.85
260.00	TECHNOLOGY	70,445.00	33,054.97	1,746.30	37,390.03	46.92
265.00	BUILDING OFFICIAL/CITY HALL	162,685.00	120,843.15	11,709.85	41,841.85	74.28
266.00	LEGAL/ATTORNEY	90,000.00	78,079.84	9,047.26	11,920.16	86.76
268.00	PARK STREET PROPERTY	41,985.00	10,866.09	10,866.09	31,118.91	25.88
269.00	PROPERTY	479,420.00	470,994.81	0.00	8,425.19	98.24
271.00	FORESTRY	72,135.00	59,408.72	5,956.24	12,726.28	82.36
272.00	ADMINISTRATIVE SERVICES	276,435.00	218,655.67	9,994.44	57,779.33	79.10
276.00	CEMETERY	185,040.00	132,518.49	10,365.47	52,521.51	71.62
305.00	POLICE ADMINISTRATION	313,190.00	253,795.89	21,081.65	59,394.11	81.04
315.00	CROSSING GUARDS	24,080.00	19,842.79	1,507.11	4,237.21	82.40
316.00	POLICE PATROLLING	997,765.00	844,829.11	56,876.58	152,935.89	84.67
336.00	FIRE DEPARTMENT	505,095.00	469,395.90	16,686.16	35,699.10	92.93
380.00	PLANNING/ZONING OFFICIAL	126,435.00	101,325.14	8,205.04	25,109.86	80.14
426.00	CIVIL DEFENSE	5,455.00	2,548.41	286.24	2,906.59	46.72
428.00	DISASTER ACCOUNT	100.00	0.00	0.00	100.00	0.00
441.00	PUBLIC SERVICES	5,655.00	4,730.20	148.42	924.80	83.65
447.00	ENGINEERING	295.00	295.00	0.00	0.00	100.00
448.00	STREET LIGHTING	115,465.00	78,752.50	7,388.94	36,712.50	68.20
458.00	SIDEWALK CONSTRUCTION-REPAIR	5,050.00	2,050.00	0.00	3,000.00	40.59
528.00	REFUSE COLLECTION	346,750.00	292,710.19	27,785.14	54,039.81	84.42
747.00	COMMUNITY GARDEN	550.00	55.06	0.00	494.94	10.01
756.00	PARKS AND BALL DIAMONDS	157,520.00	118,351.91	7,459.91	39,168.09	75.13
775.00	SENIOR CITIZENS	8,060.00	5,510.00	125.00	2,550.00	68.36
790.00	LIBRARY	27,120.00	24,183.96	125.00	2,936.04	89.17
806.00	CHRISTMAS DECORATIONS	5,355.00	3,509.10	19.26	1,845.90	65.53
807.00	CABLE COMMISSION	4,560.00	1,210.00	0.00	3,350.00	26.54
808.00	PLANNING COMMISSION	720.00	529.58	44.23	190.42	73.55
850.00	WORKERS COMPENSATION	47,860.00	51,587.00	0.00	(3,727.00)	107.79
855.00	RETIREE BENEFITS	99,210.00	100,667.05	9,454.90	(1,457.05)	101.47
890.00	CONTINGENCIES	61,980.00	515.00	0.00	61,465.00	0.83
999.00	SURPLUS	488,310.00	103,403.65	0.00	384,906.35	21.18
TOTAL Expenditures		5,839,960.00	4,445,946.94	276,299.76	1,394,013.06	76.13

PERIOD ENDING 04/30/2015

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		5,799,960.00	5,072,223.57	22,002.95	727,736.43	87.45
TOTAL EXPENDITURES		5,839,960.00	4,445,946.94	276,299.76	1,394,013.06	76.13
NET OF REVENUES & EXPENDITURES		(40,000.00)	626,276.63	(254,296.81)	(666,276.63)	1,565.69

PERIOD ENDING 04/30/2015

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR STREETS FUND						
Revenues						
000.00		957,780.00	299,332.57	40,255.90	658,447.43	31.25
TOTAL Revenues		957,780.00	299,332.57	40,255.90	658,447.43	31.25
Expenditures						
000.00		101,330.00	0.00	0.00	101,330.00	0.00
451.00	STREET/ROAD CONSTRUCTION	585,780.00	18,665.00	0.00	567,115.00	3.19
463.00	STREET MAINTENANCE	135,335.00	96,950.38	7,465.19	38,384.62	71.64
474.00	TRAFFIC SERVICES	23,725.00	25,228.05	95.01	(1,503.05)	106.34
478.00	WINTER MAINTENANCE	39,205.00	35,112.96	1,078.43	4,092.04	89.56
482.00	STREET ADMIN/GEN EXP	72,405.00	66,040.00	0.00	6,365.00	91.21
TOTAL Expenditures		957,780.00	241,996.39	8,638.63	715,783.61	25.27
Fund 202 - MAJOR STREETS FUND:						
TOTAL REVENUES		957,780.00	299,332.57	40,255.90	658,447.43	31.25
TOTAL EXPENDITURES		957,780.00	241,996.39	8,638.63	715,783.61	25.27
NET OF REVENUES & EXPENDITURES		0.00	57,336.18	31,617.27	(57,336.18)	100.00

PERIOD ENDING 04/30/2015

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 203 - LOCAL STREETS FUND						
Revenues						
000.00		520,360.00	185,178.96	14,045.80	335,181.04	35.59
TOTAL Revenues		520,360.00	185,178.96	14,045.80	335,181.04	35.59
Expenditures						
451.00	STREET/ROAD CONSTRUCTION	269,530.00	84,738.65	0.00	184,791.35	31.44
463.00	STREET MAINTENANCE	145,520.00	107,590.64	4,659.55	37,929.36	73.94
474.00	TRAFFIC SERVICES	7,870.00	6,710.24	0.00	1,159.76	85.26
478.00	WINTER MAINTENANCE	32,880.00	23,296.45	2,223.60	9,583.55	70.85
482.00	STREET ADMIN/GEN EXP	64,560.00	64,560.00	0.00	0.00	100.00
TOTAL Expenditures		520,360.00	286,895.98	6,883.15	233,464.02	55.13
Fund 203 - LOCAL STREETS FUND:						
TOTAL REVENUES		520,360.00	185,178.96	14,045.80	335,181.04	35.59
TOTAL EXPENDITURES		520,360.00	286,895.98	6,883.15	233,464.02	55.13
NET OF REVENUES & EXPENDITURES		0.00	(101,717.02)	7,162.65	101,717.02	100.00

PERIOD ENDING 04/30/2015

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
000.00		134,000.00	61,091.47	34.14	72,908.53	45.59
TOTAL Revenues		134,000.00	61,091.47	34.14	72,908.53	45.59
Expenditures						
000.00		134,000.00	93,363.17	707.38	40,636.83	69.67
TOTAL Expenditures		134,000.00	93,363.17	707.38	40,636.83	69.67
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		134,000.00	61,091.47	34.14	72,908.53	45.59
TOTAL EXPENDITURES		134,000.00	93,363.17	707.38	40,636.83	69.67
NET OF REVENUES & EXPENDITURES		0.00	(32,271.70)	(673.24)	32,271.70	100.00

PERIOD ENDING 04/30/2015

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 250 - LOCAL DEV. FINANCE AUTHORITY						
Revenues						
000.00		387,815.00	1,613,251.08	486.29	(1,225,436.08)	415.98
TOTAL Revenues		387,815.00	1,613,251.08	486.29	(1,225,436.08)	415.98
Expenditures						
691.00	L.D.F.A.	387,815.00	28,321.70	1,477.00	359,493.30	7.30
TOTAL Expenditures		387,815.00	28,321.70	1,477.00	359,493.30	7.30
Fund 250 - LOCAL DEV. FINANCE AUTHORITY:						
TOTAL REVENUES		387,815.00	1,613,251.08	486.29	(1,225,436.08)	415.98
TOTAL EXPENDITURES		387,815.00	28,321.70	1,477.00	359,493.30	7.30
NET OF REVENUES & EXPENDITURES		0.00	1,584,929.38	(990.71)	(1,584,929.38)	100.00

PERIOD ENDING 04/30/2015

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 297 - ECONOMIC DEVELOPMENT COMM.						
Revenues						
000.00		70.00	34.24	3.32	35.76	48.91
TOTAL Revenues		70.00	34.24	3.32	35.76	48.91
Expenditures						
000.00		70.00	0.00	0.00	70.00	0.00
TOTAL Expenditures		70.00	0.00	0.00	70.00	0.00
Fund 297 - ECONOMIC DEVELOPMENT COMM.:						
TOTAL REVENUES		70.00	34.24	3.32	35.76	48.91
TOTAL EXPENDITURES		70.00	0.00	0.00	70.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	34.24	3.32	(34.24)	100.00

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 351 - PARK STREET PROPERTY						
Revenues						
000.00		0.00	10,866.09	10,866.09	(10,866.09)	100.00
TOTAL Revenues		0.00	10,866.09	10,866.09	(10,866.09)	100.00
Expenditures						
000.00		0.00	10,866.09	10,866.09	(10,866.09)	100.00
TOTAL Expenditures		0.00	10,866.09	10,866.09	(10,866.09)	100.00
Fund 351 - PARK STREET PROPERTY:						
TOTAL REVENUES		0.00	10,866.09	10,866.09	(10,866.09)	100.00
TOTAL EXPENDITURES		0.00	10,866.09	10,866.09	(10,866.09)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 04/30/2015

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 401 - CAPITAL IMPROVEMENT FUND						
Revenues						
000.00		60,000.00	25,257.50	0.00	34,742.50	42.10
TOTAL Revenues		60,000.00	25,257.50	0.00	34,742.50	42.10
Expenditures						
000.00		60,000.00	6,022.50	0.00	53,977.50	10.04
TOTAL Expenditures		60,000.00	6,022.50	0.00	53,977.50	10.04
Fund 401 - CAPITAL IMPROVEMENT FUND:						
TOTAL REVENUES		60,000.00	25,257.50	0.00	34,742.50	42.10
TOTAL EXPENDITURES		60,000.00	6,022.50	0.00	53,977.50	10.04
NET OF REVENUES & EXPENDITURES		0.00	19,235.00	0.00	(19,235.00)	100.00

PERIOD ENDING 04/30/2015

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 592 - WATER/SEWER FUND						
Revenues						
000.00		5,398,350.00	2,343,643.80	213,618.69	3,054,706.20	43.41
TOTAL Revenues		5,398,350.00	2,343,643.80	213,618.69	3,054,706.20	43.41
Expenditures						
545.00	WATER & SEWER ADMINISTRATION	79,030.00	55,559.29	8,987.21	23,470.71	70.30
546.00	SEWER IMPROVEMENT	42,660.00	42,660.11	0.00	(0.11)	100.00
548.00	SEWER MAINTENANCE	213,090.00	152,818.56	25,068.32	60,271.44	71.72
555.00	WASTEWATER TREATMENT PLANT	2,475,305.00	697,512.57	41,864.16	1,777,792.43	28.18
556.00	WATER MAINTENANCE	426,950.00	372,323.62	47,014.86	54,626.38	87.21
557.00	STORM SEWER PROGRAM	9,425.00	15,712.63	0.00	(6,287.63)	166.71
558.00	WATER IMPROVEMENT	689,060.00	210,720.25	2,370.00	478,339.75	30.58
559.00	WATER TREATMENT PLANT	840,710.00	760,827.42	27,574.16	79,882.58	90.50
566.00	ALLOWANCE FOR DEPRECIATION	665,000.00	0.00	0.00	665,000.00	0.00
TOTAL Expenditures		5,441,230.00	2,308,134.45	152,878.71	3,133,095.55	42.42
Fund 592 - WATER/SEWER FUND:						
TOTAL REVENUES		5,398,350.00	2,343,643.80	213,618.69	3,054,706.20	43.41
TOTAL EXPENDITURES		5,441,230.00	2,308,134.45	152,878.71	3,133,095.55	42.42
NET OF REVENUES & EXPENDITURES		(42,880.00)	35,509.35	60,739.98	(78,389.35)	82.81

PERIOD ENDING 04/30/2015

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 612 - MASON BUILDING AUTHORITY						
Revenues						
000.00		286,685.00	284,818.03	0.03	1,866.97	99.35
TOTAL Revenues		286,685.00	284,818.03	0.03	1,866.97	99.35
Expenditures						
000.00		286,685.00	284,810.47	0.00	1,874.53	99.35
TOTAL Expenditures		286,685.00	284,810.47	0.00	1,874.53	99.35
Fund 612 - MASON BUILDING AUTHORITY:						
TOTAL REVENUES		286,685.00	284,818.03	0.03	1,866.97	99.35
TOTAL EXPENDITURES		286,685.00	284,810.47	0.00	1,874.53	99.35
NET OF REVENUES & EXPENDITURES		0.00	7.56	0.03	(7.56)	100.00

PERIOD ENDING 04/30/2015

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 661 - MOTOR VEHICLE POOL						
Revenues						
000.00		399,870.00	237,462.67	32,067.20	162,407.33	59.38
TOTAL Revenues		399,870.00	237,462.67	32,067.20	162,407.33	59.38
Expenditures						
567.00	SHOP & BLDG. MAINTENANCE	47,840.00	40,788.30	1,011.55	7,051.70	85.26
568.00	EQUIPMENT MAINTENANCE	187,415.00	151,201.28	12,184.23	36,213.72	80.68
901.00	EQUIPMENT-CAPITAL OUTLAY	207,745.00	110,193.01	0.00	97,551.99	53.04
TOTAL Expenditures		443,000.00	302,182.59	13,195.78	140,817.41	68.21
Fund 661 - MOTOR VEHICLE POOL:						
TOTAL REVENUES		399,870.00	237,462.67	32,067.20	162,407.33	59.38
TOTAL EXPENDITURES		443,000.00	302,182.59	13,195.78	140,817.41	68.21
NET OF REVENUES & EXPENDITURES		(43,130.00)	(64,719.92)	18,871.42	21,589.92	150.06

PERIOD ENDING 04/30/2015

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 702 - RAYNER BOND FUND						
Revenues						
000.00		151,000.00	51,243.38	3,111.34	99,756.62	33.94
TOTAL Revenues		151,000.00	51,243.38	3,111.34	99,756.62	33.94
Expenditures						
000.00		151,000.00	12,011.54	0.00	138,988.46	7.95
TOTAL Expenditures		151,000.00	12,011.54	0.00	138,988.46	7.95
Fund 702 - RAYNER BOND FUND:						
TOTAL REVENUES		151,000.00	51,243.38	3,111.34	99,756.62	33.94
TOTAL EXPENDITURES		151,000.00	12,011.54	0.00	138,988.46	7.95
NET OF REVENUES & EXPENDITURES		0.00	39,231.84	3,111.34	(39,231.84)	100.00

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 711 - CEMETERY TRUST FUND						
Revenues						
000.00		4,200.00	2,431.29	44.56	1,768.71	57.89
TOTAL Revenues		4,200.00	2,431.29	44.56	1,768.71	57.89
Expenditures						
000.00		4,200.00	0.00	0.00	4,200.00	0.00
TOTAL Expenditures		4,200.00	0.00	0.00	4,200.00	0.00
Fund 711 - CEMETERY TRUST FUND:						
TOTAL REVENUES		4,200.00	2,431.29	44.56	1,768.71	57.89
TOTAL EXPENDITURES		4,200.00	0.00	0.00	4,200.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	2,431.29	44.56	(2,431.29)	100.00

PERIOD ENDING 04/30/2015

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 812 - SPECIAL ASSESSMENT FUND						
Revenues						
000.00		176,800.00	40,896.73	88.98	135,903.27	23.13
TOTAL Revenues		176,800.00	40,896.73	88.98	135,903.27	23.13
Expenditures						
000.00		176,800.00	169,826.34	0.00	6,973.66	96.06
TOTAL Expenditures		176,800.00	169,826.34	0.00	6,973.66	96.06
Fund 812 - SPECIAL ASSESSMENT FUND:						
TOTAL REVENUES		176,800.00	40,896.73	88.98	135,903.27	23.13
TOTAL EXPENDITURES		176,800.00	169,826.34	0.00	6,973.66	96.06
NET OF REVENUES & EXPENDITURES		0.00	(128,929.61)	88.98	128,929.61	100.00
TOTAL REVENUES - ALL FUNDS		14,276,890.00	10,227,731.38	336,625.29	4,049,158.62	71.64
TOTAL EXPENDITURES - ALL FUNDS		14,402,900.00	8,190,378.16	470,946.50	6,212,521.84	56.87
NET OF REVENUES & EXPENDITURES		(126,010.00)	2,037,353.22	(134,321.21)	(2,163,363.22)	1,616.82

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Mason, MI 48854

Please click here to RSVP online by **June 1, 2015** or call us at 517-267-5944.

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City of Mason

201 W. Ash St.
P.O. Box 370
Mason, MI 48854-0370
www.mason.mi.us

City Hall 517 676-9155
Police 517 676-2458
Fax 517 676-1330
TDD 1-800-649-3777

MEMORANDUM

TO: Honorable Mayor and Council Members

FROM: Martin Colburn, City Administrator

DATE: May 18, 2015

RE: City Administrator's Report

Issuance and Refunding Bonds

On March 16, 2015, the City Council approved the refunding of Bonds issued in 2010 through the Mason Building Authority for purchasing the Mason City Hall complex. Debt still owed was $3,740,000 and a 3% re-offering was issued. New bonds were sold with a total savings of $248,085.31. This savings is spread over a 25-year period, averaging $9,923.41 annually. The Building Authority created an escrow account to allow the transfer of funds. Attached is the debt service schedule which demonstrates the savings.

Legacy Trees

As of this date, 42 Legacy Trees have been planted around the City with three more scheduled for the fall. A listing of donor name, species of tree, location including GPS information, and who the tree is in memory/honor of, who the tree was donated by, and who the tree is dedicated to is now available at **mason.mi.us/2015/051315_Spring%20Legacy%20Tree%20listing.pdf.**

$3,740,000

City of Mason

County of Ingham, State of Michigan

Series 2015 Refunding Bonds (General Obligation - Limited Tax)

Debt Service Comparison

Date	Total P+I	Net New D/S	Old Net D/S	Savings
10/01/2015	53,510.00	50,757.93	77,439.54	26,681.61
04/01/2016	181,887.50	181,887.50	167,439.54	(14,447.96)
10/01/2016	65,737.50	65,737.50	75,859.57	10,122.07
04/01/2017	170,737.50	170,737.50	170,859.57	122.07
10/01/2017	64,687.50	64,687.50	74,191.82	9,504.32
04/01/2018	169,687.50	169,687.50	169,191.82	(495.68)
10/01/2018	63,637.50	63,637.50	72,524.08	8,886.58
04/01/2019	173,637.50	173,637.50	172,524.08	(1,113.42)
10/01/2019	62,537.50	62,537.50	70,768.56	8,231.06
04/01/2020	172,537.50	172,537.50	175,768.56	3,231.06
10/01/2020	60,887.50	60,887.50	68,925.26	8,037.76
04/01/2021	170,887.50	170,887.50	173,925.26	3,037.76
10/01/2021	59,237.50	59,237.50	66,709.76	7,472.26
04/01/2022	174,237.50	174,237.50	176,709.76	2,472.26
10/01/2022	57,512.50	57,512.50	64,388.76	6,876.26
04/01/2023	177,512.50	177,512.50	179,388.76	1,876.26
10/01/2023	55,712.50	55,712.50	61,962.26	6,249.76
04/01/2024	180,712.50	180,712.50	181,962.26	1,249.76
10/01/2024	53,212.50	53,212.50	59,430.26	6,217.76
04/01/2025	183,212.50	183,212.50	184,430.26	1,217.76
10/01/2025	50,612.50	50,612.50	56,792.76	6,180.26
04/01/2026	185,612.50	185,612.50	186,792.76	1,180.26
10/01/2026	47,912.50	47,912.50	54,049.76	6,137.26
04/01/2027	182,912.50	182,912.50	189,049.76	6,137.26
10/01/2027	45,212.50	45,212.50	51,201.26	5,988.76
04/01/2028	185,212.50	185,212.50	191,201.26	5,988.76
10/01/2028	42,412.50	42,412.50	48,247.26	5,834.76
04/01/2029	187,412.50	187,412.50	193,247.26	5,834.76
10/01/2029	39,512.50	39,512.50	45,187.76	5,675.26
04/01/2030	189,512.50	189,512.50	195,187.76	5,675.26
10/01/2030	36,512.50	36,512.50	42,022.76	5,510.26
04/01/2031	196,512.50	196,512.50	202,022.76	5,510.26
10/01/2031	33,312.50	33,312.50	38,511.72	5,199.22
04/01/2032	198,312.50	198,312.50	203,511.72	5,199.22
10/01/2032	30,012.50	30,012.50	34,890.96	4,878.46
04/01/2033	200,012.50	200,012.50	204,890.96	4,878.46
10/01/2033	26,612.50	26,612.50	31,160.48	4,547.98
04/01/2034	206,612.50	206,612.50	211,160.48	4,547.98
10/01/2034	23,012.50	23,012.50	27,210.56	4,198.06
04/01/2035	208,012.50	208,012.50	212,210.56	4,198.06
10/01/2035	19,312.50	19,312.50	23,150.92	3,838.42
04/01/2036	214,312.50	214,312.50	218,150.92	3,838.42
10/01/2036	15,656.25	15,656.25	18,871.84	3,215.59
04/01/2037	210,656.25	210,656.25	218,871.84	8,215.59
10/01/2037	12,000.00	12,000.00	14,483.04	2,483.04
04/01/2038	217,000.00	217,000.00	224,483.04	7,483.04
10/01/2038	8,156.25	8,156.25	9,874.80	1,718.55
04/01/2039	223,156.25	223,156.25	229,874.80	6,718.55
10/01/2039	4,125.00	4,125.00	5,047.12	922.12
04/01/2040	224,125.00	224,125.00	235,047.12	10,922.12
Total	$5,815,472.50	$5,812,720.43	$6,060,805.74	$248,085.31

PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings	1,029,568.50
Effects of changes in Expenses	(862,483.54)
Net PV Cashflow Savings @ 3.276%(Bond Yield)	167,084.96
Contingency or Rounding Amount	2,752.07
Net Present Value Benefit	$169,837.03
Net PV Benefit / $3,675,000 Refunded Principal	4.621%

Refunding Bond Information

Refunding Dated Date	5/07/2015
Refunding Delivery Date	5/07/2015

Series 2015 Refunding Bon | SINGLE PURPOSE | 4/23/2015 | 11:44 AM