

CITY OF MASON

201 West Ash Street
Mason MI 48854-0370

City Hall 517-676-9155
Fax 517-676-1330

CITY COUNCIL MEETING – COUNCIL CHAMBER December 21, 2015 7:30 p.m.

Agenda

1. Call to Order
2. Roll Call
3. Mason Fire Department Color Guard
4. Pledge of Allegiance and Invocation
5. Announcements
6. People from the Floor
7. Presentations
 - A. Police Chief John Stressman Introducing Kevin Bradley and Michael Johnson Who Will Be Sworn In as Reserve Officers in the Mason Police Department
8. Consent Agenda
 - A. Approval of Minutes
 - Regular Council Meeting: December 7, 2015
 - B. Approval of Bills
9. Regular Business
 - A. Resolution – Approval of Award of Ash Street Well Rehabilitation to Northern Pump & Well
 - B. Resolution – Rejecting the Determination of Compensation for Elected Officials in the City of Mason
 - C. Resolution – 2016 Sidewalk Special Assessment Resolution No. 1, Project 2016-1 and 2016 Sidewalk Special Assessment Resolution No. 2, Project 2016-1
 - D. Resolution – Accepting the Transfer of Parcel Nos. 33-19-10-05-252-001, 33-19-10-05-252-009 and 33-19-10-08-151-006
 - E. Motion – Approve Mayoral Appointments to City Boards and Commissions and City Council Appointments to City Boards and Commissions
10. Unfinished Business
11. New Business
12. Correspondence
 - A. Monthly Revenue and Expenditure Report
13. Liaison Reports
14. Councilmember Reports
15. Administrator's Report
 - MML Seminar
 - Renewable Energy
 - Bids Due
16. Adjournment

**CITY OF MASON
REGULAR CITY COUNCIL MEETING
MINUTES OF DECEMBER 7, 2015**

Mayor Waltz called the meeting to order at 7:31p.m. in the Council Chambers at 201 West Ash Street, Mason, Michigan, 48854. Councilmember Clark led the Pledge of Allegiance and offered the invocation.

Present: Councilmembers: Brown, Bruno, Clark, Droscha, Ferris, Waltz
Absent: Councilmember: Mulvany,
Also present: Patrick M. Price, Acting City Administrator
Deborah J. Cwierniewicz, City Clerk
Deborah S. Stuart, City Administrator as of January 1, 2016

ANNOUNCEMENTS

- Congratulations to Teresa Kean and those who helped open Kean's door again. Opening Day will be Saturday, December 12, 2015.
- Mason Brass Quintet – Mason First United Methodist Church – December 20, 2015
- Councilmember Bruno stated that American Legion Post 148 would like to thank the individual, or individuals, who placed scarves on the military statues in front of City Hall.
- Ingham County Land Bank is holding a holiday party at 124-140 East Ash Street Tuesday, December 8, 2015, to show case the work done at that property and the addition of Oracle Financial Solutions.

PEOPLE FROM THE FLOOR

Jack Carmichael of 519 South Rogers Street thanked the City for the excellent snow removal job and he commended Council regarding the hiring of Deborah Stuart for the position of City Administrator. He read his written comments and provided them to Council regarding renewable energy.

Christine Carmichael of 519 South Rogers Street spoke regarding renewable energy. She provided contact information of local organizations, encouraging Council to consider inviting a speaker to present information regarding renewable energy.

Roger Bauer of 608 East Maple Street thanked Council for the fruit basket he received. He stated that he has reported that a flood light is out at Laylin Park to City Hall and wanted to bring it to Council's attention.

PRESENTATIONS

Police Chief John Stressman Re-introducing Mark Reckling on His Promotion to Sergeant

Police Chief Stressman introduced recently promoted Sergeant Mark Reckling. His first official day was November 30, 2015.

PUBLIC HEARING

Proposed Grant Application for \$141,600.00 to the Michigan State Housing Development Authority's Community Development Block Grant Rental Rehabilitation Program

Mayor Waltz opened the public hearing at 7:52 p.m. Being there were no comments from the public, Mayor Waltz closed the public hearing at 7:53 p.m.

Resolution Authorizing the City of Mason to Apply to the Michigan State Housing Development Authority Rental Rehabilitation Grant for 100-106 East Ash Street, Mason, Michigan, Through the Community Development Block Grant Program

MOTION by Brown, second by Droscha,
to consider the City Council Resolution – Authorizing the City of Mason to Apply to the Michigan State Housing Development Authority Rental Rehabilitation Grant for 100-106 East Ash Street, Mason, Michigan, Through the Community Development Block Grant Program read.

MOTION APPROVED

Introduced by Bruno, seconded by Clark, City Council Resolution – Authorizing the City of Mason to Apply to the Michigan State Housing Development Authority Rental Rehabilitation Grant for 100-106 East Ash Street, Mason, Michigan, Through the Community Development Block Grant Program.

**CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2015-52
AUTHORIZING THE CITY OF MASON TO APPLY TO THE MICHIGAN STATE HOUSING
DEVELOPMENT AUTHORITY RENTAL REHABILITATION GRANT FOR 100-106 EAST
ASH STREET, MASON, MICHIGAN, THROUGH THE COMMUNITY DEVELOPMENT
BLOCK GRANT PROGRAM**

DECEMBER 7, 2015

WHEREAS, the City of Mason is working cooperatively with the owners of the properties located at 100-106 East Ash Street to apply for a Community Development Block Grant (CDBG) for the rehabilitation of properties; and

WHEREAS, the grant is to assist in fully rehabilitating the second story interior; and

WHEREAS, the concept is to develop the second story within the building in Mason's historic downtown into three new affordable housing apartments, two 1- bedroom and one 2- bedroom apartments; and

WHEREAS, the City Council held a Public Hearing the evening of December 7, 2015, in regard to a CDBG grant being applied for by the City of Mason through the Michigan State Housing Development Authority (MSHDA); and

WHEREAS, the grant request is for \$141,600.00, to rehabilitate the second floor into three habitable dwellings built to code. As required through the CDBG guidelines, 51% or more of the housing units must be designated for low to moderate income housing tenants for a minimum of five years; and

WHEREAS, the City is utilizing Revitalize, LLC, as the designated third party administrator to assist the city in administering these program funds.

BE IT HEREBY RESOLVED, by the Mason City Council, that this Public Hearing and Resolution authorizes the City of Mason to apply to MSHDA for a rental rehabilitation grant for 100-106 East Ash Street, Mason, Michigan, through the CDBG Program to increase affordable housing within the City of Mason and place these properties into productive use.

RESOLUTION APPROVED

CONSENT AGENDA

MOTION by Droscha, second by Ferris,
to approve the Consent Agenda as follows:

MOTION by Bruno, second by Clark,
to amend the consent agenda by adding the letter submitted by Council Member Mulvany.

MOTION APPROVED

- A. Approval of Minutes
 - Regular Council Meeting: November 16, 2015
 - Council Workshop: November 30, 2015
- B. Approval of Bills
 - December 7, 2015: \$152,324.67
- C. Letter from Councilmember Mulvany – Requesting Excused Absence
 - Excuse Councilmember Mulvany from the December 7, 2015 Council meeting.

MOTION APPROVED

A brief recess was taken at 7:58 p.m. The meeting reconvened at 8:14 p.m.

REGULAR BUSINESS

Resolution – Authorizing the Mayor of the City of Mason to Sign Employment Contract for Deborah Stuart

MOTION by Droscha, second by Brown,
to consider City Council Resolution, Authorizing the Mayor of the City of Mason
to Sign Employment Contract for Deborah Stuart read.

MOTION APPROVED

Introduced by Clark, seconded by Bruno, City Council Resolution – Authorizing the Mayor of the City of Mason to Sign Employment Contract for Deborah Stuart

**CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2015-53
AUTHORIZING THE MAYOR OF THE CITY OF MASON TO SIGN
THE EMPLOYMENT CONTRACT FOR DEBORAH STUART
DECEMBER 7, 2015**

WHEREAS, on November 10, 2015, the Mason City Council offered Conditional Approval to appoint Deborah Stuart to the position of City Administrator subject to an in-depth background check and agreed-upon terms of an Employment Contract; and

WHEREAS, the background check and Employment contract have been concluded, subject to Council approval.

THEREFORE BE IT HEREBY RESOLVED, that the Mason City Council does authorize the Mayor of the City of Mason to sign said Employment Contract on behalf of the Mason City Council.

RESOLUTION APPROVED

Motion – Exercise Option to Extend Auditing Services

Price informed Council that the three year auditing services of Abraham & Gaffney included a two year contract extension option. The three-year contract expires this year. Staff is recommending entering into the two year contract extension option.

MOTION by Brown, second by Ferris,
to exercise the two-year contract extension option for auditing services with Abraham
& Gaffney, for not more than \$41,400, as quoted at the February 18, 2013 meeting.

MOTION APPROVED

Report – Medical Marihuana Ordinance Update

Price commented on the submitted status report regarding the progress of the Planning Commission compiling a draft ordinance regulating medical marihuana care givers that may operate as a home occupation business.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Brown asked Mr. Price to schedule an open house for the community to meet the new City Administrator, Deborah Stuart. He asked Mr. Price to contact the individuals recommended by Dr. Carmichael and Ms. Carmichael to determine if a work session would be beneficial.

MOTION by Brown, second by Droscha,
to amend the agenda by adding Item No. 16 – Closed Session, for the purpose of
discussing a personnel issue, and move the remaining agenda item accordingly.

MOTION APPROVED

CORRESPONDENCE

All correspondence was distributed. Also, Mr. Price provided a memo regarding the November 30, 2015, workshop meeting confirming that the Motor Vehicle Pool Fund amount has \$1,800,000 worth of equipment.

LIAISON REPORTS

- Ferris informed Council that there is still time to purchase a Sesquicentennial Legacy Tree before the end of the year.
- Brown informed Council that the Sesquicentennial Committee extended the deadline to December 15, 2015 for providing items to place in the Time Capsule.

COUNCILMEMBER REPORTS

No reports at this time.

ADMINISTRATOR'S REPORT

Price informed Council regarding City business.

CLOSED SESSION – PERSONNEL ISSUE

MOTION by Brown,
to adjourn to closed session to discuss a personnel issue per recommendation of
the city administrator, by roll call vote.

Yes (6) Brown, Bruno, Clark, Droscha, Ferris, Waltz

No (0)

Absent (1) Mulvany

MOTION APPROVED

The meeting adjourned to closed session at 8:44 p.m. and reconvened at 9:09 p.m.

ADJOURNMENT

The meeting adjourned at 9:10 p.m.

Deborah J. Cwierniewicz, City Clerk

Michael F. Waltz, Mayor

12/18/2015 08:21 AM
 User: TF
 DB: Mason City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MASON
 EXP CHECK RUN DATES 12/21/2015 - 12/23/2015
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 COUNCIL REPORT
 MONDAY, DECEMBER 21, 2015

Vendor Code Invoice GL Number	Vendor Name Invoice Description GL Description	Invoice Date	Amount
07800	BLUE CROSS BLUE SHIELD OF MICHIGAN		
G#7029499710DIV#0000 750-000.00-231.015	HEALTH INSURANCE ~ CITY EXPENSE HEALTH INSURANCE ~ CITY EXPENSE	12/21/2015	16,639.27
GRP#70249499DIV#001 101-855.00-874.001	RETIREEES INSURANCE ~ CITY EXPENSE RETIREEES INSURANCE ~ CITY EXPENSE	12/21/2015	6,327.66
VENDOR TOTAL:			22,966.93
07894	EXPRESS TREE SERVICES		
1040 101-271.00-818.000	2016 TREE CONTRACT: 5 TREE/STUMP REMOVED, 23 STUMP GRINDINGS TREE/STUMPS REMOVED/GRIND,TREE TRIMMINGS	12/21/2015	15,200.00
VENDOR TOTAL:			15,200.00
07301	FEINTUCH, JETTIE		
207 N MASON ST 248-000.00-955.000	50% FACADE GRANT PAYMENT FOR 207 N MASON STREET 50% FACADE GRANT 207 N MASON ST	12/21/2015	5,433.00
VENDOR TOTAL:			5,433.00
06480	MICHIGAN MUNICIPAL RISK		
M0001051 101-272.00-910.000	3RD GENERAL FUND CONTRIBUTION PAYMENT 3RD GENERAL FUND CONTRIBUTION PAYMENT	12/21/2015	22,445.75
VENDOR TOTAL:			22,445.75
TOTAL - ALL VENDORS:			66,045.68

I hereby certify that I have reviewed the above bills and expenses and to the best of my knowledge and belief, they cover expenditures of the City services and materials and are within current budget appropriations.

Patrick M Price: _____

City of Mason

201 W. Ash St.
P.O. Box 370
Mason, MI 48854-0370
www.mason.mi.us



City Hall 517 676-9155
Police 517 676-2458
Fax 517 676-1330
TDD 1-800-649-3777

MEMORANDUM

TO: Mayor and City Council, City of Mason
Deb Stuart, City Administrator as of January 1, 2016

FROM: Patrick M. Price *PMP*
Acting City Administrator

DATE: December 21, 2015

RE: Rehabilitation of Ash Street Well

Attached hereto is a SAR and Resolution authorizing the rehabilitation of the West Ash Street Well and the acceptance of the bid for said rehabilitation. As the Council is aware, we typically rehab each well every five-to-seven years. Screens get plugged, pumps lose efficiencies, etc. As the Public Works Director states in the SAR, production had fallen from 250 gpm to 100 gpm. Bid documents were prepared and bids for said work were solicited. I would recommend that the bid submitted by Northern Pump & Well be accepted as the lowest and best bid.

PMP/meg

CITY OF MASON
STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: December 21, 2015

Agenda Item: 9A

AGENDA ITEM

- Resolution – Approval of Award of Ash Street Well Rehabilitation to Northern Pump & Well

EXHIBITS

- None

STAFF REVIEW

Department of Public Works

SUMMARY STATEMENT

Ash Street well was found to be losing production and had dropped down to only producing 100 gallons per minute. Layne-Christensen was hired to pull the well for evaluation to identify what parts could be salvaged. A public bid was published to clean and rebuild the well and put it back in service. Below is the breakdown of the bids received.

Four bids were received on December 8, 2015:

Northern Pump & Well	\$22,752.00
Layne-Christensen Co	\$23,650.00
Peerless Midwest	\$24,150.00
Raymer Water Supply Contractors	\$30,267.00

The low bid came in at \$22,752.00 as submitted by Northern Pump & Well.

RECOMMENDED ACTION

Approve resolution to award the Ash Street well rehabilitation to Northern Pump & Well for \$22,752.00.

Introduced:
Second:

**CITY OF MASON
CITY COUNCIL RESOLUTION**

**APPROVAL OF AWARD OF ASH STREET WELL REHABILITATION TO
NORTHERN PUMP & WELL**

December 21, 2015

WHEREAS, it is necessary, due to falling production, for the City of Mason to rehabilitate each of the Mason Water Wells every five to seven years to increase production; and

WHEREAS, it was determined that the Ash Street Well had lost substantial production and was in need of rehabilitation; and

WHEREAS, bid documents were prepared and bids were solicited.

NOW THEREFORE BE IT RESOLVED, that the Mason City Council does hereby accept the bid of Northern Pump & Well in the amount of \$22,752.00; and

BE IT RESOLVED FURTHER, that the Director of Public Works is hereby authorized to execute the contract between the City and Northern Pump & Well.

Yes ()

No ()

CLERK'S CERTIFICATION: I hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Council at its regular meeting held Monday, December 21, 2015 the original of which is part of the City Council minutes.

Deborah J. Cwierniewicz, City Clerk
City of Mason
Ingham County, Michigan

City of Mason

201 W. Ash St.
P.O. Box 370
Mason, MI 48854-0370
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MEMORANDUM

TO: Mayor and City Council, City of Mason
Deb Stuart, City Administrator as of January 1, 2016

FROM: Patrick M. Price *PMP*
Acting City Administrator

DATE: December 21, 2015

RE: Local Officers Compensation Commission (LOCC) Meeting

Attached hereto is a SAR, Minutes and Resolution pertaining to the meeting of the LOCC held on Wednesday, December 11, 2015. I wish to emphasize that the proposed increase in compensation for the Mayor and Council, \$10 extra per meeting for both offices, will not affect any present members of the City Council. The next Council election will be held in November 2016, with four (4) newly elected Council Members taking office in January 2017. For the three (3) members whose terms will expire December 31, 2018 and who run for office, the extra compensation will not take effect until January 1, 2019. Therefore, it will be almost two (2) years for four (4) members of the City Council, and almost four (4) years for the remaining three (3) members of the Council.

PMP/meg

CITY OF MASON

STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: December 21, 2015

Agenda Item:

AGENDA ITEM

Resolution – Rejecting the Determination of Compensation for Elected Officials in the City of Mason

EXHIBITS

- Minutes of the December 10, 2015 The Local Officers Compensation Commission (LOCC)

STAFF REVIEW

Office of the City Clerk

SUMMARY STATEMENT

The Local Officers Compensation Commission (LOCC) met on December 10, 2015, to discuss City Council compensation rates and review elected officials compensation of comparable cities.

Discussion was held regarding Section 5.6 of the City Charter and as well as Section 2.228 of the Mason Code. In accordance with the City Charter and Mason Code, compensation of all elected officials of the city is determined by the LOCC. However, the salary may be rejected by two-thirds of the members by resolution. The Commission has determined an increase of \$10 for the Mayor and City Council Members.

RECOMMENDED ACTION

No action required.

**CITY OF MASON
LOCAL OFFICER COMPENSATION COMMISSION MEETING
MINUTES OF DECEMBER 10, 2015**

Newton called the meeting to order at 5:30 p.m. in the City Administrator's Conference Room of City Hall, 201 W. Ash Street, Mason, Michigan.

Present: Commissioners: Burrage, Curtis, Preadmore
Absent: Commissioners: Crips, Shepard
Also Present: Patrick M. Price, City Administrator
Deborah J. Cwierniewicz, City Clerk

APPROVAL OF MINUTES – REGULAR MEETING: November 7, 2013

The minutes of November 7, 2013 were approved as submitted.

UNFINISHED BUSINESS

None.

ELECTION OF CHAIR AND VICE CHAIR

Cwierniewicz opened nominations for Chair.

NOMINATION by Preadmore,
to elect Pete Curtis as Chair.
PETE CURTIS ELECTED CHAIR

Cwierniewicz opened nominations for Vice Chair.

NOMINATION by Preadmore,
to elect Margo Burrage as Vice Chair.

NOMINATION by Burrage,
to elect Scott Preadmore Vice Chair.

VOTE:

Preadmore: (3)

Burrage (0)

MARGO BURRAGE ELECTED VICE CHAIR

PEOPLE FROM THE FLOOR

None.

ANNOUNCEMENTS

None.

REGULAR BUSINESS

Determination of Compensation for Elected Officials

Administrator Price explained the procedure for establishing the salaries of elected officials. The current compensation rate per meeting is \$60 for the Mayor and \$50 for each Council Member. The Commission reviewed and discussed the compensation comparisons for elected officials of similar cities in the Mason area.

MOTION by Preadmore, second by Curtis,
to establish a pay increase of \$10 per meeting for both City Council members
and the Mayor, as well setting a cap of \$15,000 a year for each.

MOTION APPROVED

NEW BUSINESS

None.

UNFINISHED BUSINESS

None.

PEOPLE FROM THE FLOOR

None.

ADMINISTRATOR'S REPORT

Mr. Price invited all members to attend the December 21, 2015 City Council meeting in support of their determination.

ADJOURNMENT

Being there was no further business, the meeting adjourned at 5:53 p.m.

Deborah J. Cwierniewicz, City Clerk

Introduced:
Second:

**CITY OF MASON
CITY COUNCIL RESOLUTION**

**A RESOLUTION REJECTING THE DETERMINATION OF COMPENSATION FOR ELECTED
OFFICIALS IN THE CITY OF MASON**

December 21, 2015

WHEREAS, the Local Officers Compensation Commission (LOCC) is established under the authority of Michigan Compiled Laws section 115.5c; and

WHEREAS, the LOCC meets every odd numbered year to determine compensation for elected officials; and

WHEREAS, the LOCC met in a public meeting on December 10th, 2015; and

WHEREAS, the LOCC determination of compensation is as follows:

- City Council Member - \$60 per meeting
- Mayor - \$70 per meeting; and

WHEREAS, the LOCC determined that the annual budgeted amount for City Council compensation shall not exceed \$15,000; and

WHEREAS, pursuant to Mason City Charter, Section 5.6, the compensation of any elective officer shall not be increased or decreased from the time of his/her election until the end of the term of office for which he/she was elected; and

WHEREAS, the compensation determination of the LOCC shall be final unless rejected by resolutions adopted by 2/3 of the members of City Council.

NOW BE IT HEREBY RESOLVED, that the Mason City Council, rejects the determination of compensation of the Local Officers Compensation Commission.

Yes ()

No ()

CLERK'S CERTIFICATION: I hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Council at its regular meeting held Monday, December 21, 2015, the original of which is part of the City Council minutes.

Deborah J. Cwierniewicz, City Clerk
City of Mason
Ingham County, Michigan

CITY OF MASON
STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: December 21, 2015

Agenda Item: 9C

AGENDA ITEM

- 2016 Sidewalk Special Assessment Resolution No. 1, Project 2016-1
- 2016 Sidewalk Special Assessment Resolution No. 2, Project 2016-1

EXHIBITS

- Special Assessment Roll Project 2016-1

STAFF REVIEW

Finance Director/City Treasurer

SUMMARY STATEMENT

Project 2016-1 is an assessment for sidewalk and related improvements.

Resolution number one declares the Council's intent for the improvements to proceed and directs the City Engineers to make plans and estimates for the improvements. Resolution number two orders the City Clerk to notice property owners abutting the project of the Hearing of Necessity which allows public comment on the improvements.

RECOMMENDED ACTION

Move to approve Special Assessment Resolutions No. 1 and 2 for Project 2016-1.

Introduced:
Second:

CITY OF MASON
2016 SIDEWALK IMPROVEMENTS
SPECIAL ASSESSMENT RESOLUTION NO. 1
PROJECT NO. 2016-1

December 21, 2015

WHEREAS, upon its own motion and without petition, the City Council of the City of Mason desires to be advised of the feasibility of certain sidewalk improvements within the City, generally described as follows:

The installation of sidewalks and related improvements, and/or the replacement of sidewalk in the public right-of-way of the following properties and along and adjacent to the following streets: V/L Cedar St, Hartwell Terrace, 201 E Ash, 306 E Ash, 314 E Ash, 315 E Ash, 322 E Ash, 323 E Ash, 328 E Ash, 333 E Ash, 400 E Ash, 403 E Ash, 405 E Ash, 423 E Ash, 430-432 E Ash, 435 E Ash, 438 E Ash, 522 E Ash, 534 E Ash, 540 E Ash, 544 E Ash, 549 E Ash, 621 E Ash, 625 E Ash, 703 E Ash, 715 E Ash, 732 E Ash, 739 E Ash, 759 E Ash, 809 E Ash, 819 E Ash, 831 E Ash, 837 E Ash, 755-757 W Ash, 803 W Ash, 809 W Ash, 624 S Barnes, 625 S Barnes, 702 S Barnes, 1100 S Cedar, 1103 S Cedar, 100-102 E Cherry, 122 E Cherry, 126 E Cherry, 210 E Cherry, 223 E Cherry, 226 E Cherry, 227 E Cherry, 232 E Cherry, 615 S Jefferson, 144 W Kipp, 216 W Kipp, 1010 S Lansing, 216 E Oak, 305 E Oak, 401 Peachtree, 405 S Rogers, 415 S Rogers, 518 S Rogers, 519 S Rogers, 703 S Rogers, 316 Walnut; and

WHEREAS, an estimate of the expenses of the Project and engineering drawings must be made, and the proposed special assessment district therefore must be determined.

NOW THEREFORE BE IT RESOLVED, that

- 1) The City Council does hereby tentatively declare its intention to proceed with the Project;
- 2) The City Administrator and/or Treasurer are hereby ordered to cause plans showing the Project, the location thereof, the proposed special assessment district, and estimates of the cost of the Project, to be prepared by Wolverine Engineers and Surveyors, Inc., Mason, Michigan;
- 3) The City Administrator, when the engineering plans and estimates for the Project are completed, is ordered to file same with the City

Clerk, and said plans and estimates shall be made available for public inspection;

- 4) The City Administrator and/or Treasurer are hereby further authorized to proceed with all other necessary actions to initiate the Project;
- 5) All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be, and the same are, hereby rescinded.

Yeas: Council Members –

Nays: Council Members –

Absent: Council Members -

Resolution declared adopted.

Deborah Cwierniewicz, City Clerk

STATE OF MICHIGAN,

§

COUNTY OF INGHAM,

I, the undersigned, the duly qualified clerk of the City of Mason, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of the proceedings taken by the City Council at a regular meeting held on the 21st day of December, 2015.

IN WITNESS WHEREOF, I have hereunto affixed by official signature this 21st day of December, 2015.

Deborah Cwierniewicz, City Clerk

Introduced:
Second:

CITY OF MASON
2016 SIDEWALK IMPROVEMENTS
SPECIAL ASSESSMENT RESOLUTION NO. 2
PROJECT NO. 2016-1

December 21, 2015

WHEREAS, the City Council has ordered plans and estimates of costs of certain sidewalk improvements described more specifically below, to be made; and

WHEREAS, the City Council of the City of Mason, deems it advisable and necessary for the public health, safety and welfare of the City and its inhabitants to carry out the following generally described sidewalk improvement project:

The installation of sidewalks and related improvements, and/or replacement of sidewalk in the public right-of-way of the following properties and along and adjacent to the following streets: V/L Cedar St, Hartwell Terrace, 201 E Ash, 306 E Ash, 314 E Ash, 315 E Ash, 322 E Ash, 323 E Ash, 328 E Ash, 333 E Ash, 400 E Ash, 403 E Ash, 405 E Ash, 423 E Ash, 430-432 E Ash, 435 E Ash, 438 E Ash, 522 E Ash, 534 E Ash, 540 E Ash, 544 E Ash, 549 E Ash, 621 E Ash, 625 E Ash, 703 E Ash, 715 E Ash, 732 E Ash, 739 E Ash, 759 E Ash, 809 E Ash, 819 E Ash, 831 E Ash, 837 E Ash, 755-757 W Ash, 803 W Ash, 809 W Ash, 624 S Barnes, 625 S Barnes, 702 S Barnes, 1100 S Cedar, 1103 S Cedar, 100-102 E Cherry, 122 E Cherry, 126 E Cherry, 210 E Cherry, 223 E Cherry, 226 E Cherry, 227 E Cherry, 232 E Cherry, 615 S Jefferson, 144 W Kipp, 216 W Kipp, 1010 S Lansing, 216 E Oak, 305 E Oak, 401 Peachtree, 405 S Rogers, 415 S Rogers, 518 S Rogers, 519 S Rogers, 703 S Rogers, and 316 Walnut;

Further, the City Council deems it advisable to defray all or a portion of the cost of the Project through special assessments assessed against the properties specially benefited thereby; and

WHEREAS, the City Council desires to proceed further with the Project.

NOW THEREFORE BE IT RESOLVED, that:

- 1) The City Council tentatively declares its intention to proceed with the Project as generally described above, and to defray all or a portion of the cost thereof by special assessments against the properties specially benefited thereby in the proposed sidewalk improvement special assessment district;

- 2) There is hereby tentatively designated a special assessment district against which all or a portion of the costs of the Project are to be assessed, consisting of the lots and parcels of land described in **Exhibit A**, attached hereto and made a part hereof by reference;
- 3) The City Council shall meet at a regular meeting in the City Hall, 201 West Ash Street, Mason, Michigan 48854, on Monday, the 18th day of January, 2016 at 7:30 p.m., at which time and place the City Council will hear any objections to the Project and to the proposed special assessment district therefore;
- 4) The City Clerk is hereby ordered to cause notice of such hearing to be made to the owners of the lots and parcels of land described in **Exhibit A**, attached hereto and made a part hereof by reference, pursuant to Section 66-4 of the Mason Code and the provisions of the City Charter. Said notice shall be in substantially the following form:

NOTICE OF HEARING

**CITY OF MASON
INGHAM COUNTY, MICHIGAN**

**NOTICE OF PUBLIC HEARING ON THE
SPECIAL ASSESSMENT ROLL FOR THE
SIDEWALK IMPROVEMENTS
SPECIAL ASSESSMENT PROJECT NO. 2016-1**

TO THE RESIDENTS AND PROPERTY OWNERS OF THE CITY OF MASON, INGHAM COUNTY, MICHIGAN, the owners of the land described below within the proposed Sidewalk Special Assessment District 2016-1, and any other interested persons:

PLEASE TAKE NOTICE that the City Council of the City of Mason, acting on its own initiative, proposes to make the following generally-described sidewalk improvements with respect to the proposed Sidewalk Improvement Special Assessment District-Project 2016-1:

The installation of sidewalks and related improvements, and/or replacement of sidewalk in the public right-of-way of the following properties and along and adjacent to the following streets:
V/L Cedar St, Hartwell Terrace, 201 E Ash, 306 E Ash, 314 E Ash, 315 E Ash, 322 E Ash, 323 E Ash, 328 E Ash, 333 E Ash, 400 E Ash, 403 E Ash, 405 E Ash, 423 E Ash, 430-432 E Ash, 435 E Ash, 438 E Ash, 522 E Ash, 534 E Ash, 540 E Ash, 544 E Ash, 549 E Ash, 621 E Ash, 625 E Ash, 703 E Ash, 715 E Ash, 732 E Ash, 739 E Ash, 759 E Ash, 809 E Ash, 819 E Ash, 831 E Ash, 837 E Ash, 755-757 W Ash, 803 W Ash, 809 W Ash, 624 S Barnes, 625 S Barnes, 702 S Barnes, 1100 S Cedar, 1103 S Cedar, 100-102 E Cherry, 122 E Cherry, 126 E Cherry, 210 E Cherry, 223 E Cherry, 226 E Cherry, 227 E Cherry, 232 E Cherry, 615 S Jefferson, 144 W Kipp, 216 W Kipp, 1010 S Lansing, 216 E Oak, 305 E Oak, 401 Peachtree, 405 S Rogers, 415 S Rogers, 518 S Rogers, 519 S Rogers, 703 S Rogers, and 316 Walnut;

TAKE FURTHER NOTICE that the City Council will meet on Monday, the 18th day of January 2016, at 7:30, p.m., in the City Hall, 201 West Ash Street, Mason, Michigan 48854, for the purpose of hearing any objections to the proposed sidewalk improvement project and the proposed special assessment district therefore.

Appearance and protest at the hearing, in person or in writing, are required in order to appeal the action of the City Council in approving the proposed sidewalk improvement project, the special assessment district or the amount of the special assessment to the state tax tribunal. A property owner or party in interest, or his or her agent, may appear in person at the hearing to protest the special assessment proceedings or may file his or her appearance and protest by letter and his or her personal appearance will not be required. The owner or any person having an interest in the real property who protests in person or in writing at the hearing may file a written appeal of a special assessment with the state tax tribunal within 35 days of the date the special assessment roll is confirmed by the City Council.

Further information regarding the street and sidewalk improvement special assessment project is available at the City Clerk's offices, City Hall, 201 West Ash Street, Mason, Michigan 48854.

Dated: December 21, 2015

Deborah Cwierniewicz, City Clerk
City of Mason
Ingham County, Michigan

- 5) All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be, and the same are, hereby rescinded.

Yeas: Council Members –

Nays: Council Members –

Absent: Council Members -

Resolution declared adopted.

Deborah Cwierniewicz, City Clerk

STATE OF MICHIGAN,

§

COUNTY OF INGHAM,

I, the undersigned, the duly qualified clerk of the City of Mason, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of the proceedings taken by the City Council at a regular meeting held on the 21st day of December, 2015.

IN WITNESS WHEREOF, I have hereunto affixed by official signature this 21st day of December, 2015.

Deborah Cwierniewicz, City Clerk

**Special Assessment Roll 2016-1
Sidewalk Special Assessment District 2016-1**

EXHIBIT A				Legal Description	LF 4' x 4" Sidewalk	LF 4.5' x 4" Sidewalk	LF 5' x 4" Sidewalk	LF 4.5' x 6" Sidewalk	LF 4' x 6" Sidewalk	LF 5' x 6" Sidewalk	SF Drive Approach	Comments
Parcel #	Owners Name	Property Address	Mailing Address									
33-19-10												
08-126-013	Peden, James & Carol	316 Walnut	316 Walnut Mason, MI 48854	See Attached	5.00				18.00			
08-177-001	Mcdonald, Lynda	809 W Ash	809 W Ash Mason MI 48854	See Attached					17.00		149.00	
08-177-002	Hasini, Marigona & Hawkins, A	803 W Ash	801 W Ash Mason, MI 48854	See Attached							104.00	
08-177-004	Nye, Jeff & Terri	755-757 W Ash	7866 E Greenfield Lansing, MI 48917	See Attached					13.00		131.00	
08-178-012	Dean, Joseph & Kathleen	401 Peachtree	401 Peachtree Mason, MI 48854	See Attached	4.00							
08-452-008	Sycamore LLC	V/L Cedar St	940 S Cedar Mason, MI 48854	See Attached	31.00							
08-476-034	St James Parish	1010 S Lansing	1010 S Lansing Mason, MI 48854	See Attached					41.00			
08-476-037	Kipp Road Investments	216 W Kipp	431 S Capitol Lansing, MI 48933	See Attached	33.00				32.00		1139.00	
08-476-038	AOBG Properties	1100 S Cedar	1560 Turf Lane East Lansing, MI 48823	See Attached	41.00				6.00			
08-476-040	Independent Bank	144 W Kipp	PO Box 491 Ionia, MI 48846	See Attached					39.00			
08-477-100	Vision Village	Hartwell	PO Box 72 Mason, MI 48854	See Attached	15.00				10.00			
08-478-100	KGDS Properties	1103 S Cedar	1103 S Cedar Mason, MI 48854	See Attached	26.00							
09-108-013	First United Methodist Church	201 E Ash	201 E Ash Mason, MI 48854	See Attached			5.00					
09-109-017	Schlattman, Paul & Cheryl	315 E Ash	3903 Sandhill Lansing, MI 48911	See Attached				11.00			176.00	
09-109-018	Smith, Deborah	323 E Ash	323 E Ash Mason, MI 48854	See Attached				20.00				
09-109-020	Bahl, Dale & Carol, Family Trust	333 E Ash	333 E Ash Mason, MI 48854	See Attached		33.00		33.00				
09-109-021	Darling, Alexandra & Jason	403 E Ash	403 E Ash Mason, MI 48854	See Attached		6.00					186.00	
09-109-022	Birchfield, Dorothy Trust	405 E Ash	405 E Ash Mason, MI 48854	See Attached		15.00						
09-109-024	King, Julie	423 E Ash	1185 Decamp Leslie, MI 49251	See Attached				17.00				
09-109-026	Rice, Levi & Hiatt, Brian	435 E Ash	220 E Bailey Mason, MI 48854	See Attached		6.00						
09-112-001	Brandt, Alfred & Mascoli, Kathy	405 S Rogers	405 S Rogers Mason, MI 48854	See Attached			29.00			13.00		
09-112-003	Search, Rebekah	314 E Ash	314 E Ash Mason, MI 48854	See Attached			76.00			16.00	145.00	
09-112-005	Kill, Donald & Theresa	328 E Ash	328 E Ash Mason, MI 48854	See Attached			19.00			7.00		
09-112-007	Kite, Aaron	400 E Ash	3339 Waverly Hills Dr Lansing, MI 48917	See Attached			16.00			12.00		
09-112-010	Devoss, Gerald & Marilyn	430-432 E Ash	9357 W Grand River Grand Ledge, MI 48837	See Attached		75.00		25.00				
09-112-011	Gardner, Terry	438 E Ash	438 E Ash Mason, MI 48854	See Attached						5.00		
09-112-013	Duane, David & Debra	415 S Rogers	1735 E Dexter Trail Dansville, MI 48819	See Attached							108.00	
09-112-014	Henley, Katherine Louise	305 E Oak	305 E Oak Mason, MI 48854	See Attached	10.00			11.00				
09-112-026	Zanger, Cherry	322 E Ash	322 E Ash Mason, MI 48854	See Attached			8.00					12/16/2015 12:19 PM

**Special Assessment Roll 2016-1
Sidewalk Special Assessment District 2016-1**

Parcel #	Owners Name	Property Address	Mailing Address	Legal Description	LF 4' x 4" Sidewalk	LF 4.5' x 4" Sidewalk	LF 5' x 4" Sidewalk	LF 4.5' x 6" Sidewalk	LF 4' x 6" Sidewalk	LF 5' x 6" Sidewalk	SF Drive Approach	Comments
33-19-10												
09-112-028	Erleben, Kevin	306 E Ash	15724 Lake Michigan Dr West Olive, MI 49460-9543	See Attached			27.00					
09-129-015	Droscha, Ruben & Shirley	549 E Ash	549 E Ash Mason, MI 48854	See Attached			8.00					
09-152-002	Backus, Daniel & Mary	216 E Oak	216 E Oak Mason, MI 48854	See Attached		10.00						
09-152-010	Krauss, Steve & Paula	518 S Rogers	518 S Rogers Mason, MI 48854	See Attached			9.00					
09-153-007	Carmichael, Jack & Julie	519 S Rogers	519 S Rogers Mason, MI 48854	See Attached	10.00							
09-154-005	Gorsline-Runciman	615 S Jefferson	PO Box 130548 Houston, TX 77219	See Attached		36.00	52.00					
09-154-008	Louks, Mary	624 S Barnes	624 S Barnes Mason, MI 48854	See Attached							193.00	
09-155-004	Marian, Russell & Jill Trust	625 S Barnes	11190 Forest Rd Dewitt, MI 48820	See Attached	12.00							
09-155-010	Hines, Richard & Thelma	223 E Cherry	3265 Rolfe Mason, MI 48854	See Attached		25.00						
09-155-011	Campbell Trust	227 E Cherry	227 E Cherry Mason, MI 48854	See Attached		6.00		15.00			138.00	
09-157-001	Hyden Property Development	100-102 E Cherry	3503 Autumnwood Lane Okemos, MI 48864	See Attached			6.00					
09-157-006	Torrey, David & Mary	122 E Cherry	122 E Cherry Mason, MI 48854	See Attached	13.00				11.00			
09-157-007	O'Brien, Michael & Baggott, Kristen	126 E Cherry	115 E Elm Mason, MI 48854	See Attached	14.00							
09-157-008	Jones, Jeffry	702 S Barnes	1220 Clark St Lansing, MI 48906	See Attached	5.00							
09-158-002	Hedglen, Paul & Suzanne	210 E Cherry	210 E Cherry Mason, MI 48854	See Attached	15.00						125.00	
09-158-004	Williams, Edith Trust	226 E Cherry	590 Vanderveen Mason, MI 48854	See Attached		6.00						
09-158-005	Hesch, Patrick & Christine	232 E Cherry	232 E Cherry Mason, MI 48854	See Attached	10.00		4.00					
09-159-001	Cherry Grove Apartments	703 S Rogers	3390 Pinetree Lansing, MI 48911	See Attached		42.00						
09-177-004	Harrison, Lisa & Raetz, Kyle	522 E Ash	522 E Ash Mason, MI 48854	See Attached		20.00		15.00				
09-177-006	Mendez, Gaspar	534 E Ash	1345 Ives Rd Mason, MI 48854	See Attached		25.00						
09-177-007	Janson, Geraldine Trust	540 E Ash	555 Rolfe Rd Mason MI 48854	See Attached		65.00						
09-177-008	Wood, Lauren	544 E Ash	544 E Ash Mason, MI 48854	See Attached		32.00						
09-208-007	Henry, Tennille	621 E Ash	621 E Ash Mason, MI 48854	See Attached		10.00						
09-208-008	Groce, Ronald & Jamie	625 E Ash	585 Harper Mason, MI 48854	See Attached		28.00						
09-251-002	Pete, Kirk	703 E Ash	703 E Ash Mason, MI 48854	See Attached		31.00						
09-251-003	Joneson, Eric & Kathleen	715 E Ash	715 E Ash Mason, MI 48854	See Attached		84.50						
09-251-006	Comstock, Perry & Rhonda	739 E Ash	739 E Ash Mason, MI 48854	See Attached		10.00						
09-251-009	Dufort, Sally	759 E Ash	759 E Ash Mason, MI 48854	See Attached		5.00						
09-252-002	Goldsmith, Elizabeth Trust	809 E Ash	2370 NE Ocean Blvd, #303-A, Stuart, FL 34996	See Attached		26.00						
09-252-003	Kmieciak, Alfred & Donna	819 E Ash	819 E Ash Mason, MI 48854	See Attached				5.00				12/16/2015 12:19 PM

**Special Assessment Roll 2016-1
Sidewalk Special Assessment District 2016-1**

Parcel #	Owners Name	Property Address	Mailing Address	Legal Description	LF 4' x 4" Sidewalk	LF 4.5' x 4" Sidewalk	LF 5' x 4" Sidewalk	LF 4.5' x 6" Sidewalk	LF 4' x 6" Sidewalk	LF 5' x 6" Sidewalk	SF Drive Approach	Comments
33-19-10												
09-252-006	Trotter, William & Natalie	831 E Ash	831 E Ash Mason, MI 48854	See Attached		51.00		6.00				
09-252-007	Dixon, Jacob & Amanda	837 E Ash	837 E Ash Mason, MI 48854	See Attached		5.00						
09-400-800	Ingham County	732 E Ash	Po Box 319 Mason, MI 48854	See Attached	39.00							
	Totals				283.00	652.50	259.00	158.00	187.00	53.00	2,594.00	

33-19-10-08-126-013
PEDEN JAMES & CAROL
316 WALNUT

MASON MI 48854

LOT 34 FOXCROFT FARMS, SEC 8 T2N R1W
CITY OF MASON, INGHAM CO.

33-19-10-08-177-001
MCDONALD LYNDA G
809 W ASH

MASON MI 48854

LOT 35, FOXCROFT FARMS, SEC 8 T2N R1W
CITY OF MASON, INGHAM CO.

33-19-10-08-177-002
HASINI MARIGONA & HAWKINS
801 W ASH

MASON MI 48854

LOT 36, FOXCROFT FARMS, SEC 8 T2N R1W
CITY OF MASON, INGHAM CO.

33-19-10-08-177-004
NYE JEFF R & TERRI W
755 W ASH 755-757

MASON MI 48854

LOT 38 FOXCROFT FARMS, SEC 8 T2N R1W
CITY OF MASON, INGHAM CO.

33-19-10-08-178-012
DEAN JOSEPH & KATHLEEN
401 PEACHTREE

MASON MI 48854

LOT 40 EXC THE S 12 FT, FOXCROFT FARMS,
SEC 8 T2N R1W CITY OF MASON, INGHAM
CO.

33-19-10-08-452-008
SYCAMORE LLC
S CEDAR

MASON MI 48854

COM AT CEN OF SEC 8, S 89-57-25 E ALNG EW
1/4 LN 856.69 FT, S 00-18-46 W 1320.25 FT TO
POB, E 328.02 FT, S 00-18-46 W 828.83 FT TO
NLY R/W LN OF HWY US-127 - ALNG SD NLY
LN FOLLOWING 5 COURSES; N 52-56-39 W
34.17 FT, N 77-55-03 W 538.52 FT, N 68-06-30 W
242.66 FT, N 49-33-53 W 228.13 FT, N 42-53-30
W 26.97 FT, N 67-10-58 E 297.38 FT, N 79-51-01
E 385.14 FT, NWLY 168.16 FT ON CURVE
LEFT, RAD OF 483 FT, CHD BRG N 22-02-07 W
167.31 FT, N 77-56-17 E 66 FT, NWLY 85.75 FT
ON CURVE LEFT, RAD OF 417 FT, CHD BRG N
06-10-17 W 85.6 FT, E .25 FT TO POB EXC
THAT PART DEEDED AS CEDAR ST ON &
ACROSS SE 1/4 OF SEC 8 T2N R1W, CITY OF
MASON, INGHAM CO. (1997)

33-19-10-08-476-034

ST JAMES PARISH
1010 S LANSING

MASON MI 48854

COM IN EW 1/8 LN OF SE 1/4 AT PT 503 FT W
OF E 1/8 POST - N 89-47-00 W ON SD 1/8 LN 958
FT - S 00-41-00 W 602.4 FT - E 1266.85 FT TO PT
600.2 FT S & 195 FT W OF SD 1/8 POST - N PLL
WITH E SEC LN 251.3 FT - E TO W LN OF
LANSING ST - N 36-53-00 W ALNG SD W LN
TO EW 1/8 LN OF SE 1/4 - W TO POB EXC
THAT PART DEEDED AS CEDAR ST ON &
ACROSS SE 1/4 OF SEC 8 T2N R1W, CITY OF
MASON, INGHAM CO. (12/97)

33-19-10-08-476-037

KIPP ROAD INVESTMENTS LLC
216 W KIPP

MASON MI 48854

COM 34 RDS W OF SE COR OF SEC 8 - N 403
FT - W 12 RDS - S 403 FT - E 12 RDS TO BEG
ON SE 1/4 OF SEC 8, T2NR1W, CITY OF
MASON, INGHAM CO. 1.83 A COMBINED ON
02/08/2001 FROM 10-08-476-016 AND 10-08-476-
017;

33-19-10-08-476-038

AOBG PROPERTIES, LLC
1100 S CEDAR

MASON MI 48854

PART OF SE 1/4 OF SEC 8, DESC AS: BEG ON
W LN OF CEDAR ST AT PT N89D55'35"W 561
FT ALNG S SEC LN & N0D4'31"E 403 FT FROM
SE COR OF SEC 8, N89D55'35"W 354.02 FT,
N0D4'25"E 292.59 FT TO S LN OF CEDAR ST,
ALNG SW'LY LN OF CEDAR ST FOLLOWING
2 COURSES, S89D55'35"E 61.43 FT, SE'LY
459.55 FT ALNG ARC OF 292.7 FT RAD CURVE
TO RT, CHD BRG S44D55'35"E 413.78 FT TO
POB, SEC 8 T2N R1W, CITY OF MASON,
INGHAM CO. 1.95 AC.

33-19-10-08-476-040

INDEPENDENT BANK
144 W KIPP

MASON MI 48854

BEG AT PT ON S SEC LN, N89D55'35" W 264 FT
FROM SE COR OF SEC 8. N89D55'35"W 231 FT
ALNG S SEC LN, N0D4'31"E 201.5 FT ALNG E
R/W LN OF CEDAR ST, S89D55'35"E 231 FT,
S0D4'31"W 201.5 FT PLL WITH E SEC LN TO
POB SUBJ TO JOINT DRIVEWAY ESMT ON SE
1/4 OF, SEC 8 T2N R1W, CITY OF MASON,
INGHAM CO. SPLIT ON 02/20/2004 FROM 33-19-
-10-08-476-025 & 33-19-10-08-476-024 & 33-19-
10-08-476-023;

33-19-10-08-477-100

VISION VILLAGE ASSOC.
HARTWELL

MASON MI 48854

COMMON ELEMENTS, VISION VILLAGE.
INGHAM COUNTY CONDOMINIUM PLAN NO
135, SEC 8 T2N R1W, CITY OF MASON,
INGHAM CO. (1998)

33-19-10-08-478-100

KGDS PROPERTIES LLC
1103 S CEDAR

MASON MI 48854

COMMON ELEMENT 1103 CEDAR STREET
OFFICE CONDOMINIUM INGHAM CO CONDO
SUB PLAN NO 251 CITY OF MASON (SPLIT
FROM 08-476-043 FOR 2008 ROLL)

33-19-10-09-108-013
FIRST UNITED METHODIST
201 E ASH

MASON MI 48854

LOTS 7, 8 & 9 BLK 12, SEC 9 T2N R1W, CITY
OF MASON, INGHAM CO.

33-19-10-09-109-017
SCHLATTMAN PAUL A & CHER
315 E ASH & 315.5

MASON MI 48854

LOT 9 BLOCK 11, SEC 9 T2N R1W, CITY OF
MASON, INGHAM CO.

33-19-10-09-109-018
SMITH DEBORAH JO
323 E ASH

MASON MI 48854

LOT 10 BLOCK 11, SEC 9 T2N R1W, CITY OF
MASON, INGHAM CO.

33-19-10-09-109-020
BAHL DALE & CAROL BAHL FA
333 E ASH

MASON MI 48854

LOT 12 BLOCK 11, SEC 9 T2N R1W, CITY OF
MASON, INGHAM CO.

33-19-10-09-109-021
DARLING ALEXANDRA & JASO
403 E ASH

MASON MI 48854

LOT 9 BLOCK 1 DARLING & BARNETT'S
ADDITION, SEC 9 T2N R1W, CITY OF MASON,
INGHAM CO.

33-19-10-09-109-022
BIRCHFIELD DOROTHY TRUST
405 E ASH

MASON MI 48854

LOT 10 BLOCK 1 DARLING & BARNETT'S
ADDITION, SEC 9 T2N R1W, CITY OF MASON,
INGHAM CO.

33-19-10-09-109-024
KING JULIE
423 E ASH

MASON MI 48854

33-19-10-09-112-003
SEARCH REBEKAH J
314 E ASH

MASON MI 48854

LOT 12 BLOCK 1 DARLING & BARNETT'S
ADDITION, SEC 9 T2N R1W, CITY OF MASON,
INGHAM CO.

E 32 FT OF LOT 2 AND ALL OF LOT 3, BLOCK
19, SEC 9 T2N R1W, CITY OF MASON,
INGHAM CO.

33-19-10-09-109-026
RICE LEVI & BRIAN W HIATT
435 E ASH

MASON MI 48854

33-19-10-09-112-005
KILL DONALD & THERESA
328 E ASH

MASON MI 48854

LOT 15 & W 1 RD OF LOTS 16,17 & 18, BLK 1
DARLING AND BARNETT'S ADDITION, SEC 9
T2N R1W, CITY OF MASON, INGHAM CO.

LOT 5 BLOCK 19, SEC 9 T2N R1W, CITY OF
MASON, INGHAM CO.

33-19-10-09-112-001
BRANDT ALFRED
405 S ROGERS

MASON MI 48854

33-19-10-09-112-007
KITE AARON T
400 E ASH

MASON MI 48854

LOT 1 EXC S 10 FT BLOCK 19, SEC 9 T2N R1W,
CITY OF MASON, INGHAM CO.

LOT 1 BLOCK 1 HOLT & STEELE ADDITION,
SEC 9 T2N R1W, CITY OF MASON, INGHAM
CO.

33-19-10-09-112-010
DEVOSS GERALD & MARILYN
430 E ASH 430-432

MASON MI 48854

W 1/2 OF LOT 8 EXC S 19.5 FT, LOT 6 EXC S
132 FT, E 16.5 FT OF LOT 5 EXC S 132 FT
BLOCK 1 HOLT & STEELE ADDN, SEC 9 T2N
R1W, CITY OF MASON, INGHAM CO.

33-19-10-09-112-011
GARDNER TERRY C
438 E ASH

MASON MI 48854

E 1/2 OF LOT 8, BLOCK 1 HOLT & STEELE
ADDITION, SEC 9 T2N R1W, CITY OF MASON,
INGHAM CO.

33-19-10-09-112-013
DUANE DAVID A & DEBRA A
415 S ROGERS

MASON MI 48854

N 2 RDS OF LOT 7 & W 4 RDS OF ALLEY
BETWEEN LOTS 1 & 7 BLOCK 19, SEC 9 T2N
R1W, CITY OF MASON, INGHAM CO.

33-19-10-09-112-014
HENLEY KATHERINE LOUISE
305 E OAK

MASON MI 48854

S 6 RDS OF LOT 7, BLOCK 19, SEC 9 T2N R1W,
CITY OF MASON, INGHAM CO.

33-19-10-09-112-026
ZANGER CHERRY D
322 E ASH

MASON MI 48854

LOT 4, BLOCK 19, SEC 9 T2N R1W, CITY OF
MASON, INGHAM CO.

33-19-10-09-112-028
ERXLEBEN KEVIN
306 E ASH

MASON MI 48854

S 10 FT OF LOT 1 & W 34 FT OF LOT 2, BLOCK
19, SEC 9 T2N R1W, CITY OF MASON,
INGHAM CO.

33-19-10-09-129-015
DROSCHA RUBEN & SHIRLEY
549 E ASH

MASON MI 48854

LOT 19, ASSESSOR'S PLAT NO. 2, SEC 9 T2N
R1W, CITY OF MASON, INGHAM CO.

33-19-10-09-152-002
BACKUS DANIEL & MARY
216 E OAK

MASON MI 48854

E 3 RDS OF LOT 3 & W 1 RD OF LOT 4, BLOCK
21, SEC 9 T2N R1W, CITY OF MASON,
INGHAM CO.

33-19-10-09-152-010
KRAUSS STEVE & PAULA
518 S ROGERS

MASON MI 48854

N 1/2 OF E 1/2 OF LOT 11 & N 1/2 OF LOT 12,
BLOCK 21, SEC 9 T2N R1W, CITY OF MASON,
INGHAM CO.

33-19-10-09-153-007
CARMICHAEL JACK & JULIE
519 S ROGERS

MASON MI 48854

N 1/2 OF LOTS 7 & 8, BLOCK 20, SEC 9 T2N
R1W, CITY OF MASON, INGHAM CO.

33-19-10-09-154-005
GORSLINE-RUNCIMAN CO
615 S JEFFERSON

MASON MI 48854

LOTS 7, 8 & 9, BLOCK 25, SEC 9 T2N R1W,
CITY OF MASON, INGHAM CO.

33-19-10-09-154-008
LOUKS MARY
624 S BARNES

MASON MI 48854

S 1/2 OF E 16.5 FT OF LOT 11 & S 1/2 OF LOT
12, BLOCK 25, SEC 9 T2N R1W, CITY OF
MASON, INGHAM CO.

33-19-10-09-155-004
MARLAN RUSSELL L & JILL A T
625 S BARNES

MASON MI 48854

S 1/2 OF LOTS 7 & 8, BLOCK 26, SEC 9 T2N
R1W, CITY OF MASON, INGHAM CO.

33-19-10-09-157-001
HYDEN PROPERTY DEVELOPME
100 E CHERRY 100-102

MASON MI 48854

N 1/2 OF LOTS 1 & 2, BLOCK 30, SEC 9 T2N
R1W, CITY OF MASON, INGHAM CO.

33-19-10-09-155-010
HINES RICHARD & THELMA
223 E CHERRY

MASON MI 48854

LOT 10, BLOCK 26, SEC 9 T2N R1W, CITY OF
MASON, INGHAM CO.

33-19-10-09-157-006
TORREY DAVID & MARY E
122 E CHERRY

MASON MI 48854

LOT 4, BLOCK 30, SEC 9 T2N R1W, CITY OF
MASON, INGHAM CO.

33-19-10-09-155-011
CAMPBELL TRUST
227 E CHERRY

MASON MI 48854

LOT 11, BLOCK 26, SEC 9 T2N R1W, CITY OF
MASON, INGHAM CO.

33-19-10-09-157-007
OBRIEN MICHAEL
126 E CHERRY

MASON MI 48854

LOT 5, BLOCK 30, SEC 9 T2N R1W, CITY OF
MASON, INGHAM CO.

33-19-10-09-157-008

JONES JEFFRY
702 S BARNES

MASON MI 48854

LOT 6, BLOCK 30, SEC 9 T2N R1W, CITY OF
MASON, INGHAM CO.

33-19-10-09-158-002

HEDGLEN PAUL & SUZANNE
210 E CHERRY

MASON MI 48854

E 1/2 OF LOT 2 & W 8 FT OF LOT 3, BLOCK 29,
SEC 9 T2N R1W, CITY OF MASON, INGHAM
CO.

33-19-10-09-158-004

WILLIAMS EDITH L TRUST
226 E CHERRY

MASON MI 48854

E 1/2 OF LOT 4 & W 3/4 OF LOT 5, BLOCK 29,
SEC 9 T2N R1W, CITY OF MASON, INGHAM
CO.

33-19-10-09-158-005

HESCH PATRICK & CHRISTINE
232 E CHERRY

MASON MI 48854

E 1 RD OF LOT 5 & ENTIRE LOT 6, BLOCK 29,
SEC 9 T2N R1W, CITY OF MASON, INGHAM
CO.

33-19-10-09-159-001

CHERRY GROVE APARTMENTS
703 S ROGERS

MASON MI 48854

LOTS 1, 2, 3, 4, 7, 8, 9, 10, 11, & 12, BLOCK 28,
SEC 9 T2N R1W, CITY OF MASON, INGHAM
CO.

33-19-10-09-177-004

HARRISON LISA M & RAETZ KY
522 E ASH

MASON MI 48854

BEG 76.5 FT W OF SE COR BLOCK 4 - E 60 FT -
N TO N LN ASH ST PLL TO E LN SD BLOCK -
W'LY 45 FT ALNG ASH ST - S TO POB BLOCK
4 HOLT & STEELE ADDN, SEC 9 T2N R1W,
CITY OF MASON, INGHAM CO.

33-19-10-09-177-006
MENDEZ GASPAR
534 E ASH

MASON MI 48854

BEG 66 FT S76D30'E OF NE COR BLOCK 4
HOLT & STEELE ADDN - S 132 FT - S76D30'E
66 FT - N 132 FT - N76D30'W 66 FT TO POB ,
ON NW 1/4, SEC 9 T2N R1W, CITY OF MASON,
INGHAM CO.

33-19-10-09-177-007
JANSON GERALDINE TRUST
540 E ASH

MASON MI 48854

LOT 35 & W 1/2 OF N 1/2 OF ADJ VACATED
ALLEY, PARKVIEW SUB, SEC 9 T2N R1W,
CITY OF MASON, INGHAM CO.

33-19-10-09-177-008
WOOD LAUREN J
544 E ASH

MASON MI 48854

LOT 34, PARKVIEW SUB, SEC 9 T2N R1W,
CITY OF MASON, INGHAM CO.

33-19-10-09-208-007
HENRY TENNILLE K
621 E ASH

MASON MI 48854

LOT 21 ASSESSOR'S PLAT #2, EXC BEG @ A
PT 220 FT (67.05') N OF SW COR LOT 21, THE
TO C/L RAYNERS CREEK AKA W LN OF LOT
25, TH N'LY ON W LN LOT 25 TO C/L
ROOSEVELT ST (VACATED), TH W'LY TO W
LN LOT 21, TH S TO POB; ALSO EXC BEG @
SW COR LOT 24, TH N'LY 66 FT, TH W'LY
ALNG N LN LOT 21, 66 FT, TH S'LY 66 FT, TH
E'LY 66 FT TO POB, SEC 9 T2N R1W, CITY OF
MASON, INGHAM CO

33-19-10-09-208-008
GROCE RONALD & JAMIE
625 E ASH

MASON MI 48854

LOT 22 ASSESSOR'S PLAT NO. 2 ALSO BEG
AT SW COR LOT 24 - N'LY 66 FT - W'LY 66 FT -
S'LY 66 FT - E'LY 66 FT TO POB ASSESSOR'S
PLAT NO. 2, SEC 9 T2N R1W, CITY OF
MASON, INGHAM CO.

33-19-10-09-251-002
PETEE KIRK
703 E ASH

MASON MI 48854

THE S'LY 168.3 FT OF LOT 26, ASSESSOR'S
PLAT NO. 2, SEC 9 T2N R1W CITY OF MASON
INGHAM CO

33-19-10-09-251-003
JONESON ERIC & KATHLEEN
715 E ASH

MASON MI 48854

LOT 27 ASSESSOR'S PLAT NO 2, SEC 9 T2N
R1W CITY OF MASON, INGHAM CO

33-19-10-09-251-006
COMSTOCK PERRY D & RHOND
739 E ASH

MASON MI 48854

LOT 29 XEC N 117 FT ASSESSOR'S PLAT NO 2,
SEC 9 T2N R1W CITY OF MASON, INGHAM
CO

33-19-10-09-251-009
DUFORT SALLY A
759 E ASH

MASON MI 48854

LOT 31 ASSESSOR'S PLAT NO 2, SEC 9 T2N
R1W CITY OF MASON, INGHAM CO

33-19-10-09-252-002
GOLDSMITH ELIZABETH ANN T
809 E ASH

MASON MI 48854

LOT 34 ASSESSOR'S PLAT NO 2, SEC 9 T2N
R1W CITY OF MASON, INGHAM CO

33-19-10-09-252-003
KMIECIK ALFRED & DONNA
819 E ASH

MASON MI 48854

LOT 35 EX N'LY 90 FT OF E'LY 90 FT
ASSESSOR'S PLAT NO 2, SEC 9 T2N R1W CITY
OF MASON, INGHAM CO

33-19-10-09-252-006
TROTTER WILLIAM & NATALIE
831 E ASH

MASON MI 48854

LOT 36 EXC N 90 FT ASSESSOR'S PLAT NO 2,
SEC 9 T2N R1W CITY OF MASON, INGHAM
CO

33-19-10-09-252-007

DIXON JACOB T & AMANDA R

837 E ASH

MASON MI 48854

LOT 37 EXC N 90 FT ASSESSOR'S PLAT NO 2,
SEC 9 T2N R1W CITY OF MASON, INGHAM
CO

33-19-10-09-400-800

INGHAM COUNTY

732 E ASH

MASON MI 48854

SEC9, T2N R1W, CITY OF MASON, INGHAM
COUNTY, MI

CITY OF MASON

STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: December 21, 2015

Agenda Item: 9D

AGENDA ITEM

- Resolution - Accept the Transfer of Parcel Nos. 33-19-10-05-252-001, 33-19-10-05-252-009 and 33-19-10-08-151-006 from the Ingham County Treasurer

EXHIBITS

None.

STAFF REVIEW

Finance

SUMMARY STATEMENT

The Ingham County Treasurer's Office addresses the foreclosures within the County. Typically, there are several properties within the City that are statutorily brought to our attention. The parcels located at 862 N Mason, 930 N Mason and a parcel that lies along US 127 bordering Hayes Park were foreclosed on for unpaid property taxes. Fee simple title to these parcels must be transferred to the City of Mason by the end of the year unless the City formally objects to the transfer. Ingham County will be providing a warranty deed.

Finance Staff recommends accepting the transfer of these properties to the City. These properties have the potential for public use to benefit the City of Mason and Ingham County.

RECOMMENDED ACTION

Move to approve resolution to transfer Parcel Nos. 33-19-10-05-252-001, 33-19-10-05-252-009 and 33-19-10-08-151-006 from the Ingham County Treasurer.

Introduced:
Second:

**CITY OF MASON
CITY COUNCIL RESOLUTION**

RESOLUTION ACCEPTING THE TRANSFER OF PARCEL NOS. 33-19-10-05-252-001, 33-19-10-05-252-009 AND 33-19-10-08-151-006

December 21, 2015

WHEREAS, Public Act 123 of 1999, hereinafter sometimes referred to as the "Act", established an expedited process whereby property on which taxes have not been paid could be sold for unpaid taxes; and

WHEREAS, the Act creates a series of stages through which a property on which the taxes have not been paid must pass before that property can be sold; and

WHEREAS, the Act allowed each county in the State of Michigan to decide whether its treasurer or the State of Michigan would act as the governmental entity responsible for overseeing the stages through which a property on which the taxes have not been paid must pass before the property is sold; and

WHEREAS, the Act refers to the governmental entity responsible for overseeing the stages through which a property on which the taxes have not been paid must pass before the property is sold as the foreclosing governmental unit; and

WHEREAS, pursuant to a concurring resolution of the County Board of Commissioners, the Treasurer of Ingham, (hereinafter referred to as the "Treasurer"), is the foreclosing governmental unit under the Act with authority to take all actions, judicial or otherwise, required under the Act in order to sell property on which taxes have not been paid in Ingham County; and

WHEREAS, one of the stages through which a property on which the taxes have not been paid must pass before the property is sold in foreclosure; and

WHEREAS, pursuant to the Act fee simple title to a property on which the Treasurer has foreclosed vests in the Treasurer effective on the March 31 immediately succeeding the hearing for uncontested cases or 10 days after the conclusion of the hearing for contested cases, and

WHEREAS, the Act proscribes how the Treasurer is to dispose of property obtained by foreclosure; and

WHEREAS, the Act requires that the Treasurer give a list to the Clerk of Mason which list shall contain all the property in that city, village, township on which the Treasurer has foreclosed that has not been sold prior to December 1 of the year in which it is foreclosed upon; and

WHEREAS, the property for the current year is as follows:

Tax Parcel No. 33-19-10-05-252-001

Tax Parcel No. 33-19-10-05-252-009

Tax Parcel No. 33-19-10-08-151-006

WHEREAS, unless the City of Mason objects in writing, the Act requires the Treasurer to transfer to that City fee simple title to the property on that list; and

WHEREAS, the City of Mason may, in the future, receive from the Treasurer a list of property that will be transferred to it if it does not object; and

WHEREAS, the City of Mason wishes to obtain from the Treasurer the aforementioned properties upon which the Treasurer may foreclose.

NOW THEREFORE BE IT RESOLVED, that the City of Mason wishes to exercise its option under the Act to accept the transfer of these properties foreclosed upon by the Treasurer but not sold.

This resolution shall be given immediate effect upon the passage of the motion for adoption.

Yes ()

No ()

CLERK'S CERTIFICATION: I hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Council at its regular meeting held Monday, December 21, 2015, the original of which is part of the Council's minutes.

Deborah Cwiertniewicz, City Clerk
City of Mason
Ingham County, Michigan

CITY OF MASON

STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: December 21, 2015

Agenda Item: 9E

AGENDA ITEM

- City Council Resolution – Mayoral Appointments to City Boards and Commissions
- City Council Resolution – City Council Appointments to City Boards and Commissions

EXHIBITS

- Applications

STAFF REVIEW

Office of the City Clerk

SUMMARY STATEMENT

The City Council and Mayoral appointing resolutions represent annual appointments to city boards and commissions. There are those who have committed to renewing their membership to serve another term with the board or commission they are currently serving on. An application is attached for each new individual that desires to serve on a specific board or commission. The table below indicates existing vacancies.

Board/Commission	Vacancy	Appointment <i>Mayor/Council</i>	Terms
Board of Ethics	(1)	Mayor	Term expired - 2011
Utility Rate Study Commission	(1)	Council	Term expires - 2016

RECOMMENDED ACTION

Move to approve the following City Council Resolutions:

- Mayoral Appointments to City Boards and Commissions
- City Council Appointments to City Boards and Commissions

Introduced:

Second:

**CITY OF MASON
CITY COUNCIL RESOLUTION**

MAYORAL APPOINTMENTS TO CITY BOARDS AND COMMISSIONS

December 21, 2015

BE IT HEREBY RESOLVED, that the Mayor, with confirmation by the City Council, does hereby make the following appointments/reappointments to the specified boards and commissions of the city and that each term shall commence January 1, 2015 and expire on December 31 of the year noted.

Building Code & Sign Board	Gordon Wilson	2018
	Jettie Fientuch	2018
Board of Ethics	Margo Burrage	2018
	Harry Warner	2017
Downtown Development Authority	Brian Rasdale	2019
Historic District Commission	Rebecca Clinton	2018
	Rita Vogel	2018
Local Officers Compensation Commission	Margo Burrage	2020
Planning Commission	Ed Reeser	2018
	John Sabbadin	2018
	Lori Hagle	2018
Tree Commission	Brenda Hershberger	2018
	Jason Darling	2018

Yes

No

CLERK'S CERTIFICATION: I hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Council at its regular meeting held Monday, December 21, 2015, the original of which is part of the Council meeting minutes.

Deborah J. Cwierniewicz, City Clerk
City of Mason
Ingham County, Michigan

Introduced:
Second:

**CITY OF MASON
CITY COUNCIL RESOLUTION**

CITY COUNCIL APPOINTMENTS TO CITY BOARDS AND COMMISSIONS

December 21, 2015

BE IT HEREBY RESOLVED, that the City Council of the City of Mason does hereby make the following appointments/reappointments to the specified boards and commissions of the City and that each term shall commence January 1, 2016 and expire on December 31 of the year noted:

Board of Review	Gail Rouhier	2018
Building Authority	Kelly Merritt	2017
Cemetery Board	Kendra Sabbadin	2018
Election Commission	Marlon Brown	2016
Local Development Finance Authority	Mark Howe	2019
Utility Rate Study Committee	Jeff Shattuck	2018
	Angela Madden	2018
	Lori Hagle (filling an unexpired term)	2016
Zoning Board of Appeals	Angela Madden	2018
	Scott Akerson	2018
	Jerry Schaffer (alternate member)	2018

Yes ()

No ()

CLERK'S CERTIFICATION: I hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Council at its regular meeting held Monday, December 21, 2015, the original of which is part of the Council meeting minutes.

Deborah J. Cwierniewicz, City Clerk
City of Mason
Ingham County, Michigan



**CITY OF MASON
APPLICATION FOR APPOINTMENT
CITY BOARD OR COMMISSION**

Board /Commission Interest: Building Code & Sign Board of Appeals
Name Jettie Feintuch
Address 604 S. Barnes St., Mason, MI 48854
Home Phone: 517-881-4106 Other Phone:
E-Mail: MasonAntiques@gmail.com
Occupation: Property Management
Employer: self
Business Address: 208 Mason St., Mason MI 48854
Length of Residence Within The City of Mason: lifelong resident
Education: BA, MA Classical Studies
Relevant Organizations/Affiliations (if any): Boardmember - Downtown Development Authority
Relevant Employment/Volunteer Experience (if any):
Brief Statement As To Interest In Serving On This Board/Commission: I am interested in helping my community

<u>Mail Completed Application To:</u> City of Mason Office of the City Clerk P.O. Box 370 Mason, MI 48854	Preferred mailing address for agendas: <input type="checkbox"/> Home Address <input type="checkbox"/> Office Address
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If not appointed, I wish my application to be kept on file for six months. I understand after that time it is necessary to submit a new application to update my interest in serving.

J. Feintuch - digital signature
Signature

12-09-15
Date

Applicant must be resident of the City of Mason.
Exception: Residency is not required to serve on E.D.C., L.D.F.A., or D.D.A.



CITY OF MASON
APPLICATION FOR APPOINTMENT
CITY BOARD OR COMMISSION

Board /Commission Interest: Ethics; ~~Zoning~~; Compensation

Name Margo Burrage

Address 130 Corbin, Mason

Home Phone: _____ Other Phone: 734.255.5659

E-Mail: mlbmichigan@gmail.com

Occupation: Communications Manager

Employer: Dart Container Corp

Business Address: 500 Hoagsback, Mason

Length of Residence Within The City of Mason: ≈ 3 months

Education: BA Journalism

Relevant Organizations/Affiliations (if any):

Relevant Employment/Volunteer Experience (if any): past Exec Director, Natl. legislative advocacy Org.; past Secretary of Homeowners Assn; member of Ypsilanti PRIDE Leadership Ypsilanti; member of marketing / communication committees for non-profits.

Brief Statement As To Interest In Serving On This Board/Commission:

Ethics: important to retain/improve citizens' trust in govt.

~~Zoning: Proper zoning - thriving community. Poor zoning - unattractive and unsustainable community.~~

Compensation: impartiality + data driven decisionmaking key to appropriate compensation levels.

<p>Mail Completed Application To:</p> <p>City of Mason Office of the City Clerk P.O. Box 370 Mason, MI 48854</p>	<p>Preferred mailing address for agendas:</p> <p><input checked="" type="checkbox"/> Home Address <input type="checkbox"/> Office Address</p>
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If not appointed, I wish my application to be kept on file for six months. I understand after that time it is necessary to submit a new application to update my interest in serving.

Margo Burrage
Signature

11/9/15
Date

Applicant must be resident of the City of Mason.
Exception: Residency is not required to serve on E.D.C., L.D.F.A., or D.D.A.



**CITY OF MASON
APPLICATION FOR APPOINTMENT
CITY BOARD OR COMMISSION**

Board /Commission Interest: Board of Ethics	
Name Harry E. Warner	
Address 807 Eaton Dr., Mason, MI 48854	
Home Phone: (517) 676-2878	Other Phone: (517) 256-6968
E-Mail: gwingharry@sbcglobal.net	
Occupation: Public Safety Communications	
Employer: Retired, State of Michigan, Michigan State Police and Buford Goff & Assoc. of SC	
Business Address: Formerly 714 S. Harrison Rd., East Lansing, MI 48823	
Length of Residence Within The City of Mason: 48 years	
Education: High School with courses at Devry Institute of Technology and LCC	
Relevant Organizations/Affiliations (if any): Association of Public Safety Communications Officials International (APCO)	
Relevant Employment/Volunteer Experience (if any): Worked as Project Director for State of Michigan MPSCS Project, participated on FCC frequency coordination committees in Michigan and Chicago.	
Brief Statement As To Interest In Serving On This Board/Commission: I would be interested in participating on the Ethics Board for the city.	

<p><u>Mail Completed Application To:</u></p> <p>City of Mason Office of the City Clerk P.O. Box 370 Mason, MI 48854</p>	<p>Preferred mailing address for agendas:</p> <p><input checked="" type="checkbox"/> Home Address <input type="checkbox"/> Office Address</p>
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If not appointed, I wish my application to be kept on file for six months. I understand after that time it is necessary to submit a new application to update my interest in serving.

Harry E. Warner
Signature

November 13, 2015
Date

Applicant must be resident of the City of Mason.
Exception: Residency is not required to serve on E.D.C., L.D.F.A., or D.D.A.



CITY OF MASON
APPLICATION FOR APPOINTMENT
CITY BOARD OR COMMISSION

Board /Commission Interest: <i>Building Authority</i>	
Name: <i>Kelly Merritt</i>	
Address: <i>620 Ann St., Mason, MI</i>	
Home Phone: <i>517-712-8268</i> Other Phone:	
E-Mail: <i>merrittelan@hotmail.com</i>	
Occupation: <i>Banking -</i>	
Employer: <i>Mason State Bank</i>	
Business Address: <i>322 S Jefferson, Mason, MI</i>	
Length of Residence Within The City of Mason: <i>11 yrs.</i>	
Education: <i>Bachelors</i>	
Relevant Organizations/Affiliations (if any):	
Relevant Employment/Volunteer Experience (if any):	
<i>Banking/Finance for over 13 yrs.</i>	
Brief Statement As To Interest In Serving On This Board/Commission: <i>The city of Mason has been a wonderful place to live and raise a family and work. I'm happy to be able to give back to the community.</i>	
<p><u>Mail Completed Application To:</u></p> <p>City of Mason Office of the City Clerk P.O. Box 370 Mason, MI 48854</p>	<p>Preferred mailing address for agendas:</p> <p><input checked="" type="checkbox"/> Home Address <input type="checkbox"/> Office Address</p>

If not appointed, I wish my application to be kept on file for six months. I understand after that time it is necessary to submit a new application to update my interest in serving.

Kelly Merritt
Signature

12/14/15
Date

Applicant must be resident of the City of Mason.

Exception: Residency is not required to serve on E.D.C., L.D.F.A., or D.D.A.



**CITY OF MASON
APPLICATION FOR APPOINTMENT
CITY BOARD OR COMMISSION**

Board /Commission Interest: <i>Utility Rate Study</i>	
Name: <i>Angela Maddox</i>	
Address: <i>885 Eagles Nest</i>	
Home Phone:	Other Phone: <i>517-281-4695</i>
E-Mail: <i>almadd@gmail.com</i>	
Occupation: <i>lobbyist</i>	
Employer: <i>State of Michigan</i>	
Business Address: <i>201 Townsend Lansing</i>	
Length of Residence Within The City of Mason: <i>7 years</i>	
Education: <i>MPA George Washington Univ</i>	
Relevant Organizations/Affiliations (if any): <i>Labetal for Humanity Michigan</i>	
Relevant Employment/Volunteer Experience (if any):	
Brief Statement As To Interest In Serving On This Board/Commission: <i>to become a more involved citizen of mason and to represent the community positively</i>	

<p><u>Mail Completed Application To:</u></p> <p>City of Mason Office of the City Clerk P.O. Box 370 Mason, MI 48854</p>	<p>Preferred mailing address for agendas:</p> <p><input checked="" type="checkbox"/> Home Address <input type="checkbox"/> Office Address</p>
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If not appointed, I wish my application to be kept on file for six months. I understand after that time it is necessary to submit a new application to update my interest in serving.

[Signature]
Signature

12/8/15
Date

Applicant must be resident of the City of Mason.
Exception: Residency is not required to serve on E.D.C., L.D.F.A., or D.D.A.



**CITY OF MASON
APPLICATION FOR APPOINTMENT
CITY BOARD OR COMMISSION**

Board /Commission Interest: Utility Rate Study Commission
Name Lori Hagle
Address 451 Raindrop Court, Mason, MI 48854
Home Phone: Other Phone: (517) 648-3174
E-Mail: lhagle@fraserlawfirm.com
Occupation: Paralegal
Employer: Fraser Trebilcock Davis & Dunlap, P.C.
Business Address: 124 W. Allegan, Suite 1000, Lansing, MI 48933
Length of Residence Within The City of Mason: 24 years
Education: Associate's Degree
Relevant Organizations/Affiliations (if any): City of Mason Planning Commission
Relevant Employment/Volunteer Experience (if any): Riverwalk Meadows Homeowners Association - President, Treasurer, Secretary Ingham County Sheriff Victim Advocate Mason Fire Corps. Big Brothers/Big Sisters, Sparrow Hospital Pediatrics, Mason Girl Scout Council Secretary and Leader
Brief Statement As To Interest In Serving On This Board/Commission: I have lived in Mason over 24 years and want to serve Mason in whatever capacity needed.

<p><u>Mail Completed Application To:</u></p> <p>City of Mason Office of the City Clerk P.O. Box 370 Mason, MI 48854</p>	<p>Preferred mailing address for agendas:</p> <p><input checked="" type="checkbox"/> Home Address <input type="checkbox"/> Office Address</p>
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If not appointed, I wish my application to be kept on file for six months. I understand after that time it is necessary to submit a new application to update my interest in serving.

Lori Hagle
Signature

December 9, 2015
Date

Applicant must be resident of the City of Mason.
Exception: Residency is not required to serve on E.D.C., L.D.F.A., or D.D.A.

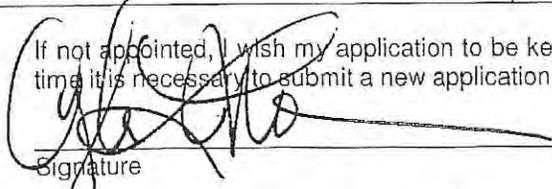


CITY OF MASON
APPLICATION FOR APPOINTMENT
CITY BOARD OR COMMISSION

Board /Commission Interest:	Spring Board of Appeals	
Name	Angela Maddox	
Address	885 Eagles Nest Ct.	
Home Phone:	Other Phone: 517-281-4695	
E-Mail:	almadd@gmail.com	
Occupation:	lobbyist	
Employer:	State of Michigan	
Business Address:	201 Townsend, Lansing	
Length of Residence Within The City of Mason:	7 years	
Education:	MPA - The George Washington Univ.	
Relevant Organizations/Affiliations (if any):	Habitat for Humanity of MI	
Relevant Employment/Volunteer Experience (if any):	Habitat for Humanity of MI	
Brief Statement As To Interest In Serving On This Board/Commission:	I'm very interested in helping the Mason community and believe I'll be a good asset to the board.	

<u>Mail Completed Application To:</u> City of Mason Office of the City Clerk P.O. Box 370 Mason, MI 48854	Preferred mailing address for agendas: <input type="checkbox"/> Home Address <input type="checkbox"/> Office Address
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If not appointed, I wish my application to be kept on file for six months. I understand after that time it is necessary to submit a new application to update my interest in serving.


 Signature

11/24/15
 Date

Applicant must be resident of the City of Mason.
 Exception: Residency is not required to serve on E.D.C., L.D.F.A., or D.D.A.

PERIOD ENDING 11/30/2015

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2015 NORMAL (ABNORMAL)	MONTH 11/30/2015 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
000.00		270,470.00	0.00	0.00	270,470.00	0.00
215.00	CLERK	6,250.00	6,462.53	131.50	(212.53)	103.40
254.00	TREASURER/FINANCE	5,108,225.00	2,866,914.74	18,168.47	2,241,310.26	56.12
271.00	FORESTRY	29,770.00	32,170.00	300.00	(2,400.00)	108.06
276.00	CEMETERY	37,200.00	11,544.00	2,225.00	25,656.00	31.03
301.00	POLICE DEPARTMENT	71,820.00	42,909.96	6,678.26	28,910.04	59.75
336.00	FIRE DEPARTMENT	174,230.00	9,254.75	2,585.85	164,975.25	5.31
528.00	REFUSE COLLECTION	355,515.00	357,837.08	0.00	(2,322.08)	100.65
747.00	COMMUNITY GARDEN	375.00	0.00	0.00	375.00	0.00
751.00	RECREATION	5,000.00	2,936.70	20.00	2,063.30	58.73
850.00	WORKERS COMPENSATION	52,645.00	35,126.00	0.00	17,519.00	66.72
TOTAL Revenues		6,111,500.00	3,365,155.76	30,109.08	2,746,344.24	55.06
Expenditures						
101.00	COUNCIL	41,570.00	22,101.99	395.23	19,468.01	53.17
172.00	ADMINISTRATOR	286,320.00	36,029.46	6,268.49	250,290.54	12.58
209.00	ASSESSING	51,295.00	20,702.23	4,118.37	30,592.77	40.36
215.00	CLERK	141,705.00	50,386.72	10,384.48	91,318.28	35.56
247.00	BOARD OF REVIEW	650.00	0.00	0.00	650.00	0.00
254.00	TREASURER/FINANCE	501,600.00	166,481.52	33,175.43	335,118.48	33.19
260.00	TECHNOLOGY	100,445.00	22,612.60	4,627.68	77,832.40	22.51
262.00	ELECTIONS	0.00	24,454.28	24,454.28	(24,454.28)	100.00
265.00	BUILDING OFFICIAL/CITY HALL	156,315.00	62,547.91	16,267.37	93,767.09	40.01
266.00	LEGAL/ATTORNEY	90,000.00	53,406.33	7,564.21	36,593.67	59.34
268.00	PARK STREET PROPERTY	41,985.00	0.00	0.00	41,985.00	0.00
269.00	PROPERTY	461,650.00	273,212.46	0.00	188,437.54	59.18
271.00	FORESTRY	77,595.00	19,273.90	1,246.90	58,321.10	24.84
272.00	ADMINISTRATIVE SERVICES	272,515.00	39,642.89	10,323.08	232,872.11	14.55
276.00	CEMETERY	198,755.00	40,957.72	8,615.63	157,797.28	20.61
305.00	POLICE ADMINISTRATION	340,520.00	118,986.03	19,530.98	221,533.97	34.94
315.00	CROSSING GUARDS	24,170.00	5,667.09	2,152.99	18,502.91	23.45
316.00	POLICE PATROLLING	1,054,400.00	376,878.37	75,232.28	677,521.63	35.74
336.00	FIRE DEPARTMENT	526,460.00	174,824.76	72,236.44	351,635.24	33.21
380.00	PLANNING/ZONING OFFICIAL	126,710.00	47,605.43	9,544.70	79,104.57	37.57
426.00	CIVIL DEFENSE	1,870.00	1,327.50	0.00	542.50	70.99
428.00	DISASTER ACCOUNT	100.00	0.00	0.00	100.00	0.00
441.00	PUBLIC SERVICES	6,000.00	1,727.80	452.39	4,272.20	28.80
447.00	ENGINEERING	300.00	0.00	0.00	300.00	0.00
448.00	STREET LIGHTING	96,860.00	34,943.04	7,468.74	61,916.96	36.08
458.00	SIDEWALK CONSTRUCTION-REPAIR	5,085.00	3,315.17	0.00	1,769.83	65.20
528.00	REFUSE COLLECTION	354,715.00	141,384.78	28,418.68	213,330.22	39.86
747.00	COMMUNITY GARDEN	680.00	42.47	0.56	637.53	6.25
756.00	PARKS AND BALL DIAMONDS	171,425.00	80,000.82	19,535.17	91,424.18	46.67
758.00	PUBLIC ART	1,000.00	0.00	0.00	1,000.00	0.00
775.00	SENIOR CITIZENS	8,085.00	3,225.00	425.00	4,860.00	39.89
790.00	LIBRARY	15,095.00	2,993.36	2,958.36	12,101.64	19.83
806.00	CHRISTMAS DECORATIONS	5,570.00	0.00	0.00	5,570.00	0.00
807.00	CABLE COMMISSION	315.00	1,200.00	1,200.00	(885.00)	380.95
808.00	PLANNING COMMISSION	2,950.00	123.51	0.00	2,826.49	4.19
850.00	WORKERS COMPENSATION	52,645.00	58,079.00	22,953.00	(5,434.00)	110.32
855.00	RETIREE BENEFITS	116,210.00	58,667.94	10,102.39	57,542.06	50.48
890.00	CONTINGENCIES	103,020.00	0.00	0.00	103,020.00	0.00
999.00	SURPLUS	674,915.00	635,976.19	224,896.22	38,938.81	94.23

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PERIOD ENDING 11/30/2015

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 11/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
TOTAL Expenditures		6,111,500.00	2,578,778.27	624,549.05	3,532,721.73	42.20
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		6,111,500.00	3,365,155.76	30,109.08	2,746,344.24	55.06
TOTAL EXPENDITURES		6,111,500.00	2,578,778.27	624,549.05	3,532,721.73	42.20
NET OF REVENUES & EXPENDITURES		0.00	786,377.49	(594,439.97)	(786,377.49)	100.00

User: MW
DB: Mason City

PERIOD ENDING 11/30/2015

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2015 NORMAL (ABNORMAL)	MONTH 11/30/2015 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREETS FUND						
Revenues						
000.00		1,327,740.00	215,058.58	74,390.55	1,112,681.42	16.20
TOTAL Revenues		1,327,740.00	215,058.58	74,390.55	1,112,681.42	16.20
Expenditures						
000.00		99,200.00	0.00	0.00	99,200.00	0.00
451.00	STREET/ROAD CONSTRUCTION	949,060.00	90,939.35	50,060.88	858,120.65	9.58
463.00	STREET MAINTENANCE	135,415.00	66,947.72	10,736.36	68,467.28	49.44
474.00	TRAFFIC SERVICES	32,675.00	2,897.66	59.17	29,777.34	8.87
478.00	WINTER MAINTENANCE	44,290.00	2,864.50	0.00	41,425.50	6.47
482.00	STREET ADMIN/GEN EXP	67,100.00	0.00	0.00	67,100.00	0.00
TOTAL Expenditures		1,327,740.00	163,649.23	60,856.41	1,164,090.77	12.33
Fund 202 - MAJOR STREETS FUND:						
TOTAL REVENUES		1,327,740.00	215,058.58	74,390.55	1,112,681.42	16.20
TOTAL EXPENDITURES		1,327,740.00	163,649.23	60,856.41	1,164,090.77	12.33
NET OF REVENUES & EXPENDITURES		0.00	51,409.35	13,534.14	(51,409.35)	100.00

User: MW

DB: Mason City

PERIOD ENDING 11/30/2015

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2015 NORMAL (ABNORMAL)	MONTH 11/30/2015 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREETS FUND						
Revenues						
000.00		685,840.00	588,446.51	216,985.20	97,393.49	85.80
TOTAL Revenues		685,840.00	588,446.51	216,985.20	97,393.49	85.80
Expenditures						
451.00	STREET/ROAD CONSTRUCTION	429,515.00	545,036.84	200,126.63	(115,521.84)	126.90
463.00	STREET MAINTENANCE	143,130.00	64,700.65	9,115.66	78,429.35	45.20
474.00	TRAFFIC SERVICES	12,400.00	668.45	47.14	11,731.55	5.39
478.00	WINTER MAINTENANCE	35,205.00	2,890.38	0.00	32,314.62	8.21
482.00	STREET ADMIN/GEN EXP	65,590.00	0.00	0.00	65,590.00	0.00
TOTAL Expenditures		685,840.00	613,296.32	209,289.43	72,543.68	89.42
Fund 203 - LOCAL STREETS FUND:						
TOTAL REVENUES		685,840.00	588,446.51	216,985.20	97,393.49	85.80
TOTAL EXPENDITURES		685,840.00	613,296.32	209,289.43	72,543.68	89.42
NET OF REVENUES & EXPENDITURES		0.00	(24,849.81)	7,695.77	24,849.81	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF MASON

PERIOD ENDING 11/30/2015

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2015 NORMAL (ABNORMAL)	MONTH 11/30/2015 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)		
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
000.00		150,150.00	44,380.66	26.26		105,769.34	29.56
TOTAL Revenues		<u>150,150.00</u>	<u>44,380.66</u>	<u>26.26</u>		<u>105,769.34</u>	<u>29.56</u>
Expenditures							
000.00		150,150.00	43,440.15	0.00		106,709.85	28.93
TOTAL Expenditures		<u>150,150.00</u>	<u>43,440.15</u>	<u>0.00</u>		<u>106,709.85</u>	<u>28.93</u>
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		150,150.00	44,380.66	26.26		105,769.34	29.56
TOTAL EXPENDITURES		<u>150,150.00</u>	<u>43,440.15</u>	<u>0.00</u>		<u>106,709.85</u>	<u>28.93</u>
NET OF REVENUES & EXPENDITURES		0.00	940.51	26.26		(940.51)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF MASON

PERIOD ENDING 11/30/2015

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2015 NORMAL (ABNORMAL)	MONTH 11/30/2015 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 250 - LOCAL DEV. FINANCE AUTHORITY						
Revenues						
000.00		313,840.00	1,421,789.24	537.64	(1,107,949.24)	453.03
TOTAL Revenues		<u>313,840.00</u>	<u>1,421,789.24</u>	<u>537.64</u>	<u>(1,107,949.24)</u>	<u>453.03</u>
Expenditures						
691.00	L.D.F.A.	313,840.00	58,074.95	4,698.18	255,765.05	18.50
TOTAL Expenditures		<u>313,840.00</u>	<u>58,074.95</u>	<u>4,698.18</u>	<u>255,765.05</u>	<u>18.50</u>
Fund 250 - LOCAL DEV. FINANCE AUTHORITY:						
TOTAL REVENUES		313,840.00	1,421,789.24	537.64	(1,107,949.24)	453.03
TOTAL EXPENDITURES		313,840.00	58,074.95	4,698.18	255,765.05	18.50
NET OF REVENUES & EXPENDITURES		0.00	1,363,714.29	(4,160.54)	(1,363,714.29)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF MASON

PERIOD ENDING 11/30/2015

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	11/30/2015 NORMAL (ABNORMAL)	MONTH 11/30/2015 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 297 - ECONOMIC DEVELOPMENT COMM.						
Revenues						
000.00		40.00	17.72	3.57	22.28	44.30
TOTAL Revenues		40.00	17.72	3.57	22.28	44.30
Expenditures						
000.00		40.00	0.00	0.00	40.00	0.00
TOTAL Expenditures		40.00	0.00	0.00	40.00	0.00
Fund 297 - ECONOMIC DEVELOPMENT COMM.:						
TOTAL REVENUES		40.00	17.72	3.57	22.28	44.30
TOTAL EXPENDITURES		40.00	0.00	0.00	40.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	17.72	3.57	(17.72)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF MASON

PERIOD ENDING 11/30/2015

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2015 NORMAL (ABNORMAL)	MONTH 11/30/2015 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 401 - CAPITAL IMPROVEMENT FUND						
Revenues						
000.00		131,615.00	68,391.55	2,812.50	63,223.45	51.96
TOTAL Revenues		<u>131,615.00</u>	<u>68,391.55</u>	<u>2,812.50</u>	<u>63,223.45</u>	<u>51.96</u>
Expenditures						
000.00		131,615.00	85,932.32	76,667.60	45,682.68	65.29
TOTAL Expenditures		<u>131,615.00</u>	<u>85,932.32</u>	<u>76,667.60</u>	<u>45,682.68</u>	<u>65.29</u>
Fund 401 - CAPITAL IMPROVEMENT FUND:						
TOTAL REVENUES		131,615.00	68,391.55	2,812.50	63,223.45	51.96
TOTAL EXPENDITURES		131,615.00	85,932.32	76,667.60	45,682.68	65.29
NET OF REVENUES & EXPENDITURES		0.00	(17,540.77)	(73,855.10)	17,540.77	100.00

PERIOD ENDING 11/30/2015

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2015 NORMAL (ABNORMAL)	MONTH 11/30/2015 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 592 - WATER/SEWER FUND						
Revenues						
000.00		5,255,285.00	1,285,743.49	252,162.28	3,969,541.51	24.47
TOTAL Revenues		5,255,285.00	1,285,743.49	252,162.28	3,969,541.51	24.47
Expenditures						
545.00	WATER & SEWER ADMINISTRATION	121,535.00	52,409.27	10,671.52	69,125.73	43.12
546.00	SEWER IMPROVEMENT	41,010.00	0.00	0.00	41,010.00	0.00
548.00	SEWER MAINTENANCE	142,850.00	175,311.35	22,617.02	(32,461.35)	122.72
555.00	WASTEWATER TREATMENT PLANT	2,492,485.00	315,147.54	102,827.64	2,177,337.46	12.64
556.00	WATER MAINTENANCE	413,855.00	142,360.18	28,383.66	271,494.82	34.40
557.00	STORM SEWER PROGRAM	18,495.00	0.00	0.00	18,495.00	0.00
558.00	WATER IMPROVEMENT	501,885.00	415,055.47	3,326.96	86,829.53	82.70
559.00	WATER TREATMENT PLANT	858,170.00	192,113.09	32,592.63	666,056.91	22.39
566.00	ALLOWANCE FOR DEPRECIATION	665,000.00	0.00	0.00	665,000.00	0.00
TOTAL Expenditures		5,255,285.00	1,292,396.90	200,419.43	3,962,888.10	24.59
Fund 592 - WATER/SEWER FUND:						
TOTAL REVENUES		5,255,285.00	1,285,743.49	252,162.28	3,969,541.51	24.47
TOTAL EXPENDITURES		5,255,285.00	1,292,396.90	200,419.43	3,962,888.10	24.59
NET OF REVENUES & EXPENDITURES		0.00	(6,653.41)	51,742.85	6,653.41	100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF MASON

PERIOD ENDING 11/30/2015

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 11/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 612 - MASON BUILDING AUTHORITY						
Revenues						
000.00		276,265.00	33,556.55	0.02	242,708.45	12.15
TOTAL Revenues		<u>276,265.00</u>	<u>33,556.55</u>	<u>0.02</u>	<u>242,708.45</u>	<u>12.15</u>
Expenditures						
000.00		276,265.00	33,556.25	0.00	242,708.75	12.15
TOTAL Expenditures		<u>276,265.00</u>	<u>33,556.25</u>	<u>0.00</u>	<u>242,708.75</u>	<u>12.15</u>
Fund 612 - MASON BUILDING AUTHORITY:						
TOTAL REVENUES		276,265.00	33,556.55	0.02	242,708.45	12.15
TOTAL EXPENDITURES		276,265.00	33,556.25	0.00	242,708.75	12.15
NET OF REVENUES & EXPENDITURES		0.00	0.30	0.02	(0.30)	100.00

PERIOD ENDING 11/30/2015

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2015 (NORMAL (ABNORMAL))	MONTH 11/30/2015 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 661 - MOTOR VEHICLE POOL						
Revenues						
000.00		499,930.00	72,469.34	29,583.62	427,460.66	14.50
TOTAL Revenues		499,930.00	72,469.34	29,583.62	427,460.66	14.50
Expenditures						
567.00	SHOP & BLDG. MAINTENANCE	47,915.00	3,899.52	150.11	44,015.48	8.14
568.00	EQUIPMENT MAINTENANCE	180,825.00	74,918.81	12,823.81	105,906.19	41.43
901.00	EQUIPMENT-CAPITAL OUTLAY	271,190.00	2,922.18	2,353.37	268,267.82	1.08
TOTAL Expenditures		499,930.00	81,740.51	15,327.29	418,189.49	16.35
Fund 661 - MOTOR VEHICLE POOL:						
TOTAL REVENUES		499,930.00	72,469.34	29,583.62	427,460.66	14.50
TOTAL EXPENDITURES		499,930.00	81,740.51	15,327.29	418,189.49	16.35
NET OF REVENUES & EXPENDITURES		0.00	(9,271.17)	14,256.33	9,271.17	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF MASON

PERIOD ENDING 11/30/2015

GL NUMBER	DESCRIPTION	2015-16		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED	
		AMENDED BUDGET	NORMAL	11/30/2015 (ABNORMAL)	MONTH 11/30/2015 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE		
Fund 702 - RAYNER BOND FUND										
Revenues										
000.00		60,950.00		5,835.77		1,908.45		55,114.23		9.57
TOTAL Revenues		<u>60,950.00</u>		<u>5,835.77</u>		<u>1,908.45</u>		<u>55,114.23</u>		<u>9.57</u>
Expenditures										
000.00		60,950.00		49,734.62		1,307.50		11,215.38		81.60
TOTAL Expenditures		<u>60,950.00</u>		<u>49,734.62</u>		<u>1,307.50</u>		<u>11,215.38</u>		<u>81.60</u>
Fund 702 - RAYNER BOND FUND:										
TOTAL REVENUES		60,950.00		5,835.77		1,908.45		55,114.23		9.57
TOTAL EXPENDITURES		<u>60,950.00</u>		<u>49,734.62</u>		<u>1,307.50</u>		<u>11,215.38</u>		<u>81.60</u>
NET OF REVENUES & EXPENDITURES		0.00		(43,898.85)		600.95		43,898.85		100.00

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PERIOD ENDING 11/30/2015

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 11/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 711 - CEMETERY TRUST FUND						
Revenues						
000.00		4,175.00	1,476.13	412.46	2,698.87	35.36
TOTAL Revenues		<u>4,175.00</u>	<u>1,476.13</u>	<u>412.46</u>	<u>2,698.87</u>	<u>35.36</u>
Expenditures						
000.00		4,175.00	0.00	0.00	4,175.00	0.00
TOTAL Expenditures		<u>4,175.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,175.00</u>	<u>0.00</u>
Fund 711 - CEMETERY TRUST FUND:						
TOTAL REVENUES		4,175.00	1,476.13	412.46	2,698.87	35.36
TOTAL EXPENDITURES		<u>4,175.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,175.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES		0.00	1,476.13	412.46	(1,476.13)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF MASON

PERIOD ENDING 11/30/2015

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2015 (NORMAL (ABNORMAL))	MONTH 11/30/2015 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 812 - SPECIAL ASSESSMENT FUND						
Revenues						
000.00		161,095.00	34,386.72	90.98	126,708.28	21.35
TOTAL Revenues		161,095.00	34,386.72	90.98	126,708.28	21.35
Expenditures						
000.00		161,095.00	56,968.75	0.00	104,126.25	35.36
TOTAL Expenditures		161,095.00	56,968.75	0.00	104,126.25	35.36
Fund 812 - SPECIAL ASSESSMENT FUND:						
TOTAL REVENUES		161,095.00	34,386.72	90.98	126,708.28	21.35
TOTAL EXPENDITURES		161,095.00	56,968.75	0.00	104,126.25	35.36
NET OF REVENUES & EXPENDITURES		0.00	(22,582.03)	90.98	22,582.03	100.00
TOTAL REVENUES - ALL FUNDS						
		14,978,425.00	7,136,708.02	609,022.61	7,841,716.98	47.65
TOTAL EXPENDITURES - ALL FUNDS						
		14,978,425.00	5,057,568.27	1,193,114.89	9,920,856.73	33.77
NET OF REVENUES & EXPENDITURES		0.00	2,079,139.75	(584,092.28)	(2,079,139.75)	100.00

City of Mason

201 W. Ash St.
P.O. Box 370
Mason, MI 48854-0370
www.mason.mi.us



City Hall 517 676-9155
Police 517 676-2458
Fax 517 676-1330
TDD 1-800-649-3777

MEMORANDUM

TO: Mayor and City Council, City of Mason
Deb Stuart, City Administrator as of January 1, 2016

FROM: Patrick M. Price *PMP*
Acting City Administrator

DATE: December 21, 2015

RE: MML Seminar – Tabled on December 7, 2015 to Be Brought Before Council on
December 21, 2015

At the last council meeting, the Mayor and Council discussed the possibility of having the Michigan Municipal League provide a presentation referred to as “Manager Goal Setting and Evaluation.” The MML normally charges approximately \$3,600 for this presentation; however, they are willing to reduce their fees if the Council wishes to narrow the scope of said presentation. Mayor Waltz offered, time permitting, to discuss this matter with an MML representative. If the Mayor has not been able to contact the MML representative, this matter should again be tabled to a date certain.

PMP/meg

City of Mason

201 W. Ash St.
P.O. Box 370
Mason, MI 48854-0370
www.mason.mi.us



City Hall 517 676-9155
Police 517 676-2458
Fax 517 676-1330
TDD 1-800-649-3777

MEMORANDUM

TO: Mayor and City Council, City of Mason
Deb Stuart, City Administrator as of January 1, 2016

FROM: Patrick M. Price *PMP*
Acting City Administrator

DATE: December 21, 2015

RE: Renewable Energy

At the last Council meeting, Christine Carmichael, 519 S. Rogers Street, spoke of the Great Lakes Renewable Energy Association (GLREA) and its benefits. Mayor Pro Tem Brown asked that I make contact with said Association to see if the City may be interested in pursuing additional information. Attached herewith is an email I received from David Haywood, Planning and Zoning Director, stating that he had talked with Mr. Dave Konkle, GLREA, and provided me with what the Association offers. If the Council is interested in pursuing this further, I will have Mr. Haywood learn more details of everything involved and report back to the new Administrator, Deb Stuart. She, in turn, can discuss this further with the Council.

Attachment: as
PMP/meg

From: **David Haywood** davidh@mason.mi.us
Subject: Community Solar
Date: Today at 11:24 AM
To: Pat Price patp@mason.mi.us

Hi Pat,

I spoke with Dave Konkle of Great Lakes Renewable Energy Association today and learned a bit about Community Solar. Community Solar is a concept of private "community" investment in solar array that will power any public or private facility. This is all done with the electricity "behind the meter", meaning that the power is never sent or distributed to Consumers. It is generated privately for private use. It is basically a membership/share's driven benefit. A member pays a monthly fee for energy at a lower fixed rate. Supposedly it is a cheaper means of energy, but not much. Also it is a way to generate "green/renewable" energy and be in control of the costs. It sounds like a perfect match for large surface area structures like parking structures, churches, schools, golf course, etc.

I am available if you would like to discuss this in more detail. Let me know if you'd like a report to Council or if you'd like someone from GLREA to attend.

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MEMORANDUM

TO: Mayor and City Council, City of Mason
Deb Stuart, City Administrator as of January 1, 2016

FROM: Patrick M. Price *PMP*
Acting City Administrator

DATE: December 21, 2015

RE: Bids Due

I wish to advise the City Council that the City will be receiving bids for both the 2016-17 Street Capital Maintenance Program and the Wastewater Treatment Plant Phase 1 (Entrance Works) on or about February 9, 2016. Further, I wish to advise the Council that the preliminary intention was to renovate and improve the existing entrance works which are located at the northeast portion of the WWTP property. However, the City engineers for this project, Prein&Newhof, Grand Rapids, Michigan, suggested that the City consider placing a new entrance works at the southeast portion of the property. This proposal was based on two (2) benefits:

- (1) It would open up the WWTP property for phases 2, 3, and 4; and
- (2) The entrance works would have a higher elevation and not be in the flood plain.

I advised Prein&Newhof that they should prepare the bid documents with the southeast proposal to be bid as an alternate. However, we have recently been advised that the MDEQ will not permit the City to use the present head works due to its location within the flood plain. Therefore, it appears that the City has no choice but to use the southeast portion of the WWTP property. The estimated cost of construction, including engineering, contingencies, and financing costs, is \$2,500,000. The Council will recall that we did receive a grant in the amount of \$500,000 for this project. I intend to follow up on this project with Deb Stuart.

PMP/meg