CITY OF MASON

201 West Ash Street
Mason MI 48854-0370

City Hall 517-676-9155
Fax 517-676-1330

CITY COUNCIL MEETING – COUNCIL CHAMBER
January 4, 2016
7:30 p.m.

Agenda

1. Call to Order
2. Roll Call
3. Pledge of Allegiance and Invocation
4. Announcements
5. People from the Floor
6. Presentations
7. Consent Agenda
   A. Approval of Minutes
      - Regular Council Meeting: December 21, 2015
   B. Approval of Bills
8. Regular Business
   A. Resolution – Approve Award of Ash Street Well Rehabilitation to Northern Pump & Well
   B. Resolution – Establishment of City Council and Planning Commission Meeting Dates for the Year 2016
9. Unfinished Business
10. New Business
11. Correspondence
12. Liaison Reports
13. Councilmember Reports
14. Administrator's Report
    A. Twenty-year Capital Maintenance Program
    B. West Columbia Street Sidewalk
    C. Presence at Council Meeting
    D. Food Truck Ordinance
15. Adjournment

CITY OF MASON
REGULAR CITY COUNCIL MEETING
MINUTES OF DECEMBER 21, 2015

Mayor Waltz called the meeting to order at 7:30 p.m. in the Council Chambers at 201 West Ash Street, Mason, Michigan, 48854.

Present:	Councilmembers: Brown, Bruno, Clark, Droscha, Ferris, Mulvany, Waltz
Absent:	Councilmember: None
Also present:	Patrick M. Price, Acting City Administrator
	Deborah J. Cwiertniewicz, City Clerk
	Deborah S. Stuart, City Administrator as of January 1, 2016

CITY OF MASON FIRE DEPARTMENT HONOR GUARD

All those in attendance rose for the presentation of the colors. The City of Mason Fire Department Honor Guard entered the meeting, escorted by two Mason Police Department officers. Two honor guards unfolded and presented the flag while the Pledge of Allegiance was recited. Council Member Clark offered the invocation, concluding with the words of Linus Van Pelt.

Mayor Waltz invited Council and city staff to move to the front of the dais for a brief ceremony to dedicate the flag. He stated that Mason was incorporated on March 9, 1865. On March 9, 2015, 150 years later, this flag was flown over our nation's capitol. On April 6, 2015, the flag was presented to the City of Mason by the Congressman Bishop and his staff and accompanied by a certificate the Mayor read. Mayor Pro Tem Brown, Sesquicentennial Chairperson, commented on events that commemorated the year.

The color guard folded the flag and presented it to Mayor Waltz, who placed it in a shadow box. He presented the flag and certificate to Acting City Administrator for placing in a place of honor at City Hall. At this time, Mayor Waltz and City Council presented Mr. Price with a commemorative appreciation gift acknowledging his service for the second half of the sesquicentennial year in his role as city administrator.

Mayor Waltz thanked the Mason Fire Department Honor Guard, Mason Police Department escorts, Congressman Bishop's office for the gift of the flag, and the Mason Area Chamber of Commerce for providing the shadow box.

ANNOUNCEMENTS

None.

PEOPLE FROM THE FLOOR

None.

PRESENTATIONS

Police Chief John Stressman Introducing Kevin Bradley and Michael Johnson Newly Appointed Reserve Officers

Chief of Police Stressman commented on the re-instated Reserved Officer Program that was terminated 2004. He stated that the allocated funds were available for the program once again.

Oath of Office – Reserve Officers
City Clerk Cwiertniewicz administered the oath of office to Mr. Kevin Bradley and Mr. Michael Johnson.

Administrator Price stated that Mr. Johnson's mother, Jacqui Johnson, was honored as "2015 Employee of the Year."

CONSENT AGENDA

MOTION by Brown, second by Droscha,
to approve the Consent Agenda as follows:

A. Approval of Minutes
   - Regular Council Meeting: December 7, 2015
B. Approval of Bills: $66,045.68

MOTION APPROVED

REGULAR BUSINESS

Resolution – Approval of Award of Ash Street Well Rehabilitation to Northern Pump & Well

MOTION by Droscha, second by Ferris,
to consider City Council Resolution, Approval of Award of Ash Street Well Rehabilitation to Northern Pump & Well read.
MOTION APPROVED

Introduced by Clark, second by Bruno, City Council Resolution – Approval of Award of Ash Street Well Rehabilitation to Northern Pump & Well.

Discussion was held that it was not clear whether payment had been made for the evaluation work done by Northern Pump & Well or if it were included in the total cost for the project.

MOTION by Bruno, second by Droscha,
to table City Council Resolution, Approval of Award of Ash Street Well Rehabilitation to Northern Pump & Well, to the next regular City Council meeting to obtain clarification on whether there is an outstanding amount due to Layne Christianson, which would therefore exceed the low bid amount being considered.
MOTION APPROVED

Resolution – Rejecting the Determination of Compensation for Elected Officials in the City of Mason

Scott Preadmore, Local Officer's Compensation Commission (LOCC) member, spoke regarding the manner of determination used by the Commission. It was explained that the raise in compensation would be for the officials elected to serve the 2017-2019 term of office.

MOTION by Clark, second by Droscha,
to consider City Council Resolution – Rejecting the Determination of Compensation for Elected Officials in the City of Mason, read.
MOTION APPROVED

Introduced by Clark, seconded by Bruno, City Council Resolution, Rejecting the Determination of Compensation for Elected Officials in the City of Mason.

A brief discussion was held in favor of accepting the salary determination. It was also discussed that the salary for the office of councilmember was not an incentive, nor is it intended to be.

CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2015-54
A RESOLUTION REJECTING THE DETERMINATION OF COMPENSATION FOR ELECTED OFFICIALS IN THE CITY OF MASON
December 21, 2015

WHEREAS, the Local Officers Compensation Commission (LOCC) is established under the authority of Michigan Complied Laws section 115.5c; and

WHEREAS, the LOCC meets every odd numbered year to determine compensation for elected officials; and

WHEREAS, the LOCC met in a public meeting on December 10th, 2015; and

WHEREAS, the LOCC determination of compensation is as follows:

- City Council Member - $60 per meeting
- Mayor - $70 per meeting; and

WHEREAS, the LOCC determined that the annual budgeted amount for City Council compensation shall not exceed $15,000; and

WHEREAS, pursuant to Mason City Charter, Section 5.6, the compensation of any elective officer shall not be increased or decreased from the time of his/her election until the end of the term of office for which he/she was elected; and

WHEREAS, the compensation determination of the LOCC shall be final unless rejected by resolutions adopted by 2/3 of the members of City Council.

NOW BE IT HEREBY RESOLVED, that the Mason City Council, rejects the determination of compensation of the Local Officers Compensation Commission.

Yes (6) Bruno, Brown, Clark, Droscha, Ferris, Mulvany, Waltz
No (1) Mulvany

RESOLUTION APPROVED

Resolution – 2016 Sidewalk Special Assessment Resolution No. 1, Project 2016-1 and 2016 Sidewalk Special Assessment Resolution No. 2, Project 2016-1

MOTION by Brown, second by Droscha,
to consider 2016 Sidewalk Special Assessment Resolution No. 1, Project 2016-1 and 2016 Sidewalk Special Assessment Resolution No. 2, Project 2016-1,read.
MOTION APPROVED

Introduced by Bruno, seconded by Clark, 2016 Sidewalk Special Assessment Resolution No. 1, Project 2016-1 and 2016 Sidewalk Special Assessment Resolution No. 2, Project 2016-1

CITY OF MASON
2016 SIDEWALK IMPROVEMENTS
SPECIAL ASSESSMENT RESOLUTION NO. 1
PROJECT NO. 2016-1
December 21, 2015

WHEREAS, upon its own motion and without petition, the City Council of the City of Mason desires to be advised of the feasibility of certain sidewalk improvements within the City, generally described as follows:

The installation of sidewalks and related improvements, and/or the replacement of sidewalk in the

public right-of-way of the following properties and along and adjacent to the following streets: V/L Cedar St, Hartwell Terrace, 201 E Ash, 306 E Ash, 314 E Ash, 315 E Ash, 322 E Ash, 323 E Ash, 328 E Ash, 333 E Ash, 400 E Ash, 403 E Ash, 405 E Ash, 423 E Ash, 430-432 E Ash, 435 E Ash, 438 E Ash, 522 E Ash, 534 E Ash, 540 E Ash, 544 E Ash, 549 E Ash, 621 E Ash, 625 E Ash, 703 E Ash, 715 E Ash, 732 E Ash, 739 E Ash, 759 E Ash, 809 E Ash, 819 E Ash, 831 E Ash, 837 E Ash, 755-757 W Ash, 803 W Ash, 809 W Ash, 624 S Barnes, 625 S Barnes, 702 S Barnes, 1100 S Cedar, 1103 S Cedar, 100-102 E Cherry, 122 E Cherry, 126 E Cherry, 210 E Cherry, 223 E Cherry, 226 E Cherry, 227 E Cherry, 232 E Cherry, 615 S Jefferson, 144 W Kipp, 216 W Kipp, 1010 S Lansing, 216 E Oak, 305 E Oak, 401 Peachtree, 405 S Rogers, 415 S Rogers, 518 S Rogers, 519 S Rogers, 703 S Rogers, 316 Walnut; and

WHEREAS, an estimate of the expenses of the Project and engineering drawings must be made, and the proposed special assessment district therefore must be determined.

NOW THEREFORE BE IT RESOLVED, that

1) The City Council does hereby tentatively declare its intention to proceed with the Project;

2) The City Administrator and/or Treasurer are hereby ordered to cause plans showing the Project, the location thereof, the proposed special assessment district, and estimates of the cost of the Project, to be prepared by Wolverine Engineers and Surveyors, Inc., Mason, Michigan;

3) The City Administrator, when the engineering plans and estimates for the Project are completed, is ordered to file same with the City Clerk, and said plans and estimates shall be made available for public inspection;

4) The City Administrator and/or Treasurer are hereby further authorized to proceed with all other necessary actions to initiate the Project;

5) All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be, and the same are, hereby rescinded.

RESOLUTION APPROVED

CITY OF MASON
2016 SIDEWALK IMPROVEMENTS
SPECIAL ASSESSMENT RESOLUTION NO. 2
PROJECT NO. 2016-1
December 21, 2015

WHEREAS, the City Council has ordered plans and estimates of costs of certain sidewalk improvements described more specifically below, to be made; and

WHEREAS, the City Council of the City of Mason, deems it advisable and necessary for the public health, safety and welfare of the City and its inhabitants to carry out the following generally described sidewalk improvement project:.

The installation of sidewalks and related improvements, and/or replacement of sidewalk in the public right-of-way of the following properties and along and adjacent to the following streets: V/L Cedar St, Hartwell Terrace, 201 E Ash, 306 E Ash, 314 E Ash, 315 E Ash, 322 E Ash, 323 E Ash, 328 E Ash, 333 E Ash, 400 E Ash, 403 E Ash, 405 E Ash, 423 E Ash, 430-432 E Ash, 435 E Ash, 438 E Ash, 522 E Ash, 534 E Ash, 540 E Ash, 544 E Ash, 549 E Ash, 621 E Ash, 625 E Ash, 703 E Ash, 715 E Ash, 732 E Ash, 739 E Ash, 759 E Ash, 809 E Ash, 819 E Ash, 831 E Ash, 837 E Ash, 755-757 W Ash, 803 W Ash, 809 W Ash, 624 S Barnes, 625 S Barnes, 702 S Barnes, 1100 S Cedar, 1103 S Cedar, 100-102 E Cherry, 122 E Cherry, 126 E Cherry, 210 E Cherry, 223 E Cherry, 226 E Cherry, 227 E Cherry, 232 E Cherry, 615 S Jefferson, 144 W Kipp, 216 W Kipp, 1010 S Lansing, 216 E Oak, 305 E Oak, 401 Peachtree, 405 S Rogers, 415 S Rogers, 518 S Rogers, 519 S Rogers, 703 S Rogers, and 316 Walnut;

Further, the City Council deems it advisable to defray all or a portion of the cost of the Project through special assessments assessed against the properties specially benefited thereby; and

WHEREAS, the City Council desires to proceed further with the Project.

NOW THEREFORE BE IT RESOLVED, that:

1) The City Council tentatively declares its intention to proceed with the Project as generally described above, and to defray all or a portion of the cost thereof by special assessments against the properties specially benefited thereby in the proposed sidewalk improvement special assessment district;

2) There is hereby tentatively designated a special assessment district against which all or a portion of the costs of the Project are to be assessed, consisting of the lots and parcels of land described in **Exhibit A,** attached hereto and made a part hereof by reference;

3) The City Council shall meet at a regular meeting in the City Hall, 201 West Ash Street, Mason, Michigan 48854, on Monday, the 18th day of January, 2016 at 7:30 p.m., at which time and place the City Council will hear any objections to the Project and to the proposed special assessment district therefore;

4) The City Clerk is hereby ordered to cause notice of such hearing to be made to the owners of the lots and parcels of land described in **Exhibit A,** attached hereto and made a part hereof by reference, pursuant to Section 66-4 of the Mason Code and the provisions of the City Charter. Said notice shall be in substantially the following form:

NOTICE OF HEARING

CITY OF MASON
INGHAM COUNTY, MICHIGAN

NOTICE OF PUBLIC HEARING ON THE
SPECIAL ASSESSMENT ROLL FOR THE
SIDEWALK IMPROVEMENTS
SPECIAL ASSESSMENT PROJECT NO. 2016-1

TO THE RESIDENTS AND PROPERTY OWNERS OF THE CITY OF MASON, INGHAM COUNTY, MICHIGAN, the owners of the land described below within the proposed Sidewalk Special Assessment District 2016-1, and any other interested persons:

PLEASE TAKE NOTICE that the City Council of the City of Mason, acting on its own initiative, proposes to make the following generally-described sidewalk improvements with respect to the proposed Sidewalk Improvement Special Assessment District-Project 2016-1:

The installation of sidewalks and related improvements, and/or replacement of sidewalk in the public right-of-way of the following properties and along and adjacent to the following streets:
V/L Cedar St, Hartwell Terrace, 201 E Ash, 306 E Ash, 314 E Ash, 315 E Ash, 322 E Ash, 323 E Ash, 328 E Ash, 333 E Ash, 400 E Ash, 403 E Ash, 405 E Ash, 423 E Ash, 430-432 E Ash, 435 E Ash, 438 E Ash, 522 E Ash, 534 E Ash, 540 E Ash, 544 E Ash, 549 E Ash, 621 E Ash, 625 E Ash, 703 E Ash, 715 E Ash, 732 E Ash, 739 E Ash, 759 E Ash, 809 E Ash, 819 E Ash, 831 E Ash, 837 E Ash, 755-757 W Ash, 803 W Ash, 809 W Ash, 624 S Barnes, 625 S Barnes, 702 S Barnes, 1100 S Cedar, 1103 S Cedar, 100-102 E Cherry, 122 E Cherry, 126 E Cherry, 210 E Cherry, 223 E Cherry, 226 E Cherry, 227 E Cherry, 232 E Cherry, 615 S Jefferson, 144 W Kipp, 216 W Kipp, 1010 S Lansing, 216 E Oak, 305 E Oak, 401 Peachtree, 405 S Rogers, 415 S Rogers, 518 S Rogers, 519 S Rogers, 703 S Rogers, and 316 Walnut;

TAKE FURTHER NOTICE that the City Council will meet on Monday, the 18th day of January 2016, at 7:30, p.m., in the City Hall, 201 West Ash Street, Mason, Michigan 48854, for the purpose of hearing any objections to the proposed sidewalk improvement project and the proposed special assessment district therefore.

Appearance and protest at the hearing, in person or in writing, are required in order to appeal the action of the City Council in approving the proposed sidewalk improvement project, the special assessment district or the amount of the special assessment to the state tax tribunal. A property owner or party in interest, or his or her agent, may appear in person at the hearing to protest the special assessment proceedings or may file his or her appearance and protest by letter and his or her personal appearance will not be required. The owner or any person having an interest in the real

property who protests in person or in writing at the hearing may file a written appeal of a special assessment with the state tax tribunal within 35 days of the date the special assessment roll is confirmed by the City Council.

Further information regarding the street and sidewalk improvement special assessment project is available at the City Clerk's offices, City Hall, 201 West Ash Street, Mason, Michigan 48854.

Dated: December 21, 2015

Deborah Cwiertniewicz, City Clerk
City of Mason
Ingham County, Michigan

5) All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be, and the same are, hereby rescinded.

RESOLUTION APPROVED

Resolution – Accepting the Transfer of Parcel Nos. 33-19-10-05-252-001, 33-19-10-05-252-009 and 33-19-10-08-151-006

A brief discussion was held regarding diseased Ash trees on the parcels considered for acceptance by the City.

MOTION by Droscha, second by Brown,
to consider City Council Resolution, Accepting the Transfer of Parcel Nos. 33-19-10-05-252-001, 33-19-10-05-252-009 and 33-19-10-08-151-006, read.
MOTION APPROVED

Introduced by Clark, seconded by Bruno, City Council Resolution, Accepting the Transfer of Parcel Nos. 33-19-10-05-252-001, 33-19-10-05-252-009 and 33-19-10-08-151-006.

CITY OF MASON
CITY COUNCIL RESOLUTION NO 2015-55
RESOLUTION ACCEPTING THE TRANSFER OF PARCEL NOS. 33-19-10-05-252-001, 33-19-10-05-252-009 AND 33-19-10-08-151-006
December 21, 2015

WHEREAS, Public Act 123 of 1999, hereinafter sometimes referred to as the "Act", established an expedited process whereby property on which taxes have not been paid could be sold for unpaid taxes; and

WHEREAS, the Act creates a series of stages through which a property on which the taxes have not been paid must pass before that property can be sold; and

WHEREAS, the Act allowed each county in the State of Michigan to decide whether its treasurer or the State of Michigan would act as the governmental entity responsible for overseeing the stages through which a property on which the taxes have not been paid must pass before the property is sold; and

WHEREAS, the Act refers to the governmental entity responsible for overseeing the stages through which a property on which the taxes have not been paid must pass before the property is sold as the foreclosing governmental unit; and

WHEREAS, pursuant to a concurring resolution of the County Board of Commissioners, the Treasurer of Ingham, (hereinafter referred to as the "Treasurer"), is the foreclosing governmental unit under the Act with authority to take all actions, judicial or otherwise, required under the Act in order to sell property on which taxes have not been paid in Ingham County; and

WHEREAS, one of the stages through which a property on which the taxes have not been paid must pass before the property is sold in foreclosure; and

WHEREAS, pursuant to the Act fee simple title to a property on which the Treasurer has foreclosed vests in the Treasurer effective on the March 31 immediately succeeding the hearing for uncontested cases or 10 days after the conclusion of the hearing for contested cases, and

WHEREAS, the Act proscribes how the Treasurer is to dispose of property obtained by foreclosure; and

WHEREAS, the Act requires that the Treasurer give a list to the Clerk of Mason which list shall contain all the property in that city, village, township on which the Treasurer has foreclosed that has not been sold prior to December 1 of the year in which it is foreclosed upon; and
WHEREAS, the property for the current year is as follows:

Tax Parcel No. 33-19-10-05-252-001
Tax Parcel No. 33-19-10-05-252-009
Tax Parcel No. 33-19-10-08-151-006

WHEREAS, unless the City of Mason objects in writing, the Act requires the Treasurer to transfer to that City fee simple title to the property on that list; and

WHEREAS, the City of Mason may, in the future, receive from the Treasurer a list of property that will be transferred to it if it does not object; and

WHEREAS, the City of Mason wishes to obtain from the Treasurer the aforementioned properties upon which the Treasurer may foreclose.

NOW THEREFORE BE IT RESOLVED, that the City of Mason wishes to exercise its option under the Act to accept the transfer of these properties foreclosed upon by the Treasurer but not sold.

RESOLUTION APPROVED

Resolution – Approve Mayoral Appointments to City Boards and Commissions

MOTION by Droscha, second by Brown,
to consider City Council Resolutions, Approve Mayoral Appointments to City Boards and Commissions, and City Council Appointments to City Boards and Commissions read.
MOTION APPROVED

Clark stated concern regarding the non-resident Planning Commission position held by Mr. Ed Reeser. He feels that Mr. Reeser has been an excellent member on the Planning Commission, and has served for a number of years. However, Mr. Reeser moved to Dansville more than a year ago. Clark felt that an interested resident may be able to better serve the interests of the city as well as giving a resident an opportunity to serve. Clark stated that he would feel differently about it if Mr. Reeser lived in a neighboring township that the City collaborated with often. Finally, he stated that it is a disservice in disallowing an interested resident the opportunity to serve on the Planning Commission. Mulvany agreed in that the Planning Commission has been a place of training those interested in running for Council. Bruno agreed that a resident should have the opportunity to serve.

Brown stated that Mr. Reeser's leadership warrants his reappointment. He is an asset and pivotal to how the commission operates and functions. His meetings are effective. The topics are broad and everyone is allowed to contribute to the discussion. Mr. Reeser is a special circumstance because he has lived in Mason for many years and served on the Planning Commission for several years. Waltz stated that Mr. Reeser was a life-long resident, graduating from Mason High School, until he moved to Dansville. He has served on the Planning Commission since 2002, most of that as Chairperson. Waltz stated that he is not that recently removed from the City that this is something to take issue with at this time. In the file of Planning Commission applicants, there was only one valid applicant. Therefore he thought that Mr. Reeser made sense for the next three-year term. He ended by saying that it is good to have solid leadership at this time.

Introduced by Bruno, seconded by Clark, City Council Resolution – Mayoral Appointments to City

Boards and Commissions; and City Council Resolution – City Council Appointments to City Boards and Commissions.

CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2015-56
MAYORAL APPOINTMENTS TO CITY BOARDS AND COMMISSIONS
December 21, 2015

BE IT HEREBY RESOLVED, that the Mayor, with confirmation by the City Council, does hereby make the following appointments/reappointments to the specified boards and commissions of the city and that each term shall commence January 1, 2015 and expire on December 31 of the year noted.

Building Code & Sign Board	Gordon Wilson	2018
	Jettie Fientuch	2018
Board of Ethics	Margo Burrage	2018
	Harry Warner	2017
Downtown Development Authority	Brian Rasdale	2019
Historic District Commission	Rebecca Clinton	2018
	Rita Vogel	2018
Local Officers Compensation Commission	Margo Burrage	2020
Planning Commission	Ed Reeser	2018
	John Sabbadin	2018
	Lori Hagle	2018
Tree Commission	Brenda Hershberger	2018
	Jason Darling	2018

Yes (5) Brown, Droscha, Ferris, Mulvany, Waltz
No (2) Bruno, Clark

RESOLUTION APPROVED

CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2015 - 57
CITY COUNCIL APPOINTMENTS TO CITY BOARDS AND COMMISSIONS
December 21, 2015

BE IT HEREBY RESOLVED, that the City Council of the City of Mason does hereby make the following appointments/reappointments to the specified boards and commissions of the City and that each term shall commence January 1, 2016 and expire on December 31 of the year noted:

Board of Review	Gail Rouhier	2018
Building Authority	Kelly Merritt	2017
Cemetery Board	Kendra Sabbadin	2018
Election Commission	Marlon Brown	2016
Local Development Finance Authority	Mark Howe	2019
Utility Rate Study Committee	Jeff Shattuck	2018
	Angela Madden	2018
	Lori Hagle (filling an unexpired term)	2016

Zoning Board of Appeals	Angela Madden	2018
	Scott Akerson	2018
	Jerry Schaffer (alternate member)	2018

Yes (5) Brown, Droscha, Ferris, Mulvany, Waltz
No (2) Bruno, Clark

RESOLUTION APPROVED

UNFINISHED BUSINESS
City Clerk Cwiertniewicz was asked to provide an update on the proposed Food Truck Ordinance at the next regular meeting.

NEW BUSINESS
It was discussed that Great Lakes Engineering has completed the Columbia Street survey. It will be presented at a Council meeting in the near future. Also, concern was expressed that Kerns Street may need improvements prior to the 2018 street improvements.

CORRESPONDENCE
All correspondence was distributed.

LIAISON REPORTS
- Mulvany informed Council regarding Historic District Commission business.
- Brown informed Council regarding Planning Commission business.
- Ferris informed Council that there is still time to purchase a Sesquicentennial Legacy Tree before the end of the year.

COUNCILMEMBER REPORTS
- Ferris reported on the Ingham County Regional Trails Committee.
- Brown informed Council regarding Sesquicentennial Committee business. The Time Capsule is in the final stages of assembly. It will be sealed, dedicated, and placed for opening in 2040.
- Waltz informed Council regarding the recent Mason Board of Education meeting. A bond proposal has been approved to place on the 2016 May ballot. He elaborated on the plans of the Mason Public School Strategic Planning Task Force.
- Droscha also spoke regarding the Mason Public School Strategic Planning Task Force plans.

ADMINISTRATOR'S REPORT
Price informed Council regarding city business. Discussion ensued regarding Michigan Municipal League conduct a seminar relating to the city administrator evaluation process and procedure.

ADJOURNMENT
The meeting adjourned at 9:03 p.m.

Deborah J. Cwiertniewicz, City Clerk

Michael F. Waltz, Mayor

12/30/2015 10:42 AM
User: TF
DB: Mason City

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MASON
EXP CHECK RUN DATES 12/18/2015 - 01/06/2016
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID
COUNCIL REPORT

MONDAY, JANUARY 4, 2016

Vendor Code / Invoice / GL Number	Vendor Name / Invoice Description / GL Description	Invoice Date	Amount	
06474	CONSUMERS ENERGY			
DEC 2015	ELECTRICITY 11/1 - 11/30	12/21/2015		
101-448.00-926.000	STREET LIGHTING 11/1 - 11/30		7,096.26	
JAN 2016	GAS & ELECTRIC 11/18 - 12/21	01/04/2016		
101-265.00-920.000	GAS & ELECTRIC 11/18 - 12/21		6,093.16	
		VENDOR TOTAL:		13,189.42
05016	GRANGER			
DEC 2015	DEC REFUSE CHARGES #2318 CUSTOMERS	01/04/2016		
101-528.00-818.000	DEC REFUSE CHARGES #2318 CUSTOMERS		28,418.68	
		VENDOR TOTAL:		28,418.68
06205	KEMIRA WATER SOLUTIONS			
9017482430	9.42 DT FERRIC CHLORIDE	01/04/2016		
592-555.00-757.000	9.42 DT FERRIC CHLORIDE		5,114.68	
		VENDOR TOTAL:		5,114.68
07138	MICHIGAN STATE OF			
947363	2016 NPDES ANNUAL PERMIT FEE	01/04/2016		
592-555.00-818.000	2016 NPDES ANNUAL PERMIT FEE		5,500.00	
		VENDOR TOTAL:		5,500.00
06993	PREIN & NEWHOF			
32767	WWTP UPGRADES PROFESSIONAL SERVICES	01/04/2016		
592-555.00-970.000	WWTP UPGRADES PROFESSIONAL SERVICES		25,848.15	
		VENDOR TOTAL:		25,848.15
05023	TRI-COUNTY REGIONAL			
670	2016 ANNUAL PLANNING COMMISSION DUES	01/04/2016		
592-557.00-818.000	2016 ANNUAL PLANNING COMMISSION DUES		6,287.50	
		VENDOR TOTAL:		6,287.50
		TOTAL - ALL VENDORS:		84,358.43

I hereby certify that I have reviewed the above bills and expenditures and to the best of my knowledge and belief, they cover expenditures of the City services and materials and are within current budget appropriations.

Deborah Stuart
City Administrator

City of Mason

201 W. Ash St.
P.O. Box 370
Mason, MI 48854-0370
www.mason.mi.us

City Hall 517 676-9155
Police 517 676-2458
Fax 517 676-1330
TDD 1-800-649-3777

MEMORANDUM

TO: Mayor and City Council, City of Mason
Deb Stuart, City Administrator

FROM: Patrick M. Price PMP
Acting City Administrator

DATE: January 4, 2016

RE: West Ash Street Well Rehabilitation

At the last Council meeting, staff had submitted an SAR and Resolution calling for Northern Pump & Well to be awarded the contract for the rehabilitation of the West Ash Street Well. At that time, questions were raised concerning the scope of work for both Northern Pump & Well and Layne Christianson. Attached herewith is a re-written SAR explaining the scope of the work for each entity. Also attached is a Resolution awarding the rehabilitation of the West Ash Street Well to Northern Pump & Well in an amount not to exceed $22,752.

PMP/meg

CITY OF MASON

STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: January 4, 2016 **Agenda Item:** 8A

AGENDA ITEM

- Resolution – Approve Award of Ash Street Well Rehabilitation to Northern Pump & Well

EXHIBITS

- None.

STAFF REVIEW

Department of Public Works

SUMMARY STATEMENT

The Award of Ash Street Well Rehabilitation to Northern Pump & Well SAR that was presented at the December 21, 2015 Council meeting was confusing due to a sentence referencing the salvageability of pump parts. This original SAR should have read that Layne was hired to pull the pump and evaluate the well. The information below will clarify the details leading up to that bid.

Ash Street well went out of service because of loss of production and that it was pumping sand. Staff requested three price quotes to pull the pump, air-lift the sand out and video log the well. This was ascertain if the well had filled up with sand or if the well was just dirty and needed to be cleaned. After awarding the work to Layne Christensen (low bidder), they pulled the pump and set it on the ground next to the well as instructed because fixing the pump was not part of their quote. Staff had Layne measure the depth of the well to verify how much sand was in the bottom of the well before they set up air-lifting equipment. Staff found that there was only 2 feet of sand in the bottom of the well, and this led to the belief that the well was just plugged and needed cleaning. Staff then ended this agreement as the scope would now need to be widened to include chemical cleaning of the well and rebuilding of the pump. The City paid Layne Christensen for the work they completed for mobilizing to the site, pulling the well, and giving us a recommended action and procedure to clean the well. Staff then put together a bid document to include chemically cleaning the well, air-lifting the solids out of the well, video logging the well and prices to replace all the parts of the pump and column, which was a worst- case scenario. The well driller that is awarded the work will then take the pump and column back to their shop and clean them and give us a parts list of what needs to be replaced.

Below is a breakdown of the bids opened on December 8, 2015, and a recommendation to award the work to Northern Pump & Well.

Four bids were received on December 8, 2015:

Northern Pump & Well	$22,752.00
Layne-Christensen Co.	$23,650.00
Peerless Midwest	$24,150.00
Raymer Water Supply Contractors	$30,267.00

The low bid came in at $22,752.00 as submitted by Northern Pump & Well.

RECOMMENDED ACTION

Approve resolution to award the Ash Street well rehabilitation to Northern Pump & Well for $22,752.00.

Introduced:
Second:

CITY OF MASON
CITY COUNCIL RESOLUTION

APPROVE AWARD OF ASH STREET WELL REHABILITATION TO NORTHERN PUMP & WELL

January 4, 2016

WHEREAS, it is necessary, due to falling production, for the City of Mason to rehabilitate each of the Mason Water Wells every five to seven years to increase production; and

WHEREAS, it was determined that the Ash Street Well had lost substantial production and was in need of rehabilitation; and

WHERAS, bid documents were prepared and bids were solicited.

NOW THEREFORE BE IT RESOLVED, that the Mason City Council does hereby accept the bid of Northern Pump & Well in the amount not to exceed $22,752.00; and

BE IT FURTHER RESOLVED, that the Director of Public Works is hereby authorized to execute the contract between the City and Northern Pump & Well.

Yes ( )

No ( )

CLERK'S CERTIFICATION: I hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Council at its regular meeting held Monday, December 21, 2015 the original of which is part of the City Council minutes.

_____
Deborah J. Cwiertniewicz, City Clerk
City of Mason
Ingham County, Michigan

City of Mason

201 W. Ash St.
P.O. Box 370
Mason, MI 48854-0370
www.mason.mi.us

City Hall 517 676-9155
Police 517 676-2458
Fax 517 676-1330
TDD 1-800-649-3777

MEMORANDUM

TO: Mayor and City Council, City of Mason
Deb Stuart, City Administrator

FROM: Patrick M. Price PMP
Acting City Administrator

DATE: January 4, 2016

RE: Meeting Dates of City Council and Planning Commission

Attached hereto is a SAR from the City Clerk as well as a Resolution establishing the 2016 meeting dates of the City Council and Planning Commission. After approval, the Resolution will be published in a newspaper having general circulation within the City of Mason.

Atts: as
PMP/meg

CITY OF MASON

STAFF AGENDA REPORT TO CITY COUNCIL

Meeting Date: January 4, 2016 **Agenda Item:** 8B

AGENDA ITEM
Resolution – Establishment of City Council and Planning Commission Meeting Dates for the Year 2016

EXHIBITS
None.

STAFF REVIEW
Office of the City Clerk

SUMMARY STATEMENT
This resolution sets the 2016 regular meeting dates for City Council and Planning Commission. An asterisk by the date indicates that the regular meeting date fell on a holiday and was moved to the next available date.

RECOMMENDED ACTION
Move to approve City Council Resolution – Establishment of City Council and Planning Commission Meeting Dates for the Year 2016.

Introduced:
Seconded:

CITY OF MASON
CITY COUNCIL
ESTABLISHMENT OF CITY COUNCIL AND PLANNING COMMISSION
MEETING DATES FOR THE YEAR 2016

January 4, 2016

BE IT HEREBY RESOLVED by the City Council of the City of Mason that the following are the dates of the regular **City Council** meetings for the calendar year 2016, and January 3, 2017, and that said meetings are to be held on the first and third Mondays of each month, with the exception of three holidays, scheduled as a *Tuesday meeting,

January 4 and 18	July 5* and 18
February 1 and 15	August 1 and 15
March 7 and 21	September 6* and 19
April 4 and 18	October 3 and 17
May 2 and 16	November 7 and 21
June 6 and 20	December 5 and 19
	January *3, 2017; now

BE IT FURTHER RESOLVED, that the following are the dates of the regular **Planning Commission** meetings for the calendar year 2016, and that said meetings are to be held on the second Tuesday after the first Monday of the respective months,

January 12	May 10	September 13
February 9	June 14	October 11
March 15	July 12	November 15
April 12	August 9	December 13
		January 10, 2017; now

BE IT FURTHER RESOLVED, that these meetings will be held in the City Council Chamber, City Hall, 201 West Ash Street, Mason, Michigan, with the City Council's meetings to commence at 7:30 p.m. and the Planning Commission's meetings to commence at 6:30 p.m.; now

BE IT FINALLY RESOLVED, that the City Clerk shall cause these dates to be published in a local newspaper.

Yes ( )

No ( )

CLERK'S CERTIFICATION: I hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Mason City Council at its regular meeting on January 4, 2016, the original of which is part of the Council's minutes.

_____
Deborah J. Cwiertniewicz, City Clerk
City of Mason
Ingham County

City of Mason

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MEMORANDUM

TO: Mayor and City Council, City of Mason
Deb Stuart, City Administrator

FROM: Patrick M. Price PMP
Acting City Administrator

DATE: January 4, 2016

RE: Twenty-year Capital Maintenance Program

You will recall that I informed the Council that in 1995, I provided the then Council information that showed the Council we could make capital repairs to every City street within the City of Mason once every 20 years. I further informed the Council that we had two (2) mils available toward the cost of said capital maintenance; however, it would take a total of five (5) mils to fund such an undertaking. Why 20 years? This term of years is considered the useful life of a street in Michigan.

Attached hereto is a list of streets that would receive capital maintenance using the same amount of money we presently are using, which is four mils or the equivalent of four mils from property taxes. As you will see, in order to complete capital maintenance of every street, it will take 25.56 years. If we had kept the original five (5) mils that were dedicated for capital maintenance, we would have met our objective.

However, on a positive note, with the anticipated Act 51 increases, we may yet be able to do this work closer to 20 years than the 25.5 years. The other unknown is inflation. Will the City's SEV increases be equal to construction cost increases? That is doubtful, but if the City continues to receive street and road grants, we may come out all right.

Att: as
PMP/meg

City of Mason
Street Capital Maintenance Plan
December 24, 2015

Street Type	Street	Location	FY	Storm Sewer Repairs	Storm Sewer Televised	Sanitary Sewer Repairs	Sanitary Sewer Televised	Water Main Break History	Water Main Repairs	Type of Work	Estimated Street Construction Cost	Estimated Water & Sanitary Sewer Construction Cost	Estimated Construction Cost (Streets, Water & Sewer)	Design and/or Construction Engineering	Contingency Allocation (7.5%)	Estimated Total Construction Cost	Streets Lft
Major	S. Cedar Street	Willow Creek to Kipp Road	2016-2017	No	No	No	No	No	No	Mill & Fill	$ 113,255.00	$ -	$ 113,255.00	$ 6,625.42	$ 8,494.13	$ 128,374.54	
Major	S. Rogers Street	Ash Street to South Street	2016-2017	No	No	No	No	No	Replacement	Pulverize, Shape & Repave	$ 249,640.00	$ 228,240.00	$ 477,880.00	$ 54,956.20	$ 35,841.00	$ 568,677.20	
Local	East Cherry Street	Jefferson to Rodgers	2016-2017			Replacement	No	Yes	No	Pulverize, Shape & Repave	$ 129,065.00	$ 116,015.00	$ 245,080.00	$ 28,184.20	$ 18,381.00	$ 291,645.20	
Major	Oak Street	Jefferson to Park Street	2016-2017	No	No	No	No	Yes	Replacement	Reconstruct	$ 34,200.00	$ 37,350.00	$ 71,550.00	$ 8,228.25	$ 5,366.25	$ 85,144.50	
Local	W. Ash Street	Peachtree to Hayes Park	2016-2017	No	No	No	Yes	Yes	No	Mill & Fill	$ 43,470.00	$ -	$ 43,470.00	$ 2,543.00	$ 3,260.25	$ 49,273.25	
Local	E. Oak Street	Barnes to Rogers	2016-2017						Replacement	Pulverize, Shape & Repave	$ 69,425.00	$ 67,110.00	$ 136,535.00	$ 15,701.53	$ 10,240.13	$ 162,476.65	
Major	Park Street	Oak Street to Ash Street	2016-2017	No	No	No	No	Yes	Replacement	Reconstruct	$ 35,770.00	$ 48,830.00	$ 84,600.00	$ 9,729.00	$ 6,345.00	$ 100,674.00	
Local	East Street	W Columbia to North Street	2016-2017	No	No	No	No	Yes	Replacement	Pulverize, Shape & Repave	$ 60,130.00	$ 83,780.00	$ 143,910.00	$ 16,549.65	$ 10,793.25	$ 171,252.90	
										Totals 2016-2017	**$ 734,955.00**	**$ 581,325.00**	**$ 1,316,280.00**	**$ 142,517.24**	**$ 98,721.00**	**$ 1,557,518.24**	
Major	N. Jefferson St.	Howell to Royce	2017-2018	No	No	No	No	No	No	Mill & Fill - MDOT	$ 164,000.00	$ -	$ 164,000.00	$ 18,860.00	$ 12,300.00	$ 195,160.00	
Major	N. Jefferson St.	Columbia to Royce	2017-2018	No		No		No		Mill & Fill	$ 133,160.00	$ -	$ 133,160.00	$ 7,789.86	$ 9,987.00	$ 150,936.86	
Local	E. Elm Street	Jefferson Street to Steele Street	2017-2018	Areas	No	No	No	No	Replacement	Pulverize, Shape & Repave	$ 221,500.00	$ -	$ 221,500.00	$ 12,957.75	$ 16,612.50	$ 251,070.25	
Local	W. Elm Street	Henderson to Jefferson	2017-2018	No		No			Replacement	Pulverize, Shape & Repave	$ 86,850.00	$ 93,900.00	$ 180,750.00	$ 20,786.25	$ 13,556.25	$ 215,092.50	
Local	Northbrook	South Street to end	2017-2018	No	No	No	Yes	Yes	No	Reconstruct	$ 258,290.00	$ -	$ 258,290.00	$ 29,703.35	$ 19,371.75	$ 307,365.10	
										Totals 2017-2018	**$ 863,800.00**	**$ 93,900.00**	**$ 957,700.00**	**$ 90,097.21**	**$ 71,827.50**	**$ 1,119,624.71**	
Major	Kerns Road	Cedar Street to Howell Road	2018-2019	Replacement	No	Yes	No	No	No	Reconstruct - MDOT	$ 615,190.00	$ -	$ 615,190.00	$ 70,746.85	$ 46,139.25	$ 732,076.10	
Local	Avon	Entire Length	2018-2019							Pulverize, Shape & Repave	$ 29,355.00	$ -	$ 29,355.00	$ 1,717.27	$ 2,201.63	$ 33,273.89	
Major	S. Jefferson St.	Oak Street to Kipp Road	2018-2019	Yes		No		No		Mill & Fill - MDOT	$ 292,650.00	$ -	$ 292,650.00	$ 33,654.75	$ 21,948.75	$ 348,253.50	
Local	South St	Northbrook to west City Limits	2018-2019							Pulverize, Shape & Repave	$ 61,755.00	$ -	$ 61,755.00	$ 3,612.67	$ 4,631.63	$ 69,999.29	
										Totals 2018-2019	**$ 998,950.00**	**$ -**	**$ 998,950.00**	**$ 109,731.54**	**$ 74,921.25**	**$ 1,183,602.79**	
Local	McRoberts	Columbia to Maple	2019-2020							Pulverize, Shape & Repave	$ 84,355.00	$ -	$ 84,355.00	$ 4,934.77	$ 6,326.63	$ 95,616.39	
Local	Oak	McRoberts to Lansing	2019-2020							Pulverize, Shape & Repave	$ 61,632.00	$ 33,500.00	$ 95,132.00	$ 10,940.18	$ 7,134.90	$ 113,207.08	
Local	Steele	Ash to Oak	2019-2020							Pulverize, Shape & Repave	$ 42,540.00	$ -	$ 42,540.00	$ 2,488.59	$ 3,190.50	$ 48,219.09	
Local	Walnut Street	Columbia to North End	2019-2020							Pulverize, Shape & Repave	$ 59,525.00	$ -	$ 59,525.00	$ 3,482.21	$ 4,464.38	$ 67,471.59	
Local	Walnut Court	Columbia to Ash Street	2019-2020							Pulverize, Shape & Repave	$ 98,725.00	$ -	$ 98,725.00	$ 5,775.41	$ 7,404.38	$ 111,904.79	
Local	South	Barnes to Rogers	2019-2020							Pulverize, Shape & Repave	$ 50,750.00	$ -	$ 50,750.00	$ 2,968.88	$ 3,806.25	$ 57,525.13	
Major	Peachtree Place	Columbia to South	2019-2020							Pulverize, Shape & Repave	$ 391,500.00	$ -	$ 391,500.00	$ 22,902.75	$ 29,362.50	$ 443,765.25	
Local	Rayner	Randolph to Columbia	2019-2020							Pulverize, Shape & Repave	$ 45,120.00	$ -	$ 45,120.00	$ 2,639.52	$ 3,384.00	$ 51,143.52	
										Totals 2019-2020	**$ 834,147.00**	**$ 33,500.00**	**$ 867,647.00**	**$ 56,132.31**	**$ 65,073.53**	**$ 988,852.83**	
Local	Cherry	Rogers to End	2020-2021							Pulverize, Shape & Repave	$ 101,500.00	$ -	$ 101,500.00	$ 5,937.75	$ 7,612.50	$ 115,050.25	
Major	Barnes	Ash to Kipp	2020-2021							Pulverize, Shape & Repave	$ 652,500.00	$ -	$ 652,500.00	$ 38,171.25	$ 48,937.50	$ 739,608.75	
Local	Center	Walnut to Bush	2020-2021							Pulverize, Shape & Repave	$ 87,000.00	$ -	$ 87,000.00	$ 5,089.50	$ 6,525.00	$ 98,614.50	
										Totals 2020-2021	**$ 841,000.00**	**$ -**	**$ 841,000.00**	**$ 49,198.50**	**$ 63,075.00**	**$ 953,273.50**	

City of Mason
Street Capital Maintenance Plan
December 24, 2015

Street Type	Street	Location	FY	Storm Sewer Repairs	Storm Sewer Televised	Sanitary Sewer Repairs	Sanitary Sewer Televised	Water Main Break History	Water Main Repairs	Type of Work	Estimated Street Construction Cost	Estimated Water & Sanitary Sewer Construction Cost	Estimated Construction Cost (Streets, Water & Sewer)	Design and/or Construction Engineering	Contingency Allocation (7.5%)	Estimated Total Construction Cost	Streets Lft
Local	Brookdale	Judy to Willow	2021-2022							Pulverize, Shape & Repave	$ 72,500.00	$ -	$ 72,500.00	$ 4,241.25	$ 5,437.50	$ 82,178.75	
Local	Cherry	McRoberts to Henderson	2021-2022							Pulverize, Shape & Repave	$ 188,500.00	$ -	$ 188,500.00	$ 11,027.25	$ 14,137.50	$ 213,664.75	
Major	Columbia	Orchard to Walnut	2021-2022							Pulverize, Shape & Repave	$ 50,750.00	$ -	$ 50,750.00	$ 2,968.88	$ 3,806.25	$ 57,525.13	
Local	Coppersmith	Santuary to Wildemere	2021-2022							Pulverize, Shape & Repave	$ 108,750.00	$ -	$ 108,750.00	$ 6,361.88	$ 8,156.25	$ 123,268.13	
Local	Eaton	Entire Length	2021-2022							Pulverize, Shape & Repave	$ 145,000.00	$ -	$ 145,000.00	$ 8,482.50	$ 10,875.00	$ 164,357.50	
Local	Elm	McRoberts to Henderson	2021-2022							Pulverize, Shape & Repave	$ 181,250.00	$ -	$ 181,250.00	$ 10,603.13	$ 13,593.75	$ 205,446.88	
Major	Columbia	Park to Jefferson	2021-2022							Pulverize, Shape & Repave	$ 65,250.00	$ -	$ 65,250.00	$ 3,817.13	$ 4,893.75	$ 73,960.88	
										Totals 2021-2022	**$ 812,000.00**	**$ -**	**$ 812,000.00**	**$ 47,502.00**	**$ 60,900.00**	**$ 920,402.00**	
Local	Foxview	Entire Length	2022-2023							Pulverize, Shape & Repave	$ 45,500.00						350
Local	Hall Blvd.	Ash to South Street	2022-2023							Pulverize, Shape & Repave	$ 364,000.00						2,800
Local	Henderson	Entire Length	2022-2023							Pulverize, Shape & Repave	$ 45,500.00						350
Local	Eugenia	Northbrook to South End	2022-2023							Pulverize, Shape & Repave	$ 273,000.00						2,100
Local	Middlebury Lane	Entire Length	2022-2023							Pulverize, Shape & Repave	$ 78,000.00						600
										Totals 2022-2023	**$ 806,000.00**						
Major	Maple Street	Lansing to Park Street	2023-2024							Pulverize, Shape & Repave	$ 104,000.00						800
Major	Maple Street	Jefferson to Barnes	2023-2024							Pulverize, Shape & Repave	$ 52,000.00						400
Local	McRoberts	Maple to South Street	2023-2024							Pulverize, Shape & Repave	$ 240,500.00						1,850
Local	Oak Street	Jefferson to Barnes	2023-2024							Pulverize, Shape & Repave	$ 58,500.00						450
Local	Oak Street	Rogers to Steele	2023-2024							Pulverize, Shape & Repave	$ 123,500.00						950
Major	Park Street	Columbia to Elm	2023-2024							Pulverize, Shape & Repave	$ 234,000.00						1,800
										Totals 2023-2024	**$ 812,500.00**						
Local	Roosevelt Street	Lawton to Temple	2024-2025							Pulverize, Shape & Repave	$ 143,000.00						1,100
Local	Riverwalk	Raging River to Rain Drop	2024-2025							Pulverize, Shape & Repave	$ 286,000.00						2,200
Local	Raging River	Howell Road to Riverwalk	2024-2025							Pulverize, Shape & Repave	$ 71,500.00						550
Local	Raindrop	Entire Length	2024-2025							Pulverize, Shape & Repave	$ 106,600.00						820
Local	Sparkling Brook	Entire Length	2024-2025							Pulverize, Shape & Repave	$ 52,000.00						400
Major	W. Columbia	Cedar Street to US 127	2024-2025							Pulverize, Shape & Repave	$ 247,000.00						1,900
										Totals 2024-2025	$ 906,100.00						
Major	State Street	Sycamore Street to Maple Street	2025-2026							Pulverize, Shape & Repave	$ 65,000.00						500
Major	Rogers	Ann Street to Columbia	2025-2026							Pulverize, Shape & Repave	$ 126,750.00						975
Major	South Street	Rogers Street to Hall Blvd.	2025-2026							Pulverize, Shape & Repave	$ 221,000.00						1,700
Local	Steele Street	Sycamore to Maple	2025-2026							Pulverize, Shape & Repave	$ 45,500.00						350
Major	Steele Street	Oak to Elm	2025-2026							Pulverize, Shape & Repave	$ 52,000.00						400
Local	Stratford Drive	Eaton to Columbia	2025-2026							Pulverize, Shape & Repave	$ 78,000.00						600
Local	Wildemere Drive	Coppersmith to Stratford	2025-2026							Pulverize, Shape & Repave	$ 247,000.00						1,900
										Totals 2025-2026	$ 835,250.00						
Local	Wind Jammer	Entire Length	2026-2027							Pulverize, Shape & Repave	$ 84,500.00						650
Local	Sycamore	Cedar Street to Lansing	2026-2027							Pulverize, Shape & Repave	$ 156,000.00						1,200
Major	Sycamore	State to Jefferson	2026-2027							Pulverize, Shape & Repave	$ 104,000.00						800
Local	Sycamore	Jefferson to Barnes	2026-2027							Pulverize, Shape & Repave	$ 65,000.00						500
Local	Sycamore	Barnes to Steele	2026-2027							Pulverize, Shape & Repave	$ 182,000.00						1,400

City of Mason
Street Capital Maintenance Plan
December 24, 2015

Street Type	Street	Location	FY	Storm Sewer Repairs	Storm Sewer Televised	Sanitary Sewer Repairs	Sanitary Sewer Televised	Water Main Break History	Water Main Repairs	Type of Work	Estimated Street Construction Cost	Estimated Water & Sanitary Sewer Construction Cost	Estimated Construction Cost (Streets, Water & Sewer)	Design and/or Construction Engineering	Contingency Allocation (7.5%)	Estimated Total Construction Cost	Streets Lft
Local	VanDerVeen	Entire Length	2026-2027							Pulverize, Shape & Repave	$ 143,000.00						1,100
Local	Avery	Entire Length	2026-2027							Pulverize, Shape & Repave	$ 101,400.00						780
										Totals 2026-2027	**$ 835,900.00**						
Local	Buhl	Entire Length	2027-2028							Pulverize, Shape & Repave	$ 57,200.00						440
Local	Ann Street	Entire Length	2027-2028							Pulverize, Shape & Repave	$ 182,000.00						1,400
Local	W. Bailey Circle	Entire Length	2027-2028							Pulverize, Shape & Repave	$ 65,000.00						500
Local	N. Bailey Circle	Entire Length	2027-2028							Pulverize, Shape & Repave	$ 48,100.00						370
Local	E. Bailey Circle	Entire Length	2027-2028							Pulverize, Shape & Repave	$ 65,000.00						500
Local	Royce	Entire Length	2027-2028							Pulverize, Shape & Repave	$ 57,200.00						440
Local	N. Barnes	Valley Court to Devon Hill	2027-2028							Pulverize, Shape & Repave	$ 91,000.00						700
Local	Devon Hill	Entire Length	2027-2028							Pulverize, Shape & Repave	$ 41,600.00						320
Local	N. Rogers	Okemos Road to North End	2027-2028							Pulverize, Shape & Repave	$ 195,000.00						1,500
Local	Valley Court	Entire Length	2027-2028							Pulverize, Shape & Repave	$ 93,600.00						720
										Totals 2027-2028	**$ 895,700.00**						
Major	Barnes	Columbia to Ash	2028-2029							Pulverize, Shape & Repave	$ 143,000.00						1,100
Local	Ravenswood	Entire Length	2028-2029							Pulverize, Shape & Repave	$ 117,000.00						900
Local	Charrington	Entire Length	2028-2029							Pulverize, Shape & Repave	$ 71,500.00						550
Local	Coppersmith	Okemos Road to Sanctuary	2028-2029							Pulverize, Shape & Repave	$ 221,000.00						1,700
Local	Sanctuary	Entire Length	2028-2029							Pulverize, Shape & Repave	$ 267,800.00						2,060
										Totals 2028-2029	**$ 820,300.00**						
Major	Rogers	Columbia to Ash	2029-2030							Pulverize, Shape & Repave	$ 143,000.00						1,100
Local	Alta	Eugenia to End	2029-2030							Pulverize, Shape & Repave	$ 19,500.00						150
Local	Gary	Eugenia to End	2029-2030							Pulverize, Shape & Repave	$ 19,500.00						150
Local	La-Vonne	Eugenia to Franklin Farms	2029-2030							Pulverize, Shape & Repave	$ 46,800.00						360
Local	Franklin Farms	Northbrook to End	2029-2030							Pulverize, Shape & Repave	$ 208,000.00						1,600
Local	Brookdale	South Street to End	2029-2030							Pulverize, Shape & Repave	$ 110,500.00						850
Local	Willow	Brookdale to Warner	2029-2030							Pulverize, Shape & Repave	$ 39,000.00						300
Local	Judy	Brookdale to End	2029-2030							Pulverize, Shape & Repave	$ 32,500.00						250
Local	Warner	Entire Length	2029-2030							Pulverize, Shape & Repave	$ 143,000.00						1,100
Local	Burt	Entire Length	2029-2030							Pulverize, Shape & Repave	$ 26,000.00						200
										Totals 2028-2029	**$ 787,800.00**						
Local	Ash Street	Corbin to 127	2030-2031							Pulverize, Shape & Repave	$ 78,000.00						600
Local	Ash Street	Peachtree to Kiwanis	2030-2031							Pulverize, Shape & Repave	$ 39,000.00						300
Local	Corbin Street	Columbia to Ash	2030-2031							Pulverize, Shape & Repave	$ 143,000.00						1,100
Local	Katheryn	Entire Length	2030-2031							Pulverize, Shape & Repave	$ 143,000.00						1,100
Local	Orchard Lane	Entire Length	2030-2031							Pulverize, Shape & Repave	$ 84,500.00						650
Major	Bush Street	Entire Length	2030-2031							Pulverize, Shape & Repave	$ 91,000.00						700
Local	Center Street	Bush to Cedar	2030-2031							Pulverize, Shape & Repave	$ 71,500.00						550
Local	Center Street	Cedar to Lansing	2030-2031							Pulverize, Shape & Repave	$ 123,500.00						950
Local	Center Street	Mason to East	2030-2031							Pulverize, Shape & Repave	$ 65,000.00						500
										Totals 2030-2031	**$ 838,500.00**						
Major	South Street	Northbrook to Lansing Street	2031-2032							Pulverize, Shape & Repave	$ 416,000.00						3,200

City of Mason
Street Capital Maintenance Plan
December 24, 2015

Street Type	Street	Location	FY	Storm Sewer		Sanitary Sewer		Water Main		Type of Work	Estimated Street Construction Cost	Estimated Water & Sanitary Sewer Construction Cost	Estimated Construction Cost (Streets, Water & Sewer)	Design and/or Construction Engineering	Contingency Allocation (7.5%)	Estimated Total Construction Cost	Streets Lft
				Repairs	Televised	Repairs	Televised	Break History	Repairs								
Local	South Street	Lansing to Sycamore Creek	2031-2032							Pulverize, Shape & Repave	$ 91,000.00						700
Local	South Street	Jefferson to Barnes	2031-2032							Pulverize, Shape & Repave	$ 58,500.00						450
Major	Lansing Street	North Street to Maple Street	2031-2032							Pulverize, Shape & Repave	$ 195,000.00						1,500
Major	Lansing Street	Ash to Oak	2031-2032							Pulverize, Shape & Repave	$ 44,200.00						340
Local	Cherry Street	Henderson to End	2031-2032							Pulverize, Shape & Repave	$ 32,500.00						250
										Totals 2031-2032	**$ 837,200.00**						
Local	Curtis	Cedar Street to End	2032-2033							Pulverize, Shape & Repave	$ 156,000.00						1,200
Major	Columbia	Rogers to Matthews	2032-2033							Pulverize, Shape & Repave	$ 104,000.00						800
Major	Columbia	Avon to East City Limit	2032-2033							Pulverize, Shape & Repave	$ 247,000.00						1,900
Local	Monroe	Randolph to Ann	2032-2033							Pulverize, Shape & Repave	$ 39,000.00						300
Local	Matthews	Sycamore to Columbia	2032-2033							Pulverize, Shape & Repave	$ 52,000.00						400
Local	Matthews	Randolph to North End	2032-2033							Pulverize, Shape & Repave	$ 78,000.00						600
Local	Stevens	Columbia to Maple	2032-2033							Pulverize, Shape & Repave	$ 97,500.00						750
										Totals 2032-2033	**$ 773,500.00**						
Local	Holt Street	Entire Length	2033-2034							Pulverize, Shape & Repave	$ 110,500.00						850
Local	Mechanic	Entire Length	2033-2034							Pulverize, Shape & Repave	$ 91,000.00						700
Local	North Street	Bush to Cedar	2033-2034							Pulverize, Shape & Repave	$ 72,800.00						560
Local	North Street	Mason to East	2033-2034							Pulverize, Shape & Repave	$ 78,000.00						600
Local	Mason Street	North Street to North End of Pavement	2033-2034							Pulverize, Shape & Repave	$ 156,000.00						1,200
Local	Maple Street	Cedar to Lansing	2033-2034							Pulverize, Shape & Repave	$ 169,000.00						1,300
Major	Maple Street	Park to Jefferson	2033-2034							Pulverize, Shape & Repave	$ 52,000.00						400
Major	State Street	Columbia to Sycamore	2033-2034							Pulverize, Shape & Repave	$ 65,000.00						500
										Totals 2033-2034	**$ 794,300.00**						
Major	Okemos Road	Columbia to City Limit	2034-2035							Pulverize, Shape & Repave	$ 650,000.00						5,000
Local	Riverwalk Drive	Rainedrop to North End	2034-2035							Pulverize, Shape & Repave	$ 136,500.00						1,050
Local	Raging River	Riverwalk to South End	2034-2035							Pulverize, Shape & Repave	$ 143,000.00						1,100
										Totals 2034-2035	**$ 929,500.00**						

City of Mason Capital Street Maintenance

December 22, 2015

Assumptions:

Average per foot cost to pulverize, shape, grade, compact and pave with 5" HMA (2015 dollars) [A]	$	130.00	ft
Average Annual Street Capital Maintenance Budget (2015 dollars) [B]	$	860,000.00	
Approximate Miles of Streets in the City of Mason		32.03	[C]
Convert to feet of Streets [C *5280]		169,118.40	[D]
Cost to repave all streets based on assumptions above [A*D]	$	21,985,392.00	[E]
Time to repave all streets based on assumptions above [E/B]		**25.56**	**years**
Dollars required per year to reapve all streets in 20 years [E/20]	**$**	**1,099,269.60**	**per year**

City of Mason

201 W. Ash St.
P.O. Box 370
Mason, MI 48854-0370
www.mason.mi.us

City Hall 517 676-9155
Police 517 676-2458
Fax 517 676-1330
TDD 1-800-649-3777

MEMORANDUM

TO: Mayor and City Council, City of Mason
Deb Stuart, City Administrator

FROM: Patrick M. Price PMP
Acting City Administrator

DATE: January 4, 2016

RE: West Columbia Street Sidewalk

Please be advised that we received the report concerning the proposed sidewalk on the West Columbia overpass, prepared by Great Lakes Engineering Group, LLC. The Report is somewhat lengthy and I will have placed a few copies on the Council table for Monday evening's meeting. If you wish to have a copy for midnight reading, I am sure the City Administrator can provide it to whoever wants it.

In a nutshell, the study indicates that this bridge is not capable of the load bearing necessary to accommodate concrete sidewalks. It recommends that a separate pedestrian bridge be constructed with an estimated cost of $1,555,000, not including contingency on engineering costs.

Two alternatives are provided: 1) construct a 14′ shared sidewalk on one side of the bridge - $1,396,000 + C&E; 2) construct 7′ sidewalk on each side of the bridge - $1,291,000 + C&E. In any case, the bridge would need to be widened by approximately 14′ with any sidewalk weight being restructured to the new, widened section of the bridge. It is clear that Great Lakes Engineering considers the existing West Columbia bridge to be minimal in design. On page 5 of the report, it states "… the existing pin and hangers are undersized and the interior beams are at capacity. Adding any additional dead load to the structure, (sidewalks/shared use paths), without increasing the capacity of the superstructure would result in load posting the bridge."

As the Council is aware, the City does not have the necessary resources for this scope of work. I believe the only way to approach this matter is to be alert for any possible safety grants.

PMP/meg

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MEMORANDUM

TO: Mayor and City Council, City of Mason
Deb Stuart, City Administrator

FROM: Patrick M. Price PMP
Acting City Administrator

DATE: January 4, 2016

RE: Presence at Council Meeting

Inasmuch as I prepared the packet for the January 4, 2016 Council meeting, I will be present for this meeting in the audience. Should you have any questions, you may wish to direct to me. Thank you.

PMP/meg

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MEMORANDUM

TO: Mayor and City Council, City of Mason
Deb Stuart, City Administrator

FROM: Patrick M. Price PMP
Acting City Administrator

DATE: January 4, 2016

RE: Food Truck Ordinance Update

At the last City Council meeting, Council Member Droscha requested an update on the Food Truck Ordinance for the next Council meeting. Due to the limited number of work days that were available over the holidays, the City Clerk needs some additional time to accommodate this request. Therefore, please plan on receiving said update for the January 18, 2016 Council meeting.

PMP/meg