

**CITY OF MASON
HISTORIC DISTRICT COMMISSION MEETING
MINUTES OF JULY 28, 2014**

Waltz called the meeting to order at 7:04 p.m. in the 2nd floor Training Room at 201 W. Ash Street, Mason, Michigan.

Commissioner(s) Present: Clinton, Cummings, Jewett, Schulien, Waltz

Commissioner(s) Absent: Mulvany, Shattuck

Also present: David E. Haywood, Zoning & Development Director

APPROVAL OF MINUTES

The Meeting Minutes of February 24, 2014 were approved as presented.

PEOPLE FROM THE FLOOR

None.

ANNOUNCEMENTS

Cummings informed the Commission that he will not be in attendance at the September meeting. Clinton informed the Commission the book she authored entitled "Remembering Mason 150 Years" will be released in time for the Mason 150 Celebration in 2015.

REGULAR BUSINESS

116 & 120 E. Ash Street – Facade

Motion by Cummings, second by Jewett,

To approve the facade proposals for 116 and 120 East Ash Street as submitted by Jared Browsers based on the application received on January 31, 2014 on the basis that it is consistent with the standards listed in Section 31-5(e) of the Mason Code, with the condition that the entry door transom be glass with the option of MDO if building code prohibits use of glass.

Jared Browsers of Community Building Services gave a brief overview of the proposed facade and answered questions of the Commission. The following is a summary of the points made during the discussion:

- The storefront windows will be converted from single pane to insulated glass
- Transoms will be new glass
- The overall design will be more historically accurate
- Transom windows are currently leaking
- Transom over stairway door is covered on the inside with fire-blocking drywall and integral to residential apartment above
- New moldings under storefront windows to match Façade Study recommendations
- Both 116 and 120 E. Ash will receive the same treatment/design
- The DDA has approved the project
- MDO to be used in transom above stairway door

- The façade cap will be repaired to prevent storm water leaking
- MOTION APPROVED UNANIMOUSLY**

Historic Resource Inventory

The Commission discussed continuing to build the historic resource inventory by researching each resource in depth and adding important events, people, businesses, and photographs to each resource in the inventory. A lengthy discussion ensued.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

CORRESPONDENCE

None.

LIAISON REPORTS

None.

ADMINISTRATOR'S REPORT

Haywood gave a brief report of the Zoning & Development Department business.

ADJOURNMENT

Being there was no further business, the meeting adjourned at 8:20 p.m.

Deborah J. Cwierniewicz, City Clerk