

**CITY OF MASON
HISTORIC DISTRICT COMMISSION MEETING
MINUTES OF AUGUST 24, 2015**

Clinton called the meeting to order at 7:00 p.m. in the 2nd floor Training Room at 201 W. Ash Street, Mason, Michigan.

Commissioner(s) Present: Jewett, Clinton, Cummings, Mulvany, Schulien, Shattuck, Vogel

Commissioner(s) Absent: None

Also present: David E. Haywood, Zoning & Development Director

APPROVAL OF MINUTES

The Meeting Minutes of July 27, 2015 were approved as presented.

PEOPLE FROM THE FLOOR

None.

ANNOUNCEMENTS

None.

REGULAR BUSINESS

103 E. Maple St.

Jared Browers and Clayton Shafer of Community Building Services introduced themselves to the Commission and gave a brief overview of the project. Together, Mr. Browers, Mr. Shafer and Commissioners discussed the proposal and made the following statements/comments relative to the proposed development project:

- The stairwell is in need of replacement
- The wood and steel have structural deficiencies
- The façade cap is very deteriorated and in need of replacement
- The stairs were not originally covered
- The current budget does not allow for covering the stairway

Motion by Jewett, second by Vogel,

To approve the exterior stair and façade cap proposal for 103 E. Maple Street as submitted by Amanda Herrell-Seyburn of Sedgewick & Ferweda Architects based on the application received on August 20, 2015 on the basis that it is consistent with the standards listed in Section 31 -5(e) of the Mason Code.

MOTION APPROVED UNANIMOUSLY

Historic Resource Inventory

Jewett indicated that there was nothing new to report.

UNFINISHED BUSINESS

Vogel reported that she is still trying to schedule an Abraham Lincoln actor for the Oracle Financial Solutions building opening.

NEW BUSINESS

Cummings reported that he will not be available for the September meeting.

CORRESPONDENCE

None.

LIAISON REPORTS

Mulvany gave a brief report of the City Council business.

ADMINISTRATOR'S REPORT

Haywood gave a brief report of the Zoning & Development Department business.

ADJOURNMENT

Being there was no further business, the meeting adjourned at approximately 7:28 p.m.

Deborah J. Cwierniewicz, City Clerk