

**CITY OF MASON
HISTORIC DISTRICT COMMISSION MEETING
MINUTES OF NOVEMBER 23, 2015**

Clinton called the meeting to order at 7:00 p.m. in the 2nd floor Training Room at 201 W. Ash Street, Mason, Michigan.

Commissioner(s) Present: Jewett, Clinton, Cummings, Shattuck
Commissioner(s) Absent: Mulvany (excused), Schulien (excused), Vogel
Also present: David E. Haywood, Zoning & Development Director

APPROVAL OF MINUTES

The Meeting Minutes of August 24, 2015 were approved as presented.

PEOPLE FROM THE FLOOR

None.

ANNOUNCEMENTS

None.

REGULAR BUSINESS

106 E. Ash St.

Amanda Harrell-Seyburn of Sedgewick & Ferweda Architects introduced herself to the Commission and gave a brief overview of the project. Together, Ms. Harrell-Seyburn and Commissioners discussed the proposal and made the following statements/comments relative to the proposed development project:

- Mr. Worman is proposing to change the design of the store-front windows that were approved in July 2015
- Mr. Worman had previously been approved to remove the masonry below the store-front windows and lower the windows to near ground level
- Now, Mr. Worman is proposing to leave the masonry window base in place and extend the window height to match nearby store-front windows
- Each of the store-front windows, one on Ash and one on Jefferson, will have two main window panels with four transoms above
- The overall project is broken into three phases, removal of ceramic metal panels and front entry door replacement, replacement of remaining windows and doors, and masonry repairs
- There are no proposed changes to the entry steps
- Pillars will remain, with repairs as previously approved
- Interior raised floor height is one foot one inch above main floor level at front entry door threshold
- The floor levels did not impact decision to keep masonry
- Safety from vehicular traffic was a consideration
- It was originally thought that the masonry portion of the wall would be deteriorated to the extent that it would need to be replaced
- Entire project is expected to be completed by the summer of 2016

Motion by Cummings, second by Shattuck,

To approve the façade improvement proposal for the property located at 106 East Ash Street as submitted by Gary Worman of MK&G Properties based on the application received on November 17, 2015, on the basis that it is consistent with the standards listed in Section 31-5(e) of the Mason Code.

MOTION APPROVED UNANIMOUSLY

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

CORRESPONDENCE

None.

LIAISON REPORTS

None.

ADMINISTRATOR'S REPORT

Haywood gave a brief report of the Zoning & Development Department business.

ADJOURNMENT

Being there was no further business, the meeting adjourned at approximately 7:46 p.m.

Deborah J. Cwierniewicz, City Clerk