



CITY OF MASON
HISTORIC DISTRICT COMMISSION MEETING
MINUTES OF AUGUST 20, 2018

Clinton called the meeting to order at 6:00 pm in the first floor conference room at 201 West Ash Street, Mason MI.

Present: Commissioners: Clinton, Cummings, Linsley, Schulien, Shattuck, Vogel

Absent: Commissioners: N/A

Also present: Elizabeth A. Hude, AICP, Community Development Director

Note: Staff shared that due to an error with the email address distribution, Council Liaison Vogel had not received the June or July meeting packet which resulted in her absence.

PUBLIC COMMENT:

None.

APPROVAL OF MINUTES:

MOTION by Schulien second by Linsley, to approve the Planning Commission meeting minutes from July 16, 2018.

Yes (6) Clinton, Cummings, Linsley, Schulien, Shattuck, Vogel

No (0)

Absent (N/A)

MOTION APPROVED

UNFINISHED BUSINESS

- A. Development Update: Administrators Report
Staff reported that 154 W. Maple would be seeking a change to the height ordinance. More information will be reported once the application has been received.
- B. Art and Placemaking in the Historic District – Update
Staff reported that the LEAP grant had been awarded. A summary of the projects was included in the meeting packet.
- C. State Historic Preservation Office (SHPO) Evaluation – Submittal update
Staff reported that the SHPO Evaluation packet was submitted and that an evaluation from the would be forthcoming in the future.
- D. HDC Goals/Inventory Project - Update

NEW BUSINESS

A. Future work planning discussion

Discussion took place of a possible community service project to support the Historic District work which would combine Seniors and Students from the National Honor Society. Commissioner Cummings volunteered to be a lead point person. A scope of work will be considered at a future meeting, likely October. Staff suggested reviewing the historic inventory and looking at ways to publish it online.

Staff suggested that the meeting in September take place only if there is a specific need related to a plan. Otherwise they will prepare for the October meeting. New Community Development Administrative Assistant will be starting in September and can assist.

LIAISON REPORT

A. Council Liaison Vogel shared information about upcoming events:

- a. the Moving Mid-Michigan meeting taking place at City Hall on August 30, 2018.
- b. Down Home Days September 15
- c. Staff also added that the Creative Placemaking Summit was taking place in Lansing, October 4, 2018.

ADJOURN

The meeting adjourned at approximately 6:30 p.m.


Becky Clinton, Chair