

**CITY OF MASON
PLANNING COMMISSION MEETING
MINUTES OF JULY 9, 2013**

Reeser called the meeting to order at 6:30 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan.

Present: Commissioners: Green, Naeyaert, Reeser, Sabbadin, Trotter, Waxman
Absent: Commissioner: Barna (excused), King (excused), Waltz (excused)
Also present: Martin A. Colburn, City Administrator
David E. Haywood, Zoning & Development Director
Deborah J. Cwiertniewicz, City Clerk

APPROVAL OF MINUTES: Regular Meeting Minutes of June 11, 2013

The Regular Meeting Minutes of June 11, 2013, were approved as submitted.

PEOPLE FROM THE FLOOR

None.

ANNOUNCEMENTS

- Community Garden is looking for volunteers
- MSU Federal Credit Union Groundbreaking - Monday, July 8, 2013

REGULAR BUSINESS

Resolution No. 2013-07 - A Resolution Approving the Capital Improvements Plan for the Fiscal Years 2013-2018

MOTION by Naeyaert, second by Sabbadin,
to consider Resolution No. 2013-07 read.

MOTION APPROVED UNANIMOUSLY

Haywood informed the Commission regarding changes from the previous year to the Capital Improvements Plan for Fiscal Years 2013-2018. He was asked to give a brief history of the library and its maintenance issues. The building has continual deterioration and maintenance issues. Some years ago, CADL put a millage proposal on the ballot, which failed. Consideration of moving to a newer building has been discussed. However, the current library building was donated to the City of Mason to be used as a library; if it were not used as a library, ownership would return to Ingham County. Various matters were briefly discussed including, cemetery roads, carpet for the fire department, and sidewalks at rail road crossings.

Resolution No. 2013-07 was introduced by Naeyaert and seconded by Green.

**CITY OF MASON
PLANNING COMMISSION RESOLUTION NO. 2013-07
A RESOLUTION APPROVING THE CAPITAL IMPROVEMENTS PLAN FOR THE FISCAL YEARS 2013-2018
July 9, 2013**

WHEREAS, the Capital Improvements Plan is a result of significant review and consideration by the City of Mason administrative staff of the numerous capital project requests from City department heads for the next six-year fiscal period; and

WHEREAS, prioritization of projects listed in the plan is based on the overall benefit to the community, especially when improving public health, safety and welfare, and so that the most-needed projects will be accomplished first and scarce financial resources are allocated appropriately; and

WHEREAS, the Capital Improvements Plan is consistent with the Capital Improvements Programming component of the Master Plan; and

NOW THEREFORE BE IT RESOLVED, that the City of Mason Planning Commission does hereby approve the Capital Improvements Plan for fiscal years 2013 – 2018.

RESOLUTION APPROVED UNANIMOUSLY

Master Plan Update

Haywood reported that the Master Plan was reviewed by City Council over two separate work sessions. A third work session will be held August 5, 2013, prior to the regularly scheduled Council meeting.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

CORRESPONDENCE

Distributed.

LIAISON REPORTS

Naeyaert informed commissioners regarding current City Council business.

DIRECTOR REPORT

Haywood informed the Commission regarding current Zoning & Development business.

ADMINISTRATOR'S REPORT

Colburn informed the Commission regarding current City business.

ADJOURNMENT

The meeting adjourned at 7:15 p.m.

Deborah J. Cwierniewicz, City Clerk

Jim King, Secretary