

**CITY OF MASON
PLANNING COMMISSION MEETING
MINUTES OF OCTOBER 14, 2014**

Chairperson Reeser called the meeting to order at 6:30 p.m. in the Council Chambers at 201 West Ash Street, Mason, Michigan.

Present: Commissioners: Fischer, Hude, Naeyaert, Reeser, Sabbadin, Scott, Trotter, Waxman
Absent: Commissioner: Barna (excused)
Also present: David Haywood, Zoning & Development Director
Deborah J. Cwierniewicz, City Clerk

APPROVAL OF MINUTES:
Regular Minutes of September 9, 2014

The regular meeting Minutes of September 9, 2014, were approved as submitted.

PEOPLE FROM THE FLOOR

None.

ANNOUNCEMENTS

- Commissioner Trotter announced that she submitted her resignation, effective December 9, 2014
- Commissioner Tim Scott was welcomed to his first meeting as a member of the Planning Commission

REGULAR BUSINESS

Resolution No. 2014-06 – A Resolution Approving a Preliminary and Final Site Plan to Allow a Building Addition to the Existing Structure Located at 640 West Ash Street

MOTION by Naeyaert, second by Waxman,
to consider Resolution No. 2014-06 read.

MOTION APPROVED

Resolution No. 2014-06 was introduced by Waxman and seconded by Fischer.

A brief discussion was held. Dr. Zielinski, applicant, spoke briefly regarding tap in fees.

**CITY OF MASON
PLANNING COMMISSION RESOLUTION NO. 2014-06
A RESOLUTION APPROVING A PRELIMINARY AND FINAL SITE PLAN TO ALLOW A
BUILDING ADDITION TO THE EXISTING STRUCTURE LOCATED AT 640 WEST ASH STREET**

WHEREAS, a request has been received from Timothy Zielinski for preliminary site plan approval for a 699 square foot addition to the existing building at 640 West Ash Street, said property having parcel number 33-19-10-08-129-020, and

WHEREAS, the subject property is further described as: The southerly 106.33 feet in width of lot 3, Foxcroft Farms, a subdivision on part of the NE ¼ of Section 8, T2N, R1W, City of Mason, Ingham County, Michigan, Recorded in Liber 35 of Plats pgs. 5,6,7 Ingham Co. records, State of Michigan, and

WHEREAS, City Council Resolution 2002-56 requires that each additional exam room be charged a residential equivalency unit of 0.5 of the base sanitary sewer connection fee of \$2,300, and

WHEREAS, pursuant to City Council Resolution 2002-56, the applicant shall pay additional sewer connection charge for three additional exam rooms in the amount of \$3,450 prior to occupancy, and

WHEREAS, upon compliance with the conditions of approval, the plans will comply with the site plan review standards listed in Sections 94-226 and 94-227 of Chapter 94, Zoning, of the Mason Code, and

WHEREAS, pursuant to Section 94-225(a), the Planning Commission hereby grants final site plan approval, and

NOW THEREFORE BE IT RESOLVED, that the City of Mason Planning Commission does hereby approve a preliminary and final site plan for 699 square foot building located at 640 West Ash Street based on the plans dated September 8, 2014.

RESOLUTION APPROVED

Resolution No. 2014-05 – A Resolution Approving the Capital Improvements Plan for the Fiscal Years 2014-2019

MOTION by Naeyaert, second by Waxman,
to consider Resolution No. 2014-05 read.

MOTION APPROVED

Resolution No. 2014-05 was introduced by Waxman and seconded by Naeyaert.

**CITY OF MASON
PLANNING COMMISSION RESOLUTION NO. 2014-05
A RESOLUTION APPROVING THE CAPITAL IMPROVEMENTS
PLAN FOR THE FISCAL YEARS 2014-2019
October 14, 2014**

WHEREAS, the Capital Improvements Plan is a result of significant review and consideration by the City of Mason administrative staff of the numerous capital project requests from City department heads for the next six-year fiscal period; and,

WHEREAS, prioritization of projects listed in the plan is based on the overall benefit to the community, especially when improving public health, safety and welfare, and so that the most-needed projects will be accomplished first and scarce financial resources are allocated appropriately; and,

WHEREAS, the Capital Improvements Plan is consistent with the Capital Improvements Programming component of the Master Plan; and,

NOW THEREFORE BE IT RESOLVED, that the City of Mason Planning Commission does hereby approve the Capital Improvements Plan for fiscal years 2014 – 2019.

RESOLUTION APPROVED

UNFINISHED BUSINESS

No unfinished business at this time.

NEW BUSINESS

No new business at this time.

CORRESPONDENCE

Distributed.

LIAISON REPORTS

- Naeyaert informed commissioners regarding current City Council business.
- Waxman informed commissioners regarding the Sesquicentennial Committee business

DIRECTOR REPORT

Haywood informed the Commission regarding current Zoning & Development business.

ADMINISTRATOR'S REPORT

No report at this time.

ADJOURNMENT

The meeting adjourned at 7:30 p.m.

Deborah J. Cwierniewicz, City Clerk

Seth Waxman, Secretary