

**CITY OF MASON
PLANNING COMMISSION SPECIAL MEETING
MINUTES OF MARCH 29, 2016**

Reeser called the meeting to order at 6:30 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan.

Present: Commissioners: Barna, *Brown, Fischer, Hagle, Hude, Reeser, Sabbadin, Scott, Waxman

Absent: Commissioner: None

Also present: Deborah Stuart, City Administrator
David Haywood, Zoning & Development Director

PEOPLE FROM THE FLOOR

None.

PRESENTATION – Food Truck Ordinance

Haywood gave a brief overview of the process of developing a draft ordinance to date, including why we are considering an ordinance, sample ordinances, reference material, public and City input, and the current draft ordinance.

PUBLIC FORUM – Food Truck Ordinance

Haywood opened the public forum and gave an overview of the issues raised to date and identified three areas that seemed to be where the public discussion should be focused, those being location (public vs. private property), density and separation, and proximity to brick and mortar businesses. During the public forum there was fairly unanimous agreement among the public in attendance and the Planning Commission to the following changes to the draft ordinance:

- Include sunset provision in ordinance one year after adoption
- Allow generators as a trial for the first year
- Require prior approval from businesses on an annual basis
- No permission from adjacent business owners required when located on the courthouse square when on the east side of South Jefferson Street, on the south side of East Maple Street, and on the north side of East Ash Street
- Require permission from adjacent business owners in every other location
- Allow on-street parking adjacent to all other publicly owned property including parking lots and parks
- Require that food trucks may only park in designated, defined parking spaces
- Do not require distance separation between truck or from other events
- Do not require density requirement or limitations of the total number of trucks at any one time or throughout the year

- Allow in any public park at any time – observing park hours
- Allow in parks even during 24 hour events
- Allow on-street adjacent to parks
- Allow in on-street parking spaces, including parallel and angled parking
- Do not allow in residential areas, except when catering
- Allow on M-36 when permitted by MDOT

DISCUSSION – Food Truck Ordinance

The Planning Commission discussed the outcome of the public forum and agreed with the desired changes of identified during the public forum. The Planning Commission continued to discuss two additional issues, waiving fees to local non-profit educational institutions and suspending licenses if there are objections to the effect of food trucks. There did not appear to be a consensus on these two issues. The Planning Commission directed staff to edit the draft ordinance to include the changes identified in the public forum for review on or before April 12, 2016.

ADJOURNMENT

The meeting adjourned at 9:06 p.m.

Deborah J. Cwierniewicz, City Clerk

Seth Waxman, Secretary