

CITY OF MASON

201 West Ash St.
Mason, MI 48854-0370

City Hall (517) 676-9155
Fax (517) 676-1330

PLANNING COMMISSION MEETING - COUNCIL CHAMBER Tuesday, June 11, 2013

6:30 p.m.

Agenda

1. Call to Order
2. Roll Call
3. Approval of Minutes: May 14, 2013
4. People from the Floor
5. Announcements
6. Regular Business
 - A. Discussion – Master Plan
 - Presentation to City Council, June 3, 2013
 - Cover Page
7. Unfinished Business
8. New Business
9. Correspondence
 - Planning & Zoning News, April 2013
10. Liaison Reports
11. Director Report
12. Administrator Report
13. Adjournment

**CITY OF MASON
PLANNING COMMISSION MEETING
MINUTES OF MAY 14, 2013**

Reeser called the meeting to order at 6:30 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan.

Present: Commissioners: Barna, Green, King, Sabbadin, Trotter, Waltz, Waxman
Absent: Commissioner: Naeyaert (excused), Reeser (excused)
Also present: Martin A. Colburn, City Administrator
Deborah J. Cwierniewicz, City Clerk

APPROVAL OF MINUTES: Regular Meeting Minutes of April 9, 2013

The Regular Meeting Minutes of April 9, 2013, were approved as submitted.

PEOPLE FROM THE FLOOR

None.

ANNOUNCEMENTS

None.

REGULAR BUSINESS

Discussion – Master Plan Final Draft

Haywood provided a summary of the process for adopting the draft Master Plan and requested comments and questions from Commissioners regarding the draft plan for distribution. A discussion ensued, which the Commissioners made the following points:

- That the vision statement should be changed to reflect the City Council's newly adopted vision statement
- The overall structure and language of the plan should be reevaluated in the future to make it present better to the reader with the focus of marketing in mind, examples include Chelsea, City of DeWitt, and Lapeer
- Consideration should be given to whether the City wants to list itself as a "city" instead of "small town/rural" at the next update
- Phrases such as "dominated by agriculture" should be relaxed at the next update
- The reference to the "roundabout" at the intersection of Jefferson, Okemos and Columbia Streets should be eliminated
- Add language on page 5-5 that indicates that additional projects may be added to the list from year to year
- There is a problem on page 1-1 and appears to be a duplicate statement
- Strike the first full paragraph on page C-4
- Add the date that each water well went on line on page C-6
- Eliminate the reference to M-36 extending north past US-127 on page 1-5

MOTION by Barna, second by King,
to allow the Zoning Administrator to make the changes expressed by the Planning Commission and forward to the City Council to authorize the draft for distribution and public hearing.

MOTION APPROVED UNANIMOUSLY

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

CORRESPONDENCE

Distributed.

LIAISON REPORTS

None.

DIRECTOR REPORT

Haywood informed the Commission regarding current Zoning & Development business.

ADMINISTRATOR'S REPORT

Colburn informed the Commission regarding current City business.

ADJOURNMENT

The meeting adjourned at 8:00 p.m.

Deborah J. Cwierniewicz, City Clerk

Jim King, Secretary

City of Mason

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MEMORANDUM

TO: Planning Commission

FROM: David E. Haywood, Zoning & Development Director

A handwritten signature in black ink, appearing to be "DEH", with a long horizontal line extending to the right from the end of the signature.

RE: Master Plan Update

DATE: June 7, 2013

Presentation of Draft to the City Council

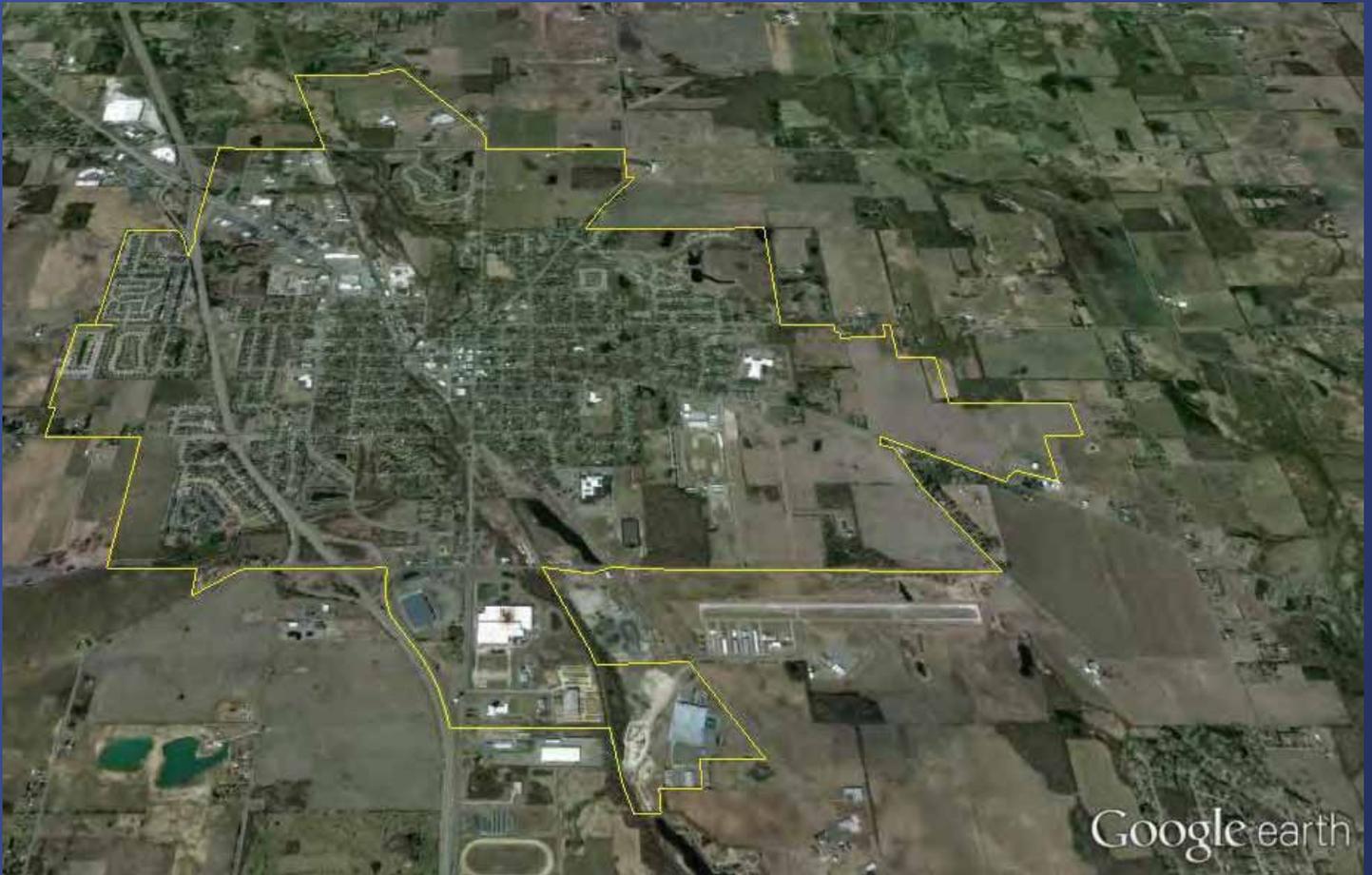
The draft of the Master Plan approved by the Planning Commission on May 14 was presented to the City Council on June 3. Given the limited number of days the Council had to review the document it is no surprise that there was little discussion, comments or questions. As a means to address the Council's questions or concerns, they have scheduled a work session immediately before their regularly scheduled meeting on June 17 at 6:00pm.

As you know I have already sent a request to the PC requesting key Commissioners to be present (schedules permitting) at this work session. I encourage all Commissioners with an interest to attend if possible.

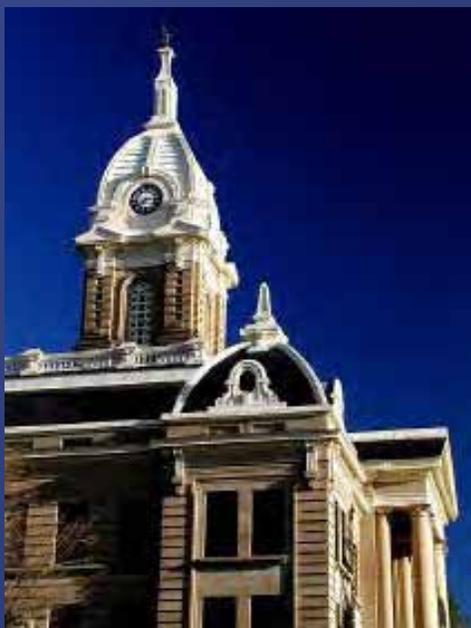
If you are not able to make the work session please let me know. Otherwise I will keep you informed of the Council's comments and questions.

Cover Page

Commissioner Barna has volunteered to create a cover page for the Master Plan. Included with your packet are a couple ideas she has worked on so far. They are very sharp and bring a much needed professional look to the document. Thanks Anne!



City of Mason, Michigan Master Plan



2013

master plan

City of Mason
2013

